**Sauk Valley Community College**

**March 26, 2018**

**Action Item 4.6**

**Topic: Administrator Retirement – Director of the Small Business**

**Development Center**

**Mission: Sauk Valley Community College is dedicated to teaching and scholarship while engaging the community in lifelong learning, public service, and economic development.**

**Presented By: Dr. David Hellmich and Dr. Steve Nunez**

**Presentation:**

Mr. David Buchen has submitted his letter of resignation effective June 30, 2018. David has served the College since August of 2016 and, I so doing, has been critical to the development of the Small Business Development Center. We thank him for his service to the College.

**Recommendation:**

 The administration recommends the Board accept the resignation of Mr. David Buchen effective June 30, 2018.