

Sauk Valley Community College
August 26, 2019

Action Item 4.3

Topic: Administrator Appointment – Director of Facilities

Mission: Sauk Valley Community College is dedicated to teaching and scholarship while engaging the community in lifelong learning, public service, and economic development.

Presented by: Dr. David Hellmich

Presentation:

The administration has been in the process of filling the Director of Facilities. The position was advertised on-line on Sauk Valley Community College’s website, in Sauk Valley Media (the *Dixon Telegraph* and the *Daily Gazette*), and on-line at *Indeed.com*. Thirteen applications were received and seven candidates were interviewed. A committee was composed of Nicole Ellis, Eric Epps, Michael Mandrell, and Tom Houck of Willett, Hofmann & Associates. Dr. David Hellmich, President served as chair.

Academic background: Steve Allert is a graduate of the University of Texas at Dallas with a master’s degree in international management studies and Southern Illinois University with a bachelor’s degree in electronics management.

Professional background: Steve has been the Director of Operations for the Samaritan Women Institute for Shelter Care for the past two years, worked for seven years as a service manager for The Bicycle Shop & Bicycle Gallery, and was in the US Marine Corps for eight years as a supervisor, analyst, and linguist.

Recommendation:

The administration recommends that the Board of Trustees approve the appointment of Steve Allert as the Director of Facilities beginning September 9, 2019 at an annual salary of \$63,586.