

**Sauk Valley Community College
April 27, 2020**

Action Item 4.9

Topic: Public RFP Award – Audit Services

Strategic Direction: Goal 1, Objective 3 – Be operationally efficient in order to maintain a low cost of attendance for students

Presented By: Dr. David Hellmich and Kent Sorenson

Presentation:

The College’s Board Policy (109.01(S)) states the Board is responsible to employ a certified public accounting firm to audit the financial records and status in accordance with the Illinois Community College Act.

The College issued a Request for Proposal (RFP) for audit services covering fiscal years 2020 through 2022. The RFP was publicly advertised on February 11, 2020, and invitations were sent to the following audit firms: Wipfli, LLP, CLA, LLP, Sikich, LLP, and Lauterbach & Amen, LLP. A pre-proposal meeting was held on February 27, 2020, and three (3) audit firms were in attendance. Three (3) proposals were received, opened, and the names of the respondents were read aloud at the College on March 10, 2020.

Proposals were evaluated by a selection committee consisting of the Vice President of Business Services, the Dean of Institutional Advancement, the Dean of Information and Security, and the Director of Financial Aid, and the proposals were scored in the following categories/weights: (1) Qualifications (30%), (2) Ability to meet/exceed expectations (35%), and (3) Overall Price (35%). Scoring for individual categories were from 1 to 20 (20 being the highest). Additional considerations were given to the audit firm’s presence in the district and BEP participation. The results were as follows:

Respondent	Score
Wipfli, LLP	19.33
CLA, LLP	18.48
Sikich, llp	17.90

Recommendation:

The Administration recommends the Board accept the proposal from Wipfli, LLP for audit services to be performed for fiscal years 2020 through 2022. The contract will be paid with resources from the College’s Audit Fund.