

**Sauk Valley Community College  
August 31, 2020**

**Action Item 5.8**

**Topic: 2020-2021 Budget – Final Reading**

**Strategic Direction: Goal 1, Objective 3 – Be operationally efficient in order to maintain a low cost of attendance to students**

**Presented By: Dr. David Hellmich and Kent Sorenson**

**Presentation:**

Since the Tentative Budget approval in July, the College has made the following operating adjustments to the 2020-2021 Budget:

	<u>Tentative Budget</u>	<u>Changes</u>	<u>Final Budget</u>
Revenue			
State Government	1,666,465.00	8,873.00	1,675,338.00
Expenses			
By Program			
Instruction	5,026,872.00	78,463.00	5,105,335.00
Academic Support	973,485.00	36,844.00	1,010,329.00
Operating & Maintenance of Plant	1,340,653.00	(26,500.00)	1,314,153.00
Institutional Support	2,412,340.00	46,861.00	2,459,201.00
By Object			
Salaries	7,916,245.00	118,859.00	8,035,104.00
Employee Benefits	1,742,075.00	35,309.00	1,777,384.00
Contractual Services	728,674.00	11,000.00	739,674.00
General Materials & Supplies	567,627.00	500.00	568,127.00
Utilities	365,300.00	(30,000.00)	335,300.00

As a result of these changes, the operating fund budgeted deficit increased \$126,795 from \$119,474 to \$246,269. The operating fund budget changes were due to the following:

- Increased state revenue from unrestricted CTE allocations
- Various personnel changes effected since the preparation of the tentative budget
- Maintenance to cafeteria equipment
- Online lab fees for Multicraft courses
- Increase for planned Impact Program professional services
- Decrease for electricity utility expenses

In addition, Liability, Protection and Settlement Fund expenses increased due to adjustments made to the College's *2020-2021 Risk Management Plan*.

**Recommendation:**

The administration recommends the Board approve the 2020-2021 Budget as presented.

**STATE OF ILLINOIS**  
**SAUK VALLEY COMMUNITY COLLEGE**  
**DISTRICT NO. 506**

**Annual Budget**  
**For the Year Ending June 30, 2021**

**Sauk Valley Community College**  
173 Illinois Route 2  
Dixon, Illinois 6102

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Annual Budget  
For the Year Ending June 30, 2021

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For the Year Ending June 30, 2021

**Summary of Funds**

Sauk Valley Community College District No. 506 (the College) established funds in accordance with the Illinois Community College Board's (ICCB) Fiscal Management Manual. This entails preparing and monitoring budgets for the following major fund categories and types:

General Fund (also known as the College's Operating Funds)

- Education Fund (Fund 01)
- Operations & Maintenance Fund (Fund 02)

Special Revenue Funds

- Restricted Purposes Fund (Fund 06)
- Working Cash Fund (Fund 07)
- Audit Fund (Fund 11)
- Liability, Protection & Settlement Fund (Fund 12)

Debt Service Fund

- Bond & Interest Fund (Fund 04)

Capital Projects Fund

- Restricted Operations & Maintenance Fund (Fund 03)

Proprietary Fund

- Auxiliary Enterprises Fund (Fund 05)

The revenue sources and uses of these nine funds are listed on the following pages. Also included are the significant assumptions used to determine the College's Annual Budget for the Year Ending June 30, 2021.

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Budget Narratives  
For the Year Ending June 30, 2021

**Education Fund (Fund 01)**

The College’s Education Fund presents the College’s unrestricted activities. The College’s academic programs, student services, technology operations, and administrative activities are recorded in the College’s Education Fund.

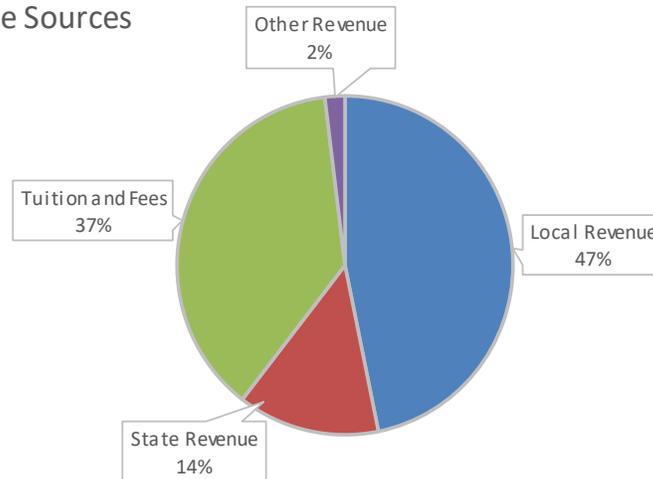
The Education Fund’s primary revenue sources are as follows:

<u>% of Total</u>	<u>Budget</u>			<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Change %</u>		
46.8% Local Revenue	5,164,215	5,046,453	2.3%	5,104,096	1.2%
13.7% State Revenue	1,506,239	1,543,454	-2.4%	1,529,241	-1.5%
37.6% Tuition and Fees	4,149,000	4,326,946	-4.1%	4,475,000	-7.3%
1.9% Other Revenue	212,800	278,500	-23.6%	307,559	-30.8%
<b>Total Revenue</b>	<b>11,032,254</b>	<b>11,195,353</b>	<b>-1.5%</b>	<b>11,415,895</b>	<b>-3.4%</b>

Notable considerations in the Education Fund’s revenue budget:

- The budget includes a projected 5% decline in enrollment for fiscal year 2021.
- Local revenues include a steady increase in local property taxes offset by a project 20% decline in Corporate Personal Property Replacement Tax (CPPRT) distributed by the Illinois Department of Revenue.
- Other revenue is projected to be less in fiscal year 2021 due to declining rates-of-return on College investments and decreases to sales and services resulting from COVID 19 disruption.

FY21 Budget  
Revenue Sources



STATE OF ILLINOIS  
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Budget Narratives  
For the Year Ending June 30, 2021

The Education Fund’s expenditures categorized by functional classifications are as follows:

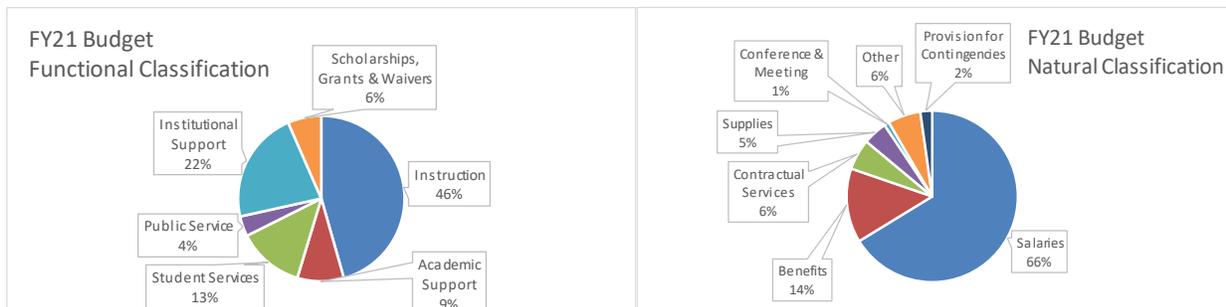
% of Total			Budget		FY21 Budget to
	FY21 Budget	FY20 Budget	Change %	FY20 Projected	FY20 Proj %
45.6%	5,105,335	4,886,420	4.5%	4,555,154	12.1%
9.0%	1,010,329	1,002,381	0.8%	1,006,192	0.4%
12.9%	1,447,920	1,363,965	6.2%	1,279,519	13.2%
3.9%	440,881	453,952	-2.9%	385,314	14.4%
22.0%	2,459,201	2,774,220	-11.4%	2,386,535	3.0%
6.5%	727,500	778,900	-6.6%	823,115	-11.6%
	<b>Total by Program</b>	<b>11,191,166</b>	<b>-0.6%</b>	<b>10,435,829</b>	<b>7.2%</b>

The Education Fund’s expenditures categorized by natural classifications are as follows:

% of Total			Budget		FY21 Budget to
	FY21 Budget	FY20 Budget	Change %	FY20 Projected	FY20 Proj %
66.3%	7,416,498	7,236,492	2.5%	6,901,430	7.5%
14.0%	1,565,127	1,533,970	2.0%	1,459,582	7.2%
5.8%	649,674	749,391	-13.3%	653,275	-0.6%
4.6%	511,077	604,126	-15.4%	547,116	-6.6%
0.9%	105,990	202,459	-47.6%	95,362	11.1%
6.2%	692,800	783,400	-11.6%	779,064	-11.1%
2.2%	250,000	150,000	66.7%	-	100.0%
	<b>Total by Expense</b>	<b>11,191,166</b>	<b>-0.6%</b>	<b>10,435,829</b>	<b>7.2%</b>

Notable considerations in the Education Fund’s expenditure budget:

- The Education Funds budgeted increase for fiscal year 2021 of 7.2% is largely attributable employee raises, increased health care costs, and additions to the workforce (e.g. Health Professions faculty and the Title III grant) offset by Higher Education Emergency Relief Fund (HERF) grants from the Department of Education.
- The College also increased its provision for contingencies budget for fiscal year 2021 given the uncertainties around COVID 19.
- Scholarships, Grants and Waivers will see a decrease in fiscal year 2021 due to the change in dual credit fees for students participating at high schools with high school instructors.



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Budget Narratives  
For the Year Ending June 30, 2021

The Education Fund's fund transfers are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
O&M	(87,357)	(202,114)	-56.8%	48,159	-281.4%
Auxiliary	-	(14,350)	100.0%	-	0.0%
Working Cash	-	(28,281)	-100.0%	-	0.0%
	<u>(87,357)</u>	<u>(244,745)</u>	-64.3%	<u>48,159</u>	-281.4%

The Education Fund's projected fund balances are as follows:

Projected FY20 Fund Balance	9,691,590
Projected FY21 Change	<u>(246,269)</u>
Projected FY21 Fund Balance	9,445,321

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Budget Narratives  
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**Operations & Maintenance Fund (Fund 02)**

The College's Operations & Maintenance Fund presents the College's facility operations. The College's building maintenance custodial, physical grounds, and utilities are recorded in the College's Operations & Maintenance Fund.

The Operations & Maintenance Fund's primary revenue sources are as follows:

<u>% of Total</u>	<u>Budget</u>			<u>FY21 Budget to</u>	
	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Change %</u>	<u>FY20 Projected</u>	<u>FY20 Proj %</u>
49% Local Revenue	597,697	587,819	1.7%	591,517	1.0%
14% State Revenue	169,099	174,794	-3.3%	189,007	-10.5%
35% Tuition and Fees	430,000	467,332	-8.0%	475,000	-9.5%
2% Other Revenue	30,000	34,500	-13.0%	35,000	-14.3%
Total Revenue	1,226,796	1,264,445	-3.0%	1,290,525	-4.9%

Notable considerations in the Operations & Maintenance Fund's revenue budget:

- The budget includes a projected 5% decline in enrollment for fiscal year 2021, which is further impacted by the change in fee structure for high school dual credit students.
- Local revenues include a steady increase in local property taxes offset by a project 20% decline in Corporate Personal Property Replacement Tax (CPPRT) distributed by the Illinois Department of Revenue.

The Operations & Maintenance Fund's expenditures are as follows:

<u>% of Total</u>	<u>Budget</u>			<u>FY21 Budget to</u>	
	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Change %</u>	<u>FY20 Projected</u>	<u>FY20 Proj %</u>
47% Salaries	618,606	559,426	10.6%	583,339	6.0%
16% Benefits	212,257	189,443	12.0%	203,784	4.2%
7% Contractual Services	90,000	232,800	-61.3%	71,814	25.3%
4% Supplies	57,050	62,441	-8.6%	49,796	14.6%
0% Conference & Meeting	940	940	0.0%	-	0.0%
26% Utilities	335,300	375,700	-10.8%	286,411	17.1%
0% Other	-	42,314	-100.0%	47,222	-100.0%
Total by Expense	1,314,153	1,463,064	-10.2%	1,242,366	5.8%

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Notable considerations in the Operations & Maintenance Fund’s expenditure budget:

- Plant costs are projected to be moderately higher in fiscal year 2021 with an overall increase of 5.8%.
- Expenditures for property insurance will be allocated to the Liability, Protection and Settlement Fund for fiscal year 2021 in accordance with the College’s Risk Management Plan.

The Operation & Maintenance Fund’s fund transfers are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Education Fund	87,357	202,114	-56.8%	(48,159)	-281.4%
Working Cash	-	(3,495)	-100.0%	-	0.0%
	<u>87,357</u>	<u>198,619</u>	<u>-56.0%</u>	<u>(48,159)</u>	<u>-281.4%</u>

The Operation & Maintenance Fund’s projected fund balances are as follows:

Projected FY20 Fund Balance	-
Projected FY21 Change	<u>-</u>
Projected FY21 Fund Balance	-

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Budget Narratives  
For the Year Ending June 30, 2021

**Restricted Operations & Maintenance Fund (Fund 03)**

The College's Restricted Operations & Maintenance Fund presents the College's resources restricted for capital acquisitions (plant or equipment). The resources in this fund can be further segregated into funds restricted from the Protection, Health, Safety and Energy Efficiency (PHS) Tax Levy and Funding Bond Proceeds.

The Restricted Operations & Maintenance Fund's primary revenue sources are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Property Taxes	890,000	860,000	3.5%	860,000	3.49%
Investment Revenue	25,000	25,400	-1.6%	101,063	-75.26%
Total Revenue	915,000	885,400	3.3%	961,063	-4.79%

Fiscal year 2021 Restricted Operations & Maintenance Fund revenue sources are consistent with fiscal year 2020. A decrease in investment revenue is expected due to the declining balance on funding bond proceeds and decreasing rate-of-returns on permissible investment vehicles.

The Restricted Operations & Maintenance Fund's expenditures are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Capital Outlay	2,330,000	3,509,999	-33.6%	1,386,733	68.02%
Supplies	205,000	-	100.0%	195,662	4.77%
Total Expenditures	2,535,000	3,509,999	-27.8%	1,582,395	60.20%

Fiscal year 2021 capital outlays include the approved 2020 PHS projects and plant and equipment purchases to be made with the wind-down of the 2018 debt certificate proceeds.

The Restricted Operations & Maintenance Fund's projected fund balances are as follows:

Projected FY20 Fund Balance	1,962,334
Projected FY21 Change	<u>(1,620,000)</u>
Projected FY21 Fund Balance	342,334

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Budget Narratives  
For the Year Ending June 30, 2021

**Bond & Interest Fund (Fund 04)**

The College's Bond & Interest Fund holds tax levy proceeds restricted for payment of interest and the retirement of permissible long-term debt issued by the College.

The Bond & Interest Fund's primary revenue sources are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Property Taxes	1,871,514	1,453,725	28.7%	1,450,000	29.1%
Investment Revenue	10,000	3,000	233.3%	500	1900.0%
Total Revenue	1,881,514	1,456,725	29.2%	1,450,500	29.7%

Property tax revenue is budgeted to continue to increase as the College nears the first principle payment due on the Series 2018C Funding Bonds.

The Bond & Interest Fund's expenditures are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Contractual Services	1,000	750	33.3%	750	33.3%
Fixed Charges	1,862,000	1,168,846	59.3%	1,312,250	41.9%
Total by Expense	1,863,000	1,169,596	59.3%	1,313,000	41.9%

The College will make its first of three annual principle retirements on the College's Series 2018C Funding Bonds in February 2021. The College retired its Series 2014 Funding Bonds February 2020.

The Bond & Interest Fund's projected fund balances are as follows:

Projected FY20 Fund Balance	403,609
Projected FY21 Change	18,514
Projected FY21 Fund Balance	422,123

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**Auxiliary Enterprises Fund (Fund 05)**

The Auxiliary Enterprise Fund accounts for the College's services where a fee is charged to students/staff and the activity is intended to be self-supporting. Each enterprise/service is accounted for separately using a group of self-balancing accounts within the fund. Services included in the College's Auxiliary Enterprises Fund include the College's employee insurance programs, the Bookstore, the Cafeteria, Student Activities, intercollegiate athletics, transportation, and internal stores.

The Auxiliary Enterprises Fund's primary revenue sources are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Student Fees	340,000	271,675	25.1%	300,000	13.3%
Sales & Service	51,250	50,650	1.2%	37,950	35.0%
Investment Revenue	1,000	1,000	0.0%	775	29.0%
Other Revenue	2,427,530	2,212,196	9.7%	2,150,929	12.9%
<b>Total Revenue</b>	<b>2,819,780</b>	<b>2,535,521</b>	<b>11.2%</b>	<b>2,489,654</b>	<b>13.3%</b>

Notable considerations in the Auxiliary Enterprises Fund's revenue budget:

- Student fee revenue is budgeted to increase given the increase in the portion of the Student Activities Fee allocated to the Student Activities Accounts is increasing from \$10 to \$12 in fiscal year 2021. This increase is offset by a budgeted decrease in enrollment of 5%.
- Other Revenue is budgeted to increase 12.9% due to increases in the employee and employer portions of insurance premiums and increases in workforce.

The Auxiliary Enterprises Fund's expenditures are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Salaries	190,960	182,084	4.9%	172,231	10.9%
Benefits	25,392	39,042	-35.0%	22,549	12.6%
Contractual Services	2,517,965	2,304,231	9.3%	2,263,966	11.2%
Supplies	62,730	59,570	5.3%	72,048	-12.9%
Events & Travel	77,843	76,693	1.5%	52,140	49.3%
Fixed Charges	1,200	600	100.0%	2,860	-58.0%
Other	-	40,000	-100.0%	41,770	-100.0%
<b>Total by Expense</b>	<b>2,876,090</b>	<b>2,702,220</b>	<b>6.4%</b>	<b>2,627,564</b>	<b>9.5%</b>

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Notable considerations in the Operations & Maintenance Fund’s expenditure budget:

- Salaries and wages are budgeted to increase in fiscal year 2021 commensurate with approved staff and proposed adjunct faculty raises.
- Contractual Services is largely comprised of employee insurance premiums which are budgeted to increase in fiscal year 2021 along with additions to the workforce.
- Events and Travel are costs are budgeted to increase in fiscal year 2021 in consideration of safety measures taken when traveling for athletic events.

The Auxiliary Enterprises Fund’s fund transfers are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Transfers	-	14,350	0.0%	-	0.0%

The Auxiliary Enterprises Fund’s projected fund balances are as follows:

Projected FY20 Fund Balance	362,889
Projected FY21 Change	(56,310)
Projected FY21 Fund Balance	306,579

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Budget Narratives  
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**Restricted Purposes Fund (Fund 06)**

The Restricted Purposes Fund is for the purpose of accounting for monies that have restrictions regarding their use. Each project is accounted for separately using a complete group of self-balance accounts. Projects accounted for in the Restricted Purposes Fund include State, federal, and private grant funds.

The Restricted Purposes Fund’s primary revenue sources are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
State Revenue	552,833	503,503	9.8%	537,467	2.9%
Federal Revenues	5,039,488	4,563,863	10.4%	5,188,511	-2.9%
Other Revenues	5,576,648	5,059,537	10.2%	4,982,363	11.9%
Total Revenues	11,168,969	10,126,903	10.3%	10,708,341	4.3%

Notable considerations in the Restricted Purposes Fund’s revenue budget:

- Increases in Federal Revenues are budgeted in fiscal year 2021 to account for HEERF (or Coronavirus Aid, Relief, and Economic Security (CARES) Act) grants, which include funds for emergency student grants, institutional funds, and Title III Strengthening Institutions Program (SIP) grant funding. These increases are offset by a change in accounting pertaining to the receipt of Department of Education Direct Loans and private loans established by students.
- Increases in Other Revenues budgeted amounts for fiscal year 2021 are largely attributable to increases in the State’s share of State Universities Retirement System (SURS) of on-behalf payments.

The Restricted Purposes Fund’s expenditures are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Instruction	269,250	226,596	18.8%	254,300	5.9%
Academic Support	4,200		100.0%	-	100.0%
Student Services	1,080,397	435,630	148.0%	651,931	65.7%
Public Services	468,077	495,741	-5.6%	377,400	24.0%
Research and Development	26,628		100.0%	2,552	943.4%
Institutional Support	6,010,000	4,882,363	23.1%	4,886,349	23.0%
Scholarships, grants & waivers	3,310,417	4,086,573	-19.0%	4,535,809	-27.0%
Total by Program	11,168,969	10,126,903	10.3%	10,708,341	4.3%

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Notable considerations in the Restricted Purposes Fund's expenditure budget:

- Student Services fiscal year 2021 budgeted expenditures are increasing largely due to the Title III SIP award for federal fiscal years 2020 through 2025.
- Institutional Support fiscal year 2021 budgeted expenditures are increasing largely due to HEERF grant funding from the Department of Education and increases in the State's share of SURS on-behalf contributions.
- Contractual Services is largely comprised of employee insurance premiums which are budgeted to increase in fiscal year 2021 along with additions to the workforce.
- Scholarships, Grants and Waivers is showing an expected budgeted decrease due to a change in accounting practice related to Department of Education Direct Loans and private loans established by students.

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**Working Cash Fund (Fund 07)**

The Working Cash Fund is used to account for the proceeds of working cash bonds. By making temporary transfers, the Working Cash Fund is used as a source of working capital by other funds.

The Working Cash Fund's primary revenue sources are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Interest Income	30,000	30,000	0.0%	21,526	39.4%

The Working Cash Fund's fund transfers are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Transfer from Other Funds	-	31,776	-100.0%	-	-100.0%

The Working Cash Fund's projected fund balances are as follows:

Projected FY20 Fund Balance	2,293,398
Projected FY21 Change	<u>30,000</u>
Projected FY21 Fund Balance	2,323,398

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**Audit Fund (Fund 011)**

The Audit Fund is used to record the payment of auditing expenses. The College's audit tax levy is recorded in this fund, and monies in this fund are restricted for the purpose of auditing expenses.

The Audit Fund's primary revenue sources are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget</u> <u>Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to</u> <u>FY20 Proj %</u>
Local Revenue	59,531	56,000	6.3%	56,509	5.3%
Investment Revenue	500	50	900.0%	50	900.0%
Total Revenue	<u>60,031</u>	<u>56,050</u>	7.1%	<u>56,559</u>	6.1%

The Audit Fund's expenditures are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget</u> <u>Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to</u> <u>FY20 Proj %</u>
Salaries	-	11,451	-100.0%	10,883	-100.0%
Benefits	-	2,793	-100.0%	2,668	-100.0%
Contractual Services	47,000	44,000	6.8%	43,600	7.8%
Total by Expense	<u>47,000</u>	<u>58,244</u>	-19.3%	<u>57,151</u>	-17.8%

The College removed salaries and benefits from its fiscal year 2021 budget.

The Audit Fund's projected fund balances are as follows:

Projected FY20 Fund Balance	3,066
Projected FY21 Change	<u>13,031</u>
Projected FY21 Fund Balance	16,097

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Budget Narratives  
For the Year Ending June 30, 2021

**Liability, Protection and Settlement Fund (Fund 012)**

The tort liability and Medicare insurance/FICA tax levies are recorded in the College's Liability, Protection and Settlement Fund. The monies in this fund, including interest earned on the assets of this fund, should be used only for the purposes authorized under 745 ILCS 10/9-107.

The Liability, Protection and Settlement Fund's primary revenue sources are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Property Taxes	282,085	233,017	21.1%	240,000	17.5%
Investment Revenue	45,000	26,000	73.1%	100,000	-55.0%
Total Revenue	327,085	259,017	26.3%	340,000	-3.8%

Notable considerations in the Liability, Protection and Settlement Fund's revenue budget:

- The College did not levy for tort liability for tax year 2019.
- Investment Revenue is expected to decrease in fiscal year 2021 due to unfavorable yields on permissible investment vehicles.

The Liability, Protection and Settlement Fund's expenditures are as follows:

	<u>FY21 Budget</u>	<u>FY20 Budget</u>	<u>Budget Change %</u>	<u>FY20 Projected</u>	<u>FY21 Budget to FY20 Proj %</u>
Salaries	316,595	202,145	56.6%	209,759	50.9%
Benefits	224,706	226,309	-0.7%	191,779	17.2%
Contractual Services	284,000	193,552	46.7%	146,763	93.5%
Supplies	16,400	13,300	23.3%	8,706	88.4%
Conference & meeting	25,000	9,000	177.8%	6,102	309.7%
Fixed Charges	140,000	60,000	133.3%	64,990	115.4%
Utilities	1,500	1,100	36.4%	1,108	35.4%
Total by Expense	1,008,201	705,406	42.9%	629,207	60.2%

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Budget Narratives  
For the Year Ending June 30, 2021

Notable considerations in the Liability, Protection and Settlement Fund’s expenditure budget:

- Salaries and benefits are budgeted to increase in fiscal year 2021 in-line with the College’s Risk Management Plan.
- Contractual Services are budgeted to increase in fiscal year 2021 due to necessary services procured in response to Title IX regulation changes imposed by the Department of Education.
- Conference and meeting expenses are budgeted to increase in fiscal year 2021 in-line with the College’s Risk Management Plan.
- Fixed Charges are budgeted to increase in fiscal year 2021 largely due to the addition of property insurance premiums being paid from tort levy proceeds.

The Liability, Protection and Settlement Fund’s projected fund balances are as follows:

Projected FY20 Fund Balance	3,553,881
Projected FY21 Change	<u>(681,116)</u>
Projected FY21 Fund Balance	2,872,765

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Summary of Revenues, Expenditures and Transfers  
For the Year Ending June 30, 2021

	GENERAL		SPECIAL REVENUE				DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY FUND
	Education Fund	Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection & Settlement Fund	Working Cash Fund	Bond & Interest Fund	Operations & Maintenance Fund (Restricted)	Auxiliary Enterprises Fund
Beginning Balance*	\$ 9,691,590	\$ -	\$ -	\$ 3,066	\$ 3,553,881	\$ 2,293,398	\$ 403,609	\$ 1,962,334	\$ 362,889
Budgeted Revenue	11,032,254	1,226,796	11,168,969	60,031	327,085	30,000	1,881,514	915,000	2,819,780
Budgeted Expenditures	(11,191,166)	(1,314,153)	(11,168,969)	(47,000)	(1,008,201)	-	(1,863,000)	(2,535,000)	(2,876,090)
Budgeted Transfers from (to) Other Funds	(87,357)	87,357	-	-	-	-	-	-	-
Budgeted Ending Balance	\$ 9,445,321	\$ -	\$ -	\$ 16,097	\$ 2,872,765	\$ 2,323,398	\$ 422,123	\$ 342,334	\$ 306,579

\*Projected balance as of the preparation of the tentative budget

The Official Budget, which is accurately summarized in this document, was approved by the Board of Trustees on August 31, 2020

ATTEST: \_\_\_\_\_  
Secretary, Board of Trustees

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Operating Funds  
Summary of Revenues by Source  
For the Year Ending June 30, 2021

	Educational Fund	Operations & Maintenance Fund	Total Operating Fund	%
Local Government				
Taxes - Current Year	\$ 4,846,215	\$ 558,105	\$ 5,404,320	
Corporate Personal Property Replacement Taxes	318,000	39,592	357,592	
Total Local Government	<u>5,164,215</u>	<u>597,697</u>	<u>5,761,912</u>	47.00%
State Government				
ICCB Credit Hour Grant	1,123,937	138,914	1,262,851	
ICCB Square Footage Grant	-	-	-	
ICCB Equalization Grant	215,519	26,637	242,156	
ICCB Small School Grant	28,710	3,548	32,258	
ICCB Career and Technical Education	138,073	-	138,073	
Total State Government	<u>1,506,239</u>	<u>169,099</u>	<u>1,675,338</u>	13.67%
Federal Government				
Department of Education	5,000	-	5,000	
Total Federal Government	<u>5,000</u>	<u>-</u>	<u>5,000</u>	0.04%
Student Tuition and Fees				
Tuition	3,550,000	430,000	3,980,000	
Fees	599,000	-	599,000	
Total Student Tuition and Fees	<u>4,149,000</u>	<u>430,000</u>	<u>4,579,000</u>	37.35%
Other Sources				
Sales and Service	139,500	15,000	154,500	
Investment Income	50,000	0	50,000	
Other Revenue	18,300	15,000	33,300	
Total Other Sources	<u>207,800</u>	<u>30,000</u>	<u>237,800</u>	1.94%
Total Budgeted Revenue	<u>\$ 11,032,254</u>	<u>\$ 1,226,796</u>	<u>\$ 12,259,050</u>	<u>100.00%</u>

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Operating Funds  
Summary of Expenditures and Transfers  
For the Year Ending June 30, 2021

	Educational Fund	Maintenance Fund	Operating Fund	%
By Program				
Instruction	\$ 5,105,335	-	\$ 5,105,335	40.83%
Academic Support	1,010,329	-	1,010,329	8.08%
Student Services	1,447,920	-	1,447,920	11.58%
Public Service	440,881	-	440,881	3.53%
Operation & Maintenance of Plant	-	1,314,153	1,314,153	10.51%
Institutional Support	2,459,201	-	2,459,201	19.67%
Scholarship, Student Grants, Waivers	727,500	-	727,500	5.82%
Total Budgeted Expenditures	11,191,166	1,314,153	12,505,319	<u>100.00%</u>
Transfers	87,357	(87,357)	-	
Less Non Operating Item: Tuition Chargeback	-	-	-	
Adjusted Expenditures	<u>\$ 11,278,523</u>	<u>\$ 1,226,796</u>	<u>\$ 12,505,319</u>	
By Object				
Salaries	\$ 7,416,498	\$ 618,606	\$8,035,104	64.25%
Employee Benefits	1,565,127	212,257	1,777,384	14.21%
Contractual Services	649,674	90,000	739,674	5.91%
General Materials & Supplies	511,077	57,050	568,127	4.54%
Conference & Meeting Expense	105,990	940	106,930	0.86%
Fixed Charges	-	-	-	0.00%
Utilities	-	335,300	335,300	2.68%
Capital Outlay	-	-	-	0.00%
Other	692,800	-	692,800	5.54%
Provision for Contingencies	250,000	-	250,000	2.00%
Total Budgeted Expenditures	11,191,166	1,314,153	12,505,319	<u>100.00%</u>
Transfers	87,357	(87,357)	-	
Less Non-Operating Item: Tuition Chargeback	-	-	-	
Adjusted Expenditures	<u>\$ 11,278,523</u>	<u>\$ 1,226,796</u>	<u>\$ 12,505,319</u>	

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Education Fund  
Summary of Expenditures  
For the Year Ending June 30, 2021

Instruction		
Salaries	\$ 4,209,465	
Employee Benefits	662,875	
Contractual Services	134,235	
General Materials & Supplies	94,560	
Conference & Meeting Expense	<u>\$ 4,200</u>	
		\$ 5,105,335
Academic Support		
Salaries	\$ 673,051	
Employee Benefits	183,022	
Contractual Services	43,350	
General Materials & Supplies	103,556	
Conference & Meeting Expense	<u>\$ 7,350</u>	
		1,010,329
Student Services		
Salaries	\$ 1,137,573	
Employee Benefits	254,962	
Contractual Services	6,689	
General Materials & Supplies	35,856	
Conference & Meeting Expense	<u>\$ 12,840</u>	
		1,447,920
Public Services		
Salaries	\$ 213,419	
Employee Benefits	17,507	
Contractual Services	172,000	
General Materials & Supplies	37,955	
Conference & Meeting Expense	<u>\$ -</u>	
		440,881
Institutional Support		
Salaries	\$ 1,182,990	
Employee Benefits	386,761	
Contractual Services	293,400	
General Materials & Supplies	239,150	
Conference & Meeting Expense	81,600	
Other	25,300	
Provision for Contingencies	<u>\$ 250,000</u>	
		\$ 2,459,201

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Education Fund  
Summary of Expenditures  
For the Year Ending June 30, 2021

Scholarships, Student Grants & Waivers		
Employee Benefits	\$ 60,000	
Other	<u>\$ 667,500</u>	
		<u>\$ 727,500</u>
Total Expenditures		<u><u>\$ 11,191,166</u></u>
Transfers		
Transfer to Working Cash	\$ -	
Transfer to Operations & Maintenance	87,357	
Transfer to Auxiliary	<u>\$ -</u>	
Total Transfers to Other Funds		<u><u>\$ 87,357</u></u>

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Operations & Maintenance Fund  
Summary of Expenditures  
For the Year Ending June 30, 2021

Expenditures

Operation & Maintenance of Plant

Salaries	\$ 618,606	
Employee Benefits	212,257	
Contractual Services	90,000	
General Materials & Supplies	57,050	
Conference & Meeting Expense	940	
Fixed Charges	-	
Utilities	335,300	
Capital Outlay	<u>\$ -</u>	\$ 1,314,153

Total Expenditures		<u><u>\$ 1,314,153</u></u>
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Transfers

Transfer from Education Fund	\$ (87,357)	
Transfer to Working Cash Fund	-	
Transfer Auxiliary Fund	<u>\$ -</u>	

Total Transfers to/from Other Funds		<u><u>\$ (87,357)</u></u>
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STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Operations & Maintenance Fund (Restricted)  
Summary of Revenues and Expenditures  
For the Year Ending June 30, 2021

Revenues

Local Governmental Sources

Taxes - Current Year \$ 890,000

Other Sources

Interest Income 25,000

Total Revenues \$ 915,000

Expenditures

Institutional Support

Capital Outlay \$ 2,330,000

Supplies 205,000

Total Expenditures \$ 2,535,000

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Bond & Interest Fund  
Summary of Revenues and Expenditures  
For the Year Ending June 30, 2021

Revenues

Local Governmental Sources

Taxes - Current Year	\$ 1,871,514	\$ 1,871,514
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Other Sources

Interest Income	\$ 10,000	10,000
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Total Revenues		\$ 1,881,514
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Expenditures

Institutional Support

Bond Principal	\$ 1,655,000
Bond Interest	207,000
Contractual Services	\$ 1,000

Total Expenditures		\$ 1,863,000
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STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Auxiliary Enterprises Fund  
Summary of Revenues, Expenditures and Transfers  
For the Year Ending June 30, 2021

Revenues

Student Fees	\$ 340,000
Sales and Service Fees	51,250
Investment Revenue	1,000
Other Sources	<u>\$ 2,427,530</u>

Total Revenues \$ 2,819,780

Expenditures

Salaries	\$ 190,960
Benefits	25,392
Contractual Services	2,517,965
General Materials and Supplies	62,730
Conference and Meeting Expense	77,843
Fixed Charges	1,200
Capital Outlay	<u>\$ -</u>

Total Expenditures \$ 2,876,090

Transfers

Transfer from Education Fund	<u>\$ -</u>
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Total Transfers from Other Funds \$ -

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Restricted Purposes Fund  
Summary of Revenues and Expenditures  
For the Year Ending June 30, 2021

Revenues

State Governmental Sources

ICCB Adult Education & Family Literacy	\$ 176,676	
Other Illinois Governmental Sources	<u>\$ 376,157</u>	
		\$ 552,833

Federal Governmental Sources

Department of Education	\$ 4,459,532	
Other Federal Governmental Sources	<u>\$ 579,956</u>	
		5,039,488

Other Sources

Other Revenue	\$ 76,648	
SURS on Behalf	<u>\$ 5,500,000</u>	
		<u>5,576,648</u>

Total Revenue		<u><u>\$ 11,168,969</u></u>
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STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Restricted Purposes Fund  
Summary of Revenues and Expenditures  
For the Year Ending June 30, 2021

Expenditures

Instruction

Salaries	\$ 217,001	
Employee Benefits	17,371	
Contractual Services	8,263	
General Materials & Supplies	20,100	
Conference & Meeting Expense	<u>\$ 6,515</u>	
		\$ 269,250

Academic Support

Other	<u>\$ 4,200</u>	
		4,200

Student Services

Salaries	\$ 556,784	
Employee Benefits	155,240	
Contractual Services	6,800	
General Materials & Supplies	119,131	
Conference & Meeting Expense	54,228	
Other	<u>\$ 188,214</u>	
		1,080,397

Public Services

Salaries	\$ 374,209	
Employee Benefits	59,714	
Contractual Services	5,502	
General Materials & Supplies	12,087	
Conference & Meeting Expense	9,971	
Other	<u>\$ 6,594</u>	
		468,077

Research and Development

Salaries	\$ 18,571	
Contractual Services	4,782	
General Materials & Supplies	255	
Conference & Meeting Expense	<u>\$ 3,020</u>	
		26,628

Institutional Support

SURS on Behalf	\$ 5,500,000	
Other	<u>\$ 510,000</u>	
		6,010,000

Scholarships, Student Grants and Waivers

Salaries	\$ 181,986	
Other	<u>\$ 3,128,431</u>	
		<u>3,310,417</u>

Total Expenditures

\$ 11,168,969

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Working Cash Fund  
Summary of Revenues and Transfers  
For the Year Ending June 30, 2021

Revenues

Other Sources

Interest Income

\$ 30,000

Total Revenues

\$ 30,000

Transfers

Transfer from Education Fund

\$ -

Transfer from Oper & Main Fund

\$ -

Total Transfers to Other Funds

\$ -

STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Audit Fund  
Summary of Revenues and Expenditures  
For the Year Ending June 30, 2021

Revenues

Local Governmental Sources

Taxes - Current Year	\$ 59,531	\$59,531
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Other Sources

Interest Income	\$ 500	500
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Total Revenue		\$60,031
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Expenditures

Institutional Support

Salaries	\$ -	
Employee Benefits	-	
Contractual Services	\$ 47,000	

Total Expenditures		\$ 47,000
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STATE OF ILLINOIS  
SAUK VALLEY COMMUNITY COLLEGE  
DISTRICT NO. 506

Liability, Protection and Settlement Fund  
Summary of Revenues and Expenditures  
For the Year Ending June 30, 2021

Revenues

Local Governmental Sources

Taxes - Current Year	\$ 282,085	
		\$ 282,085

Other Sources

Interest Income	\$ 45,000	
		\$45,000

Total Revenue

\$ 327,085

Expenditures

Institutional Support

Salaries	\$ 231,640	
Employee Benefits	209,925	
Contractual Services	140,000	
Materials and Supplies	6,300	
Conference and Meetings	25,000	
Fixed Charges	140,000	
Utilities	\$ 1,500	
		\$ 754,365

Campus Security

Salaries	\$ 84,955	
Employee Benefits	14,781	
Contractual Services	144,000	
Materials and Supplies	10,100	
Conference and Meetings	\$ -	
		253,836

Total Expenditures

\$ 1,008,201