

**Sauk Valley Community College
December 21, 2020**

Action Item 4.5

Topic: Professional Services Contract – Change Order

College Health Metric: Campus Environment – College facilities and grounds are clean and updated. The campus is safe, secure and welcoming.

Presented By: Dr. David Hellmich and Kent Sorenson

Presentation:

In March 2020, the College engaged Willett Hofmann and Associates, Inc. (WHA) to provide professional services related to updating Sauk's existing 2010 Master Plan. The scope of services under the original contract included a review and assessment of the College's facility infrastructure including, but not limited to, HVAC, electrical, security and fire protection, and water and wastewater functions for a fee not to exceed \$28,400.

In conjunction with the College's efforts to continue planning for projects identified in the original 2010 Master Plan document, WHA identified an architect with specialization in the area of student life facilities to assist with research and design for future projects in the Dillon Mall. WHA's proposal to engage the sub-consultants, Workshop Architects (Workshop), requires a change order to the original contract with WHA of \$111,950 to bring the new contract amount to \$140,350. College Administration has met with WHA and Workshop on two occasions in December and believes Workshop has the experience and expertise to meet the needs of the College in planning future projects in the Dillon Mall. Additionally, the College discussed Workshop with three Midwestern community college's that shared positive results on Workshop's services.

Recommendation:

The administration recommends the Board approve a change order to the original contract with Willett Hofmann and Associates, Inc. to bring the new contract amount to \$140,350 for the purpose of engaging Workshop Architects as sub-con