

**Sauk Valley Community College**  
**June 22, 2020**

**Action Item 4.2**

**Topic:** Administrator Appointment – Director of Facilities

**Strategic Direction:** College Health Metric 4 – Campus Environment – College facilities and grounds are clean and updated. The campus is safe, secure and welcoming.

**Presented by:** Dr. David Hellmich

**Presentation:**

The administration has been in the process of filling the Director of Facilities. The position was advertised on-line on Sauk Valley Community College’s website, in Sauk Valley Media (the *Dixon Telegraph* and the *Daily Gazette*), on-line at *Glassdoor.com*, and on-line at *Indeed.com*. The College received fourteen applications, and two candidates were invited to interview. A committee was composed of Nicole Ellis, Eric Epps, Michael Mandrell, Frank Murphy, Kent Sorenson, and Tom Houck of Willett, Hofmann & Associates. Dr. David Hellmich, President served as chair.

*Academic background:* Richard (Rich) Groleau attended Sauk Valley Community College and Highland Community College. He has OSHA Certification, MSHA Trainer Certification, Emergency Operation Certification, and Safe Colleges Training.

*Professional background:* Rich has been the Coordinator of Maintenance Services at Upper Iowa University since 2017 and was a Maintenance Supervisor at Crossroad Mall for two years. He also served at a Safety/Building Inspector for nine years.

**Recommendation:**

The administration recommends that the Board of Trustees approve the appointment of Richard Groleau as the Director of Facilities beginning June 15, 2020, at an annual salary of \$67,434.