

BOARD OF TRUSTEES MEETING MINUTES
August 31, 2020

Call to Order: Chair Thompson called the meeting to order at 6:03 p.m., and the following members answered roll call:

Brian Duncan <i>(remotely due to Executive Order 2020-07 as amended by Executive Order 2020-33)</i>	Margaret Tyne
Lisa Wiersema	Ed Andersen
Student Trustee Abril Vazquez-Tapia	Dennis P. Fulrath
	Kate Boyle <i>(remotely due to Executive Order 2020-07 as amended by Executive Order 2020-33)</i> arrived at 6:35 p.m.

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Business Services, Kent Sorenson
Dean of Institutional Advancement, Dr. Lori Cortez
Human Resources Director, Kathryn Snow
Director of Research and Planning, Joe Strabala-Bright *(remotely)*
Executive Assistant, EmmaLea Bittner
Director of Facilities, Rich Groleau *(remotely)*
Professor of Psychology, Dr. Amy Jakobsen *(remotely)*
Professor of Communication / Political Science, Dr. Paul Edleman *(remotely)*
AmeriCorps Program Director, Retiree, Lisa Peck
GED Testing Center Specialist Retiree, Tony Fiorini *(remotely)*
Program Director of Adult Education, Sarah McFarlane *(remotely)*
SSS Program Director, Sasha Logan *(remotely)*
PASS Facilitator, Janis Jones *(remotely)*
Title III Program Assistant, Sheila Buccola *(remotely)*

Public Hearing for the 2020-2021 Budget: Member Thompson called the Public Hearing to order. There were no comments from visitors regarding the 2020-2021 budget. It was moved by Member Fulrath and seconded by Member Andersen that the Board adjourn the Public Hearing for the 2020-2021 budget. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Consent Agenda: It was moved by Member Andersen and seconded by Member Fulrath that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

President's Report:

Dr. David Hellmich provided the following information in his report. He congratulated Lisa Peck and Tony Fiorini on their retirements. Lisa retired as the AmeriCorps Program Director with 13 years of service, and Tony retired as the GED Testing Specialist with 18 years of service. Both spoke of their time at Sauk and their retirement plans.

Dave asked staff to provide news about recent grant awards. Sarah McFarlane shared the Adult Education and Literacy program was awarded \$277,580 for FY21, a 20% increase. She also shared Project VITAL was awarded \$60,963 for FY21, also a 20% increase. Janis Jones shared about the CTE Education Pathway Grant. The College was awarded a \$249,000 grant from the Illinois State Board of Education, which will enable Sauk to "grow our own teachers." Kent Sorenson discussed the Governor's Emergency Education Relief grant, which awarded \$166,314 to the College. Lastly, Sasha Logan noted the TRIO SSS grant of \$1.5 million was renewed for five more years, which is a 3.5% increase. This grant will help Sauk to continue to serve up to 200 students who are first-generation and/or low-income college students and/or are students with a disability.

Dave provided an update on Sauk's response to COVID-19 and asked administrators to elaborate. Eric Epps provided the number of people who were on campus the first two weeks of the semester. Joe Strabala-Bright provided an enrollment update. Dr. Jon Mandrell introduced Connor Williams, the new math faculty, who provided a demonstration of a synchronous math class. Jon also discussed the tutoring initiative he is working on with the Regional Office of Education and current Sauk Scholars.

Student Trustee Report: Student Trustee Vazquez-Tapia shared that SGA held its first virtual event. About 20 students attended and participated in playlist bingo. Students have been navigating classes well. There are occasional internet issues but no major technical difficulties.

ICCTA Report: Chair Thompson discussed the Executive Retreat held on August 14-15 at Heartland Community College. An in-person meeting is planned in September.

Title IX / Sexual Misconduct Board Policies – Second Readings:

It was moved by Member Wiersema and seconded by Member Andersen that the Board approve the revisions to the following Board Policies as presented for a second reading: *403.02 Non-Discrimination in Employment and Student Relations*, *427.01 Sexual Harassment*, *517.01 Safety and Security Reporting*, and *518.01 Sex Discrimination and Sexual Misconduct*. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Board Policy *430.01 Information Security* – First Reading:

It was moved by Member Fulrath and seconded by Member Tyne that the Board approve the revisions to *430.01 Information Security* as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Board Policy *509.01 Campus Access* – First Reading:

It was moved by Member Fulrath and seconded by Member Tyne that the Board approve the revisions to *509.01 Campus Access* as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Faculty Appointment – Mathematics:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the appointment of Connor Williams for the 2020-2021 academic year as an Assistant Professor II of Mathematics beginning August 14, 2020. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

2020-2021 Contractual Agreement between the Board of Community College District No. 506 and the Sauk Valley Community College Faculty Association:

It was moved by Member Tyne and seconded by Member Fulrath that the Board approve as presented and attached the 2020-2021 Contractual Agreement between the Board of Community College District No. 506 and the Sauk Valley Community College Faculty Association. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Memorandum of Understanding between the Sauk Valley Community College Adjunct Faculty Association, IEA-NEA and the Sauk Valley Community College District No. 506 Board of Trustees:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve as presented the Memorandum of Understanding between the Sauk Valley Community College Adjunct Faculty Association, IEA-NEA and the Sauk Valley Community College District No. 506 Board of Trustees. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

2020-2021 Risk
Management Plan:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the *2020-2021 Risk Management Plan* as presented. Member Fulrath questioned the increased percentages of employee salaries against the Tort Fund. Kent Sorenson explained these increases were supported based on employee job descriptions and are benchmarked with other community colleges. Member Wiersema asked if it was mandatory for the College to participate in ICCRMC. Kent said it is not mandatory, but this participation provides a great benefit to the College. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Fiscal Year 2021
Tentative Budget –
Final Reading:

It was moved by Member Andersen and seconded by Member Tyne that the Board approve the 2020-2021 Budget as presented. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Working Cash Fund
Borrowing:

It was moved by Member Fulrath and seconded by Member Andersen that the Board approve the accompanying resolution for the borrowing of \$2,323,398 from the Working Fund to the Operating Funds, if needed. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Equipment Purchase –
Facilities Man Lift:

It was moved by Member Fulrath and seconded by Member Wiersema that the Board approve the proposed acquisition of a used man lift to enable facilities and grounds improvements and maintenance. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Closed Session:

It was motioned by Member Wiersema and seconded by Member Fulrath to move into closed session at 7:21 p.m. due to 5 ILCS 120/2(c)(1 and, 21) – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried. Closed Session began at 7:21 p.m.

Closed Session concluded at 7:24 p.m.

Approval of Closed
Session Minutes from July
27, 2020:

It was moved by Member Fulrath and seconded by Member Andersen that the Board approve the Closed Session Minutes from July 27, 2020. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Fulrath and seconded by Member Wiersema that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Vazquez-Tapia advisory vote: aye. Motion carried.

The meeting adjourned at 7:25 p.m.

Next Meeting:

The next regular meeting of the Board will be in the Riverview Conference Room at 6:00 p.m. on September 28, 2020.

Respectfully submitted,

Margaret Tyne, Secretary