

**Sauk Valley Community College
October 25, 2021**

Action Item 4.2

Topic: **Contract Approval – Illinois Small Business Development Center at Sauk Valley Community College Consultant**

College Health: **Metric 7, Economic Development – The College partners with local agencies to encourage the economic development of the region.**

Presented By: **Dr. David Hellmich and Dr. Lori Cortez**

Presentation:

As part of the Illinois Small Business Development Center at Sauk Valley Community College (SBDC), the SBDC has the opportunity to renew an independent contractor as part of the State of Illinois' extension of a portion of its Federal CARES Act allocation. The Contractor meets with local Illinois Small Business Development Center clients to help them start, grow, or transfer their businesses to support the economic development of the region. This position is part-time and is designed to offer additional general business support services and assistance with answering questions on pandemic relief business programs.

The professional services to be provided by Pam Clodfelter under this contract are an allowable activity/expense of the CARES Act Illinois Public Community College Act (110 ILCS 805) and SVCC Board Purchasing Policy (305.01) exempt contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important role from public bid/solicitation requirements. The purchase will be funded through Institutional HEERF grant funds. Contracts greater than \$10,000 but less than \$250,000 are subject to federal Small Purchase Procedures.

Recommendation:

The administration recommends the Board approve this professional services contract to Pamela Clodfelter in the amount of \$46,582.17 to be paid from federal CARES grant funds.