

BOARD OF TRUSTEES MEETING MINUTES
November 25, 2024

Call to Order: Vice Chair Brian Duncan called the meeting to order at 6:00 p.m. and the following members answered roll call:

Bob Thompson (remote)	Danelle Burrs
Lisa Wiersema	Tom Demmer
Margaret Tyne	Sam Ramirez
Student Trustee James Curl	

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Advancement, Dr. Lori Cortez
Vice President of Business Services, Kent Sorenson
Dean of Information Technology, Kathy Dirks
Director of Facilities, Rich Groleau
Director of Human Resources, Kathryn Snow
Director of Research and Planning, Aaron Roe
Board Assistant, Peggy Eshleman
Marketing Manager, Jim Grot
Marketing Coordinator, Kaitlyn Ekquist
Multimedia Designer, Shaunna Zettle

Guests: George Howe, Shaw Media

Consent Agenda: It was moved by Member Demmer and seconded by Member Wiersema the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich asked Dr. Cortez to present the *Report to the Community*. Lori introduced Jim Grot, Kaitlyn Ekquist, and Shaunna Zettle who created the report. Jim gave a shout-out to Marley Oros and SaraBeth Haenitsch who did much of the work on the report. He highlighted and expanded on various items in the report.

Aaron Roe discussed the college's ten-year Higher Learning Commission midpoint review, due in June of 2026, which is a comprehensive narrative outlining how SVCC meets accreditation standards. The review focuses on mission, integrity, teaching/learning, and sustainability.

Kent Sorenson gave an FY 2024 financial review highlighting operating funds revenue and expenses along with a summary of the athletics and transportation financials. He presented budget projections through FY 2030 and answered trustees' questions. Kent continued by explaining tax levy goals including aggregate levy, debt service levy, and the truth in taxation law.

Dr. Hellmich gave highlights of his Washington D.C. trip that included the administration's work with community colleges. He emphasized that his invitation came because of the reputation of the Impact Program. He shared photos of the events and detailed the afternoon at the Department of Education where he spoke with Dr. Martha Kanter.

Reports/Comments from Board Members and the SVC Foundation:

Student Trustee James Curl reported on the following recent activities: Hypnotist/Mentalist Brian Imbus on November 6, *Friendsgiving* on November 13, the SAC meeting at Daley College on November 8; and the APCA Conference on November 22-23 in Lincolnshire, IL. He reported the *Spring Sauk Fest* will be held on Wednesday, January 29, from 11:30 – 1:30 p.m.

Dr. Cortez reported on the current points of pride: the Impact Program being awarded the Lieutenant Governor's Award for Excellence in Revitalization; the recent successes of the women's and men's cross-country teams; and Dr. Hellmich's unexpected trip to Washington, D.C. for the *Classroom to Career Pathways Summit*.

Lori reported on an unexpected gift of \$26,000 to the Foundation that she received that morning.

Chair Thompson reported on the recent ICCTA meeting in Chicago on November 14-15, mentioning the Governor's state budget and a projected shortfall. He suggested we hold a spring 2025 retreat to discuss the budget. One primary goal talked about at the ICCTA meeting was the baccalaureate degree for Illinois community colleges. He continued by saying that recently ACCT awarded four awards to the Central Region, which included two national awards; he encouraged others to keep in mind, support, and nominate anyone worthy of a nomination. Bob will attend the ACCT National Legislative Summit in Washington, D.C., and encouraged other trustees to attend.

Delete Board Policies
423.01 Policy for Substitute Instruction of Regularly Scheduled Classes and 515.01 Computer Software – First Reading:

It was moved by Member Ramirez and seconded by Member Wiersema the Board delete Board Policies *423.01 Policy for Substitute Instruction of Regularly Scheduled Classes* and *515.01 Computer Software*, as presented for a first reading. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

2024-2027 Contractual agreement between the Board of Community College District No. 506 and the Sauk Valley Community College Adjunct Faculty Association:

It was moved by Member Wiersema and seconded by Member Demmer the Board approve the 2024-2027 Contractual agreement between the Board of Community College District No. 506 and the Sauk Valley Community College Adjunct Faculty Association. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Approval of the Estimated Tax Levy for Tax Year 2024 in Compliance with Truth in Taxation Law:

It was moved by Member Demmer and seconded by Member Burrs the Board approve the estimated tax levy for tax year 2024 as noted, provide notice for and hold a public hearing, and defer final approval of the tax levy for tax year 2024 until the December Board meeting. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Contract Approval – Professional Services:

It was moved by Member Wiersema and seconded by Member Tyne the Board approve the professional services contract to retain contractor, Pam Clodfelter, for independent business advising services with the Illinois Small Business Development Center at Sauk Valley Community College for a total compensation of \$26,400.00. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Public Bid Action – 2024/25 Abatement Project 2nd Floor:

It was moved by Member Tyne and seconded by Member Ramirez the Board accept the bid from Colfax Corporation of Chicago with a bid amount of \$137,750.00 for the SVCC 2024/25 Abatement Project 2nd Floor to be paid by restricted use Funding Bond Proceeds. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Request to Serve Alcohol:

It was moved by Member Thompson and seconded by Member Wiersema the Board approve serving alcohol on February 15, 2025, at the Foundation's annual fundraiser, the *Chocolate Rendezvous*. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Closed Session:

It was moved by Member Tyne and seconded by Member Wiersema the Board move into closed session at 7:20 pm.

Closed session concluded at 7:41 p.m.

Closed Session Minutes:

It was moved by Member Wiersema and seconded by Member Demmer the Board approve the closed session minutes of October 28, 2024. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Semi-Annual Post-Counsel Review of Closed Session Minutes:

It was moved by Member Wiersema and seconded by Member Demmer after having reviewed its closed session minutes as required by law, the Board leave closed the closed session minutes of April 22, 2024, May 20, 2024, June 24, 2024, July 22, 2024, August 26, 2024, and September 23, 2024. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Chair Thompson and seconded by Member Tyne the Board adjourn. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Meeting adjourned at 7:43 p.m.

Next meeting:

The next regular meeting of the Board will be at 6:00 p.m. on Monday, December 16, 2024, in the Riverview Conference Room.

Respectfully submitted,

Margaret Tyne, Secretary