

BOARD OF TRUSTEES MEETING MINUTES
June 24, 2024

Call to Order: Chair Bob Thompson called the meeting to order at 5:59 p.m., and the following members answered roll call:

Margaret Tyne (<i>remotely</i>)	Tom Demmer
Danelle Burrs	Lisa Wiersema
Sam Ramirez	Student Trustee James Curl

Excused: Brian Duncan

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Advancement, Dr. Lori Cortez
Vice President of Business Services, Kent Sorenson
Director of Facilities, Rich Groleau
Dean of Information Technology, Kathy Dirks
Director of Human Resources, Kathryn Snow
Director of Research and Planning, Aaron Roe
Board Assistant, Peggy Eshleman
Learning Commons Library Coordinator, Kelsey Head
Learning Commons Librarian, Melanie Armstrong
Dean of Transfer Programs and Academic Support Services,
Dr. Patrice Hess

Guests: George Howe WIXN

Chair Thompson asked for a motion to move agenda item 4.2 to 6.2. It was moved by Member Wiersema and seconded by Member Demmer the Board move agenda item 4.2 to 6.2. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Consent Agenda: It was moved by Member Ramirez and seconded by Member Wiersema the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

President's Report: Dr. David Hellmich asked Dr. Jon Mandrell and Kent Sorenson to present the Follett Inclusive and Equitable Access Program to the Trustees. Jon began by explaining SVCC's process and use of IncludEd. Kent presented the Follett concept, including course materials being included in the cost of tuition and fees; required textbooks being delivered to students prior to the first day of class; delivering a physical textbook where digital is not available; including materials such as E-books, courseware, OER, and faculty content; and having the Opt-Out option available to students through the drop date. Jon and Kent answered Trustees' questions.

Kent continued by giving preliminary FY 2025 budget projections, explaining the College's various funds and giving the FY 2025 budget timeline. He continued with the operating funds revenue and expenditures, operating funds balance, and the Liability, Protection and Settlement fund.

Dr. Hellmich asked Rich Groleau to report on the sewer treatment plant. Rich described the costs and maintenance of the current sewer treatment plant and explained the City of Dixon has expressed interest in connecting the College to its waste water system. He explained the cost of the project and how it would be paid for. Rich answered Trustees' questions.

Dr. Hellmich presented the FY 2024 and FY 2025 Bookends, highlighting several major accomplishments from facilities to academics to sports and showing projects to be accomplished.

Reports/Comments from Board Members and the SVC Foundation:

Student Trustee James Curl had no report.

Foundation Report: Dr. Lori Cortez reported the Impact Program funds total 7 million dollars, including a recent sizable donation from the 2024 honorary degree recipient. Lori announced the *Chocolate Rendezvous* will be held on Saturday, February 15, 2025, in conjunction with the College's 60th anniversary. She concluded by saying the Impact Program has kicked off the AFC campaign and already has a \$50,000 matching grant from an anonymous donor. The Impact Program has a 73% retention rate.

ICCTA Report: Chair Bob Thompson recounted the events from the ICCTA annual convention on June 7-8 in Lombard. Dr Steve Miko was nominated for the full-time faculty award, and he joined Bob at the banquet. Sherry Dimmig was nominated for the adjunct faculty award. ICCTA will hold its retreat in August. Bob announced he won an award for attending more than forty-five ICCTA seminars.

Chair Thompson commented that the link to the bookstore merchandise found in Dr. Hellmich's 2023-2024 Bookends is very professional looking and urged others to view it. Bob commented there are open spots for those who want to give blood on June 26 at the blood drive on campus.

FY 2025 Treasurer's Bond:

It was moved by Member Wiersema and seconded by Member Burrs the Board approve the Public Official Bond issued by The Hartford with a penalty of \$6,000,000 for Fiscal Year 2025. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

- FY 2025 Staff Increases: This item was moved to item 6.2 on the agenda.
- Contract Approval –
College Resource Officer: It was moved by Member Ramirez and seconded by Member Wiersema the Board approve the proposed intergovernmental agreement between the Lee County Sheriff’s Office and Sauk Valley Community College. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.
- Request to Serve Alcohol: It was moved by Member Wiersema and seconded by Member Ramirez the Board approve serving alcohol on July 18, 2024, as part of the *Multi-Chamber Business After Hours* being held on the Sauk Campus. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.
- Closed Session: It was moved by Member Ramirez and seconded by Member Wiersema the Board move into closed session at 7:03 p.m.
- Closed session concluded at 7:26 p.m.
- Closed Session Minutes: It was moved by Member Demmer and seconded by Member Wiersema the Board approve the closed session minutes of May 20, 2024. In a roll call vote, Chair Thompson and Members Wiersema, Ramirez, Burrs, and Demmer all voted aye. Member Tyne voted present. Student Trustee Curl advisory vote: aye. Motion carried.
- FY 2025 Staff Increases: It was moved by Member Wiersema and seconded by Member Ramirez the Board approve step increases for eligible staff and a 2% cost-of-living adjustment to the FY 2025 salary schedule effective June 24, 2024. Additionally, the administration recommends an increase to \$16.00 for employees who will earn less than \$16.00 per hour for FY 2025. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.
- Adjournment: Since the scheduled business was completed, it was moved by Member Ramirez and seconded by Member Tyne the Board adjourn. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.
- Meeting adjourned at 7:30 p.m.
- Next meeting: The next regular meeting of the Board will be at 6:00 p.m., on Monday, July 22, 2024, in the Riverview Conference Room.

Respectfully submitted,

Margaret Tyne, Secretary