

**BOARD OF TRUSTEES MEETING MINUTES**  
**October 28, 2024**

Call to Order: Chair Bob Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Brian Duncan	Danelle Burrs
Lisa Wiersema	Tom Demmer
Margaret Tyne	Sam Ramirez
	Student Trustee James Curl

SVCC Staff: President, Dr. David Hellmich  
Vice President of Academics and Student Services, Dr. Jon Mandrell  
Vice President of Advancement, Dr. Lori Cortez  
Vice President of Business Services, Kent Sorenson  
Dean of Information Technology, Kathy Dirks  
Dean of Transfer Programs and Academic Support Services,  
Dr. Patrice Hess  
Director of Facilities, Rich Groleau  
Director of Human Resources, Kathryn Snow  
Director of Research and Planning, Aaron Roe  
Board Assistant, Peggy Eshleman  
Associate Professor II of English, Rae Brunner  
Professor of Communication/Political Science, Dr. Paul Edleman  
Professor of Psychology, Dr. Amy Jakobsen  
Professor of Radiologic Technology, Dianna Brevitt  
Web Developer, Marc Book

Guests: George Howe, Shaw Media; Janis Jones; Linda Giesen; Dr. Linda Hellmich; Joe Bittorf; and Pakistani visitors Zubda Zia, Numrah Mehmood, Zoya Shaffay, Minahil Javed, Shanzay Kashif, Samahir Ali, Fatima Iqbal, Uneeza Mahboob Rana, and Haniya Adnan

Consent Agenda: It was moved by Member Demmer and seconded by Member Ramirez the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

President's Report: Dr. Hellmich introduced Dr. Paul Edleman who provided information on the study abroad opportunities for students, faculty, and staff, including the current visitors from Pakistan. Paul thanked the host families and others involved for making the event happen. He said the visitors have been enjoying working on projects, visiting classes, and riding in the combine. The guests spoke briefly saying how thrilled they are to be here, how welcomed they feel, and that their goals are peace and harmony.

Kathy Dirks introduced Marc Book who demonstrated the new SVCC website, explaining the three reasons for a new website are mobile, accessibility, and security of data. Marc continued by saying his focus when designing the site was students. He answered Trustees' questions.

Assistant Cross Country Coach Aaron Roe and Head Coach Nick Hartz displayed the NJCAA regional award earned with a first place win by the men's cross country team this past weekend. Two members of the women's team placed and will travel with the men's team to Richmond, VA for nationals.

Dr. Jon Mandrell gave an overview of the Aspen Institute Fellowship, including his recent experience with the Rising Presidents Fellowship program. He explained the training consists of residential sessions, mentorship, and a capstone project.

Reports/Comments from Board Members and the SVC Foundation:

Student Trustee James Curl reported on recent activities: *Artaska Strings* on September 25; *Cultural Celebration* on October 9; *P.J. Caposey* on October 16; and an SGA Meeting October 23 with the Follett's Textbook initiative. James attended a virtual SAC meeting on October 18 with great discussions on the *Feed the Need State Community College System*. He noted upcoming events: *Hypnotist/Mentalist Brian Imbus* on November 6 and *Friendsgiving* on November 13. James mentioned student complaints with the vending machines that Kent has already been working on solving.

Dr. Lori Cortez reported on the most recent points of pride: Amboy High School holds the highest percentage of Impact students who have completed their 25 volunteer hours for the 2024-2025 year; SVCC exceeds the Aspen Prize benchmark for transfer students; and the Title III grant that helped improve retention rates by 15% and graduation rates by 13%.

Chair Thompson reported that he attended the ACCT annual conference in Seattle October 23 – 26. Bob, attending his sixth national conference, was the ACCT state coordinator and the ICCTA representative at the event. As a voting member, he attended meetings, shared ideas, and enjoyed a good conference.

Chair Thompson reminded others of November's ICCTA meeting in Chicago on November 14-15 and the ACCT National Legislative Summit in Washington, D.C., from February 9 – 12.

Trustee Tyne urged all trustees to donate to the Impact Program.

Trustees Wiersema and Ramirez attended the ICCTA Northwest Regional meeting at Rock Valley's Advanced Technology Center on October 1 where they participated in a tour of the facility and a roundtable discussion.

IncludEd Course Material Fee:	It was moved by Member Duncan and seconded by Member Burrs the Board approve additional course material fees as presented for the Spring 2025 semester. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.
Adoption of Resolution Regarding the Intent to Levy Equity Adjustment in Accordance with the Public Community College Act:	It was moved by Member Wiersema and seconded by Member Demmer the Board adopt the attached resolution regarding the intent to levy equity adjustment under the Act. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.
Title III Transfer of Funds to Endowment:	It was moved by Member Burrs and seconded by Member Tyne the Board approve the transfer of funds in the amount of \$85,000 as required by the Title III grant. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.
Chiller #1 Rebuild:	It was moved by Member Duncan and seconded by Member Demmer the Board accept the quote from Trane Technologies of Willowbrook, Illinois with a total amount of \$133,656.91 for the Chiller rebuild to be paid from restricted use bond proceeds. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.
Sole Source Procurement — Common App:	It was moved by Member Tyne and seconded by Member Demmer the Board approve the proposed contract terms from Common App for a total obligation of \$12,000 for a term of two years funded through unrestricted operating funds, supplemented by ICCB funds if obtained. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.
Public Bid Action — Medium Duty Dump Truck:	It was moved by Member Wiersema and seconded by Member Burrs the Board accept the bid from Bredemann Ford of Glenview, Illinois with a bid amount of \$71,448.50 for the Medium Duty Dump Truck to be paid from restricted use Funding Bond Proceeds. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried
Request to Serve Alcohol:	It was moved by Member Wiersema and seconded by Member Ramirez the Board approve serving alcohol on December 12, 2024, at the SVCC Holiday Party from 5:00 – 7:00 p.m. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.
Closed Session:	It was moved by Member Ramirez and seconded by Member Duncan the Board move into closed session at 7:19 pm.  Closed session concluded at 7:35 p.m.

Closed Session Minutes: It was moved by Member Burrs and seconded by Member Wiersema the Board approve the closed session minutes of September 23, 2024. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Duncan and seconded by Member Ramirez the Board adjourn. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Meeting adjourned at 7:36 p.m.

Next meeting: The next regular meeting of the Board will be at 6:00 p.m. on Monday, November 25, 2024, in the Riverview Conference Room.

Respectfully submitted,

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Margaret Tyne, Secretary