

BOARD OF TRUSTEES RETREAT AND REGULAR MEETING MINUTES
September 23, 2024

- Call to Order: Chair Bob Thompson called the board retreat to order at noon, and the following members answered roll call:
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| Brian Duncan | Danelle Burrs |
| Lisa Wiersema | Tom Demmer |
| Margaret Tyne | |
- Excused: Sam Ramirez, James Curl
- SVCC Staff: President, Dr. David Hellmich
Vice President of Advancement, Dr. Lori Cortez
Vice President of Business Services, Kent Sorenson
Director of Facilities, Rich Groleau
Dean of Information Technology, Kathy Dirks
Director of Human Resources, Kathryn Snow
Director of Research and Planning, Aaron Roe
Board Assistant, Peggy Eshleman
Professor of Mental Health and Academic Counselor, Valerie Kern-Lyons
Dean of Health Professions, Pamela Eubanks
- Guests: None
- President's Report: Dr. Hellmich introduced Valerie Kern-Lyons who gave an excellent overview of her spring trip to Carlow College in Ireland.
- Trustees were given a tour of the College.
- Closed Session: It was moved by Member Burrs and seconded by Member Tyne the Board move into closed session at 2:09 p.m.
- Closed session concluded at 3:10 p.m.
- Impact Program: Dr. Lori Cortez reported on the Impact Program Pilot Students as to where they started (80 students), where we are now (33 seniors from Fulton and PLT are still enrolled in the program), and what we expect (30 Impact students from Fulton and PLT). In Fall of 2022, we had 772 students enrolled district-wide; this Fall we have 1,460 students enrolled who have completed 53,000 volunteer hours. We expect to see a 20% increase in high school enrollment in Fall 2026. Lori reported on Foundation total assets and their growth over the last several years. Lori concluded by answering trustees' questions.

Workforce Development: Dr. Hellmich provided some background on the early years of community college conversations about baccalaureate degrees as well as the logic of why these degrees should be allowed. Pam Eubanks spoke briefly of Bachelor of Applied Science degree and the upcoming ACEN visit. Kent Sorenson explained a situation with a local daycare facility.

Dr. Lori Cortez explained Sauk's efforts to get folks into the workforce including Sonography, EMT, and CNA programs. She continued by mentioning our partnerships with local Chambers, the CDL program, and others as well as our on-campus Police Academy, our Adult Education Program, and upcoming partnerships and training.

Adjournment: Since the scheduled business was completed, it was moved by Member Wiersema and seconded by Chair Thompson the Board adjourn. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

The board retreat adjourned at 4:21 p.m.

Call to Order: Chair Bob Thompson called the regular board meeting to order at 4:30 p.m. and the following members answered roll call:

Brian Duncan	Danelle Burrs
Lisa Wiersema	Tom Demmer
Margaret Tyne	Student Trustee James Curl

Excused: Sam Ramirez

SVCC Staff: President, Dr. David Hellmich
Vice President of Advancement, Dr. Lori Cortez
Vice President of Business Services, Kent Sorenson
Director of Facilities, Rich Groleau
Dean of Information Technology, Kathy Dirks
Director of Human Resources, Kathryn Snow
Director of Research and Planning, Aaron Roe
Board Assistant, Peggy Eshleman

Guests: None

Consent Agenda: It was moved by Member Burrs and seconded by Member Wiersema the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

President's Report:

Dr. Hellmich acknowledged the recent passing of Ann Propheter who had been a tutor for SVCC's Disability Support Services and a math teacher at Newman Central Catholic High School where she coached tennis and scholastic bowl.

Aaron Roe gave a brief enrollment update to Trustees indicating SVCC is 2% up in total credit hours this fall.

Reports/Comments from Board Members and the SVC Foundation:

Student Trustee James Curl reported on recent activities including *Sauk Fest* on August 28; *Pizza with the Prez* on September 4; the September 11 *Civic Engagement Panel*; the *Sex Signals* presentation with 113 students in attendance; the *Fiesta Day Parade* on September 14; and *Constitution Day* on September 17. SGA will have a video coming out soon encouraging voter participation; SGA members will attend the APCA conference in Chicago on November 22 and 23.

James gave a detailed report on the SAC meeting at Lake Land College on September 20 where he learned about Lake Land's textbook rental program and underfunding from the State for Illinois Community Colleges. The next SAC meeting will be virtual on October 18.

Foundation Report: This report was given earlier at the Board retreat.

ICCTA Report: Chair Thompson recapped the ICCTA September meeting in Springfield.

Trustee Tyne mentioned she is enrolled in the new Constructive Dialogue/Issues course with Professors Amanda Eichman and Amy Jakobsen and indicated how interesting and fun the class is.

Board Policy 205.01 *The College Calendar* –
Second Reading:

It was moved by Member Tyne and seconded by Member Demmer the Board approve revisions to 205.01 *The College Calendar* as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Board Policy 403.01 *Affirmative Action* and 403.02 *Non-Discrimination in Employment and Student Relations* – Second Reading:

It was moved by Member Wiersema and seconded by Member Burrs the Board approve the revisions to combine 403.01 *Affirmative Action* and 403.02 *Non-Discrimination in Employment and Student Relations* into one policy (403.01 *Affirmative Action and Non-Discrimination in Employment and Student Relations*) while deleting policy 403.02 *Non-Discrimination in Employment and Student Relations* as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Board Policy
514.02 Smoking/Tobacco,
516.01 Drug-Free
Campus, and *624.01 Illicit*
Use of Drugs, Abuse of
Alcohol by Students and
Prohibition of Tobacco –
Second Reading:

It was moved by Member Demmer and seconded by Member Wiersema the Board approve revisions to combine *514.02 Smoking/Tobacco; 516.01 Drug-Free Campus;* and *624.01 Illicit Use of Drugs, Abuse of Alcohol by Students and Prohibition of Tobacco* into one policy (*516.01 Drug, Alcohol, and Smoke-Free Campus*) while deleting policies *514.02 Smoking/Tobacco* and *624.01 Illicit Use of Drugs, Abuse of Alcohol by Students and Prohibition of Tobacco* as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Delete Board Policies
426.01 General
Responsibilities, Duties,
and Working Conditions
for Contractual Employees
and *503.01 Information*
Systems – Second
Reading:

It was moved by Member Tyne and seconded by Member Wiersema the Board approve the deletion of board policies *426.01 General Responsibilities, Duties, and Working Conditions for Contractual Employees* and *503.01 Information Systems* as presented for a second reading. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Faculty Retirement –
English Language Arts:

It was moved by Member Burrs and seconded by Member Demmer the Board approve the retirement of Dr. Odile Blazquez as a Professor of English Language Arts effective May 31, 2025. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Working Cash Fund
Borrowing:

It was moved by Member Duncan and seconded by Member Burrs the Board approve the accompanying resolution for the borrowing of \$2,452,078 from the Working Cash Fund to the Operating Funds, if needed. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried

Fee Proposal –
Professional Services for
2nd Floor ITS:

It was moved by Member Duncan and seconded by Member Wiersema the Board approve the proposal from Willett Hofmann & Associates, Inc. for professional services for Abatement Project on the 2nd floor ITS area, with a fee not to exceed \$37,250, to be paid from restricted funding bonds; and approve the proposal from Willett Hofmann & Associates, Inc. for professional services for Renovation Project on the 2nd floor ITS area, with a fee not to exceed \$152,100 to be paid from restricted funding bonds. Kent Sorenson and Rich Groleau answered trustees' questions. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Requests to Serve
Alcohol:

It was moved by Member Wiersema and seconded by Member Tyne the Board approve serving alcohol on October 10, 2024, at the Sauk Valley Area Chamber of Commerce Manufacturing Dinner and on November 16-17 and November 22-24, as part of the Dixon Historic Theatre's performances being held on the Sauk Campus. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Closed Session Minutes: It was moved by Member Duncan and seconded by Member Burrs the Board approve the closed session minutes of August 26, 2024. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Duncan and seconded by Member Wiersema the Board adjourn. In a roll call vote, all voted aye. Student Trustee Curl advisory vote: aye. Motion carried.

Meeting adjourned at 4:55 p.m.

Next meeting: The next regular meeting of the Board will be at 6:00 p.m. on Monday, October 28, 2024, in the Riverview Conference Room.

Respectfully submitted,

Margaret Tyne, Secretary