

**Sauk Valley Community College
September 23, 2024**

Action Item 4.1

Topic: Board Policy 205.01 *The College Calendar* – Second Reading

College Health Metric: Planning – The College conducts thoughtful, systematic planning to support future operations. Plans are updated annually or as necessary.

Presented By: Dr. David Hellmich

Presentation:

The administration has begun a new process of reviewing all Board policies annually. As a part of this review, minor clarifying edits are being recommended for the following policy:

Recommendation:

The administration recommends the Board approve revisions to *205.01 The College Calendar* as presented for a second reading.

205.01 The College Calendar

1. The fiscal year of the College is from July 1 ~~of one year~~ to June 30, ~~of the next year inclusive~~.
2. The College academic year shall begin with the registration and orientation scheduled just prior to the first day of instruction of the fall semester, whichever is earlier, and extend no less than one day beyond the official date of Commencement at the end of the spring semester. ~~For purposes of administration, The~~ summer session is ~~considered~~ a ~~special separate~~ session outside the academic year calendar.
- ~~3. An administrative calendar specifying working days for all twelve-month personnel will be issued by the Office of the President prior to the start of each fiscal year (July 1).~~
4. The College shall schedule a sufficient number of preparatory, instructional, and testing days each semester to ensure that adequate time is provided for teaching and learning and to comply with minimum State ~~and accreditation~~ requirements and standards. The calendar shall also include days for registration processes, ~~pre-entrance testing~~, and other activities associated with admission to the College.

Revised: 03-23-1981; 03-23-1987; 09-23-2024

Cabinet Reviewed: 04-23-2024