Sauk Valley Community College

Associate Degree Nursing
Licensed Practical Nursing

ADMISSION HANDBOOK
2024-2025
Sauk Valley Community College
173 IL Rte. 2
Dixon, IL 61021
815-288-5511

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GENERAL ADMISSIONS INFORMATION TO SAUK VALLEY COMMUNITY COLLEGE

Introduction

Sauk Valley Community College provides a wide range of learning opportunities to meet the various educational needs of students from diverse backgrounds. Sauk has an "open door" policy and welcomes all that may benefit from its courses and programs of study.

The College has tailored its instruction to serve those with a high school diploma or its equivalent. The College may at its discretion admit persons in high school who are under the age of 18 who meet established criteria and have permission from appropriate high school personnel and parents/guardians and Sauk personnel. (See high school/Dual Enrollment students in the SVCC catalog.)

Admission to the College does not guarantee entrance into all courses or programs of study. Entrance into specific programs may depend on other criteria such as age, evidence of language and mathematics skills, and space availability. Also, students may be required to complete specified prerequisites prior to enrollment in certain courses or programs. Academic advisors are available to assist students in determining an appropriate sequence of courses or program of study.

The College reserves the right to limit enrollment because of space or budget restrictions, to establish selective admission requirements and to give preference to residents of the District.

New Student Admissions

New part-time and full-time students are expected to follow the procedure outlined below:
1. **STUDENT INFORMATION FORM:** Students must submit a completed Sauk Valley Community College student information form. This form may be obtained from Admissions and Records, West Mall Student Services area of the building or at www.svcc.edu/admissions/admissions.html.
2. **TRANSCRIPTS:**
   a. **High School/GED**. It is recommended that students submit transcripts of a high school record or the equivalent.
   b. **College**. Sauk will accept credits earned at other regionally accredited institutions. Official transcripts MUST be submitted directly to Sauk from the college/university. Students must also submit a Transcript Evaluation Request form (found in Admissions and Records or the College website at www.svcc.edu) to Admissions and Records. Upon complete evaluation, students will be notified in writing of course articulation. For additional information, contact the Records Analyst, Ext. 327.

3. **COMPLETE A PLACEMENT TEST**:
   Placement testing in English Language Arts and mathematics is required of all students wishing to register for an English language arts course, mathematics course, or any other college courses requiring a specific ENG/ELA/MAT co-requisite or prerequisite. Placement test results will be used by academic advisors to match students with courses that are consistent with their skill level.

   Methods of Placement

   - SAT/ACT Scores
   - SVCC Placement test results
   - Review of credit earned at the college level

Please contact Academic Advising at 815-835-6354 for further information or email at advising@svcc.edu.

The first SVCC Placement Testing session for each test is free. A minimum fee will be charged for additional testing sessions. There is a maximum of two placement tests per 12-month period. Contact the Testing Center for details at 815-835-6530.

A Test of English as a Foreign Language (TOEFL) result of 83 or higher on internet-based testing is required by the Illinois Department of Financial and Professional Regulation for NCLEX application.
http://www.idfpr.com/Renewals/apply/Forms/CGFNS_02.pdf

NURSING PROGRAM INFORMATION

The nursing programs at Sauk include the Associate Degree in Nursing and the Practical Nursing program. These programs are selective programs. Students are admitted on a priority basis with the most qualified students admitted first. Sauk also has a Certified Nursing Assistant program.

Out-of-District Application

Sauk Valley Community College is required, by state policy, to give preference to in-district resident candidates. Out-of-district applicants to the program coming from colleges with cooperative agreements will be given the same consideration as in-district applicants. In-district definitions are listed in the student services section of the college catalog. One definition of note concerns residency through full-time employment. A student is considered a resident of District 506 if the student works full-time within the district and can show proof of his/her employment. This college policy is adhered to as the definition for applicants to the nursing program. Out-of-district applicants to the nursing program will be considered after June 1, if space is available and there are no qualified in-district students.

Personal History Information

Upon completion of the nursing programs, graduates are eligible to apply to take the National Council licensing examination (NCLEX). Candidates for the licensing examination will be required to provide the following information on the application for licensure (these questions must be completed by all applicants):

1. Have you been convicted of any criminal offense in any state or in federal court (other than minor traffic violations)? If yes, attach a certified copy of the court records regarding your conviction, the nature of the offense and date of discharge if applicable, as well as a statement from the probation or parole officer.

2. Have you been convicted of a felony?

3. If yes, have you been issued a Certificate of Relief from Disabilities by the Prisoner Review Board? If yes, attach a copy of the certificate.

4. Have you had or do you now have any disease or condition that interferes with your ability to perform the essential functions of your profession, including any disease or condition generally regarded as chronic by the medical community, i.e. (1) mental or emotional disease or condition; (2) alcohol or other substance abuse; (3) physical disease or condition that presently interferes with your ability to practice your profession? If yes, attach a detailed statement, including an explanation of whether or not you are currently under treatment.

5. Have you been denied a professional license or permit, or privilege of taking an examination, or had a professional license or permit disciplined in any way by any licensing authority in Illinois or elsewhere? If yes, attach a detailed explanation.

6. Have you ever been discharged other than honorably from the armed service or from a city, county, state or federal position? If yes, attach a detailed explanation.

December 2012: Illinois has made some changes on licensure approval especially concerning forcible felonies and sex offenders. A supporting document titled "Health Care Workers Charged with or Convicted of Criminal Acts (CCA) form will be required for Registered Nurses applications. "Illinois reviews each case on an individual basis. Make sure you include with your board exam application a letter of events in your own words along with copies of court documents showing that you are currently in compliance. Determination of licensure can only be made after an application for examination has been reviewed and if granted may require a probation period. For more details on **Section 1300.100 Refusal to Issue a Nurse License Based on Criminal History Record**, please go to the link: http://www.ilga.gov/commission/jcar/admincode/068/068013000A01000R.html

Rev. 5/13

CCA Form: Health Care Workers Charged with or Convicted of Criminal Acts is also required. You must respond to each of the following questions with this form.

1. Are you currently charged with or have you been convicted of a criminal act that requires registration under the Sex Offender Registration Act?

2. Are you currently charged with or have you been convicted of a criminal battery against any patient in the course of patient care or treatment, including any offense based on sexual conduct or sexual penetration?

3. Are you required, as part of a criminal sentence, to register under the Sex Offender Registration Act?

4. Are you currently charged with or have you been convicted of a forcible felony?

If YES to any of the above, attach a certified copy of the court records regarding your conviction, the nature of the offense and date of discharge, if applicable, as well as a statement from the probation or parole office.

Providing fraudulent information for the above may be grounds for refusal to issue the license and at the discretion of the Committee of Nursing and the Department of Professional Regulation, a review hearing may be required. The Committee will not conduct this hearing until the individual has completed the required approved nursing program in an approved school and has completed the necessary application forms for licensure required by the Department of Professional Regulation. The decision to allow

an individual to take the examination for licensure rests with the Committee. As a rule of thumb if you have been fingerprinted for anything even if it was not a felony, prepare a letter of events in your own words along with court documents verifying you are currently in compliance.

Effective April 2013: IDFPR will offer you a "Non-Binding Advisory Opinion" if you have a FELONY conviction of any kind and have questions on whether you can be licensed. The form is found on the IDFPR web link http://www.idfpr.com/Forms/F2035.pdf. It is to be completed and mailed, including support documents to:

Illinois Department of Financial and Professional Regulation
Division of Professional Regulation
Office of the General Counsel
320 W. Washington– 3rd Floor
Springfield, IL 62786

Please note effective January 2017, previously barred health care workers and applicants with criminal convictions may once again become eligible for licensure in Illinois. Under a newly enacted law, the Illinois Department of Financial and Professional Regulation (IDFPR) has implemented a review process for impacted health care workers. This new law partially rescinds a 2011 law that automatically and permanently revoked or denied licensure for health care workers with certain felony convictions in their past.

Health care workers who qualify for review under the new law now have the opportunity to present information proving they have been rehabilitated from their conviction. Health care workers with certain felony convictions that have met the timing requirements under the new law may file a Petition for Review to determine whether their conviction is still a barrier to licensure. The new law sets forth the factors IDFPR may consider in determining whether a health care worker has been rehabilitated. Factors include, but are not limited to, the seriousness of the offense, prior disciplinary history, and voluntary remedial actions.

Health care workers who have been permanently revoked or denied licensure may immediately file a Petition for Review to prove rehabilitation. First-time applicants must submit an initial application for licensure prior to filing a Petition for Review. If a Petition for Review is granted, the conviction is no longer a barrier to licensure. The previously barred health care worker or first-time applicant must still meet all licensure requirements. This may include submitting licensing forms, fingerprinting, and proving competency to practice.

For more information on IDFPR and the Petition for Review process, please visit our website at www.idfpr.com. There you will find answers to Frequently Asked Questions (FAQs) and application information pertaining to each profession. If applicable, please feel free to share this information with your Association's members.

Criminal Background Check

Sauk Valley Community College (SVCC's) Health Professions utilize local health care facilities for student learning. These facilities utilize background checks as a means to protect their clients/patients and have the right to extend the same standard as are set for health care facility employees in matters relating to the welfare of patients and the Standards of the Health Care Facility criteria to students. In the event that a student is denied a clinical practicum by a facility, alternatives for the student will be evaluated. In most cases, the student will be required to withdraw from the Health Professions Program.

Nursing program admission is provisional until all criminal background processes are completed. The student is responsible for fees associated with the criminal background investigation and providing the requested information to ViewPoint® . The student will be required to sign a disclosure/release form. The criminal background check must be completed and approval granted by the facility, if applicable. Failure to do so will result in admission to the program being rescinded. Students who are absent for one semester will be required to be re-checked upon re-admission.

Students who are convicted of any criminal offense after program admission in any state or federal court (other than minor traffic violations) are responsible for reporting that conviction immediately to the Health Professions Department. Follow up with the clinical facilities will be completed and withdrawal from the program may be required.

Upon graduation, all individuals applying for initial licensure as a registered nurse or practical nurse in Illinois must submit to a criminal background check and provide evidence of live-scan fingerprint processing from a designated agent.

*It is of note that both our local hospital employers do not allow facial piercings or ear gauges. We caution you before entry into the program that such adornments may well affect you being hired.

MA to LPN applicants referred from and currently working at CGH or KSB hospitals will complete a background check form but will not have the background check completed unless information from website searches reveal a concern.

Nursing Program Grade Requirements

A grade of "C" is the minimum passing grade for all major field requirements, social science, and physical/life science courses. A student in the nursing program must achieve a grade of "C" or better in major field courses to be promoted to the next semester/sequence of nursing courses as prerequisites apply.

Successful completion of a nursing course requires a "C" in the classroom, clinical and skills testing components. A student who is not demonstrating expected performance

standards in the classroom or clinical area will receive a failing grade for the course. Any student earning a failing grade in the first semester of the program must reapply for admission and will again be part of the competitive selection process.

Campus Security Report

The campus security report is available on the College's Web Page at www.svcc.edu or in the Student Handbook that is available throughout the College.

Affirmative Action

Sauk Valley Community College is an equal opportunity employer and is committed to an effective policy of non-discrimination and equal opportunity in all employee and student relations. Except to the extent and subject to the exemptions as permitted by law, no qualified employee or student shall be excluded from the employment of educational opportunity, be denied benefits or be subjected to discrimination on the basis of differences in race, color, age, religion, national origin, ancestry, gender, sexual orientation (as that term is defined in the Illinois Human Rights Act), marital status, handicap, military status, or unfavorable discharge from military service classified as Re-3 or the equivalent thereof. (Complaints and inquiries related to this policy or any potential discriminatory concerns may be addressed to: Director of Human Resources, Sauk Valley Community College, 173 IL Route 2, Dixon, IL 61021, 815-288-5511.

Pipeline for the Advancement of the Healthcare Workforce (PATH)

The PATH program, funded through a temporary Illinois Community College Board grant, aims to serve, create, support and expand the opportunities for individuals in nursing and select health care pathways to obtain certificates and degrees, allowing them to enter and/or advance their careers in the healthcare industry.

SVCC Foundation Scholarship Application

Eligibility
Students attending Sauk Valley Community College, pursuing a certificate or degree, are eligible to apply for a scholarship offered by the Sauk Valley College Foundation. As the requirements vary for most scholarships offered, applicants must complete an application for each specific scholarship. To be considered for the award, an essay and additional documentation must be submitted by the deadline stated.

Scholarship Award
The amount of each scholarship varies annually.

Deadline
The deadline for each scholarship varies. New scholarship opportunities are released at the first of the month, every month, as available. Information can be found at https://www.svcc.edu/foundation/scholarships.

Questions?

Visit: SVCC Foundation Scholarships at
https://www.svcc.edu/foundation/scholarships/index.html or Call: 815-835.6329

Best Funding

Business Employment Skills Team, Inc (BEST, INC) provides workforce development services to adults, youth, and dislocated workers at a variety of locations. These services include comprehensive assessments, career planning, work readiness training, internships, work experience, other work-based activities, and classroom training reimbursements.

Bureau County 225 E. Backbone Road Princeton, IL 61356 (815) 872-0255	**Lee County** Old Lee County Courthouse 112 E. Second St, 3rd Floor Dixon, IL 61021 (815) 288-1260	**Ogle County** 810 S. Tenth St. Oregon, IL 61061 (815) 732-0148
Carroll & Jo Davies' Counties 301 N. Main Mt. Carroll, IL 61053 (815) 244-2522	**Sauk Valley Community College** 173 IL Route #2, Room 1F29 Dixon, IL 61021 (815)835-6371	**Whiteside County** NCI Works One Stop Center 2323 E. Lincolnway Sterling, IL 61081 (815) 625-9648

Nursing Program Scholarship/Financial Assistance/Job Opportunities Board
Please check out the opportunities available on the bulletin board outside the Nursing Office. The board is updated as new opportunities become available.

03/2023

Financial Assistance

Below are financial assistance policies and terms one should familiarize with through his or her degree program. If you have questions or need further clarification, please contact the Financial Assistance Office.

FAFSA – this online application should be completed annually. Completion of this application determines eligibility for federal and state grants, work-study, student loans and some scholarships. The application becomes available in October, every year, and should be completed as soon as possible to ensure the best opportunity to receive state grants (grants are funds that do not have to be repaid) .

Maintaining Financial Aid Eligibility:

PELL Grant Credit Hour Limits - Students must complete their degree or certificate within a maximum time frame measured by attempted credits equal to 150 percent of the number of credits required for their primary degree program

Degree Program	Credits Required	Maximum Credits*
LPN Certificate	43	64
ADN Associate in Applied Science	64	95

*Exceeding the maximum credit limit will require an appeal to the Director of Financial Assistance to continue financial aid funding.

- Dual enrollment, transfer credits, and remedial courses are included in the attempted credit hour total.

- If considering changing majors, it is recommended to consult with the Financial Assistance Office to ensure funds throughout your program.

Lifetime Pell Eligibility - The amount of Federal Pell Grant funds receivable over your lifetime is limited by federal law to the equivalent of six years of Pell Grant funding. Since the maximum amount of Pell Grant funding receivable each year is equal to 100%, the six-year equivalence is 600%. Two semesters at 12 or more credit hours equals 100% used.

Cumulative Grade Point Average (CGPA) - Failure to maintain a 2.0 semester and CGPA jeopardizes your ability to receive future financial assistance. If you are unable to maintain the required CGPA, you will be required to submit an appeal to the Director of Financial Assistance. If your appeal is approved: you will be required to follow a strict academic plan, obtain a "C" or better in all courses, and will not be able to withdraw from a course after the 80% refund period.

- Remedial courses are factored into the CGPA that financial assistance must use. The SVCC Financial Assistance Office is the only party that will see this calculation.

Pace of Progression - A minimum 67% course completion ratio is required each semester and cumulatively. Failure to meet this standard can result in denial of future financial aid funding.

Retaking a class – Financial Assistance cannot pay for the same class more than twice. If you withdraw from a class after the 80% refund period or fail a class, it counts as an attempted class.

Student Loans:

You must maintain financial aid eligibility as described above to receive a student loan.

Outside Resources – If receiving funding from scholarships, BEST, AmeriCorps, etc., loan eligibility may be reduced. Outside resources must be factored into award packages. Please clarify with the Financial Assistance Office if you receive outside resources.

Loan Limits - There are federal limits on loan amounts that can be awarded each year and over the lifetime of your education. Visit the Financial Assistance Office for details on specific loan eligibility.

05/2016

Physical Ability Standards Health Professions Programs

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Exceptions may be made to these requirements based on the principle of reasonable accommodation.

1. Must be able to:

    a. Have full range of motion of body joints and fine motor movements of the hands in order to perform finite tasks using the hands.
    b. Constantly stand, walk, sit, lift, carry, push/pull, reach, handle, feel and talk or hear, taste or smell.
    c. Frequently balance and crouch.
    d. Frequently reach (i.e. 34 – 66% of the total working day, 2 2/3 – 5 ½ hours).
    e. Occasionally stoop and kneel.
    f. Rarely climb (i.e. 1 – 5% of the total working day, 1 – 24 minutes).

2. Must be able to:

    a. Constantly lift and/or move 35 pounds, 20 pounds and 10 pounds
    b. Frequently lift and/or move 50 pounds
    c. Rarely lift and/or move 75 pounds.

3. Must have the ability to carry objects weighing up to 50 pounds daily.

4. Must be able to:

    a. Use the English language to communicate effectively in a clear concise manner in order to be easily understood.
    b. Write in a legible and understandable manner.

5. Must be able to:

    a. See and hear or use prosthetics that will enable these senses to function adequately to ensure that the requirements of the position can be fully met. Must be able to possess far vision acuity, near vision acuity, and peripheral vision on a constant basis.

6. Maintain composure when subjected to high stress levels.

7. Adapt effectively to environments with high tension to ensure client safety.

8. Adapt to irregular working hours.
9. Respond quickly to emergency situations in an emotionally controlled manner.

10. Is subject to exposure to infectious waste, diseases and conditions, including exposure to HIV and Hepatitis B viruses.

11. Wear lead protective devices for extended periods of time.

GENERAL ADMISSION REQUIREMENTS FOR ALL NURSING PROGRAMS

(ADN, LPN, MA to LPN, AND ADVANCED PLACEMENT)

All students interested in any nursing program at SVCC <u>must</u> satisfy the following criteria:

1. Complete SVCC admission and placement process.

2. Attend **one** <u>General Nursing Information Meeting</u>. Advanced Placement and recommended MA to LPN applicants employed by CGH or KSB are exempt from this meeting.

    a. Advanced Placement students - LPN license is applicable for this requirement.

    b. Successful completion of the MA program from an accredited school with current state certification and documentation of VOC 121 within the last 2 years.

3. Certificate or Licensure requirements:
    a. Active CNA certificate on file with the IDPH with verification of work history.
        i. CNA work history verification can be documented via tax records, payment stub, IDPH registry (if clinical updates are present), or a letter from the employer.
        ii. Inactive students will be directed to the Nurse Aide Testing office at (877) 262-9259 or (613) 453-4368 or by email at <u>inat@siu.edu</u>.The inactive CNA will be provided instruction by email as to how to create an account and register for testing. Verification of passing the certification exam is required, and will be provisional prior to beginning the nursing program.

4. Cumulative GPA of 2.5 or greater.

5. Fulfill English Language Arts requirement by meeting program specific criteria. (The highest-level point standard achieved will be utilized. Applicants are encouraged to complete higher-level ENG courses without risk to points earned.)

6. Fulfill Mathematics by meeting program specific admission criteria. (The highest-level point standard achieved will be utilized. Applicants are encouraged to complete higher-level math courses without risk to points earned.)

7. Schedule an appointment with the SVCC Health Careers Advisor to develop an Application and Progression plan. Academic plans completed in the FYE 101 (First Year Experience) or PSY 100 (orientation) are <u>not</u> acceptable. Progression plans need to be completed including the most recently completed semester. For March 1 deadlines this is typically January through February, for the June 1 deadline it is the last two weeks in May once grades are posted.

8. File a current application form for the program of interest with the Office of Health Professions.

9. **Two** recommendation forms (the recommendation forms are distributed at mandatory nursing informational meetings) must be submitted to the Office of Health Professions before the designated deadline. MA to LPN students who have been referred from CGH or KSB are not required to meet this criterion. It is required that the recommendation form be from a professional source, i.e. employer, co-worker, supervisor, instructor, counselor. etc. <u>Forms from family and/or friends will not be evaluated</u>. Reference letters will not be accepted. You must make it clear that if they list you as a friend it will delay or **may deny** your application. All recommendation forms **MUST** be mailed <u>directly from the writer for the purpose of anonymity</u> to the following address:

<div align="center">

Sauk Valley Community College
Office of Health Professions
173 IL Route 2
Dixon, IL 61021.

</div>

Admission Procedure

The general admission requirements and minimum Selection Requirements must be completed by <u>March 1</u> of the year the applicant wishes to be admitted. A "point system" will be utilized to evaluate all qualified applicants. Once all eligible applicants have been evaluated and ranked, students will be admitted from the highest ranking to the lowest, until all spaces are filled. If there are more eligible candidates than there are spaces available, a waiting list will be developed. If the class is not filled, candidates meeting a second evaluation deadline of <u>June 1 will be evaluated and ranked</u> as spaces are available.

An MA to LPN cohort of up to 10 students will be offered each fall semester for students referred from CGH, KSB and local Health Departments.

Students who have a CGPA below 2.5 do not qualify for admission. If a student has a CGPA below 2.5, the student needs to see an academic advisor to discuss options prior to applying to the nursing programs. Students accepted into the nursing program must maintain a CGPA of 2.5 or greater to enter the nursing program in the fall semester.

Students, who were unsuccessful in the nursing fundamentals semester (NRS 108 or 140) must reapply for admission. If a student has failed both NRS 108 Fundamentals and NRS 140 Fundamentals they will not be allowed to apply for five years to either program. The CGPA, with nursing courses factored in, will not be evaluated in these applications.

Entering the nursing program is contingent upon meeting and maintaining all of the admission criteria.

In all cases, the decision to admit an applicant rests with the Admissions Committee.

Alternate Status

Four candidates each year will be assigned alternate status in the ADN and LPN programs. The alternates will meet all minimum criteria and attend program orientation in June and purchase uniforms in preparation for program admission as late as the first week of school. Additionally, the required immunizations, physical exams, CPR, and criminal background checks MUST be uploaded into ViewPoint® prior to the first day of school to ensure their position as an alternate. If the ViewPoint® requirements are not met, the student forfeits their alternate status and the next applicant will be moved up. Alternates will attend the first two days of classes for the program only if Viewpoint® requirements are completed.

Alternates will be assured admission to the program the subsequent academic year, if no openings occur within the first two days of classes of the year in which their alternate status was recognized. Minimum admission criteria must be maintained to assure admission in the subsequent academic year.

Admitted students may choose to move to alternate status in the year they are admitted without penalty prior to the start of classes.

Wait List

If there are more eligible candidates than there are spaces available, a waiting list will be developed.

Candidates who are not selected in the year of their initial application, but wish to be considered for screening the next year must reapply by completing a re-application form with the Office of Health Professions and update their "Application and Progression Plan" with the Health Careers Advisor by March 1. The re-application form will be mailed in the month of January to the address listed on the prior application.

Recommendation forms received with the initial "Application" may be used for the second screening. Completed recommendation forms will not be used for any more than two consecutive application cycles.

Candidates who are reapplying must meet the admission criteria for that year.

LPN Option

An ADN waitlist or alternate candidate may fill an available space in the LPN program, if desired. Students wishing to pursue this option must notify the Dean of Health Professions (pamela.a.eubanks@svcc.edu) via professional email by August 1st.

ASSOCIATE DEGREE NURSING PROGRAM

The graduate of this program is eligible to take the National Council Licensure Examination (NCLEX) for Registered Nurses (RN). She/he will have acquired the skills needed to give patient care as an entry-level practitioner of professional nursing.

The number of students that can be admitted to the Associate Degree Nursing Program is limited. Therefore, a selection procedure is used to identify the candidates who are the most academically prepared.

Minimum Selection Requirements

Before an applicant will be considered for admission to the ADN program, the following activities must be completed. Please note: High school coursework used to fulfill requirements must be completed within 5 years of application to the program (including re-application). This means the year the last course was completed, not the high school graduation date.

Complete SVCC General Admission Requirements.

1. Certificate or Licensure requirements:
   a. Active CNA certificate on file with the IDPH with verification of work history.
      i. CNA work history verification can be documented via tax records, payment stub, IDPH registry (if clinical updates are present), or a letter from the employer.
      ii. Inactive students will be directed to the Nurse Aide Testing office at (877) 262-9259 or (613) 453-4368 or by email at inat@siu.edu.The inactive CNA will be provided instruction by email as to how to create an account and register for testing. Verification of passing the certification exam is required, and will be provisional prior to beginning the nursing program.
2. Advanced Placement students - Active LPN license is required.
3. Successful completion of the MA program from an accredited school with current state certification and documentation of VOC 121 within the last 2 years.
4. Assessment Technologies Inc. (ATI) test score print out for Test of Essential Academic Skills (TEAS).

   TEAS score is valid for 3 years.

   TEAS scoring will result in the following admission placement options **when all other admission criteria have also been met:**

● **78% or greater** composite score earns priority admission. Applicants in this category will secure admission first.

● **70 – 77.9%** composite score earns reserved admission. Applicants in this category will secure admission second if seats remain available.

● **Below 70%** composite score earns general admission. Applicants in this category will secure admission third if seats remain available.

8.   Satisfy all of the following academic criteria: ENG, MAT, CHE, BIO

Admission Procedure

ENGLISH LANGUAGE ARTS (ONE of the following criteria must be met. Applicants are encouraged to complete higher-level English courses.)

- Placed into entry-level transferable college level English/ Eng using an accepted valid placement measure.

- Satisfactory completion of ELA 099 or higher with a "C" or better.

- Completion of ENG 101 with a grade of "C" or higher

MATHEMATICS (ONE of the following criteria must be met. The highest-level point standard achieved will be utilized. Applicants are encouraged to complete higher- level math courses without risk to points earned.)

- High School Algebra 2 or MATH 3 with a "C" or better within the last five years of when the course was taken.

- Completed MAT 081 (intermediate algebra), MAT 078 (Prep Math for Non- STEM Majors), or higher-level math course with a grade of "C" or better. **Note: MAT 106 is not a higher-level math course.**

- Grade of "C" or better in an equivalent course at another college/university.

- Placed into entry-level transferable college level math (MAT 110/115; 121/240 or higher) utilizing an accepted valid placement measure.

CHEMISTRY (ONE of the following criteria must be met.)

- Grade of "C" or better for two semesters (1 year) of high school chemistry within the last 5 years of the ADN application of when the chemistry was taken.

- Grade of "C" or better in CHE 103, CHE 102, or higher at SVCC. CHE 105 qualifies for higher points.

- Grade of "C" or better in an equivalent course at another college/university.

BIOLOGY (ONE of the following criteria must be met.)

- ☐ Grade of "C" or better for four semesters of high school biology within the last 5 years of when the biology was taken.

- ☐ Grade of "C" or better in BIO 105 or BIO 108 at SVCC. BIO 105 qualifies for higher points. Note: BIO 109 can be used for application, but would not then be used for bonus points.

- ☐ Grade of "C" or better in an equivalent course at another college/university.

The biology department requires a student who has not had two years of high school biology within 5 years with a grade of "C" or better, to complete BIO 105 or BIO 108 prior to registering for BIO 109 and BIO 110. In addition, those candidates who did not complete high school chemistry with a grade of "C" or better within the last 5 years must complete CHE 102 or 103 prior to registering for BIO 109. It is highly recommended that associate degree nursing applicants complete high school algebra, biology and chemistry.

Students completing pre-admissions or general education coursework at institutions other than SVCC should check with the SVCC Registrar's Office prior to enrolling in or paying for outside classes to ensure appropriate transferability. Please note that anatomy and physiology coursework completed in an online modality will not meet the requirements of health career programs at SVCC.

Point System for Candidate Evaluation

A point and TEAS placement system will be utilized to evaluate all qualified applicants. Applicants will be awarded points and placement options for the following criteria:

ATI TEAS Testing

TEAS scoring will result in the following admission placement options, when all other admission criteria have been met:

- 78% or greater composite score earns priority admission consideration
- 70 – 77.9% composite score earns reserved admission consideration
- Below 70% composite score earns general admission consideration

The grades point system will be used for all ATI admission levels if there are more applicants than seats available (see below):

- Grades received in the MAT, BIO, and CHE courses required for admission or for program completion
- Two recommendation forms

Bonus points are awarded for:

1) BIO 109 and 110
2) BSN completion courses
3) Waiting List re-application

Academic Admission Requirements

The following system will be implemented in the required areas of Math (MAT 081), Chemistry (CHE 102/103) and Biology (BIO 108) and accepted High School coursework. NOTE: Grades received in college courses will override high school courses. Applicants are encouraged to complete higher-level math courses without risk to points earned. The highest points earned will be awarded for math and ELA.

A = 4 points   B = 3 points   C = 2 points

Based on ACT/SAT or SVCC placement scores, you will be awarded points for the following course placements. Placement scores for course placement are valid for 3 years.

Placed into:	Points:
MAT 110, 115, 121, 240	2
MAT 122, 203, 220, 221	3

Example: A student with "A's" in all three areas will have 12 points; a student with an "A" and two "B's" will have 10 points, etc. If a prerequisite was taken in both high school and college, the college grade will be used. If a high school course is two semesters, the semester grades will be averaged; e.g. one semester of chemistry with an "A", one with a "B" would yield 3.5 points for the chemistry score.

For BIO 105 and higher-level chemistry, math (excluding MAT 106), applicants will be awarded points according to the following scale:

A = 5 points   B = 4 points   C = 3 points

Applicants are encouraged to complete higher-level math and ELA courses without risk to points earned. The highest-level point standard achieved within the passing standard of a "C" or better will be utilized.

Recommendation forms will be evaluated. Applicants may receive up to five (5) points for positive recommendations. If more than 2 recommendation forms are submitted, all forms will be considered, calculated, averaged, and converted to the 5 point maximum point scale.

Bonus Points: BIO 109 and BIO 110 **are not** required to be completed prior to application to the program. The students who choose to complete BIO 109 and BIO 110 prior to entering into the nursing program will be awarded additional points for each of these courses completed with a "C" or better by the application date using the 4-point scale above. We encourage all students to submit their application at the earliest deadline date possible.

Points for BSN completion courses completed with a "C" or better will receive one point per class/grade. Class options for additional points are: MAT 240, CHE 105, BIO 111, PED 115, ENG 103, COM 131, PSY 200, and SOC 111.

Two bonus points will be awarded to those qualified applicants that have met the March 1st deadline date the previous year and were placed on the "waiting list". **One** bonus point will be awarded to those qualified applicants that have met the June 1st deadline the previous year and were placed on the "waiting list". Reapplication will secure no more than two bonus points at any time.

Entering the nursing program is contingent upon meeting and maintaining all of the admission criteria.

Associate Degree Summary of Degree Requirements

Major Field	Sem/Hrs	Gen. Ed. Requirements	Sem/Hrs
NRS 140 Fundamentals of Nursing	10	First Year Experience	1
NRS 143 Pharmacology for Nursing I	1	Communication (ENG 101)	3
NRS 144 Pharmacology for Nursing II	1	Social Science (PSY 103 prereq)	3
NRS 142 Med/Surg Nursing I	9	*Humanities (PHL 101,102,103, or 104 prereq)	3
NRS 243 Advanced Med/Surg Nursing	9	Natural Science (BIO 109 & 110)	8
NRS 244 Pediatric Nursing	2.5		
NRS 245 Reproductive Health	3.5	**Total Gen. Ed.**	**18**
NRS 246 Psychiatric/Mental Health	4		
NRS 247 Concepts for Nursing Practice	6		
Total Major Field	**46**		
Total hours required for AAS Degree:	**64**		

The NRS courses are organized to be completed in a two-year sequence. However, provisions are made for those students who need to distribute the general education courses over a longer period of time.

MAT 240, CHE 103 or 105, BIO 111, PED 115, ENG 103, COM 131, PSY 200, and SOC 111 are recommended for those intending to continue their education toward a baccalaureate degree in nursing. Refer to your transfer institution for specific requirements.

LICENSED PRACTICAL NURSING PROGRAM

The graduate of this program is eligible to take the National Council Licensure Examination (NCLEX) for Practical Nurses (PN). She/he will have acquired the skills needed to give bedside care to patients in a variety of health care settings.

The student may choose to complete this program in a one- or two-year sequence. Information about the program's curriculum is described in the SVCC catalog.

The number of students that can be admitted to the Practical Nursing Program is limited. Therefore, a selection procedure is used to identify the candidates who are the most academically prepared.

Minimum Selection Requirements

Before the applicant will be considered for admission to the Practical Nursing Program, the following activities must be completed:

Complete SVCC General Admission Requirements.

1) Certificate or Licensure requirements:
   a. Active CNA certificate on file with the IDPH with verification of work history.
      i. CNA work history verification can be documented via tax records, payment stub, IDPH registry (if clinical updates are present), or a letter from the employer.
      ii. Inactive students will be directed to the Nurse Aide Testing office at (877) 262-9259 or (613) 453-4368 or by email at inat@siu.edu.The inactive CNA will be provided instruction by email as to how to create an account and register for testing. Verification of passing the certification exam is required, and will be provisional prior to beginning the nursing program.
2) Successful completion of the MA program from an accredited school with current state certification and documentation of VOC 121 within the last 2 years.
3) Assessment Technologies Inc. (ATI) test score print out for Test of Essential Academic Skills (TEAS).
4) Satisfy all the following **Academic Admission Requirements**:

   English Language Arts: One of the following criteria must be met.

   ☐ SVCC placement test or ACT/SAT appropriate scores. Applicants are encouraged to complete higher-level ENG courses without risk to points earned. The highest-level points achieved within the passing standard of a "C" or better will be used.

- Completed ELA 099 (formerly ENG 099) or higher-level English course with a grade of "C" or better.
- Completed an equivalent English course at another college or university with a grade of "C" or better.

Math Proficiency: ONE of these following criteria must be met. Applicants are encouraged to complete higher level math courses without risk to points earned. The highest-level points achieved within the passing standard of a "C" or better will be used.

- Placed into intermediate algebra (MAT 080, 081,106) or higher using SVCC placement or ACT/SAT/ACCUPLACER score.

- Two semesters of high school algebra or MATH 1 with a "C" or better within the last five years of application of when the algebra course was taken.

- Completed beginning algebra (MAT 074 or 075), Preparatory Math for Non-STEM Majors (MAT 078), or higher-level math course with a grade of "C" or better. Applicants are encouraged to complete higher level math courses without risk to points earned. The highest-level points achieved within the passing standard of a "C" or better will be used.
- Completed an equivalent course at another college or university with a grade of "C" or higher

5) Cumulative GPA of 2.5 or above.

Point System for Candidate Evaluation

A "point system" will be utilized to evaluate all qualified applicants. Applicants will be awarded points for the following criteria:

1) Scores or grades in the academic areas required for admission

2) TEAS test results

3) Recommendation forms

4) Bonus points are awarded for

   a) BIO 108

   b) Waiting List re-applicants

Academic Admission Requirements

1. The following point system will be utilized to evaluate all qualified applicants. Applicants will be awarded points for the following criteria. Placement scores for course enrollment are valid for 3 years.

Math Placement Scores and Math Grade Scores			
Placed into MAT 080 or higher:	**Points**		**MAT 074/075/078**
MAT 080, 081, 106	**Grade** A=5 Points	2	**Grade** A=4 Points
MAT 110, 115, 121, 240	B=4 Points	3	B=3 Points
MAT 122, 203, 220, 221	C=3 Points	4	C=2 Points

Writing Scores or Grades

ACT		ELA(ENG099)		ENG 101		SAT		Accuplacer	
Score	Points	Grade	Points	Grade	Points	Score	Points	Score	Points
30-36	4	A	4	A	5	621-800	4	8	4
19 - 29	3	B	3	B	4	480-620	3	6-7	3
18	2	C	2	C	3	470-479	2	5	2

*For higher-level courses in writing and math, applicants will be awarded points according to the following scale:

A = 5 points   B = 4 points   C = 3 points

Example: A student who has an SVCC ENG 101 grade of B and places into MAT 122, 203, 220, or 221 would receive 8 points, a student with an "A" in ENG 101 and an "A" in MAT 074 would receive 9 points.

Point system is based on the new placement scores for the current academic school year.

2. **ATI TEAS Testing**

   - Points will be awarded according to your TEAS total score as follows:

     - 78 or greater 3 points
     - 58.7 - 77.9 – 2 points
     - 58.6 – 41.3 % - 1 point
     - 41.2 % or less – 0 points

3. **Recommendation forms will be evaluated.**

   Applicants may receive up to five (5) points for positive recommendations. If more than 2 recommendation forms are submitted, all forms will be considered, calculated, averaged, and converted to the 5 point maximum point scale.

4. **Bonus Points:**

   BIO 108 **is not** required to be completed prior to application to the program. The students who choose to complete BIO 108 prior to application into the nursing program, will be awarded additional points using the 4-point scale above. We encourage all students to submit their application at the earliest deadline date possible.

   BIO 109 and 110 will also meet the science requirements in lieu of BIO 108. Grades in these two courses will be averaged for awarded points using the 5-point scale.

   Two bonus points will be awarded to those qualified applicants that have met the March 1st deadline date the previous year and were placed on the "waiting list".

   One bonus point will be awarded to those qualified applicants that have met the June 1st deadline the previous year and were placed on the "waiting list". Reapplication will secure no more than two bonus points at any time.

Students completing pre-admissions or general education coursework at institutions other than SVCC should check with the SVCC Registrar's Office prior to enrolling in or paying for outside classes to ensure appropriate transferability. Please note that anatomy and physiology coursework completed in an online modality will not meet the requirements of health career programs at SVCC.

Entering the nursing program is contingent upon meeting and maintaining all of the admission criteria.

Practical Nursing Summary of Certificate Requirements

Major Field Requirements		Sem/ Hrs.	General Education Requirements		Sem/ Hrs.
NRS 113	Drug Dosage Calculations	1	PSY 103	Introduction to Psychology	3
NRS 108	Practical Nursing Fundamentals	13	BIO 108	Introduction to Human Anatomy and Physiology	4
NRS 109	Foundations of Modern Bedside Nursing II & Reproductive Health	7	**Total General Education Requirements**		**7**
NRS 110	Practical Nursing Foundations of Med/Surg Nursing I	7			
NRS 111	Practical Nursing Foundations of Med/Surg III	6			
NRS 115	LPN Intravenous Therapy	2			
Total Major Field Requirements		**36**			

BIO 109 and BIO 110 will meet the science requirements for the LPN program for students interested in advanced placement into the ADN Program. Note: CHE 102 or 103 is required for advanced placement applications. A student who enrolls in BIO 109 using high school coursework may need to complete chemistry prior to an advanced placement application.

The NRS courses are organized to be completed in a one-year sequence. However, provisions are made for those students who need to distribute the general education courses over a longer period of time.

LPN ARTICULATION/ ADVANCED PLACEMENT
ASSOCIATE DEGREE PROGRAM

A Licensed Practical Nurse who wishes to expand her/his role in the nursing field can earn an Associate Degree in Nursing through an advanced placement process. The LPN must complete the general education prerequisites comparable to the Traditional ADN student.

The sequence for Advanced placement is as follows:

Step One

1. Complete Admission Requirements for all Nursing Students.

2. Submit a transcript from School of Practical Nursing.

3. Submit a copy of a current and active practical nursing license.

4. Complete the following courses with a grade of "C" or above:

   a. FYE 101 First Year Experience
   b. ENG 101 Composition I
   c. BIO 109 Human Anatomy and Physiology I (CHE 102/103 and BIO 108 or 105 prerequisites)
   d. PSY 103 Introduction to Psychology
   e. PHL 101 Introduction to Logic and Formal Reasoning, PHL 102 Introduction to Philosophy, PHL 103 Ethics and Social Policy, or PHL 104 World Religions (totaling 3 credits).

5. The following courses MUST be completed with a grade of "C" or above by the June deadline. Completed Applicants meeting the June 1st deadline will receive priority. If a student is completing a course in the summer, an application must be completed and submitted by the June 1st deadline. These applicants will be admitted contingent on success of completing the course with a "C" or better. All other requirements must be met by June 1.
   a. NRS 143 Pharmacology for Nursing I and NRS 144 Pharmacology for Nursing II must be successfully completed prior to the start of the second year of the nursing program.
   b. BIO 110- must be successfully completed prior to the start of the second year of the nursing program.

6. The applicant will enroll into NRS 152 Surgical-Medical I, Modified; which is offered in the Spring semester only.

7. The applicant will receive 10 credits for NRS 140 and 3 elective credits for the practicum portion of NRS 142 upon completion of NRS 152 (total of 13 credits) with a "C" or better and will be assessed a fee per credit hour.

8. FYE 101, ENG 101, CHE 102 or 103 (or 2 semesters of HS CHE within the last 5 years), BIO 109, BIO 110, PHL 101 Introduction to Logic and Formal Reasoning, PHL 102 Introduction to Philosophy, PHL 103 Ethics and Social Policy, or PHL 104 World Religions (totaling 3 credits).
PSY 103, NRS 143 and NRS 144 and NRS 152.

9. The applicant is admitted into the first semester of the second year of the ADN program after successful completion of NRS 152 with a "C" or better.

10. The LPN has two options for continuing their advanced placement after successfully completing NRS 152 with a "C" or better. The applicant must declare the chosen option by June 1st.
*A second application deadline of August 1st will be established if class space is available.
   a. **Option 1** would permit full-time entry into the first semester of the second year of the ADN program.
   b. **Option 2** would permit part-time entry into the first semester of the second year of the ADN program.

Semester	Fall	Spring	Fall	Spring
Option 1 **Full time** (2 semesters)	**NRS 245** OB (8 weeks) **NRS 243** Med Surg (16 weeks) 12.5 credits	**NRS 244** PEDS (8 weeks) **NRS 246** (8 weeks) **NRS 247** Concepts of Nursing Practice (16 weeks) 12.5 credits		
Option 2 **Part time** (4 semesters)	**NRS 245** OB (8 weeks) 4.5 credits	**NRS 244** PEDS (8 weeks) **NRS 246** (8 weeks) 6.5 credits	**NRS 243** Med Surg (16 weeks) 9 credits	**NRS 247** Concepts of Nursing Practice (16 weeks) 6 credits

03/2023

Evaluation Procedure

A = 4 points   B = 3 points   C = 2 points

Example: A student with "A's" in all required courses receives 24 points. A student with all "B's" 18 points, etc. Applicants are encouraged to complete higher-level math courses without risk to points earned. The highest-level points achieved within the passing standard of a "C" or better will be used.

For BIO 105, higher-level chemistry and math courses, applicants will be awarded points according to the following scale:

A = 5 points   B = 4 points   C = 3 points

Recommendation forms will be evaluated. Three recommendation forms are required. One of these forms must be from your "bridge" nursing faculty. Applicants may receive up to five (5) points for positive recommendations.

Bonus points will be awarded for the following courses completed with a grade of C or better (1 point for course completed): MAT 240, BIO 111, ENG 103, COM 131, CHE 105, PED 115, PSY 200, and SOC 111. Refer to your transfer institution for specific requirements.

PROCESS FOR ADMITTING TRANSFER STUDENTS

Students requesting to transfer to the ADN or LPN program must provide documentation that they have completed general education and nursing prerequisites comparable to traditional students for the semester/course that they are requesting to enter the program.

The procedure for admission as a transfer student follows:

1. Request Transfer in writing to the Dean of Health Professions.

2. Request an evaluation of general education courses for comparability to SVCC required courses through the Admissions Office.

3. Provide the Dean of Health Professions with course syllabi and other materials necessary to determine comparability to SVCC nursing courses.

● Nursing courses not comparable to those offered by SVCC will not be accepted for transfer. The student will retake courses not meeting the SVCC nursing program requirements.

● Prerequisite/general education requirements - See above *LPN Articulation/Advanced Placement* must be completed prior to application.

● The applicant must have a "C" or better in all required courses to be given credit for a course toward admission to the nursing program.

● Nursing courses to be considered for transfer must have been completed within two years of desired entry to SVCC. All nursing courses including transfer and SVCC courses must be completed within a four-year timeframe if you are pursuing an Associate of Science degree in Nursing. Inability or failure to comply with the timeframe requirements will result in the necessity to repeat all nursing courses for credit.

● Students who have a "D" or "F" in any transfer nursing courses will be allowed only one opportunity to complete SVCC's nursing program. A "D" or "F" in any SVCC nursing course will necessitate a withdrawal from the program with no option for readmission.

4. Submit recommendation forms prior to registration. It is required to have at least one recommendation form from a nursing instructor who supervised the applicant at their current/previous school.

5. Document Skill Competence Level. The applicant will be required to register for a one (1) credit hour Independent Study (IDS) which will include preparation for skills testing for the course prior to the semester of requested admission. The applicant will be required to pass the skills tests according to the Nursing Skills Assessment Booklet.

    ● The applicant must sign up for the IDS at least 8 weeks prior to the end of the previous semester they wish to enter into and the scheduled test date.
    ● The applicant must complete admission criteria 1 and 2 to obtain permission to register for the skills testing.

6. Complete an Application and Progression Plan with the Health Careers Advisor.

7. The number of available seats varies and is limited. Therefore, a screening process is used to select the most academically prepared applicants. Following the deadline, applicants will be evaluated for admission..

Articulation to BSN programs SVCC articulation agreements

RN to BSN Completion – SVCC Nursing and TRIO Transfer Guides at:

http://svccnursing.weebly.com/

Illinois Center for Nursing link on the above website. Check out the Educational Opportunities tab. Refer to Admission/Graduation rates and NCLEX pass rates of all schools in Illinois.

Army Reserves BSN Completion: Multiple options available.

Visit: www.HEALTHCARE.GOARMY.COM or call 1-800-USA-ARMY

Methodist College of Nursing, Peoria, IL

Contact information:

> Methodist College of Nursing 415 St. Mark Ct.
> Peoria, IL 61603
> 309-671-5133

Northern Illinois University, DeKalb, IL.

Contact information:

> Northern Illinois University
> P.O. Box 3001
> DeKalb, IL. 60115-2894
> 815-753-1231
> Email: nursing@niu.edu
> Web site: www.chhs.niu.edu/nursing

Trinity College of Nursing and Health Sciences
> 2122 25th Ave.
> Rock Island, IL 61201
> 309-779-7700
> trinitycollegeqc.edu/contact-us

3 + 1 baccalaureate degree-completion courses:

St. Anthony's College of Nursing

Contact information:
Saint Anthony College of Nursing
5658 East State Street
Rockford, IL. 61108
815-227-2141

UIC Quad Cities Regional Program

Contact information:

UIC College of Nursing 1515 5th Avenue, Suite 400
Moline, IL. 61265
309-757-9467

Bradley University

RN to MSN option

Contact information:
1501 W. Bradley Ave
Peoria, IL 61625
309-676-7611
Onlinedegrees.bradley.edu/CC/

Indiana Wesleyan

Contact information:
Toll Free 866-498-4968, Direct 765-677-2552
adultadmissions@indwes.edu
www.indwes.edu/bachelorcompletion

Chamberlain College of Nursing

Stephen Gautschi, Healthcare Development Specialist
National Management Offices
3005 Highland Parkway
Downers Grove, IL
sgautschi@chamberlain.edu
630-618-8306

Mennonite College of Nursing

Illinois State University
  Contact: (309) 438-7400 or mcninfo@ilstu.edu

Western Governors University

Contact: Christy Seawall; Christy.seawall@wgu.edu; cell: 630-466-4-7875

- 100% online

- Competency-based - allowing students to accelerate their education, saving them time and money.

- Non-profit - affordable, flat-rate tuition of approx. $6,500/year for nursing programs.

- RN to BSN Program. Average completion time is 18 months for

- $9,750, but our competency model allows students to accelerate their education, saving them time and money, if desired.

ASSOCIATE DEGREE NURSING PROGRAM
Application Form

Application Deadline for Fall Semester: March 1. *
*A second application deadline of June 1 will be established if class space is available.

Name_____ ID#_____

Address _____City/Zip Code_____

Telephone_____Year applying for admission: Fall_____

Resident of SVCC District: Yes_____No_____

Indicate with a check the following requirements that have been completed. All requirements must be completed prior to applying to the program. The most recent score or grade will be utilized.

The following requirements have been completed:
_____1. Student Information Form.
       (Filed official high school or GED transcript recommended.)
_____2. Certificate or Licensure requirements:
    a. Active CNA certificate on file with the IDPH with verification of work history.
        i. CNA work history verification can be documented via tax records, payment stub, IDPH registry (if clinical updates are present), or a letter from the employer.
        ii. Inactive students will be directed to the Nurse Aide Testing office at (877) 262-9259 or (613) 453-4368 or by email at inat@siu.edu.The inactive CNA will be provided instruction by email as to how to create an account and register for testing. Verification of passing the certification exam is required, and will be provisional prior to beginning the nursing program.
    b. Advanced Placement students - LPN license is applicable for this requirement.
    c. Successful completion of an MA program from an accredited school with current state certification and documentation of VOC 121 within the last 2 years.

_____3. CGPA minimum 2.5

_____4. Filed official transcript form other colleges/universities attended.

_____5. English Language Arts: one of the following criteria must be met. (This category does not provide points for admission. Higher Level ENG courses do not risk admission.)

Placement Test: Circle One

- SVCC Placement test/ACT/SAT   Test Score: _____
- Completed ELA 099 or higher-level English course with a Grade of "C" or better. Grade: _____

_____6.   Math: one of the following criteria must be met. (Applicants are encouraged to complete higher-level math courses without risk to points earned. The highest-level points achieved within the passing standard of a "C" or better will be used.)

- Four semesters of high school algebra or MATH 3** T Grade: _____
- MAT 081 or higher-level math course Math 78 (Prep Math for non- Stem Majors (Note: MAT 106 DOES NOT meet this requirement.) Course: Grade: _____
- Equivalent Math Course at another college or university. Course: Grade: _____
- Placement Test Math:
- ACT/SAT Score:____
- Course Level Placement:
- SVCC Score:_____
- Placed into entry-level transferable college level math (MAT 110/115; 121/240 or higher) utilizing an acceptable valid placement measure.

_____7   Chemistry: **One** of the following criteria must be met
- Two semesters of high school chemistry**   Grade:_____
- CHE 102, CHE 103 or higher with a "C" or better   Grade: _____
- Equivalent Chemistry course at another college or university Course:_____ Grade: _____

_____8.   Biology: **One** of the following criteria must be met
- Four semesters of high school biology** Grades:_____

- BIO 105 or BIO 108 with a "C" or better. BIO 105 qualifies for higher points. Using BIO 109 for this category may significantly alter available points for application due to loss of bonus points.   Grade: _____

- Equivalent Biology course at another college or university Course:_Grade: _____
  ** Completed within last 5 years, with a "C" or better

_____9. TEAS   Test date_____Test Score_____%
(Attached printed test results) *The grades point system will be used for all ATI TEAS admission levels if there are more applicants than seats available.

_____10. PHL 101 Introduction to Logic and Formal Reasoning, PHL 102 Introduction to Philosophy, PHL 103 Ethics and Social Policy, or PHL 104 World Religions (totaling 3 credits).
 Completed before starting the Program Confirmed: Y/N

_____11. **Bonus Points**

      _____BIO 109 and 110 OR the equivalent course(s) at another college or university (one or all may be completed with a "C" or better prior to application to receive bonus points.)

      _____BSN completion courses completed with a "C" or better. One point per class/grade for MAT 240; CHE 105; BIO 111; PED 115; ENG 103; COM 131; PSY 200; SOC 111

_____12. General Nursing Information Meeting attended: Date: _____

_____13. Application/Progression Plan completed with Health Career Advisor in the Current Academic Year   Date:_____

_____14. Filed Recommendation forms (forms from family/friends will not be evaluated.)

Based on the above information, I believe I am/will be ready for screening for admission to the ADN Program by the deadline date for the year indicated above.

Signed:_____   Date: _____

Return completed form to Room 2G10 or mail to:

Office of Health Professions
Sauk Valley Community College
173 IL RT 2
Dixon, IL 6102

PRACTICAL NURSING PROGRAM
Application Form

Application Deadline for Fall Semester: March 1. *
*A second application deadline of June 1 will be established if class space is available.

Name_____ ID#_____

Address _____City/Zip Code_____

Telephone_____ Year applying for admission: Fall _____

Resident of SVCC District: Yes___No_____

Indicate with a check the following requirements that have been completed. All requirements must be completed prior to applying to the program. The most recent score or grade will be utilized.

The following requirements have been completed:

_____1. Student Information Form.
      (Filed official high school or GED transcript recommended.)

_____2. Certificate or Licensure requirements:
      a. Active CNA certificate on file with the IDPH with verification of work history.
           i. CNA work history verification can be documented via tax records, payment stub, IDPH registry (if clinical updates are present), or a letter from the employer.
          ii. Inactive students will be directed to the Nurse Aide Testing office at (877) 262-9259 or (613) 453-4368 or by email at inat@siu.edu.The inactive CNA will be provided instruction by email as to how to create an account and register for testing. Verification of passing the certification exam is required, and will be provisional prior to beginning the nursing program.

      a. Successful completion of the MA program from an accredited school with current state certification and documentation of VOC 121 within the last 2 years.

_____3. CGPA minimum 2.5

_____4. Filed official transcript form other colleges/universities attended.
_____5. English Language Arts: one of the following criteria must be met.

Applicants are encouraged to complete higher-level ELA courses without risk to points earned. The highest-level points achieved within the passing standard of a "C" or better will be utilized.
Placement Test: Circle One
- SVCC Placement test/ACT/SAT   Test Score: _____
- Completed ELA 099 or higher-level English course with a Grade of "C" or better. Grade: _____

_____6. Math: one of the following criteria must be met. (Applicants are encouraged to complete higher level math courses without risk to points earned. The highest-level points achieved within the passing standard of a "C" or better will be utilized.)

- Two semesters of high school algebra or MATH 1** Grade: __
- MAT 074 (MAT 075) or higher-level math course.
- Course:_____Grade:_____
- Equivalent Math Course at another college or university.
- Course:_____Grade:_____
- Placement Test Math:
- ACT/SAT Score: ___
- Course Level Placement:
- SVCC Score: _____
  Completed within last 5 years, with a "C" or better

_____7. TEAS   Test date_____Test Score_____%
(Attached printed test results)

_____8. **Bonus Points**
_____BIO 108 or BIO 109 and 110 OR the equivalent course(s) at another college or university (not required to be completed prior to application).

_____9. General Nursing Information Meeting attended: Date:____-_____

_____10. Application/Progression Plan completed with Health Career Advisor in the Current Academic Year   Date:_____-_____

_____11. Filed Recommendation forms (forms from family/friends will not be evaluated.)

Based on the above information, I believe I am/will be ready for screening for admission to the LPN Program by the deadline date for the year indicated above.

Signed:_____Date: _____

Return completed form to Room 2G10 or mail to:
Office of Health Professions
Sauk Valley Community College
173 IL RT 2
Dixon, IL 61021

Advanced Placement (Phase I)
Declaration of Intent to Apply

Declaration deadline: October 1.

The Declaration of Intent to Apply will allow the applicant the ability to enroll in the NRS courses required to apply for the ADN Advanced Placement program. In order to enroll in NRS 143, 144, and 152, the applicant must possess an LPN license in good standing.

Name_____ ID#_____

Address _____City/Zip Code_____

Telephone_____ Academic Year of Interested Admission _____

Resident of SVCC District: Yes___No___

If accepted, the applicant intends to enroll in the following courses in the _____ Academic Year.

Fall of _____	Spring of _____

Nursing Advisor Signature: _____ Date: _____

I am aware that failure to complete any of the above planned courses in the timeframe specified will delay my phase 2 application for the ADN program.

Applicant signature: _____ Date: _____

ADVANCED PLACEMENT ADN PROGRAM
Application Form

All application documents must be submitted to the Health Professions office by October 15th.

Name_____ ID#_____

Address _____City/Zip Code_____

Telephone_____Year applying for admission: Spring NRS 152_____

Resident of SVCC District: Yes___No___

Indicate with a check the following requirements that have been completed. All requirements must be completed prior to applying to the program. The most recent score or grade will be utilized.

The following requirements have been completed:
_____1. Student Information Form.
            (Filed official high school or GED transcript recommended.)
_____2. Filed official transcript from School of Practical Nursing.
_____ 3. Copy of current active LPN license.
_____4. CGPA minimum 2.5
_____5. Minimum Admission Requirements Satisfied (ENG/MAT).
_____6. Courses Completed:
FYE 101   Grade: _____
ENG 101   Grade: _____
BIO 109   Grade: _____(Or acceptance contingent upon successful completion with a "C" or better).
BIO 110   Grade: _____(May be completed concurrently with NRS 142 or NRS 152).
PHL 101, 102, 103, or 104 (totaling 3 credit hours)   Grade: _____
CHE 102 or 103*   Grade: _____
*or two semesters of high school chemistry within the last 5 years
PSY 103   Grade: _____
NRS 152   Grade:_____
NRS 143   Grade: _____(Or acceptance contingent upon successful completion with a "C" or better).
NRS 144   Grade _____(May be completed concurrently with NRS 142 or NRS 152).

Bonus Points: BSN Completion classes
(1 point per approved course with a "C" or better) MAT 240   Grade: _____
BIO 111   Grade: _____
ENG 103   Grade: _____
COM 131   Grade: _____

CHE 105   Grade: _____
PED 115   Grade: _____
PSY 200   Grade: _____
SOC 111   Grade: _____

Choice regarding part-time or full-time choice for Fall semester must be declared prior to the end of NRS 152. (Curriculum sequence found on page 32)
part-time_____
full-time_____

_____6. Appointment with the Dean of Health Professions Date: _

_____7. Application/Progression Plan completed with Health Career Advisor in the Current Academic Year   Date: _____

_____8. Three filed SVCC Recommendation forms (two from employer or SVCC faculty; one from NRS 152 lab or lecture faculty).

_____9. Copy of Practical Nursing license and Petition for Certification, License or Registry Credit form filed.

Based on the above information, I believe I am/will be ready for screening for admission to the ADN Program by the deadline date for the year indicated above.

Signed:_____Date: _____

Return completed form to Room 2G10 or mail to:
Office of Health Professions
Sauk Valley Community College
173 IL RT 2
Dixon, IL 61021

RECOMMENDATION FORM

The Nursing Candidate should complete information below before submitting to the writer.

Candidate's Name: _____

Last	First	Middle

"I authorize_____to write a reference which will become a part

of my credential on file with the nursing program."

I voluntarily waive my right of access to this recommendation under Public Law 93-380 and the Regulations promulgated thereunder so that it may be kept confidential. If this waiver has not been signed, Public Law 93-380 and the Regulations promulgated thereunder permits the inspection of this recommendation by the candidate.

	ADN_____ LPN _____ ADV PL_____
Signature of Applicant_____	Check applicable program(s)

Note to Applicant: Please provide the evaluator with an envelope addressed to the Office of Health Professions, 173 IL Rte. 2, Dixon, IL 61021. The evaluator will mail the form directly to Sauk Valley Community College.

This section must be completed by a professional reference source, i.e. employer, supervisor, co-worker, instructor, etc. (If you are inclined to list yourself as a friend please do not complete this recommendation. Return it to the applicant.)

How long have you known the applicant?   _____

What is your professional relationship to the applicant?_____

Do you place full confidence in the applicant's integrity? Yes_____No____

Please Explain:_____

Evaluate the applicant as Excellent (5) Above Average (4), Average (3), Below Average (2), Poor (1), in the following areas:

		5	4	3	2	1
a.	**Oral Communication:** Expresses self clearly with precision and accuracy.					
b.	**Written Communication:** Writes clearly with precision and accuracy. Uses correct grammar.					
c.	**Academic Ability:** Demonstrates academic competence and aptitude for nursing curriculum.					
d.	**Leadership:** Takes initiative for own learning and holds self-accountability for performance. Motivates others.					
e.	**Ethics:** Displays honesty, integrity, and ethical behaviors.					
f.	**Empathy:** Demonstrates respect, sensitivity and tactfulness in interactions with others.					
g.	**Reliability:** Is dependable, responsible and prompt.					
h.	**Judgment:** Displays critical thinking skills, common sense and decisiveness. Learns from past experiences and transfers this learning to new situations.					

i.	**Adaptability:** Reacts appropriately to stress. Demonstrates control over one's own behavior.					
j.	**Professional Appearance:** Maintains good personal hygiene, appearance, and appropriate attire.					

Comments: _____

_____

Date: _____   Address: _____

Print name: _____

Signature: _____

Position: _____   Phone Number _____

RECOMMENDATION FORM

The Nursing Candidate should complete information below before submitting to the writer.

Candidate's Name: _____

Last	First	Middle

"I authorize_____to write a reference which will become a part

of my credential on file with the nursing program."

I voluntarily waive my right of access to this recommendation under Public Law 93-380 and the Regulations promulgated thereunder so that it may be kept confidential. If this waiver has not been signed, Public Law 93-380 and the Regulations promulgated thereunder permits the inspection of this recommendation by the candidate.

	ADN_____LPN _____ADV PL_____
Signature of Applicant_____	Check applicable program(s)

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Please Explain:_____

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j.	**Professional Appearance:** Maintains good personal hygiene, appearance, and appropriate attire.					

Comments: _____

_____

Date: _____   Address: _____

Print name: _____

Signature: _____

Position: _____   Phone Number _____