

Sauk Valley Community College

2019-20 College Catalog

Table of Contents

- [Academic Calendar](#)
- [Instructional Services](#)
- [Student Services](#)
- [Policies](#)
- [Expanded Opportunities](#)
- [Programs of Study](#)
- [Courses](#)
- [Academic Programs](#)
- [Updates and Clarifications to 2019-20 Catalog](#)

Sauk Valley Community College

Recognized by the Illinois Community College Board

Accredited by the Higher Learning Commission
30 North LaSalle Street, Suite 2400 Chicago, IL 60602-2504
800-621-7440 - HLCommission.org

[About Sauk's Accreditation](#)

SVCC Board of Trustees Policy

The Board of Trustees are elected by the people of the [College District](#). The Board hires the President and approves all other appointments and positions. The Board also sets the basic policies and budget for the college with input from faculty, staff, and students. The Board meetings are open to the college community. Refer to www.svcc.edu/about/board-of-trustees for Board meeting agendas, minutes and Board policies.

Mission

Sauk Valley Community College is dedicated to teaching and scholarship while engaging the community in lifelong learning, public service, and economic development.

Shared Ethical Values

Sauk Valley Community College respects the worth and dignity of all people; stands for integrity and fairness; and encourages responsibility, accountability, and persistence in a caring, supportive environment.

Strategic Vision

Sauk Valley Community College will be a leader in student achievement while expanding access to higher education across the Sauk Valley region.

Important Telephone Numbers

Phone 815/288-5511

E-Mail Address - skyhawk@svcc.edu - Web Site - www.svcc.edu

For catalog updates - www.svcc.edu - SVCC Resources - College Catalog

Office	Ext.	Site
Academic Advising	354	svcc.edu/advising
Admissions & Records	273	svcc.edu/admissions
Adult Ed/ESL/GED	312	svcc.edu/adult-education
Athletics	234	svcc.edu/athletics
Bookstore	304	svcc.edu/follett-bookstore
Business Office	295	svcc.edu/business-office
Business & Community Education	212	svcc.edu/bcc
Cross Cultural	432	svcc.edu/cross-cultural
Disability Support Services	220	svcc.edu/disability-support
Employer Services Coordinator	294	svcc.edu/community/business-training
Financial Assistance	339	svcc.edu/finaid
Information Center	0	
Learning Commons Tutoring	293	svcc.edu/tutoring
Learning Commons	247	svcc.edu/library
Sauk Fitness Center	467	
Security	389	svcc.edu/security
Student Activities	432	svcc.edu/student-activities
Testing Center	530	svcc.edu/testing-center
Veteran's Services	420	svcc.edu/veterans

The information in this catalog is subject to change by Sauk Valley Community College, and its inclusion in this document is not intended to and does not constitute a contract. The College reserves the right to make changes as necessary to the information contained in this catalog.

Academic Calendar

Click on any of the following links for information:

Fall Semester 2019

Fall 2019

Event	Date
Web registration and fee payment begins	April 1
Walk-in registration and fee payment begins	April 3
Payment arrangements due for early registered students	July 9
Payment arrangements due for registered students	August 6
Fall Adjunct Kickoff (5:30 p.m.)	August 15
Fall Kickoff	August 16
Fall classes begin	August 19
Registration Change Period	August 19 - 23
*Last day for 100% Refund for 16 week courses	August 23
*Last Day for 80% Refund for 16 week courses	August 30
Labor Day - No classes - Offices closed	September 2
Last Day to File Intent to Graduate	October 11
Mid-semester date	October 11
Last day for student initiated withdrawal	October 25
Thanksgiving Break (no classes) begins at 2:00 p.m.	November 22
College closed	November 27 - 29
Classes resume	December 2
Monday classes meet	December 9
Final examinations	December 10 - 13
Grades are due in Office of Admissions and Records	December 16
Grades Available for Students	December 18
*Wintermester	December 18 - January 10
Last Day for 100% Refund for Wintermester	December 18
Registration Change Period for Wintermester	December 18
College closes for the Semester Break at 2:00 p.m.	December 20
College offices open at 8:00 AM	January 2
Spring Classes begin	January 13

*Classes running less than 16 weeks have a shorter refund period

Spring Semester 2020

Spring 2020

Event	Date
Web registration and fee payment begins	November 4
Walk-in registration and fee payment begins	November 6
Payment arrangements due for early registered students	December 10
Spring Adjunct Kickoff (5:30 p.m.)	January 9
Spring Kickoff	January 10
Classes begin	January 13
Registration Change Period	January 13 - 17
*Last Day for 100% Refund for 16 week courses	January 17
Martin Luther King, Jr Day - No classes - Offices closed	January 20
*Last Day for 80% Refund for 16 week courses	January 24
Last Day to File Intent to Graduate	March 6
Mid-semester date	March 6
Spring Break begins at 2:00 p.m.	March 6
College closed	March 13
Classes resume	March 16
Last day for student initiated withdrawal	March 20
Final examinations	May 11 - 15
Commencement	May 15
All grades due in Office of Admissions and Records	May 18
Grades Available for Students	May 20

*Classes running less than 16 weeks have a shorter refund period

Summer Semester 2020

Summer 2020

Event	Date
Web registration and fee payment begins for summer sessions	April 6
Walk-in registration and fee payment begins for summer sessions	April 8
Payment Arrangements due for early registered students	May 18
Memorial Day - No classes - Offices closed	May 25
Classes Begin	June 8
Registration Change period	June 8-9
*Last day for 100% refund for 8 week courses	June 8-9
*Last day for 80% refund for 8 week courses	June 10-11
Last Day to File Intent to Graduate	July 2
Mid-semester date	July 2
Last day for student initiated withdrawal	July 9
Final Exams	July 29-30
All grades due in Office of Admissions and Records	August 3
Grades Available For Students	August 5

*Classes running less than 16 weeks have a shorter refund period

Instructional Services

Assessment of Student Learning

Sauk Valley Community College is an institution dedicated to continuous instructional improvement. As part of our assessment efforts, it is necessary for us to collect and analyze course-level data. Data drawn from students' work for the purposes of institutional assessment will be collected and posted in aggregate, and will not identify individual students. Your continued support in our ongoing effort to provide quality instructional services at SVCC is appreciated.

Access to Faculty

The College prides itself on providing a caring, friendly atmosphere conducive to the learning process. A student experiencing academic difficulties is encouraged to contact his or her instructor to determine what additional assistance, if any, can be provided. College faculty maintain convenient office hours to provide interactive opportunities for students to discuss class work. Official faculty hours are linked from the College faculty/staff directory at svcc.edu/directory. Information about contacting faculty can be attained by calling or visiting the Information Center.

Attendance

Regular and prompt attendance is expected in all Sauk courses. Attendance requirements will be established by the individual instructor and included in each course syllabus. The student is responsible for adhering to each instructor's attendance requirements as set forth in the course syllabus. The instructor may withdraw a student involuntarily from a course when excessive absences have occurred. The instructor will determine the validity of absences and whether the student will be allowed to make up class work and/or examinations. Only students actively enrolled are allowed to attend classes unless instructor permission is granted.

Student Services

Sauk Valley Community College provides a comprehensive program of student services.

Student Services Mission Statement

Sauk Valley Community College Student Services is committed to providing comprehensive programs and services in a supportive, caring, and challenging learning environment for the purpose of allowing its students the opportunity to take the initiative and responsibility for their total development including lifelong learning, professional, and personal goals.

Student Services Statement of Commitment

Student Services is student centered.

- We believe in the dignity, uniqueness, and growth of each individual and the fundamental right of each person to realize his or her fullest potential.
- Student Services is an integral part of the total learning experience at SVCC.
- We believe in providing friendly, accessible, and efficient services in an environment that is caring and confidential.
- We believe in an environment that nurtures our values: respect, responsibility, integrity, caring, and fairness.
- We believe in mentoring high standards for our students to model while assisting them in achieving academic excellence.

Student Services includes the following:

Area	Phone
*Dean of Student Services	815-835-6305
*Academic Advising Services	815-835-6354
*Admissions & Records	815-835-6273
*Athletics	815-835-6234
*Disability Support	815-835-6246
*Financial Assistance	815-835-6339
*SHARP (Sauk's Holistic Advising & Retention Project)	815-835-6408
*Student Activities/Cross Cultural Services	815-835-6432
*Testing Center	815-835-6530
*TRIO Student Support Services	815-835-6268
*Veteran's Services	815-835-6420

***Located in the Student Services Center-first floor, West Mall svcc.edu/ssc**

Admissions

Academic Records

A permanent cumulative record is kept on each student. This record shows for each term all credits attempted and earned, all grades earned, and term and cumulative grade point averages (GPA). Only transfer and occupational courses will be included in the GPA. Grade reports at the end of each term indicating course work for the current semester, grades earned, and term and cumulative GPA may be viewed at svcc.edu/soar.

Entrance Policy

Sauk Valley Community College provides a wide range of learning opportunities to meet the various educational needs of students from diverse backgrounds. Sauk is an open enrollment institution and welcomes all who may benefit from its courses and programs of study.

The College has tailored its instruction to serve those with a high school diploma or its equivalent. The College may, at its discretion, permit persons in high school who are under the age of 18 who meet established criteria and have permission from appropriate high school personnel, parents/guardians, and Sauk personnel to enroll at SVCC. (See Dual Credit/ Enrollment students.)

The College does not guarantee entrance into all courses or programs of study. Entrance into specific programs may depend on other criteria such as age, evidence of language and mathematics skills, and space availability. Students may be required to complete specified prerequisites prior to enrollment in certain courses or programs. Academic advisors are available to assist students in determining appropriate sequencing of courses for programs of study.

The College reserves the right to limit enrollment because of space or budget restrictions, to establish selective admission requirements, and to give preference to residents of the District.

Baccalaureate Transfer Programs (A.A., A.S., A.E.S., and A.F.A.)

Public Act 86-0954 specifies that 15 units of high school coursework or the equivalent be required for admission to community college transfer programs. Students interested in transfer programs at SVCC should satisfactorily complete, while in high school, a college preparatory curriculum to include:

- Four years of English (emphasizing written and oral communications, and literature).
- Three years of mathematics (introductory through advanced algebra plus geometry --general/basic/technical mathematics and pre-algebra are not acceptable).
- Three years of social science (emphasizing history and government).
- Three years of science (laboratory sciences - general science is not acceptable).
- Additional courses: (two years of electives in foreign language, music, vocational education, or art).

Specific college admission requirements vary from institution to institution.

Students who have not completed the above curriculum will satisfy these requirements by fulfilling the transfer degree requirements as outlined below:

English	Placement into ENG 101 or successful completion of ELA 099.
Mathematics	Placement into MAT 110, 115, 121, 240 or higher or successful completion of MAT 081 and/or MAT 076.
Social/Behavioral Science	Complete 3 credit hours of Social and Behavioral Science credit preferably in one of the following courses: HIS 221 or 222, or PSC 163.
Physical/Life Science	Complete 3 or more credit hours of Life or Physical Science in one of the following courses: BIO 103 or 104; CHE 102 or 103; GSC 105, 106 or 115, or PHY 175.

Physical/life Science courses, social/behavioral science courses, and MAT 115 or higher (excluding MAT 121) meeting program admission requirements will also count toward associate degree general education requirements.

Student Classifications

» Class Standing

A first-year student (freshman) is one who has earned fewer than 30 semester hours including any semester hours accepted in transfer from other colleges or universities. A second-year student (sophomore) is one who has earned 30 or more semester hours including any semester hours accepted in transfer.

» Full-Time

A full-time student is defined as one who is registered for 12 or more semester hours during a regular semester, or 6 or more semester hours during the summer session. This definition applies only for academic purposes. Financial assistance has a different definition of what constitutes a full-time student.

» Student Load

The anticipated course load for a full-time student during the fall and spring semester is 16 semester hours. The full-time load during the summer semester is 6 semester hours. Course loads greater than 16 hours are recommended only for students who have a high school average of "B" or minimum College grade point average of 3.00 (on a 4.00 scale).

Students in most academic courses are expected to spend at least two hours of preparation for each hour of class. Students who are working are cautioned to plan a course load that is in proportion to their workload. A suggested schedule for working students is as follows:

Work Load	Class Load
15 hours or less	15-17 credit hours
16-27 hours	12-14 credit hours
28-34 hours	9-11 credit hours
35-40 hours	3-6 credit hours

Students desiring to take 19 or more credit hours during a regular semester or more than 10 credit hours during the summer semester must have prior approval from the Dean of Student Services.

SVCC Identification Numbers

Sauk Valley Community College assigns a Sauk identification number to each student for college enrollment; and administrative purposes. A Sauk identification number is issued after the student information form is processed by Admissions & Records. Students will be notified of their Sauk identification number by mail. This number will be used for identification and verification purposes at Sauk Valley Community College.

SOAR (Sauk Online Access to Records)

SOAR is Sauk Valley Community College's online record system. SOAR can be accessed anywhere an Internet connection is available by entering the user name and password. Students can view personal information, grades, class schedule, billing information, financial aid information, and unofficial transcripts. With approval from an academic advisor, eligible students may use SOAR to register for classes.

Registration

How to Enroll

1. New Students

Contact Admissions & Records at 815-835-6273 for Enrollment Assistance
(Planning to Complete a Degree or Certificate)

- a. Complete a Student Information Form. Submit a Student Information form to Admissions & Records. Forms are available at the College and on the College website www.svcc.edu/soar.
- b. Learn about SVCC Program/Class Information. SVCC offers many types of programs to assist students in reaching their goals. This includes career and transfer programs, and individual class enrollment.
- c. Satisfy Course Placement Requirements. Multiple placement options in English/language arts and mathematics are available for all students wishing to register for any English/language arts class, mathematics class, or any other college class requiring a specific ENG/ELA/MAT co-requisite or prerequisite. College staff will discuss required placement areas and options (i.e. ACT/SAT scores, SVCC placement test results, review of credit earned at the College level, review of high school transcript, GED score.)
- d. Submit Other Academic Records. Students should submit their official high school transcripts, GED scores, and college/university transcripts from institutions previously attended. Students submitting college transcripts should also file a Transcript Evaluation Request Form in Admissions & Records. Official transcripts must be delivered in a sealed envelope from the previous institution.
- e. Learn About Tuition Costs & Payment Options. SVCC tuition is charged per credit hour based on residence. Course fees are assessed per credit hour based on the type of course. Students are encouraged to apply for financial assistance, scholarships, and/or veterans benefits as early as possible.
- f. Meet With an Academic Advisor. Students will need to meet with an academic advisor to discuss their career plans, placement results, and course/program requirements.
- g. Register for Classes. Students register for classes with Admissions & Records staff. Summer/Fall registration begins in April; Spring registration begins in November.
- h. Learn About SOAR, Sauk E-mail & Other On-line Tools. Go to svcc.edu/student-login for assistance with accessing student accounts at SVCC.

- i. Pay Tuition & Fees. Students may pay by check, credit card, or apply for the deferred payment plan online at svcc.edu/soar. Students who have applied for financial aid should contact Financial Assistance to confirm eligibility. Students may also pay by cash, check or credit card in the Business Office.
- j. Attend New Student Orientation.
- k. Buy Books & Supplies. Visit the SVCC Bookstore to buy textbooks, supplies and other important items.

New Students Registration Guidelines

In an effort to promote student success, students without previously earned college credit must be registered prior to the start of classes. Please contact 815-835-6273 for specific dates/times and registration options

1. Returning Students

After a two year separation from the College (non-enrollment), a Student Information form needs to be submitted to update personal information, enrollment term/plan, and intended program of study.

- a. Meet With an Enrollment Specialist.
- b. Meet with an Academic Advisor. Students will need to meet with an academic advisor to discuss their career plans, placement results, and course/program requirements prior to enrolling.
- c. Pay Tuition & Fees. Students may pay by check, credit card, or apply for the deferred payment plan online at svcc.edu/soar. Students who have applied for financial aid should contact Financial Assistance to confirm eligibility. Students may also pay by cash, check or credit card in the Business Office.

2. Continuing Students:

- a. Choose one of the following options (1-4)
 - a. Academic Advisor Pre-Approval: Students should schedule an appointment with an academic advisor before registration begins to plan courses for the upcoming semester.
 - b. Academic Planning Sheets: Students who are following an advisor-approved academic plan can bring a copy of the plan along with a completed registration form to Academic Advising for approval.
 - c. Academic Advisor Approval: Students meet with an academic advisor during the registration period to discuss recommended course work and gain approval to register.
 - d. Self-Registration: Students who have met registration guidelines can register online or on campus. Visit www.svcc.edu/soar for registration guidelines.
- b. Pay Tuition and Fees. Students may pay by check, credit card, or apply for the deferred payment plan online at svcc.edu/soar. Students who have applied for financial aid should contact Financial Assistance to confirm eligibility. Students may also pay by cash, check or credit card in the Business Office.

3. Students Enrolling for Personal Interest or Professional Development

(Not planning to complete a degree or certificate)

- a. Submit a Student Information Form to Admissions & Records.
- b. Course Placement/Academic Advising: Students wishing to register for any English/language arts course, math course, or any other college course requiring a specific co-requisite or prerequisite, must satisfy course placement requirements and meet with an academic advisor for approval.
- c. Register for Classes: Students can register on campus through Admissions & Records or via the Internet (SOAR - Sauk Online Access to Records), if eligible.
- d. Pay Tuition and Fees through the Business Office or online at www.svcc.edu by a specified date. Students may pay by cash, check, credit card, or apply for the deferred payment plan.

Dual Credit/Enrollment Students

Sauk Valley Community College offers academic, career, and technical education courses to qualified high school students. The Dual Credit program provides the opportunity for high school students to jump start their college education by enrolling in college level courses while in high school.

Dual Credit - Students are concurrently enrolled in high school and college while taking some college classes for *high school and college credit*.

Dual Enrollment - Students are concurrently enrolled in high school and college while taking some college classes for *college credit only*.

To take advantage of this opportunity, students must have permission from appropriate high school personnel, parents/guardians, and SVCC personnel. Students requesting to participate in SVCC's Dual Credit/Enrollment program must satisfy the course placement policy.

High school students interested in Dual Credit Enrollment must:

1. Meet with a high school counselor to discuss the course options for Dual Credit and obtain the necessary forms.
2. Submit the following:
 - A Student Information Form. Complete at svcc.edu/apply
 - Dual Credit Student Registration Form - Complete at svcc.edu/dual-credit
 - A current copy of high school transcripts
 - An official copy of appropriate placement results

Contact either a high school counselor or SVCC Dual Credit staff at 815-835-6240, for more information.

International Students

Contact the International Student Advisor at 815/835-6390 for more information.

Pursuant to applicable regulations [8CFR 214.2(f)] Sauk Valley Community College has been authorized to enroll non-immigrant international students into approved programs of study.

International students are defined as any individual admitted to the United States on an F-1 student visa and/or students issued the Student and Exchange Visitor Information System (S.E.V.I.S.) Certificate of Non-immigrant Eligibility (Form I-20).

International students attending Sauk Valley Community College on F-1 visas are required to comply with local, state, and federal laws and regulations, as well as all policies guiding student conduct, academic standards, and other policies described in Sauk Valley Community College's academic catalog.

» International Student Process for Form 1-20 Issuance:

1. International applicants are required to have completed the equivalent of a high school education;
2. English language testing: International applicants are required to have achieved a minimum score on the Test of English as a Foreign Language (TOEFL). Minimum scores are as follows: 61 on the Internet based test, 173 on the computer based test, or 500 on the paper based test;
3. Provide a photocopy of the student's passport or birth certificate in order to validate date of birth and citizenship;
4. Submit a completed Student Information Form;
5. Provide official transcripts from all secondary and post-secondary institutions attended. A foreign credential evaluation from a NACES member institution is required for credit evaluation;
6. Provide evidence of adequate financial support to include a financial sponsor affidavit and bank statement or official bank letter that is dated within 6 months of the application for admission;
7. Meet all requirements for admission into the United States set forth by United States Customs and Immigration Services (U.S.C.I.S.);
8. Comply with all other requirements established by Admissions and Records and the Sauk Valley Community College academic catalog.

» Online Course Enrollment Limitations

No more than three credits of online courses may be applied toward the full-time enrollment of international students.

» Course Load Requirements

International students are required to carry a full-time course load of a minimum of twelve credit hours in the fall and spring semesters, unless authorized to drop below a full-time course load by a Designated School Official (D.S.O.).

» International Student Orientation Program

All International students enrolled at Sauk Valley Community College are required to attend a yearly international student orientation conducted by the institution's Designated School Officials.

» Transfer

Currently enrolled international students wishing to transfer to another Student Exchange Visitor Program (S.E.V.P.) approved institution should provide his or her D.S.O. with a letter of full admission to that institution, as well as the date upon which the student is requesting transfer of his or her Student and Exchange Visitor Information System (S.E.V.I.S.) record. Students wishing to transfer to Sauk Valley Community College from another S.E.V.P. certified institution will be required to meet all admissions requirements outlined in the international student admissions process, in addition to submitting a copy of Form I-20 issued by the student's current institution verifying valid F-1 status, copy of student visa, and copy of I-94 arrival/departure record in order to be considered for admission.

» Concurrent Enrollment

International students in valid F-1 status in attendance at other S.E.V.P. certified institutions may enroll as guest students over the summer term at Sauk Valley Community College. A copy of the student's Form I-20 and verification of valid F-1 status at the student's home institution are required prior to registration.

» Immigration Policy Compliance

All international students attending Sauk Valley Community College are responsible for understanding and following the rules associated with maintaining their visa statuses, and for compliance with all federal immigration regulations. SVCC's Designated School Officials (D.S.O.s) are responsible for ensuring institutional compliance with the regulations of the United States Customs and Immigration Services (U.S.C.I.S.). D.S.O.s monitor compliance with regulations and report as appropriate through the Student and Exchange Visitor Information System (S.E.V.I.S.). Designated School Officials are available to assist students in their understanding of, and compliance with, regulatory requirements, as well as with cultural adjustment issues. International students seeking information related to full-time course enrollment requirements, valid passport and Form I-20 requirements, procedures for transfer, practical training, successful academic progress standards, tax filing requirements, travel outside of the United States, and who are considering or have questions about employment of any type should consult a D.S.O. In addition, students are encouraged to consult a D.S.O. if they are experiencing academic challenges, are considering dropping classes or taking time off from school, are experiencing issues with cultural adjustment, or have any other concerns related to studying in a host culture or complying with federal regulations.

» Support Services for International Students

International students may access the same student success and support services offered to U.S. citizens at Sauk Valley Community College's campus, including, but not limited to, advising and support services, academic support, student activities, disability support services, and athletics. D.S.O.s also provide services designed to assist with the acculturation process, compliance with immigration regulations, and other unique needs of international students.

» Cultural Support Services

SVCC recognizes that there are challenges as well as opportunities inherent in living and studying abroad. Designated School Officials are available to assist with cultural adjustment issues, community and campus integration, as well as to provide practical information, such as processes for obtaining driver's licenses and social security cards.

Veteran Students

Pursuant to Illinois Public Act 098-0316, Sauk Valley Community College will offer service members and veterans the earliest possible enrollment opportunity offered by the college, (advance registration).

In order to qualify for this Advance Registration opportunity, the student must not be on hold for any debt owed to Sauk Valley Community College, must be a resident of Illinois and must either be:

1. A current service member-a member of any component of the U.S. Armed Forces, including any reserve component, or the National Guard of any state, who is eligible to receive military education benefits (as verified by the Veterans Services Advisor) or;
2. A veteran-a previous service member who has received an honorable discharge, a general discharge or an other than honorable discharge (as verified by the Veterans Services Advisor).

Service Members and Veteran students do not have to be using Veterans Educational Benefits at Sauk Valley Community College to qualify, but must provide the Veterans Services Advisor the necessary documentation to show that they meet either (1) or (2) above. This may include the Member 4 copy of their DD214, a copy of a current Certificate of Eligibility for educational benefits from the Department of Veteran Affairs or other appropriate documentation.

In accordance to H.R. 3230, the Veterans Access, Choice and Accountability Act of 2014, Sauk Valley Community College will bill student Veterans and qualifying dependents at a rate not to exceed the current in-district rate. For these purposes, SVCC defines-

A student Veteran as:

- A student who has served on active duty, for purposes other than training, for at least 90 days who has an other than "Dishonorable" discharge;
- A student who has served on active duty for at least 30 days and was discharged for a service connected disability or;
- A student who is currently serving on active duty, regardless of length of service

A qualifying dependent as:

- The child of a service member who died in the line of duty serving on active duty on or after September 11, 2001 or;
- The recipient of transferred Post 9/11 G.I.Bill benefits.

Students who reside out of district or out of state will be assessed the actual out of district or out of state charges at the time of registration and will be coded as such for reporting purposes.

The student **must** self-identify and indicate that they are a veteran who meets the requirements of this policy by providing the Veterans Services office a copy of their DD214, Member 4 (if a student Veteran) or proof that they are a qualifying dependent (including, but not limited to, documentation from the Department of Veterans Affairs). If the student meets these requirements, a waiver will be applied to their account for the difference between their actual tuition and the in-district tuition. Tuition charges billed to the student, the VA and/or the State of Illinois will reflect the appropriate in-district tuition.

See Veteran Benefits under Financial Assistance.

Call to Active Duty

Sauk Valley Community College is committed to offering our military veteran students several enrollment options if the student is called to (non-voluntary) active military duty while participating in courses during an ongoing semester. Option 1 is for the student to request an early completion of the course and to have a grade assigned. This option should be in consultation with the instructor and be based on a reasonably expedient completion of the course. Option 2 is for the student to be fully withdrawn from all courses with no grade assigned and no assessment of tuition or fees for the enrolled courses. The student must provide to Admissions & Records a copy of the military orders clearly identifying the dates of active duty. The date of activation must occur within the semester of the course participation. Option 3 is for the student to request an extension of time to complete the current course work under the normal guidelines of the college. This option requires a completed "Incomplete Grade" contract identifying a plan and deadline for completion of the course. Option 4 is for the student to request an extension of time to complete the current course work. This option requires the student to supply the above mentioned activity duty military orders and a completed "Incomplete Grade" contract identifying a plan and deadline for completion of the course. If the military veteran student does not complete the course within the timeline a grade of "W" will be assigned for the course. Once an option is selected by the called to duty military veteran student it is considered final and may not be changed.

Registration Change Period

During the first two weeks of the fall and spring semesters, students may make changes in their class schedule. *During the first week of the semester, students may add and drop classes without prior written consent from the instructor. During the second week of the semester, students must receive written consent from the instructor to add classes; during this period the students can drop classes without instructor consent. Students may change their schedule via www.svcc.edu/soar during the 100% refund period (as published in the Academic calendar) or by submitting an ADD slip to Admissions & Records or a DROP via the online DROP form. After the 100% refund period, schedule changes must be submitted to Admissions & Records on a ADD slip or via the online DROP form at www.svcc.edu/admissions.

*The length of the Registration Change period for the summer semester or a shorter session is prorated (contact Admissions & Records for specific dates). Full tuition will be charged for any course added after the designated Registration Change period. Reinstatement fees are non refundable.

Students who receive financial assistance or veteran benefits should consult Financial Assistance before dropping or adding courses.

Fines and Financial Obligations

Students who have financial obligations to the College may not register for the next semester, or obtain a release of transcripts until the financial obligations have been met. Contact 815-835-6267 for more information.

First Year Experience

First Year Experience (FYE 101) is a one-credit hour course designed to facilitate the self-development of the student and introduce students to the expectations of the college community. This course is required first semester of incoming degree-seeking students.

FYE 101 is required of degree-seeking students their first semester. **Students in good standing (GPA of 2.0 or higher), who have accumulated at least 16 SVCC semester hours or transferred 16 or more semester hours prior to enrolling as a degree-seeking student at SVCC are not required to take this course. Students already awarded an Associate's degree or above are also exempt from FYE.**

Orientation (new student)

Sauk Valley Community College is committed to providing students with effective support systems to facilitate their success and empower their learning. All students new to Sauk Valley Community College whether on campus or online are required to participate in a New Student Orientation. New Student Orientation is a program that connects students to valuable resources, tools, and critical individuals on campus prior to their first semester. Students will be assigned to New Student Orientation at the time of registration. Contact the Director of Enrollment Services/Registrar for more information (815) 835-6378.

Semester Class Schedules

The class schedules for the upcoming semester will be available on Monday following midterm of the previous semester. The schedule can be found on the College website, www.svcc.edu/schedule or through SOAR at www.svcc.edu/soar.

Student E-mail Accounts

Students registered for classes at Sauk Valley Community College will be provided an SVCC email account. The email will be active the day following initial registration. All official email correspondence from SVCC will go to the SVCC email address.

Student Photo ID Cards

Student photo ID cards are available in Admissions & Records and are valid for the current academic year. New ID cards are issued each academic year. Replacement cards are available for a fee.

Records

Student Records and Confidentiality (FERPA)

The College policy on student records complies with the "Family Educational Rights and Privacy Act (FERPA)." This Act is designed to protect the privacy of educational records, establish the rights of students to inspect and review their educational records, and provide guidelines for correction of incorrect or misleading data through formal and informal hearings. More specifically, FERPA affords students the following right to:

1. Inspect and review the student's educational records within 45 days of the day the College receives a request for access. Students should submit to the Registrar or the Dean of Student Services written requests that identify the record(s) they wish to inspect. Student's educational records at the College which the students may request to review are: 1) official college transcript filed, and 2) official student file in Admissions and Records. Educational records do not include records of instruction, administrative, and educational personnel which are not accessible or revealed to any individual except a temporary substitute, student health records, employment records, or alumni records. Health records, however, may be reviewed by physicians of the student's choosing. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected.
2. Request the amendment of the student's educational records that the student believes is inaccurate or misleading. A student may ask the College to amend a record that he or she believes is inaccurate or misleading. The student should write the College official responsible for the record, clearly identify the part of the record he or she wants changed, and specify why it is inaccurate or misleading. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment.
3. Consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is defined as a person employed by the College in an administrative, supervisory, academic, or support staff position (including law enforcement unit and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The Office that administers FERPA is:
Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

No one outside of the College shall have access to nor will the College disclose any information about student educational records without the written consent of the student. Written consent forms can be obtained at the Student Services Center. Exceptions are:

- School officials demonstrating a legitimate educational interest
- Schools in which a student seeks or intends to enroll
- Federal, State, and local authorities involved in auditing or evaluating compliance with education programs in connection with financial aid
- Organizations conducting studies for or on behalf of educational institutions
- Accrediting organizations
- Parent/Legal Guardian of a dependent student, as defined by the IRS
- Compliance with a judicial order or subpoena (the College must make a reasonable effort to notify the student in advance of compliance)
- Health or safety emergencies
- Results of a disciplinary hearing to an alleged victim of a crime of violence
- Certain agencies such as the U.S. Attorney General's Office, Secretary of Education, and state education agencies
- Mandated reporting in accordance with the Clery Act

The following information is designated by the College as public or "Directory Information" and may be released for any purpose at the discretion of the College.

- Name
- Address
- Telephone number
- Full-time/Part-time status
- Major field of study
- Dates of enrollment
- Degrees and awards received
- Photographs
- Most recent educational institution attended
- Participation in recognized activities and sports
- Weight and height of members of athletic teams

Currently enrolled students may request to withhold Directory Information by submitting to Admissions & Records a "Request to Prevent Disclosure of Directory Information" form. A copy of the Act or questions concerning the Family Educational Rights and Privacy Act may be referred to the Registrar at 815-835-6378.

Images of Unnamed Students

Students may appear occasionally in photographs and/or videotapes taken by College staff, other students, or individuals authorized by the Marketing Department. The College may use these images **without identifying students** in various media, including print (view books, catalogs, brochures, and other publications), television, website, and other forms that market SVCC and its programs. No consent or notice is needed nor will be given before the College uses any images of **unnamed students** taken while at SVCC or SVCC-related activity. It is the student's responsibility to decline any photo opportunities.

Degree or Enrollment Verification

Sauk Valley Community College has authorized the National Student Clearinghouse to provide degree and enrollment verification. Individuals may print an enrollment certificate from the National Student Clearinghouse by logging into SOAR at www.svcc.edu/soar

Student Transcripts

Unofficial transcripts of a student's complete academic record may be obtained through the student's SOAR account at www.svcc.edu/soar

Official transcripts may be requested through Admissions & Records or through the National Student Clearinghouse, via SOAR. Transcript requests not made through the National Student Clearinghouse require a signed, written consent by the student and cannot be sent electronically. A fee will be assessed for all official transcripts. SVCC has the ability to both accept and send transcripts electronically.

Transfer Credit Evaluation

SVCC will accept credits earned at other Department of Education regionally accredited institutions. Official transcripts **MUST** be submitted through an authorized electronic method or in a sealed envelope from the college/university. Students must also submit a **Transcript Evaluation Request** form (found in the Student Services Center or on the College website at www.svcc.edu), to Admissions & Records. Upon complete evaluation, students will be notified of course articulation. For additional information, contact the Records Analyst at (815) 835-6327.

Tuition

Payment of Tuition and Fees

Students may pay tuition by check, credit card, or deferred payment plan online at www.svcc.edu. Students using financial assistance should contact Financial Assistance before making payment. Students may pay by cash in person and on campus.

Reinstate Fee: If a student is dropped by the College for non-payment, a non-refundable reinstate fee will be charged to the student's account,

Senior Citizen Tuition Pass

SVCC, in accordance with Illinois Statute 110 ILCS 990, permits senior citizens 65 years or older to enroll tuition free in regularly scheduled credit courses provided that classroom space exists and tuition paying students enrolled constitute the minimum number required for the course. Senior citizens must pay any fees associated with the courses.

Petition for Tuition Refund

In keeping with SVCC Board of Trustees Policy 602.01 "Student Admission, Retention, and Academic Standing," Sauk Valley Community College will consider a petition for tuition refund when the student files a request claiming that the student was unable to complete the semester due to circumstances determined by the college to be exceptional and beyond the control of the student. Only acceptable reasons for a refund: Death of the student, parent, child or dependent, sibling, or spouse during the current semester; Illness/injury of a student or dependent of such severity or duration as to preclude successful completion of course(s) during the semester; Involuntary call to military duty.*

Students have until finals week of the class to file the Petition for Tuition Refund. After finals week, no petition will be accepted. Students eligible for withdrawal may or may not be entitled to a refund. Reinstate fees are non refundable.

Circumstances NOT constituting valid reasons for a tuition refund include but are not limited to: death of extended family or friend, change of work schedule or loss of job, loss of child care, incarceration, loss of transportation, moving out of area, issues involving method of instruction, course content dissatisfaction, dissatisfaction of course grade, or dissatisfaction with instructor.

***Refunds are granted in accordance with college policy and state regulations.**

Contact the Dean of Student Services for details and forms at 815-835-6326.

Financial Assistance

SVCC provides more than six million dollars in financial assistance annually. The financial assistance programs at SVCC consist of scholarships, grants, student loans, veterans' assistance programs, and student employment opportunities. Detailed information is available at Financial Assistance.

Eligibility for student financial assistance programs varies depending on the individual program. In general, a student must meet the following criteria to be eligible for student financial assistance programs:

1. Be a citizen or eligible non-citizen of the United States;
2. Be enrolled in a program leading to a degree or certificate; and
**Not all certificates are eligible for financial assistance. Contact Financial Assistance if you are unsure if your program is eligible.*
3. Maintain Satisfactory Academic Progress towards that degree.
4. Have earned a high school diploma or general education degree (GED).

The Student Financial Assistance Programs

» Federal Programs

- Pell Grants (PELL)*
- Supplemental Educational Opportunity Grants (SEOG)*
- Work-Study (FWS)*
- Student Loans*

» Veteran's Educational Benefits offered by Department of Veteran Affairs

- Chapter 30 (Montgomery GI Bill®-Active Duty)
- Chapter 31 (Veterans Vocational Rehabilitation)

- Chapter 33 (Post-9/11 GI Bill®)
- Chapter 35 (Survivors' and Dependents' Educational Assistance Program)
- Chapter 1606 (Montgomery GI Bill®-Selected Reserve)

» State Programs

- Monetary Award Program (MAP)*
- Illinois National Guard Grant (ING)
- Illinois Veterans Grant (IVG)
- Illinois MIA/POW Grant (MIA/POW)

» Campus-Based Programs

- Sauk Valley Community College Foundation Scholarships*
- Sauk Valley Community College Sauk Scholar Awards*

*To be eligible for these programs, students must complete the Free Application for Federal Student Aid (FAFSA). FAFSA on the Web Worksheets are available at Financial Assistance or students may apply on the Internet at www.fafsa.ed.gov.

» Internal Revenue Service Tax Credit

The HOPE Credit and LIFETIME LEARNING CREDIT are tax credits through the Internal Revenue Service. The eligibility requirements vary for these credits. To determine eligibility visit www.irs.gov

Satisfactory Academic Progress Policy

The purpose of Sauk Valley Community College's policy on "Satisfactory Academic Progress" is to ensure that all students meet the federal, state, and local financial aid/veterans' benefits program requirements for eligibility. (Title 34, Section 668.34 Federal Regulations, July 1, 2011). This policy is published by the Director of Financial Assistance in compliance with federal regulations and is reviewed once a year. This policy may be viewed on the SVCC web site. All students are e-mailed a copy at the time their financial assistance is completed for each year of attendance.

Satisfactory Academic Progress (SAP) at SVCC is evaluated by the Director of Financial Assistance at the end of each academic semester and at the time benefits are awarded. Admissions and Records posts grades at the end of each semester. Financial Assistance uses an electronic program to access grades to determine the students' current standing. The student's file is documented, and if required, the student is notified of a failure to meet the Standard of Progress via e-mail to their student e-mail account. The student will be notified of either Financial Assistance Warning 1 or 2 and the requirements for reinstatement. The SAP policy consists of a completion requirement (Quantitative Standard), a maximum time frame requirement (Quantitative Standard), and grade point average requirement (Qualitative Standard). This policy supersedes all previous policies.

» Completion Requirement - (Quantitative Standard)

SVCC students must complete at least 67% of their hours attempted each semester and cumulatively. A student who fails to complete 67% of their hours attempted during either the semester or cumulatively will be placed on Financial Aid Warning 1 for the next semester they attend. They will be notified by e-mail of the requirements to reinstate themselves to the SAP. If the student fails to complete at least 33% of the attempted hours in either the semester or cumulatively, the student is placed on Financial Aid Warning 2. The student will be notified of the loss of financial aid and what is required for reinstatement. A student's completion requirement is calculated by dividing the cumulative number of hours the student has completed by the cumulative number of hours the student has attempted. Below 100 level courses (remedial/developmental courses), transfer credit, and pass/fail courses count in the attempted hours.

» Maximum Time-Frame Requirement - (Quantitative Standard)

NOTE: The maximum time frame requirement is a Title IV requirement only. This rule does not apply to veteran's benefits.

The maximum time frame a student has to complete their degree is equal to 150% of the credit hours required for the completion of the degree or certificate. All attempted hours are counted for all terms, including part time, even those for which the student did not receive financial aid, as well as those usually waived under academic amnesty policies. Students will be placed on Financial Aid Warning 1 when they have attempted 125% of the maximum hours required for their program (calculated as program length x 1.25). Student will be placed on Financial Aid Warning 2 when they have attempted 150% of the maximum hours required for their program. As a general rule, the associate degree has a maximum of 96 hours attempted. In this instance, the student would be placed on Financial Aid Warning 1 when his/her attempted hours exceed 80 hours. This student would be placed on Financial Aid Warning 2 after attempting 96 hours. Hours transferred to SVCC from previous institutions are included in this requirement.

Hours attempted include all financial aid-eligible courses. For the purposes of this policy, completion is defined as grades of A,B,C,D,G,P or Q. Hours attempted with grades of F,W, or I are not considered successfully completed grades.

» **Grade Point Average Attempted Requirement (Qualitative Standard)**

GPA Hours Attempted	0 - 1.49	1.5 - 1.74	1.75 - 1.99	2.0 - 4.0
0 - 11	Warning 1	Warning 1	Warning 1	Good
12 - 29	Warning 2	Warning 2	Warning 1	Good
30 - 60+	Warning 2	Warning 2	Warning 2	Good

Only grades and classes attempted/earned at SVCC are counted in this requirement. Grades are calculated for all eligible courses, including repeated courses. Below 100 level courses (remedial/developmental courses) and pass/fail, are used in calculating the GPA. The Grade Point Average Requirement evaluates the student's entire academic career at SVCC. The minimum requirement at SVCC for a student in his or her second academic year is a "C" average or standing consistent with graduation.

» **Degree Completion Requirements**

Once a student has completed all coursework for their degree or certificate and has not received their degree or certificate because they have not filed an intent to graduate, will not receive further financial assistance for that program. A student seeking a second associate degree or certificate, who has not exceeded the maximum time frame requirement, will still have their hours from the first degree counted in their total hours attempted. For example, a student who completed an Associate in Arts Degree while attempting 70 hours at SVCC would start out with those same 70 hours attempted before taking a single class towards their second degree. This student would therefore be placed on Financial Aid Warning 1 after completing his/her first semester back as a full-time student.

» **Non-Punitive Grades (Withdrawals), Repeated Courses, Audited Courses, Pass/Fail Courses, Remedial/Developmental, ESL, and Incompletes**

Once grades are posted by Admissions and Records, Financial Assistance uses an electronic program to identify non-punitive grades (withdrawals), repeat courses, audited courses, pass/fail courses, and incompletes. For the purpose of the SAP Policy, non-punitive grades (withdrawals) and incompletes (I's) are considered incomplete courses. Audited courses are not financial aid eligible. If an incomplete course for the semester is completed prior to the start of the next semester, the incomplete will be removed and the SAP adjusted with the new grade. Pass/fail courses that receive any grade other than a "P" are considered incomplete.

The maximum number of remedial/developmental and ESL hours a student can attempt is 30 credit hours. The student will be notified in their student e-mail account that they have reached 80% of the 30 credit hours at the time that SAP is completed at the end of each semester. The SAP letter with Financial Aid Warning will be sent to the student stating that they have reached 80% of the allowable 30 credit hours of remedial/developmental and ESL hours.

A course previously completed with a passing grade may be repeated one time for proficiency as required for updating of their educational program. The repeats will be counted as attempted classes for your completion requirement and both grades will be calculated for your GPA requirement.

» Financial Aid Warning 1

A student will be placed on Financial Aid Warning 1 for one semester. The student's electronic file will be annotated with Financial Aid Warning 1 for the next semester. If the student fails to meet good standing in their next semester of attendance, he/she is automatically placed on Financial Aid Warning 2. Financial Aid Warning 1 will not stop any funds from being placed on the student's account with the exception of direct loans.

Note: Students who are on Financial Aid Warning 1 may receive additional semesters if they are on Financial Aid Warning 1 for exceeding 125% of the cumulative hours attempted and still have not exceeded 150% of the hours required for the degree/certificates. If you have more than one semester exceeding 125%, but less than 150%, the letter that you will receive will have your current status as Second Alert. This status indicates that you are eligible for financial assistance.

» Financial Aid Warning 2

A student is ineligible for any type of educational benefits while on Financial Aid Warning 2. The student's electronic file will be annotated with Financial Aid Warning 2. This will prevent all financial aid funds from being placed on the student's account. The student may appeal the Satisfactory Academic Progress Financial Aid Warning 2 status (see student appeals).

» Financial Aid Appeals

A student may submit an appeal for their Financial Aid Warning 2 once a semester. An appeal may be submitted by:

- Completing an Appeal Form. This form may be obtained at the SVCC web site or at Financial Assistance. This form instructs the students of the required information needed for the appeal process.
- A letter may be written, dated, and signed to the Director of Financial Assistance and include all required information.

All appeals should include student's identification number, a narrative explaining why the student failed to meet the Satisfactory Academic Progress Policy requirements, a description of what has changed and what the student will do to ensure he/she will regain good standing, and any other relevant supporting documentation.

Supporting documentation may include:

- Newspaper obituaries or death certificates to substantiate deaths.
- Physician's written statement to substantiate illness or accident.
- Written statement from clergy, family member, or other third party who knows the student's situation.
- Written statement from academic advisor or professor.

Appeals may be submitted via postal mail, in person to Financial Assistance or via e-mail to fa@svcc.edu. All appeals will be scanned and tracked in the student's file and forwarded to the Director of Financial Assistance for review. The Director of Financial Assistance will notify student of the results from their appeal through their SVCC e-mail within 3 business days.

If the student, at the time the award is offered, fails to appeal the SAP policy by the deadline stated in the Financial Aid Warning letter 2, financial aid will not be applied to the student's account. If Financial Aid Warning 2 letter was sent out at completion of semester, and the student fails to meet deadline, all financial aid will be removed. This includes all financial aid holds placed on registration.

Note: Any appeal received without proper documentation or documentation submitted without an appeal will be returned to the student unprocessed and/or student will be notified via telephone calls or e-mail for further documentation.

If the appeal is granted, the student will be placed on Financial Aid Probation, their file will be electronically annotated, and the student will be sent an e-mail to advise them of the condition of their reinstatement to probationary status. The student status will be reviewed after each semester. The goal is that the student will complete all reinstatement requirements and regain good standing within the following semester. If the student does not regain good standing and/or fails to complete all reinstatement requirements within the next semester,

the Director of Financial Assistance has the discretion to place the student on Financial Aid Warning 2 again and deny all financial assistance for the next semester.

The appeal may be conditionally granted. An Academic Planning Worksheet may be required on a case-by-case basis by the Director of Financial Assistance and the number of credit hours a student may attend may be specified. The student will be required to make an appointment with Academic Advising to develop an Academic Planning Worksheet for their degree program if a current Academic Planning Worksheet is not on file. If the student is reinstated in a probationary status, it is the student's responsibility to follow his or her Academic Planning Worksheet. The intent of the Academic Planning Worksheet is to assist the student in obtaining SAP standards by a specific point in time. Financial Assistance will verify that the student is following the Academic Planning Worksheet at the end of each semester at the same time that SAP is completed. If the student fails to follow the Academic Planning Worksheet, all future financial assistance will be denied.

A student may change his/her degree program if approved by the Director of Financial Assistance. This may only be accomplished in person by making an appointment to see the Director of Financial Assistance.

» **Regaining Lost Eligibility**

If the initial written appeal is denied, the student may appeal by making an appointment with the Director of Financial Assistance. All appeals made in person with the Director of Financial Assistance are final. The student may regain eligibility on his or her own. This may be required if the student has lost eligibility due to SAP. The student may attend SVCC without financial assistance. If the student completes a following term with at least three credit hours achieving "C" grades or better on all classes for that semester, the Director of Financial Assistance will review an appeal at the end of a successful semester from the student. The student will be required to have a current Academic Planning Worksheet at the time of appeal and will be required to follow the guidelines for reinstatement if approved.

The Director of Financial Assistance will review an appeal from a student who has not attended college for several years who is in denial. Depending on circumstances, a student who has had more than one semester of failing to meet the SAP policy will also be required to have a current Academic Planning Worksheet.

» **SVCC Academic Policy Versus Financial Aid SAP**

The SVCC Academic Policy and the Financial Aid SAP are two different policies. If a student is in Suspension or Academic Dismissal as a result of failing to complete the requirements of the SVCC Academic Policy, they must follow the reinstatement guidelines in the SVCC catalog. A reinstatement under the SVCC Academic Policy is not a reinstatement to Financial Aid SAP. The Financial Aid SAP is equal to and/or stricter than the SVCC Academic Policy. A student who fails to meet the requirements of both policies must complete appeals for Academic and Financial Aid policies.

» **Continued Enrollment**

A student may be allowed to enroll in classes at SVCC even though he/she is on Financial Aid Warning 2 and has lost all financial assistance. This would necessitate that the student make arrangements with the Business Office for payment of all charges.

Note: Satisfactory Academic Progress is a Financial Assistance Policy, not a registration or admissions policy. If a student is on Financial Aid Warning 2 status, and all financial assistance has been denied, he/she will not be automatically dropped from his/her classes. It is the student's responsibility to withdraw from all classes, if they chose not to attend.

Federal Return of Funds Calculation

The purpose of the Return of Title IV Funds is to ensure that SVCC students who receive federal, state, and local financial assistance understand the requirements of the Higher Education Act of 1998, CFR 668.22. Under this regulation, an SVCC student who stops attending or withdraws completely from classes within a semester may receive Title IV financial aid equal to the percentage of the payment period or enrollment period completed. Completion of a module course (less than full-term course) does not prevent a student from being subject to the Return of Title IV calculation. Title IV financial aid includes Federal PELL Grants, Federal Supplemental Educational Opportunity Grants (SEOG), and unsubsidized and subsidized Federal Stafford Loans.

For example, a student completes 37 days of classes in a fall semester consisting of 123 days. The regulation requires that the student is eligible to receive only the Title IV financial aid earned, or 37 days only. By dividing the number of days attended by the total number of days in the semester, the student has earned 30% of the awarded Title IV financial assistance.

This means a student who withdraws or stops attending classes early in the semester may incur unexpected costs caused by possible overpayment of financial assistance tuition and fee charges. Any portion of the debt incurred that has not been paid within 45 days of notification will be turned in to the U.S. Department of Education - Borrower Services Collection Agency. The student will no longer be eligible to receive financial aid until the debt is paid in full.

Note: This policy is a Title IV financial aid policy only, and does not replace the official Tuition Refund policy of Sauk Valley Community College.

All financial assistance policies are subject to change and revision. For the most up-to-date policies and procedures, including the student loan code of conduct, refer to the web site at svcc.edu/students/finaid/policies.

Academic Advising Services

Academic advisors are committed to providing quality services and programs in conjunction with students, faculty/staff, and the community. Academic advisors are dedicated to facilitating success in the following areas:

- Educational Planning
- Career Exploration
- Social and Life Transition Advising

Educational Planning

Academic advisors collaborate with students to create academic plans that reflect their personal, academic, and career goals. Academic success at SVCC relies heavily on students working closely with their assigned academic advisor.

Career Exploration

Career information is provided in a variety of modes including individual sessions, online resources/tools, and career workshops. Students who understand and realize their career goals have been known to have higher completion rates; therefore, career exploration is considered a major component of the College's retention effort.

Social and Life Transition Advising

Academic advisors offer individual appointments to help students deal with issues that are important to their overall well-being. Various changes and pressures throughout a student's educational career can contribute to considerable stress, and at times, crisis. When appropriate, academic advisors may refer students to other mental health professionals and community resources when in the best interest of the student.

For further information, contact Academic Advising at 815-835-6354 or visit svcc.edu/advising.

Support Services

Career Services

At SVCC we know the reason to attend college is to gain the skills to prepare for a career. Among those skills, is preparing for and conducting job searches. While SVCC cannot guarantee job placement following graduation, we can provide the necessary resources to assist with obtaining career success.

SVCC's Career Services Center is ready to help by providing the following services to all SVCC students:

- Assisting in Interviewing Techniques
- Cover Letter & Follow-Up Letter Writing Assistance
- Job Applications & Essentials
- Job Posts & Announcements
- Job Search: Resources for Job Possibilities
- Marketing your skills to Potential Employers

- Resume Writing Assistance & Reviewing your Resume
- Soft Skills Enhancement

Career placement services offers a wide variety of resources to assist with identifying career opportunities, finding up-to-date information on the latest job market trends, tips on acquiring work experience, and developing job search skills for a successful transition from school to work. Whether a student is looking for full-time or part-time employment, internships, or want to sharpen job skills, SVCC can provide the tools that will help with those career goals.

Counseling Services

Students needing assistance with personal/emotional concerns or crisis situations can access confidential SVCC Counseling Services with a Licensed Professional Counselor (LPC). Individual counseling is based on a brief-therapeutic, cognitive-behavioral model to accommodate student demand for counseling services. Long-term counseling will be referred to community resources. Group therapy will be offered for a variety of needs. Students can make a confidential request for services through the Student Services Center (SSC) or the "counseling request" button on the SSC portal.

In the event of an acute crisis, an LPC is typically available during office hours. After hours, students experiencing a mental health emergency can contact:

- 911
- 800-242-7642 - Sinnissippi Crisis Line
- 800-273-8255 - National Suicide Prevention Hotline
- Text 741741 - Crisis Text Line
- crisischat.org

Cross-Cultural Services

The cross-cultural coordinator provides assistance to minority students and families throughout the SVCC district in reaching educational and career goals. Some students have a clear idea of what their concerns are before seeking help; many others simply feel that some things are not going as well as they had hoped. Either way, the cross-cultural coordinator is here to help with:

- Interpreting services
- Connection with all Sauk's on-campus resources
- Connection with community resources
- On-campus club ALAS (Association of Latin American Students)
- FUSE Program (Families United for a Strong Education), and
- An open and welcoming environment

Individuals interested in more information should contact the Student Activities/Cross-Cultural Coordinator, 815-835-6432. Bilingual services are available (English/Spanish).

Disability Support

SVCC is committed to providing equal educational opportunities for persons with disabilities, and does so in accordance with the Nondiscrimination Policy of Sauk Valley Community College, and in compliance with Section 504 of the Rehabilitation Act of 1973 and with Title II of the Americans with Disabilities Act of 1990, as amended.

As stated by law, a person with a disability is someone with a physical or mental impairment that substantially limits one or more of the major life activities of such individual; or a person with a record of such impairment; or a person who is regarded as having such an impairment.

Equal educational opportunity means that a qualified person with a disability must have access to the same programs, services, and activities as all other students. If necessary to provide equal opportunity, SVCC will make reasonable modifications to its policies, practices, and procedures, unless doing so would fundamentally alter the nature of the service, program, or activity or pose an undue administrative or financial burden.

A student must register with the Disability Support Office each semester he/she plans to utilize accommodations.

SVCC employs a coordinator to determine reasonable and appropriate accommodations and auxiliary aides and services for persons with disabilities. For further information, contact the Disability Support Office at 815-835-6220 or visit svcc.edu/disability-support.

Disability Support Grievance Procedures

Students with disabilities have the right to request accommodations to attend and participate in all programs, events and facilities sponsored by the institution. If a student has a grievance with the accommodations extended, they have 30 days to contest the decision. If a student has a disability related grievance, they should contact the Coordinator of Disability Support at 815-835-6246 in room 1F27 to discuss the grievance. Information relating to a disability grievance may be found at svcc.edu/disability-support.

Early Alert System/Crisis Assistance Team

The Early Alert System supports retention by putting students in contact with appropriate campus resources. This assistance helps students meet their educational goals. Faculty and staff members contribute directly to the Early Alert system's success by referring students who are struggling in their academic work, are chronically absent from class, are exhibiting disruptive behavior, or are having difficulty adjusting to college life. SVCC is committed to the retention and graduation of its students by providing a learning environment that is conducive to student success.

In conjunction with the Early Alert System, the Sauk Valley Crisis Assistance Team (SVCAT) was established to provide assistance to faculty, staff, and students in addressing situations in which a student or staff member displays concerns. Such stressors can be disruptive to the success of the student and to the educational setting. The overall goal is to promote a safe, healthy college environment for all staff and students by listening to the concerns presented, determining the needs of the faculty, staff, and students and then implementing an intervention plan to address the concerns.

Learning Commons

The Learning Commons in room 3L01 offers tutoring and library services to help students meet their academic goals in a spacious facility equipped with computers for public use, and a variety of quiet and collaborative study spaces.

Learning Commons Tutoring (LCT)

Learning Commons Tutoring supplements classroom instruction with individual and group tutoring and review sessions on subjects including (but not limited to) mathematics, writing, biology, chemistry, physics, accounting, and psychology. Services are offered on a no-cost walk-in basis in an informal and friendly atmosphere. Instructional aids include many helpful handouts and a science study area equipped with biology and anatomy study resources. For further information, contact LCT at 815/835-6293, or visit svcc.edu/tutoring.

Learning Commons Library

The Learning Commons Library supports the teaching and scholarship of the College, and promotes lifelong learning in our community. We offer a comprehensive collection of books, audio-books, CDs, DVDs, magazines, and journals to serve the academic and recreational needs of the SVCC community. Any resident of the college district aged 16 or older may sign up for a free library card and borrow from the library's physical collection.

The physical collection is augmented by online research databases, streaming videos, and a large eBook collection. These subscription resources are available to all users on-campus and to students, faculty, and staff off-campus. In addition, students, faculty, and staff may order materials from any academic or public library in Illinois through our interlibrary loan services.

The experienced library staff provides assistance with reference, research and citation. Instruction on a variety of library and research topics is available to groups by appointment, or in person to individuals by appointment or on a walk-in basis. For more information, contact the library at 815/835-6247 or visit svcc.edu/library.

Sauk's Holistic Advising and Retention Project (SHARP)

The SHARP advising program provides participating students with individualized coaching, support, and resources needed to successfully reach academic goals. For more information, contact the project advisor at 815-835-6408 or visit svcc.edu/student/sharp.

Testing Center

The SVCC Testing Center located on the first floor, provides services for SVCC students and the local community. Our center offers space for 20+ students to take exams. It includes space for paper/pencil exams as well as many computers for online exams.

All SVCC student exams and placement testing are delivered on a walk-in basis. Appointments are preferred but not required for these exams. If you are planning to take one of the many other exams offered by the Testing Center or you are not an SVCC current student, appointments are required.

All examinees must present a photo ID before taking any exam. Some exams require fees and additional identification. Please contact the Testing Center for more information at 815-835-6530 or visit svcc.edu/departments/testing-center.

TRIO Student Support Services

TRIO is a federally-funded, student-oriented program that offers supportive services to help students achieve success. The services are designed to help students maximize their effectiveness and make informed decisions that will lead to a successful graduation/transfer. Students are assigned an academic advisor offering students the support necessary to take them from enrollment through graduation/transfer. Advisors are dedicated to providing individualized assistance enhancing the academic, professional, and personal potential of the students who participate in the program. Federal Eligibility Guidelines Apply.

TRIO provides opportunities for academic development, assists students with basic college requirements, and provides services to motivate students towards the successful completion of their post-secondary education. To find out if you are eligible, call the TRIO Program at 815-835-6268, or ask your academic advisor.

Veterans and Military Personnel

The *Higher Education Veterans Service Act* requires colleges to create, publish, and distribute a comprehensive guide of services available specifically to veterans at their institutions. This survey can be viewed on the SVCC website by clicking on the "yellow ribbon" link on our homepage. The bill requires schools with 1,000 or more full-time students to appoint a coordinator to act as a liaison between administrators and student veterans. Military veterans will be provided with a veterans' recognition cord to be worn at graduation.

The role of the coordinator is to provide transition services to assist veterans and military personnel with their potential educational benefits, award of service related credits, and discuss pathways to enrolling in college. The coordinator will also serve as a referral source to connect veterans with the U.S. Department of Veterans Affairs *VetCenters* readjustment and personal counseling services. *VetCenters* counseling resources are provided at no charge for any military service personnel serving in a combat theater of operations. The Veterans and Military Services Office is located in Financial Assistance. For more information call 815-835-6420.

For additional information regarding Veterans, please see Veteran Students and Veteran Benefits under Financial Assistance.

Student Life

Many opportunities exist for students to get involved in co-curricular activities at SVCC. These opportunities enhance and encourage total development of those who participate. Opportunities exist for involvement in the following areas:

The Fitness Center

The Fitness Center has all new state-of-the-art cardio and strength equipment that feature the ultimate in adjustability for different workouts and resistance levels to reduce stress on your joints, mimic the body's true movements, and help you meet your goals.

Take advantage of our FREE Wellness Orientation. This orientation will give you the basics needed to begin a health and fitness routine and make you feel right at home in the cardio/strength areas. Schedule these at the front desk.

The Fitness Center offers memberships and PED classes. To begin, students may purchase a membership or enroll in PED 150-Super Circuit Fitness I for one credit hour. PED class cost includes tuition plus a lab fee. Classes (PED 150-153) are self-paced with students selecting their own times and days to exercise. Open

enrollment is also available allowing students to begin a class at any time after enrollment with 16 weeks of continuous access to the center to complete the class. Memberships are reasonably priced by the month, semester, or year. For more information, contact 815-835-6466.

Workout and earn credit while you do it!

Intercollegiate Athletics

The College has developed an outstanding program of inter-collegiate athletics. Sports programs for women include basketball, cross-country, softball, tennis, track & field, and volleyball. Men's sports programs include basketball, baseball, cross-country, golf, tennis, and track & field. Athletes have the opportunity to compete for conference, regional, and national honors during the year. Athletic achievement awards are offered in each sport for outstanding student athletes. The College's Athletic Department conducts athletic summer camps in a variety of sports.

SVCC is a member of the National Junior College Athletic Association (NJCAA) and competes in NJCAA Region IV. Sauk Valley is also a member of the Arrowhead Athletic Conference. Other conference members include Black Hawk, Carl Sandburg, Highland, Kishwaukee, and Illinois Valley.

The College abides by all NJCAA academic requirements and the NJCAA Code of Conduct to assure the integrity of Sauk Valley Community College, our student athletes and coaches. SVCC also has an Athletic Code of Conduct that all athletes must agree to in order to participate. This athletic code includes a substance prevention program and random substance testing. The College mascot is the Skyhawk, and the colors are red, white, and black. For further information visit svcc.edu/athletics or contact the Athletic Office at 815-835-6234 or 815-835-6401.

Intramural Sports

SVCC maintains a program of intramural athletics for those not wishing to compete in an intercollegiate sport. The offering of intramural activities is based upon student interest and participation. Contact the Athletic Office at 815-835-6234 or 815-835-6467.

Performing Arts

Student and community members are provided opportunities to be involved in a wide range of music and theater activities. The following opportunities exist each semester:

- **Concert Band:** The College Concert Band is open to all student and community musicians. Concerts are given each semester.
- **Concert Choir:** The choral program offers a full selection of music activities. The program is open to all students and community members. The Choir performs several times and gives a concert each semester.
- **Theatre:** At least one major theatrical production is performed each semester. Casts are selected from open auditions; and productions include drama, comedies, musicals, and one-act plays. Opportunities to learn technical aspects of theatre are also available.

Phi Theta Kappa

Phi Theta Kappa is an honor society for 2-year college students. Phi Theta Kappa provides recognition for excellent achievement and scholarship opportunities to all members. For those who are selected and choose to be active members, Phi Theta Kappa offers countless opportunities for personal and professional growth through activities related to four themes-scholarship, leadership, fellowship, and service. For further information contact Jim Chisholm at 815-835-6215 or <http://www.svcc.edu/students/student-activities/ptk>

Student Activities

Student Activities promotes active student participation through student organizations and social, recreational, educational and cultural events. Such activities support education outside the classroom, enhance the college experience, and promote a sense of community.

Student Government

Student Government is a vital part of campus life at SVCC. Some of the responsibilities of Student Government include representing the student body to the SVCC administration and Board of Trustees, sponsoring campus-

wide activities, recognizing new student organizations, allocating programming money to student organizations, and completing community service activities. Additionally, Student Government members serve on college-wide committees in conjunction with SVCC faculty and staff.

No experience is necessary to be a member of Student Government. Information regarding Student Government membership and meeting times may be obtained from the Student Government Officers or the Student Activities/Cross Cultural Coordinator. Minimum GPA and credit hour requirements vary for each student government position. For more information, contact the Student Activities/Cross Cultural Coordinator at 815-835-6432 or visit svcc.edu/students/student-government

Student Organizations

There are a variety of student organizations at SVCC. The student organizations have a wide variety of purposes that include social, educational, recreational, and/or cultural interests. If you are interested in joining an existing organization or forming a new organization, contact the Student Activities/Cross-Cultural Coordinator at 815-835-6432 or visit svcc.edu/students/student-organizations for a current listing of recognized student organizations and clubs.

Auxiliary Services

Bookstore

The SVCC Bookstore is located on the first floor. It is operated under contract by Follett, Inc. Follett provides resources for economical used textbooks, emerging technology in electronic and online alternative course materials, and is committed to providing a wide variety of merchandise and needs for students, staff, and faculty. You can buy your textbooks, supplies, gifts, clothing, snacks, study aids, computer products, laptop computers, and many more items. Many textbook titles are also available on a rental basis. Please be aware that rentals MUST be returned on time, or the full cost of the book plus service fees will be applied. Some titles may also be available online for either rent or purchase.

Normal bookstore hours during the regular school year (August through May) are Monday through Wednesdays 8:00 a.m. - 7:00 p.m., Thursdays 8:00 a.m. - 6:00 p.m., and Fridays from 8:00 a.m. - 2:00 p.m. We are closed on Saturdays and Sundays. The bookstore is also closed on holidays and on Fridays during the summer, or during any time that SVCC is closed. There are special hours for Summer semester, Spring break and holiday times. Visit our bookstore web site by going to www.svcc.edu, then click on the Department tab and then the Follett Bookstore heading.

Refunds are during the First TWO WEEKS of classes, and you MUST have a valid cash register receipt. Receipts cannot be reproduced or "looked up" by the Bookstore. For textbooks bought after the two-week deadline, you have TWO DAYS from the receipt date to return your books. Shrink-wrapped books and open software are NOT refundable. Refunds are not accepted during finals week or for prior semester book purchases. All other returns will be treated as a buy-back.

You may also buy books online at svccshop.com. You may have them shipped to your home, or save the shipping charges and pick them up in the Bookstore. Your order may be fulfilled by our bookstore, another Follett location, or directly from the publisher.

You may sell your books to the bookstore as a buy-back. You may sell books all year, but the traditional buy-back events (with promotions, giveaways, etc.) are always during FINALS WEEK. Buy-back week is also the best time to get prime prices for your old textbooks. Your book must be in usable condition. There are many factors that affect the price you may receive at buy-back; one of the most important factors is whether the book will be used next semester.

The bookstore accepts, cash, checks, money orders, traveler's checks, and debit or credit cards as forms of payments. For your identity protection, you will be asked to provide identification for some types of payments. You may be able to use grants, scholarships, and other forms of financial assistance. Every program is different, so please check ahead to save time.

Tips for getting the most out of the bookstore experience:

- **Use the Staff-** We are here to answer your questions and to help you. We will try to get answers to your questions immediately. To assure the most complete or correct answers, we may need more

information. We will gladly follow up with you if you provide contact information. You can get more than just textbooks from the bookstore, like study guides, calculators, supplies, and more, we can help.

- **Be Ready**-Have your schedule with you to get the correct items for your class and section. Each section or instructor may have different needs. If you have financial assistance of any kind, have your paperwork, (schedule, vouchers, award letters, etc.) with you. Have your ID with you if you want to make a purchase with your check or bank card.

For information, call 815-835-6304.

Cafeteria/Food Service

Food service is available in the cafeteria, Room 2L2, during the fall and spring semesters from 7:00 a.m. to 1:30 p.m. on Mondays through Thursdays and on Fridays from 7:00-1:00 p.m. The service offers daily breakfast and lunch specials. Menus are distributed weekly and can be found on the College's website at svcc.edu/cafeteria. Vending machines are also available on the first and second floors.

Emergency Services

Report emergencies by phoning SVCC security at (815) 441-2040, or 911, or the switchboard by dialing "0." After 9:30 p.m. and on weekends, report emergencies by phoning 911 or contacting security from an escort radio in the building or from an emergency call box located in the parking lots.

Information Center

Faculty/Staff mailboxes, lost and found services, reimbursement for money lost in vending machines, and visitor information/registration are maintained by the Information Center. Additionally, facsimile transmissions and phone calls can be completed for a fee. Room IC04, Ext. 0. The College does not assume responsibility for personal property of students.

Medical and Health Services

The College does not offer medical and health services. Students are expected to have general medical needs met by their own personal physician or dentist. In the event a student requires emergency medical treatment for injury or illness, reasonable action will be taken to contact emergency medical services. The student's emergency contact will be notified upon request. Students needing health services should contact the Dean of Student Services at 815-835-6326.

Parking and Traffic Services

Students are required to abide by the rules and regulations governing vehicles on campus. There is sufficient space for all students to park on campus.

The College retains the right of enforcement regarding the health, welfare, and safety of all individuals while on campus. All registered students and visitors on campus are subject to the provisions and penalties specified in the regulations regarding motor vehicles. A complete review of motor vehicle regulations is available online at www.svcc.edu/about/parking.html

Penalties for parking violations may be paid by mail or in person to the Business Office, Room 1H02.

Student Rights and Responsibilities

Sauk Valley Community College is committed to a philosophy that ensures the basic rights of students, such as freedom of speech, freedom of the press, the right to assemble, and the right of inquiry. In consideration of these rights, it is implicit that students should also accept those responsibilities that are inherent with attendance at a public community college. These include such basic responsibilities as:

- Respect for public and private property;
- Respect for the rights and privileges of others;
- Adherence to recognized standards of scholarship; and
- Respect for duly constituted authority.

Students should recognize that the primary educational function of Sauk Valley Community College must be maintained at all times and that ultimate authority rests with the Board of Trustees as elected representatives

of the College constituency. The Board also serves as the place of final appeal for grievances in any matter concerning the College provided that the student shall have first exhausted all relevant procedures and appeals provided by College policy or procedure.

Non-Discrimination in Employment and Student Relations

Sauk Valley Community College is an equal opportunity employer and is committed to an effective policy of non-discrimination and equal opportunity in all employee and student relations. Except to the extent and subject to the exemptions permitted by law, no qualified employee or student shall be excluded from the employment or educational opportunity, be denied benefits, or be subjected to discrimination on the basis of race, color, religion, national origin, ancestry, age, sex, sexual orientation (as that term is defined in the Illinois Human Rights Act), marital status, handicap, military status or unfavorable discharge from military service classified as RE-3 or the equivalent thereof.

Sexual Discrimination and Sexual Misconduct Policy (Title IX)

Sauk Valley Community College is committed to fostering a safe, productive learning environment. Title IX and College Policy prohibits discrimination on the basis of gender or sex. Sexual misconduct including harassment, domestic and dating violence, sexual assault, exploitation, and stalking is prohibited. All forms of prohibited conduct under this policy are regarded as serious College offenses, and violations can result in discipline, including possibility of separation from the College.

SVCC encourages anyone experiencing sexual discrimination or misconduct to talk to someone about what happened, so support/resources can be provided and the college can also respond appropriately. A student wishing to speak confidentially about an incident, should contact one of the campus confidential resources in Academic Advising, TRIO or Disability Support Office (DSO). A student wishing to report an incident or having questions about College policies and procedures regarding Title IX, should contact the College's Title IX Coordinator, (room 3E2, phone 815-835-6256), or Assistant Coordinator, (room 1E21, phone 815-835-6378), or Assistant Coordinator, (room 3L20, phone 815-835-6291).

The college is legally obligated to investigate all reports, and therefore it cannot guarantee confidentiality, but will consider a request for confidentiality and respect it to the extent possible. All SVCC faculty and staff, with the exception of confidential resources, are legally required to report incidents regardless of the source (verbal or written) and thus cannot guarantee confidentiality. Information will be reported to the Title IX Coordinator with relevant details such as the names of those individuals involved in the incident.

A copy of the College's Title IX policy is on the SVCC website under Policies or at svcc.edu/title-ix-policy.

Acceptable Use Policy

Sauk Valley Community College provides technology resources to meet the College's purpose, to support our educational and community values, and to support our programs and initiatives. Sauk Valley Community College's Information Services organization's goal is to provide high quality services to the campus community. To ensure that our high standards are met, we have certain expectations regarding the use of technology resources at the College.

Access to Sauk Valley Community College technology resources--computing facilities, telecommunications and network services, servers, equipment, software, applications, information resources, printing and scanning services, and user and technical support provided by Information Services staff--is a privilege, not a right. This privilege is extended to all users-- faculty, staff, students, trustees, alumni/ie, affiliated individuals and organizations, partner non-profits and PK-12 schools. Accepting access to this technology carries an associated expectation of responsible and acceptable use.

The "Acceptable Use Policy" describes activities that Sauk Valley Community College considers violations of use of technology resources. The examples listed are not exhaustive and may change from time to time as technology and applications change. The examples are provided solely for guidance to users. If you are unsure whether any use or action is permitted, please contact Information Services at x298 for assistance.

While there are cases in which use of technology resources is deemed not responsible or not acceptable, there are also cases in which technology resources are used in the conduct of behaviors which violate College policies, codes of conduct, or local, state, or federal law, in those cases, either the Student Code of Conduct or the legal system shall be imposed. Though the use of technology resources is the focus of this document, members of

the Sauk Valley Community College community and others using Sauk Valley Community College's technology resources are advised that use may also be governed by other College policies including but not limited to those in the student handbook, College catalog, faculty handbook, other policies governing academic, student life, or personnel matters at the College or agreements between the College and affiliated organizations. Sauk Valley Community College's technology and information resources are not to be used for commercial purposes or non-College related activities without written authorization from the officer(s) of the College that have been so designated (contact Information Services for further information). To ensure proper network performance, and security as well as appropriate use, College staff may monitor and record user activity.

Sauk Valley Community College reserves the right to enforce applicable penalties and/or immediately terminate access to College systems and network services to any user in cases where technology resources have been used in a manner that is disruptive or is otherwise believed to be in violation of "acceptable use" or other College policies or law. As a recognized agent under the Digital Millennium Copyright Act, the College will act in accord with the provisions of this act in the event of notification of alleged copyright infringement by any user. Instances of inappropriate use of technology resources will be referred to the appropriate official for disciplinary action by the College and will be subject to this policy as well as to other applicable College policies and guidelines. In addition, individuals may be subject to civil suit, and/or local, state, and federal prosecution depending on their actions. Among sanctions that can be imposed for violation of this or other applicable College policies, the College reserves the right to restrict an individual's access to technology resources. The College reserves the right to deny employment to any individual found in violation of this policy.

The College retains control, custody and supervision of all Computer Technology. The College reserves the right to monitor the use of Computer Technology activity by any user. No user shall have expectations of privacy in their use of Computer Technology, including e-mail messages and stored files, except proprietary research by faculty members who need to protect work, product, etc. The complete Acceptable Use Policy can be viewed at svcc.edu/about/policies/aup.html.

Acceptable Use of Technology

Students should turn off all electronic devices while in the classroom unless they have the consent of the instructor. Electronic items include, but are not limited to cell phones, laptops, tablets, MP3 players, voice and video recorders. Students violating this policy may face college disciplinary action. Also, students are subject to the SVCC Acceptable Use Policy: svcc.edu/about/policies/aup.html.

Medical Marijuana

Although Illinois state law permits the use of medical marijuana, the use, possession, and/or cultivation of marijuana remains a crime. As a recipient of federal financial aid and in compliance with the Drug-Free Schools and Communities Act, the College is required to prohibit the use and/or possession of all federally controlled substances, including marijuana. Therefore, the possession and use of marijuana in any form, even if accompanied by an authentic medical prescription, are prohibited on all College property and/or during any College activities.

Notification of Recording

All classes at Sauk Valley Community College may be recorded for a variety of reasons to include compliance with the Americans With Disabilities Act (ADA) in providing reasonable accommodations to persons with disabilities. Students not utilizing accommodations under ADA must obtain instructor consent to record classes. Students who are permitted to record classes for instructional or access purposes may not share, sell, distribute or post the recording to the Internet to include all social media sites. Students violating this policy may face college disciplinary action. Also, students are subject to the SVCC Acceptable Use Policy: svcc.edu/about/policies/aup.html.

Student Complaint Procedures

Step One: Informal Resolution

For students, the first step in resolving a concern or complaint is to directly address the individual and discuss the issue(s) in question. Discuss the issue in a professional, calm, and logical manner.

If the complaint includes areas such as sexual discrimination, sexual misconduct, domestic violence, or stalking, refer to the Sexual Discrimination and Sexual Misconduct Policy (Title IX).

Step Two: Informal Resolution Continues

If there is no resolution to the concern or complaint or if the student is not comfortable speaking to the other person, please contact the SVCC employee listed on the following website: svcc.edu/about/policies/complaint-procedure.html. Contacting the correct employee will expedite a possible resolution of your concern or complaint.

Step Three: Formal Resolution

Students who have attempted an informal resolution to their complaint or concern but feel as if their complaint or concern was not resolved may file a formal, written complaint with any of the parties listed on the following website: svcc.edu/about/policies/complaint-procedure.html. Please contact the same employee as in step two in order to expedite the process. The written complaint will be reviewed by the appropriate college employee(s) and the student will receive a written response of the outcome within ten business days.

Student-Right-to-Know

In compliance with the Student-Right-to-Know regulations, SVCC's graduation rate survey, campus crime statistics/security policies, financial aid information, and athletic disclosure report are available in Admissions & Records, the Dean of Student Services, and on the College website at svcc.edu/students/right-to-know.

Unattended Children on Campus

Children must be attended by an adult at all times. Unattended children will be escorted to their parents or the security office.

Voter Registration

Students wishing to become registered voters can visit the Federal Elections Commission Internet site www.eac.gov. Once at this web site, go to Resources for Voters and then Register to Vote. You will be able to download the National Voter Registration Form. After filling out this form, you must send it to a state or local election office for processing. See state-specific instructions included in the form for additional information. Those wishing to register to vote may also visit the following locations:

- County Clerk's office
- Board of Election's office
- City and Village offices
- Township offices
- Precinct Committeemen/women
- Military Recruitment offices
- Driver's License Facilities

Code of Student Conduct and Disciplinary Procedures

The Code of Student Conduct has been established to control action going beyond the exercise of such rights, to maintain order on campus and to guarantee the broadest range of freedom for all who come to learn at Sauk Valley Community College.

Each student is responsible for knowledge of and compliance with this Code of Student Conduct, which is available through Academic Advising, from the Dean of Student Services, and the Vice-President of Academics and Student Services.

The College further recognizes each student's right to procedural due process, including notice, an opportunity to respond to the allegations, and an appeal process. Any student cited for violation of the Code of Student Conduct will:

1. Receive notice of the alleged violation. The notice will include:
 - a. the specific code violations; and
 - b. reference to the process and rights of students as indicated in the Code of Student Conduct;
2. Be provided an opportunity to respond to the charges;
3. Be able to appeal the decision, if necessary;
4. Not be permitted to withdraw from the College and/or class(es) until such charges have been resolved.

Students wishing to discuss the alleged violation before the hearing occurs should contact the Dean of Student Services.

I. Proscribed Conduct

1. Jurisdiction of the College

The Code of Student Conduct applies and discipline may be imposed for conduct which occurs on College premises, at off campus recreational or instructional sites, at any College-sponsored event, or at any College supervised or provided activity, transportation, or facility.

2. Conduct-Rules and Regulations

Students at Sauk Valley Community College are expected to demonstrate qualities of morality, honesty, civility, honor, and respect. Behavior that violates these standards for which discipline may be imposed includes, but is not limited to, the following:

In cases involving sex/gender discrimination and/or sexual misconduct such as assault, exploitation, harassment, stalking, or intimate relationship violence, refer to the SVCC Title IX Sexual Discrimination and Sexual Misconduct Policy.

1. Acts of dishonesty, including, but not limited to:

a. Cheating, which includes, but is not limited to:

- a. Use of any unauthorized assistance, resources or materials in taking quizzes, tests, or examinations;
- b. Dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; or
- c. The acquisition, without permission, of a test or other academic material belonging to Sauk Valley Community College, to any department, or to any staff;

b. Plagiarism, which includes, but is not limited to:

- a. Use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment;
- b. Unacknowledged use of materials prepared by another person;
- c. Use of any agency engaged in the selling of term papers or other academic materials;

c. Furnishing false information to any College official, faculty member, or office;

d. Forgery, alteration or misuse of any College document, record, form, or instrument of identification;

e. Alteration or sabotage of another student's work, such as tampering with laboratory experiments;

f. Tampering with the election of any College-recognized student organization or the student trustee election;

g. Class materials including lecture and discussion notes are considered property of SVCC. Students that are permitted to record classes for instructional or access purposes may not share, sell, distribute or post the recording to the Internet to include all social media sites.

2. Disruption or obstruction of any operation of the College, including, but not limited to, teaching, disciplinary proceedings, College activities, public services functions on or off campus, or other authorized non-College activities when the act occurs on College premises;
3. Physical abuse, verbal abuse, threats, intimidation, harassment, hazing coercion, and/or other conduct which threatens or endangers the health or safety of any person;
4. Attempted or actual theft of, or damage to property of the College or failure to return college property, or other property of a member of the College community or other personal or public property;
5. Failure to comply with directions of College officials or law enforcement officers acting in performance of their duties and/or failure to identify oneself to these persons when requested to do so;
6. Unauthorized possession, duplication or use of keys to any College premises, or unauthorized entry to, occupancy of, or use of College premises;
7. Violation of published College policies, rules, regulations, or procedures;
8. Violation of federal, state, local law, or Board policy;
9. Unauthorized gambling in any form;
10. Use, possession or distribution, of a narcotic or other chemical substance except as expressly permitted by law;
11. Use, possession or distribution of Illicit drugs or federally controlled substances;
12. Use, possession or distribution, of alcoholic beverages except as expressly permitted by the law and College regulations, as well as public intoxication;
13. Illegal or unauthorized possession of firearms (including concealed carry weapon permit holders), fireworks, ammunition, explosives, other weapons, or dangerous chemicals on College premises, off-campus instructional sites, or at College-sponsored or supervised functions;

14. Participation in a campus demonstration, which disrupts the normal operations of the College and infringes on the rights of other members of the College community; leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area; intentional obstruction which unreasonably interferes with freedom of movement, either pedestrian or vehicular, on campus;
15. Obstruction of the free flow of pedestrian or vehicular traffic on College premises, or at College-sponsored or supervised functions;
16. Conduct performed in such unreasonable manner as to alarm another and which is disorderly; aiding, abetting, or procuring another person to breach the peace;
17. Conduct covered in the College Acceptable Use Policy (AUP).
18. Abuse of the student conduct review procedure, including, but not limited to:
 - a. Failure to obey the summons of a Student Conduct Review Board or College official;
 - b. Falsification, distortion, or misrepresentation of information before a Student Conduct Review Board;
 - c. Disruption or interference with the orderly conduct of a proceeding;
 - d. Bringing about charges without cause;
 - e. Attempting to discourage an individual's proper participation in or use of the procedure;
 - f. Attempting to influence the impartiality of a member of the Student Conduct Review Board prior to and/or during the course of the proceeding;
 - g. Harassment (verbal or physical) and/or intimidation of a member of the Student Conduct Review Board to, during and/or after a proceeding;
 - h. Failure to comply with the sanction(s) imposed under the Code of Student Conduct;
 - i. Influencing or attempting to influence another person to commit an abuse of the process.

C. Violation of Federal, State, or Local Laws and College Discipline

1. College disciplinary proceedings may be instituted against a student charged with violation of a federal, state, or local law which is also a violation of this Code; that is, if both violations result from the same factual situation without regard to pending civil litigation in court or criminal arrest and prosecution. Proceedings under this Code may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus.
2. When a student is charged by federal, state, or local authorities with a violation of law, the College will not request or agree to special consideration for that individual because of his or her status as a student. However, if the alleged offense is also the subject of a proceeding before the Student Conduct Review Board, the College may advise off-campus authorities of the existence of the Code and of how such matters will be handled within the College community. The College will cooperate fully with the enforcement of criminal law on campus and within the conditions imposed by criminal courts for the rehabilitation of violators who are also students.

II. Dean of Student Services Authority

1. The Dean of Student Services is responsible for administration of the Code of Student Conduct.
2. The Dean of Student Services has the authority, in the Dean's discretion, to impose discipline as provided herein Sections IV (1), (2), (3), (4), (5), (6), (7), (8), (9) and (10). The Dean of Student Services has the authority and discretion to recommend College suspension or College expulsion. The Dean of Student Services may, in his/her discretion, refer any disciplinary matter to the Student Conduct Review Board.
3. The Dean of Student Services may delegate his/her authority to one or more other administrators. All references to the "Dean of Student Services" or to the "Dean " in this Code of Student Conduct include such designees, unless specifically stated to the contrary.
4. Confidential files should be maintained by the Dean of Student Services for the purpose of recording actions taken incident to Article 616.01.

III. Procedures in Cases Involving Possible Discipline

1. Charges or Claims of Violation of Code of Student Conduct
Any member of the College community may file charges against any student for misconduct. Charges will be prepared in writing and directed to the Dean of Student Services. Any charge should be submitted within ten (10) business days after the event takes place.
2. Investigation

The Dean of Student Services will conduct an investigation to determine if the charges should proceed. Following the investigation, the Dean of Student Services shall make a determination of whether there are sufficient facts to warrant a belief that a violation of the Code of Student Conduct could have occurred.

3. Notice to Student

Any student against whom charges of misconduct have been filed shall be notified of the accusation of violation of the Code of Student Conduct, as provided in this Policy.

4. Hearing

In the event the Dean of Student Services determines there is cause to believe there may have been a violation of the Code of Student Conduct, the Dean shall determine whether the matter may be resolved informally, without a hearing. If the problem is not resolved informally, the Dean will refer the matter to the Student Conduct Review Board for a hearing. The Dean shall be responsible for the conduct of the hearings he/she holds, and for establishing the rules which shall apply for the particular hearing. The Dean shall inform the student of the rules which shall be applied. The hearing will be recorded utilizing a video camera for possible use during an appeal to the President and/or the Board of Trustees. The video will be disposed of immediately following any last appeal.

1. The Student Conduct Review Board shall consist of one administrator, two student services personnel, one faculty member, and one student representative. The Dean of Student Services will call a meeting of the Student Conduct Review Board at a time arranged in consideration of the schedules of the student and the members, with avoidance of conflict with class schedules. The student will be notified of the scheduled time of the meeting in writing at least ten (10) business days prior to the meeting. The Student Conduct Review Board Chair may request other students or College staff members who have information relevant to this case to appear at the meeting of the Board. The student, victim, or instructor may also make such a request, and the Chair shall decide if such person(s) shall be permitted to appear. All meetings of the Student Conduct Review Board are closed.

2. The student and the victim/instructor involved may each request the removal of any one member of the Student Conduct Review Board from the hearing for legitimate reason. Issues of removal shall be decided by the Student Conduct Review Board at the first meeting, and the Dean of Student Services shall coordinate any necessary replacement(s).

3. If the student gives notice and appropriate justification requesting a rescheduling of the meeting, the meeting may be rescheduled once.

4. The student and the victim/instructor may each have one pre-approved advisor present. (Each party has the right to object to a chosen advisor upon just-cause, i.e., personal conflict issues. The Student Conduct Review Board chair makes the final decision.) The advisor is not permitted to speak or to participate directly in the proceeding before the Student Conduct Review Board and is not permitted to examine or cross-examine witnesses.

5. The hearing shall not be public. For all stages of presentation of evidence and argument to the Student Conduct Review Board, the Dean of Student Services, the appellant student's advisor, the student's parents or legal guardian (only if the appellant student is a minor), the involved instructor, and the involved instructor's advisor, shall be present. Admission of any other person shall be at the discretion of the Student Conduct Review Board.

5. Imposition of Discipline, and Decision After Hearing

If, on informal resolution there is agreement as to discipline, the Dean shall impose the disciplinary action agreed upon. If the Dean conducts a hearing and determines that a violation of the Code of Student Conduct occurred, the Dean may impose discipline as authorized in Section II. In the event that the Dean of Student Services believes prior to the hearing that the violation warrants College suspension or College expulsion, the Dean shall inform the Student Conduct Review Board of the seriousness of the offense. If, after the hearing, the Student Conduct Review Board determines no violation of the Code occurred, it shall render such decision.

6. Appeals

Rights to appeal are as provided in Section VI.

IV. Disciplinary Actions

1. The following are types of disciplinary action which may be imposed, singly or in combination:

- a. **Warning** - Verbal or written notice to the student that the student is violating or has violated institutional rules, policies, and/or regulations and that the continuation of such conduct or actions may result in further disciplinary action.
 - b. **Reprimand** - A formal letter of reprimand sent to the student stating the violations of the Code of Student Conduct. Repetition of conduct resulting in reprimand may result in further disciplinary action described below in paragraphs 3, 4, 5, 6, 7, 8, 9, 10, 11, or 12.
 - c. **Disciplinary Probation** - A specified period of observation and review of conduct during which the student must demonstrate compliance with College rules and regulations. Terms of probation and the probationary period will be determined at the time the sanction is imposed. A student on disciplinary probation is subject to suspension for any further disciplinary referrals.
 - d. **Limitation to Participate in a Selective Admission Program** - Suspension or denied access to the opportunity to participate in a selective admissions program.
 - e. **Suspension of Privileges or College Services** - Suspension or loss of rights to specified privileges and College services for a specific period of time.
 - f. **Restitution** - Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
 - g. **Discretionary Sanctions** - Work assignments, service to the College or neighboring communities, or other related discretionary assignments.
 - h. **Limited Access** - Administrative restriction to selected parts/locations of campus sites.
 - i. **Withdrawal from Class** - Administrative withdrawal with consequent loss of tuition and fees from a class or classes.
 - j. **Temporary Suspension from Class** - Temporary suspension of the opportunity to participate in a class.
 - k. **College Suspension** - Separation of the student, with consequent loss of tuition and fees, from the College for a definite period of time, after which the student may be eligible to return. Conditions for re-admission may be specified.
 - l. **College Expulsion** - Permanent separation, with consequent loss of tuition and fees, of the student from the College.
2. When the student violation is deemed severe enough by the Dean of Student Services to warrant possible College expulsion or College suspension, the Dean of Student Services will file with the President of the College and the chair of the Student Conduct Review Board a notice of the necessity to convene for disciplinary action. Written notice to the student involved shall be served by certified mail, addressed to his/her usual place of abode or hand delivered. The notice shall include or contain the following:
 - a. A copy of these policies;
 - b. Specific factual allegations of misconduct and reference to any specific rules which the facts, as alleged, violate;
 - c. Notification of the Student Conduct Review Board convening time.
 3. Students may be directed to participate in an intervention or educational seminars in lieu of, or in addition to, the imposition of disciplinary actions described in (A) above.
 4. Other than College expulsion, disciplinary sanctions will not be made part of the student's permanent academic record, but will become part of the student's confidential record maintained by the Dean of Student Services.

V. Temporary Suspensions

1. Class Suspension

An instructor or the Dean of Student Services may temporarily suspend the opportunity of a student to participate in a class, if either determines that the continued presence of the student would disrupt the educational process, or endanger the physical well-being of others in the classroom or immediate area.

- a. Communication of Suspension of Student-The temporary suspension of the student will be promptly communicated to the student.
 - a. If prompt action dictates that the temporary suspension be only communicated orally due to the urgency of the situation, the student will be given oral notification and then receive written notification of the reasons for the temporary suspension within three (3) business days from the removal.

- b. Except as provided in sub (a) above, the temporary suspension of a student must be communicated to the student in writing, and the written notice shall state the reasons for the temporary suspension.
- c. All temporary suspensions from the classroom initiated by the instructor shall be reported to the appropriate academic administrator or supervisor, and to the Dean of Student Services within one (1) business day of the temporary suspension from the classroom.
- b. Any student temporarily suspended from a class by an instructor may be readmitted to that class only by the appropriate academic administrator or the Dean of Student Services, following a conference with the student.

2. College Suspension

In his/her discretion, the Dean of Student Services may impose a College suspension prior to the hearing before the Student Conduct Review Board. Interim suspension may be imposed only:

- a. To insure the safety and well-being of members of the College community or preservation of College property; or
 - b. To insure the student's own physical or emotional safety and well-being; or
 - c. To avoid a threat of disruption of or interference with the normal operations of the College.
- During the interim suspension, students will be denied access to the campus (including classes), to off-campus instructional sites, and/or to all other College activities or privileges for which the student might otherwise be eligible, as the Dean of Student Services determines appropriate.

VI. Appeals

1. Disciplinary Action by Designees of Dean of Student Services

A decision reached, or discipline imposed by a designee of the Dean of Student Services may be appealed in writing within ten (10) business days to the Dean of Student Services. The College reserves the right to adjust the time-line for appeals to allow "proper" time for the student to gather required documentation. The Dean of Student Services shall render a decision on the appeal within ten (10) business days after receipt of the appeal.

2. Decision by Dean of Student Services or Student Conduct Review Board

A decision reached or discipline imposed by the Dean of Student Services himself/herself, or by the Student Conduct Review Board, may be appealed to the President of the College.

- a. Time and Manner of Appeal - Appeal to the President shall be in writing containing the materials described in subsection 2 below, and must be presented to the Office of the President within ten (10) business days from the date of issuance of the decision of the Student Conduct Review Board, or the Dean of Student Services, as appropriate.
- b. Content of Written Appeal - The written appeal shall include such information as the person bringing the appeal deems necessary to show that the decision reached was erroneous.
- c. Record on Appeal - In considering the appeal, the President shall have available the report from the Student Conduct Review Board, or the Dean of Student Services as appropriate, along with any written documentation submitted at the hearing, and a video recording of the hearing.
- d. Time for President's Decision - The President shall render a decision on the appeal within ten (10) business days after receipt of the last to be received report and written documentation.
- e. Referral to Board of Trustees - Upon review of the materials, if the College President deems it necessary, the President may defer the responsibility for decision on the appeal to the Board of Trustees of the College. In the event of such deferral, the President shall notify the accused student, and the Dean of Student Services, and the matter shall be presented to the Board for its consideration at the next regularly scheduled Board meeting. The Board shall render a decision on the appeal after due consideration.

3. Rehearing - The right to appeal does not entitle a student to a full rehearing of his/her case.

4. Scope of Appeal - An appeal will be limited to review of the initial process except when appropriate new evidence is presented.

5. Change of Disciplinary Action on Appeal - If discipline is imposed, the Dean of Student Services, the President, or the Board of Trustees (as appropriate), who hears the appeal, may not impose a more severe disciplinary action than the original disciplinary action imposed. A disciplinary action may be reduced on appeal.

6. Finality of Decision - The decision on appeal of the Dean of Student Services under paragraph A above shall be final. The decision of the President on appeal pursuant to paragraph B shall be final, unless the President

shall defer the decision to the Board of Trustees of the College, in which case the decision of the Board of Trustees shall be final.

VII. Definitions

1. The term "College" means Sauk Valley Community College.
2. The term "student," for the purposes of this code, includes all persons applying for entrance or taking credit or non-credit courses provided by the College both full-time and part-time.
3. The term "faculty member" means all full- or part-time teachers, excluding interns and student teachers.
4. The term "official" includes any person employed by the College performing assigned administrative or professional staff responsibilities.
5. The term "member of the College community" includes any person who is a student, faculty member, College official, or any other person employed by the College. A person's status in a particular situation will be determined by the Dean of Student Services.
6. The term "College premises" includes all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the College (including adjacent streets and sidewalks).
7. The term "organization" means any number of persons who have complied with the formal requirements for College recognition.
8. The term "will" is used in the imperative sense.
9. The term "may" is used in the permissive sense.

VIII. Interpretation and Revision

1. Any question of the interpretation regarding the Code of Student Conduct will be referred to the Dean of Student Services or a designee for final determination.
2. The Code will be reviewed periodically and amended as necessary under the direction of the Dean of Student Services.

Policies

General Information

This section of the catalog is designed to familiarize the student with College regulations and policies, academic terminology, the College grading system, assessment of student learning outcomes, special courses and programs, and other pertinent student information concerning learning opportunities at SVCC.

Board of Trustees

The Board of Trustees are elected by the people of the College District. The Board hires the President and approves all other appointments and positions. The Board also sets the basic policies and budget for the college with input from faculty, staff, and students. The Board meetings are open to the college community. Refer to www.svcc.edu/about/board-of-trustees for Board meeting agendas, minutes and Board policies.

Placement Policies and Methods

Sauk Valley Community College is committed to placing students in courses that correspond with their ability level in order to provide each student with the greatest chance of success in those classes and future course work. The key to accomplishing this goal is a multiple method placement structure that offers students a variety of means to demonstrate college readiness.

Students are required to meet the individual course and/or program co-requisites or prerequisites as listed in the college catalog prior to the course enrollment or program admission. Students should expect to repeat developmental courses as necessary until they have achieved college-level skills.

SVCC provides multiple placement options in English and mathematics. Approved, valid results are required of all students wishing to register for any English composition course, mathematics course, or any other college course requiring a specific English co-requisite or prerequisite. In addition, high school transcripts may be used as a placement option and/or to satisfy individual course prerequisites. Refer to the Placement Guide on the Testing Center website at www.svcc.edu/departments/testing-center/index.html for more information.

Students have an option to test and retest if eligible using an SVCC placement test. The highest placement measure/score achieved by the student is used for course placement. Test scores and high school transcript information have a time limit for use for course placement. All SVCC placement tests are subject to a retest fee.

Students with documented disabilities will be accommodated on an individual basis as each disability dictates and should make an appointment with the Coordinator of Disability Support prior to testing and/or enrollment.

Placement is not required for enrollment in community service (noncredit), continuing education classes, or physical education activity courses. Students who currently hold an associate's or a bachelor's degree may be exempt from the placement policy, but may still be subject to placement requirements for enrollment in specific courses or programs of study. Any student exempt from the course placement policy for the reasons listed above may need to secure permission from Academic Advising prior to enrollment.

Tuition Information and Refund Policy

Determination of Residency and Tuition Information

» In-District Students

An in-district student is one whose legal residence is within the boundaries of the SVCC District. All students are required to certify on the application that the address given is correct. A student is considered a resident of District 506 if one of the following criteria is met for at least 30 days prior to beginning of the term.

- The student resides with his/her parents within District 506.
- The student is an emancipated minor, completely self-supporting and resides within District 506.
- The student is 18 years or older, self-supporting, and maintains a residence within District 506.
- The student works full-time *(as defined by IRS regulations) within District 506 and can show proof of his/her employment.

Students that move into the district for reasons other than attending Sauk Valley Community College shall be exempt from the 30-day requirement if they demonstrate a verifiable interest in establishing permanent residency. Verification will consist of employment documentation, home purchase document, and/or other legal documents. Special cases regarding legal residency of students shall be considered individually.

» Out-of-District Students

An out-of-district student is any person whose legal residence is outside the boundaries of SVCC District 506, but in the State of Illinois.

Out-of-district residents who wish to attend Sauk and pay tuition and fees at the in-district rate must file a "Comprehensive Agreement Regarding the Expansion of Educational Resources" with his/her community college district and receive authorization. The student will then be enrolled on the same tuition basis as the in-district resident. These forms can be obtained from the student's community college district and must be filed with the SVCC Admissions and Records Office **prior** to the semester when the out-of-district student wishes to begin attending Sauk.

An out-of-district resident who does not have a "Comprehensive Agreement Regarding the Expansion of Educational Resources" authorization will be charged the out-of-district rate.

Out-of-district charges are subject to changes based on fiscal year audits ending each June 30th.

» Out-of-State Students

Anyone who is a resident of another state at the time of application will be considered an out-of-state applicant. Out-of-state students will be charged the current rate of tuition for out-of-state students.

» Internet Only Students

Out-of-district and Out-of-state students will be charged the current in-district tuition rate for Internet courses.

Tuition and Fees

Tuition and fees established by the Board of Trustees are subject to change. Up-to-date tuition and fees are available online at svcc.edu/tuition

Tuition Refund

Any request for a refund of tuition must be made by the following schedule:

Fall and Spring Semesters:

16 week courses:	100% refund period - through the first week of the term 80% refund period - the second week of the term (See Academic Calendar for specific dates)
Less than 16 week courses:	100% refund period - first day of the class and the following business day 80% refund period - third and fourth business day
Summer Semester:	100% refund period - first day of the class and the following business day 80% refund period - third and fourth business day

Classes that meet 10 weeks or more will follow the College-approved schedule for refunds (16-week courses).

Grading Policy

Final Exams

Instructors give final examinations at scheduled times. Final exam schedules for the current semester are located online at the exam schedule link at svcc.edu/schedule/final-exams.html. Schedules will be available by the third week of classes. See individual instructors for questions.

Grading System

Grades are recorded at the end of each semester with a system of letters indicating the quality of academic work as follows:

» These grades are used in calculating a student's GPA

Grade		Grade Points
A	Excellent	4
B	Good	3
C	Average	2
D	Below Average	1
F	Failure	0

» These grades are not used in calculating a student's GPA

I	Incomplete
P	Passing
W	Withdrawal
X	Audit
Z	Proficiency

The student's GPA is determined in the following manner:

» Example:

Student X is taking five classes and received the corresponding grades:

Course	Course Credits Attempted	Grade	Grade Points	Hours for GPA	Total Grade Points
ENG 101	3	A	4	3	12
HUM 210	3	B	3	3	9
PSY 103	3	A	4	3	12
BIO 105	5	C	2	5	10
CIS 101	3	W			
Totals	17			14	43

Your grade point average (GPA) is calculated by dividing the total amount of grade points earned by the total amount of GPA credit hours. Your grade point average may range from 0.0 to a 4.0.

Total Grade Points	Hours for GPA	GPA
43 divided by	14 =	3.07

Note: Developmental grades are not calculated in the GPA.

For students wishing to appeal grades, please refer to the [Academic Appeals Policy](#).

Grade Definitions

Incomplete Grade

If a student is unable to complete a course and the student-initiated withdrawal date has passed, the instructor may assign a grade of "I" under the condition that it is practical for the student to complete the requirements of the course in the following major term. Re-registering in the course is not required in order to change an incomplete to a grade. With instructor approval, the incomplete grade ("I" grade) allows a student to make up a major exam or project after the semester has officially ended. The incomplete grade is not designed to be used in place of a Withdrawal (W grade) and is only used at the discretion and approval of the instructor and the college's Academic Deans. The instructor and the student must complete an incomplete contract that the instructor will provide to the student.

A grade of "I" must be changed to a letter grade by completing the requirements of the course no later than the end of the following major term, or the "I" grade will be changed to an "F" on the student's permanent record. A grade of "W" is not acceptable once the incomplete option is taken. It is the student's responsibility to initiate the contract with the instructor for the completion of the course. When the "I" grade is requested, the student and the instructor will submit an appropriate written plan noting projects and a time line for completion of the course to the Vice-President of Academics and Student Services for consideration. Then, when the course requirements are completed, the instructor will submit a grade change to the Admissions and Records Office. Incomplete grade contracts must be submitted to the Vice-President of Academics and Student Services prior to the week of finals. Re-registering is not a requirement.

Pass Grade	A "P" (passing grade) is a grade that demonstrates that the student has met the class requirements and/or allows the student to proceed
-------------------	---

Withdrawal Grade	to the next level of the course sequence. These credits will not be used in the calculation of GPA. A "W" (withdrawal grade) is a grade that signifies that a student was not pursuing completion of the course work during the enrolled semester. These credits will not be computed in the GPA.
Audit Grade	A "X" (audit grade) is a grade assigned when a student registers for a course to gain knowledge but does not wish to earn credit for the course. These credits will not be computed in the GPA.
Proficiency Grade	A "Z" (proficiency grade) is awarded when a student passes a proficiency exam. These credits will not be computed in the GPA.
Grading Options	Letter grades - (A, B, C, D, F) Will be awarded based on student performance as defined in the instructor's syllabus. Pass/Fail - (P/F) - The pass/fail option can only be used for courses other than those within the major field. This option must be designated by mid-term. Pass/Withdrawal - (P/W) - The pass/withdrawal option can be used only for fitness center courses. (PED 150-153). This option must be designated by mid-term.

Grade Option Procedures

Administrative Transfer

Sauk Valley Community College will recognize an "administrative transfer" from one course level to another course level, or from one section of a course to another section of that course, until the last date in the term to withdraw from a course as long as the "sending" instructor, "receiving" instructor, and the student all agree to the transfer in writing.

Audit

A student who wishes to gain knowledge but does not wish to earn credit for the course, may, at the time of registration or during the registration change period, register to audit the course. Registration is required and the tuition for auditing is the same as for enrollment for credit. Transfer from audit to credit or credit to audit status is not permitted after the registration change period. A grade of "X" will be recorded on the transcript and the credits will not be computed in the GPA.

Fresh Start

On occasion, a student may realize that a new career path is in his/her best interest. In such cases, grades earned in the previous program of study, which are not required as part of the new career (non-transfer) program, will not be used to determine the student's Cumulative Grade Point Average (CGPA) or in the computation of degree or certificate requirements in the newly selected career program. The student must follow a prescribed course of study as set forth in the College catalog. Once this policy has been enforced it cannot be rescinded.

Students wishing to choose this option should contact the Dean of Student Services for further details at 815-835-6305.

Repeat Policy

A student may repeat a course or courses previously taken at the College or courses transferred in from other accredited institutions of higher learning. All grades earned at Sauk shall be recorded on the official transcript; however, only the last grade and credit shall be used to determine the student's grade point average. A student should be aware that other colleges may interpret repeated courses according to their own policy.

The College offers courses systematically, regularly, and as often as possible; however, the College will not necessarily offer a course requested for the purpose of repeating.

Withdrawal From Classes (types)

Failure of a student to attend class does not constitute student-initiated withdrawal. Withdrawal from class becomes valid only after the proper procedure has been followed. Drop Forms are available online at www.svcc.edu/admissions or students may withdraw via the SOAR website www.svcc.edu/soar during the 100% refund period (see college calendar for specific date). The student will receive a final grade of "W" when withdrawing from a class after the registration change period. This is a non-punitive grade and does not affect the student's GPA. Students should contact Academic Advising and/or Financial Assistance prior to withdrawing from any class. Withdrawing from a class or multiple classes may affect future financial aid eligibility and academic

standing. Deadlines for withdrawal will be pro-rated for classes that meet less than 16 weeks, including summer sessions.

Student Initiated

During the first two weeks of the fall and spring semesters, a student may drop a course by filing a drop form online at svcc.edu/admissions.

From the third through the tenth week of the class, a student may withdraw from a course by filing a drop form online that will be forwarded to the instructor. The instructor's acknowledgement indicates that the instructor is aware of the withdrawal and has had an opportunity to discuss reasons for the withdrawal and possible alternatives. The instructor must indicate the official last date of attendance on the drop form. A grade of "W" will be recorded on the student's transcript. This does not relieve the student from their obligation to make payment for this class.

Deadlines for withdrawal will be pro-rated for classes that meet less than 16 weeks, including summer sessions. Contact Admissions & Records for specific dates. **Students should contact Academic Advising and/or Financial Assistance prior to withdrawing from any class.** Dual-enrollment students must contact their high school counselor and SVCC Dual Credit Coordinator prior to withdrawing.

Students who stop attending without completing the proper college procedure may receive a grade of "F" in the course.

Instructor Initiated

Prior to the final examination, an instructor may withdraw a student if the instructor believes a student cannot successfully complete the course. Admissions and Records will notify the student of this withdrawal. The student will receive a final grade of "W" as outlined above. Students should consult individual instructors about his/her policy on withdrawing the student from the course. Any time a "W" grade is assigned, the official last date of attendance must be recorded. Students may appeal this withdrawal by using established department and College appeal procedures. Students enrolled in classes requiring course/programs internal or external mandatory levels of compliance may be withdrawn if they are found during the course of the course/program to be out of compliance. The student appeal process will be used to adjudicate when necessary.

Students who stop attending without completing the proper college procedure may receive a grade of "F" in the course.

Withdrawal from the College

Full-time students who decide to withdraw from the College must notify the Dean of Student Services or their designee, complete the withdrawal process, and clear all obligations with the College. Grades for students who withdraw from the College after the second week of classes will be recorded as "W". Students withdrawing from the College may, with official permission, do so during the designated withdrawal period. Students who stop attending classes without completing the proper college procedure may receive a grade of "F" in all courses.

Recognition for Academic Achievement

Deans'/President's List

As an expression of commitment to academic achievement, the College recognizes superior scholarship in several ways. Students taking courses numbered 100 or above, in good academic standing, and maintaining a semester average of 3.5 to 3.749 for the semester will be placed on the Deans' List. The Deans' List will recognize and distinguish between full-time students (12 or more GPA credit hours) and part-time students (6-11 GPA credit hours) achieving this honor. Students maintaining a semester average of 3.75 or higher in courses numbered 100 or above and in good academic standing will be honored through placement on the President's List. The President's List will recognize and distinguish between full-time students (12 or more GPA credit hours) and part-time students (6-11 GPA credit hours). Students attending during the summer semester with 6 GPA credit hours will also be recognized for the Deans'/President's List.

Graduation with Honors

Students who maintain high academic achievement throughout their period of study at the College may be graduated with honors or high honors. Students with a cumulative GPA of 3.5-3.749 will be graduated with honors, while students with a cumulative GPA of 3.75 or higher will be graduated with high honors. Students who graduate with honors will be designated as "Honors Graduates" on their SVCC transcripts.

Honors Program

Educational opportunities are available to successful students through the SVCC Honors Program. Honors students receive an enriched general education, the basis for all future academic experiences.

The Sauk honors experience includes specially designed academic work that extends beyond normal course activities, individual interaction with faculty members in the pursuit of special interests, and the opportunity to work with advanced scientific instruments. Honors students may receive financial awards from the College Foundation and recognition for academic work at honors gatherings. They also have the opportunity to transfer to an honors program at a four-year college or university.

Once admitted to the program, students may take one or more courses on an honors basis. That means going beyond the normal course requirements by doing a research project, writing a paper, or engaging in other academic work designed specifically for each student. While executing honors projects, students will improve their abilities to speak, write, listen, and conduct research.

Each semester, students who satisfy one or more of the following criteria are invited to apply for membership to Sauk's Honors Program:

- current Sauk student who has earned 12+ semester hours and a 3.5 cumulative GPA out of 4.0
- has been recommended for consideration by a faculty member
- an earned ACT composite score of 27+
- former member of high school honors program
- in the upper 10 percent of high school graduating class
- has been an Illinois State Scholarship recipient

For more information, visit the Honors Program web page at svcc.edu/students/student-activities/honors.

Academic Standing

Academic Alert, Supervision, Suspension, and Dismissal

All students are expected to maintain progress toward achievement of their academic goals. Students who do not comply with academic standing requirements at SVCC are subject to academic alert, supervision, suspension, or dismissal.

For academic standing, a student's cumulative GPA includes courses numbered 100 or above taken at SVCC and any course work transferred from other colleges. The cumulative GPA excludes developmental and adult basic education courses. Attempted courses include developmental (courses numbered below 100 level), transfer credit, and pass/fail courses.

Academic alert, supervision, suspension, and dismissal are NOT recorded on a student's academic transcript.

» Alert:

After attempting 12 credit hours at SVCC, a student who does not maintain a cumulative 2.0 GPA or higher and/or does not complete 49% of term courses attempted will be placed in academic alert status and will be notified by the College.

- CSS 100 required
- 13 hours maximum enrollment*
- Students on Alert whose cumulative GPA is below 2.0, yet achieve a minimum 2.0 term GPA and complete 49% of term courses attempted, will continue under alert
- Students maintaining under alert or moving from supervision to alert are not required to re-enroll in CSS 100

» Supervision:

A student on alert status who does not achieve a term 2.0 GPA and/or does not complete 49% of term courses attempted will be placed on supervision status and will be notified by the College.

- Reenrollment in CSS 100 required
- 10 hours maximum enrollment*
- Permission to register (approval of classes by an academic advisor)
- Required to participate in Coaching for Academic Success program
- Students under supervision who achieve a minimum 2.0 GPA each term and complete 49% of term courses attempted will return to Alert status until their cumulative GPA is at least 2.0 on a 4.0 scale. Students returning to Alert will be required to continue to participate in Coaching for Success program.

» Suspension:

A student under supervision who does not achieve a term 2.0 GPA and/or does not complete 49% of term courses attempted will be placed on suspension. Students who are suspended from the College will not be allowed to attend any classes until after the next regular major semester (i.e., spring or fall).

» Re-admittance after Suspension:

Students who are suspended from the College may return after remaining out for one major semester (fall or spring). Prior to returning to the College, the student must schedule a conference with the Dean of Student Services. The student will agree on guidelines under which she/he will be allowed to return. Upon return, the student will be placed on supervision status. Students are required to participate in Coaching for Academic Success program.

» Academic Dismissal:

Academic dismissal occurs if a student returning from suspension fails to maintain a minimum 2.0 GPA each term and/or does not complete 49% of term courses attempted after returning. This represents a separation of students from Sauk Valley Community College for at least two major semesters (fall and spring).

Students are eligible to apply for readmission to the College after the dismissal period. Admission will be on a petition basis to the Dean of Student Services. In order for readmission to be approved, the petition must present evidence of some change in the students' circumstances.

*excludes required labs and PED fitness center

Academic Appeals

The following procedures shall govern appeals by affected persons of post-admission student academic issues. This procedure shall not apply to decisions of agencies other than Sauk Valley Community College such as National Junior College Athletic Association, clinical facilities, employers of students, and other businesses allowing job site training of students; the College has no authority over those decisions.

Step One: Informal Resolution

1. Appeals regarding instructional or grade issues will be handled informally insofar as possible. Ordinarily, matters will be decided by the instructor, who is the first point of contact. The student has the right to have an advisor present during the meeting with the instructor.
2. Any student may appeal any instructional or grade issues to the appropriate dean/director within **ten (10)** College business days after receiving the grade. The student has the right to have an advisor present during the meeting with the appropriate academic dean/director.

Step Two: Appeals Board

1. Should the decision of the appropriate dean/director still not satisfy the student, the student may request an appeal to the Vice-President of Academics and Student Services. Should the decision of the Vice-President of Academics and Student Services not satisfy the student, the student may then request an appeal to the

Academic Appeals Board. The student must present his/her appeal in writing stating 1) the specific action being appealed and 2) the remedy sought. The student should present this appeal to the Dean of Student Services, who will act as the ombudsperson throughout this process.

2. When the written appeal for an Academic Appeals Board has been received, the Dean of Student Services will notify the Vice-President of Academics and Student Services that a request for an Academic Appeals Board has been received and that Academic Appeal Policy procedures were followed prior to this request.
3. The Academic Appeals Board hearing shall consist of three members from instructional faculty, serving alphabetically-rotating appointments, that are not in the area being appealed (appointed by the Vice-President of Academics and Student Services), one student member and one student services member, who is not the student's primary advisor or was not previously involved in the case (appointed by the Dean of Student Services). Attendance of five board members shall be required as a quorum. The selected members of the Academic Appeals Board will be required to attend an organizational/training meeting and shall elect its Chair at the start of the first meeting.

» **Hearing(s)**

1. The Dean of Student Services will call a meeting of the Academic Appeals Board at a time arranged in consideration of the schedules of the student and the members, with avoidance of conflict with class schedules. The student will be notified of the scheduled time of the meeting in writing at least five (5) College business days prior to the meeting. The Academic Appeals Board Chair may request other students or College staff members who have information relevant to this case to appear at the meeting of the Board. The student or instructor may also make such a request in writing to the Dean of Student Services, and the Chair shall decide if such person(s) (in addition to their advisor[s]) shall be permitted to appear. All meetings of the Academic Appeals Board are closed.
2. The student and the instructor involved may each request the removal of any one member of the Academic Appeals Board from the hearing for legitimate reason. Issues of removal shall be decided by the Academic Appeals Board at the first meeting, and the Dean of Student Services shall coordinate any necessary replacement(s).
3. If the student gives notice and appropriate justification requesting a rescheduling of the meeting, the meeting may be rescheduled once.
4. The student and the instructor may each have one pre-approved advisor present. (Each party has the right to object to a chosen advisor upon just-cause, i.e., personal conflict issues. The Academic Appeals Board chair makes the final decision.) The advisor is not permitted to speak or to participate directly in the proceeding before the Academic Appeals Board and is not permitted to examine or cross-examine witnesses.
5. The hearing shall not be public. For all stages of presentation of evidence and argument to the Academic Appeals Board, the Dean of Student Services*, the appellant student's advisor, the student's parents or legal guardian (only if the appellant student is a minor), the involved instructor, and the involved instructor's advisor, shall be present. Admission of any other person shall be at the discretion of the Academic Appeals Board.
6. The hearing will be recorded utilizing a video camera for possible use during an appeal to the President and/or Board of Trustees. The video will be disposed of immediately following any last appeal.

*The Dean of Student Services shall act as the facilitator/resource person for the elected Board Chair in order to ensure consistency and fairness in the process.

» **Academic Appeals Board**

1. Only the members of the Academic Appeals Board shall be present during their deliberations. Discussion must remain confidential and only the final decision is to be discussed.
2. All deliberations of the Academic Appeals Board will remain confidential.

» **Recommendation(s)**

1. The Academic Appeals Board may choose to reach its recommendation(s) by secret written ballot. All members have a vote, but if the final vote is taken openly, the Chair shall vote last. A majority decision of those present shall constitute the recommendation to the Dean of Student Services.

2. The Board may recommend upholding the previous academic action, or it may recommend that the previous academic action be overruled in whole or in part. The Chair shall forward the Board's written recommendation and rationale to the Dean of Student Services for action within five (5) College business days. Copies shall also be provided at the same time to the student and the involved instructor. Decision is binding unless appealed by the student.

» Disposition

1. The Dean of Student Services shall notify the student, the instructor, and the President in writing of the decision made by the Academic Appeals Board within ten (10) College business days of the date of the Board meeting.
2. When the written decision of the Academic Appeals Board is given to the student and the instructor, the student will be provided with options as to follow-up action she/he may pursue. All evidence and minutes from the appeals process, including the student's written request, reasons, response, and decision will be kept on file by the Dean of Student Services. All other copies/documents will be destroyed.

Step Three: President

1. The decision of the Academic Appeals Board may be appealed by the student to the College President within ten (10) College business days after the date of the Academic Appeals Board decision letter.
2. As the final step in the formal procedure, the President will render his decision within ten (10) College business days.

Step Four: Final Appeal-Board of Trustees

1. In accordance with Board Policy 601.01 the Board of Trustees serves as the final appeal for grievances in any matter concerning the College, provided that the student shall have first exhausted all relevant procedures and appeals provided by College policy or procedure.

Alternative Instructional Offerings

Dual Credit

Dual Credit is a program that allows eligible high school students to take Sauk courses to earn credit simultaneously toward both a high school diploma and a college degree. The student can fulfill high school graduation requirements while at the same time earn college credit. Dual Credit courses are offered at SVCC, Whiteside Area Career Center, online, and at area high schools. Contact either a high school counselor or SVCC Dual Credit Coordinator at 815-835-6240 or visit svcc.edu/students/dual-credit, for more information. To check the transferability of specific courses, contact Academic Advising at 815-835-6354.

Hybrid Courses

Sauk offers some of its courses in a delivery mode currently termed as hybrid. Hybrid courses meet on campus in a traditional face-to-face classroom setting for a portion of the class time and online (asynchronously) as an online course for another portion of the time.

Independent Study/Tutorial

Tutorial courses are offered when a student is unable to register for a needed regularly offered course due to one of the following reasons: medical, course was canceled because of insufficient enrollment, or a student is in his/her last semester and has been unable to register for a course required for graduation.

Independent study courses are specially designed to allow a student to pursue a particular topic or subject, under the guidance of a qualified instructor. The student requesting an independent study course will discuss the project with the instructor who will then prepare an independent study outline. The student will work on his/her own to achieve mastery of the material in the course. Periodic conferences are scheduled with the instructor to ensure that satisfactory progress is made. It is the student's responsibility to discuss the transferability of the course with a receiving institution.

A student wishing to take courses in a tutorial or independent study format may enroll by securing an Application for Tutorial/Independent Study Form and submitting it to the instructor and dean for recommendation. All tutorial/independent study applications are approved by the Vice-President of Academics and Student Services.

A student may begin an independent study or tutorial program only after receipt of approval from the Vice-President of Academics and Student Services, who determines the action taken. The instructor will specify the testing, attendance, and other requirements of the class. The regular grading system applies to all independent study or tutorial students. Grades earned through independent study or tutorials have the same effect as those earned through regular classroom instruction.

Online Courses

Sauk offers courses via the Internet. These classes are equivalent to traditionally-delivered classes and offer an alternative to students who prefer to take classes at non-traditional locations and times. SVCC requires students and faculty to have substantive online interaction. Students not actively participating in an online class may be withdrawn or their final grade may be affected.

Online courses may require proctored exams. Arrangements for proctoring locations, other than the SVCC testing center can be made for students living out of district by approval of the instructor. Refer to the SVCC Testing Center at svcc.edu/departments/testing-center/off-site-testing.html for more information. Any fees related to proctoring of off-site testing are the responsibility of the student. Refer to the current online class schedule for sections that require proctored exams.

Sauk Valley Community College is a member of Illinois Community College Online (ILCCO) www.ilcco.net, a consortium created to share online courses across the State. This allows Sauk students a wider array of online course offerings. Please see an academic advisor for more details - 815-835-6354.

Study Abroad

Sauk offers semester and summer study abroad programs for Sauk college credit through the Illinois Consortium for International Studies and Programs (ICISP). Program countries may include Austria, Cambodia, China, Costa Rica, England, France, India, Ireland, and Spain. The study abroad program offers students an opportunity to explore the world, travel, and receive college credit. For more information about the program, specific countries, or scholarship opportunities, contact Professor Paul R. Edleman at paul.edleman@svcc.edu or 815/835-6265.

Alternative Credit Options

College Credits Earned at Other Institutions

Sauk Valley Community College will accept credits earned at other regionally accredited institutions of higher learning if the institutions' grading symbols are "A," "B," or "C" in credit given by American Association of Collegiate Registrars and Admissions Officers (AACRAO). College level transfer grades are computed in the students' cumulative GPA.

Credit successfully completed will be accepted:

- On a course-for-course basis, or
- As a division elective, or
- As a general elective, or
- As an IAI equivalent elective.

Students requesting transfer of "D" or "P" grades must see an academic advisor for consideration. If approved, "P" grades are not computed in the cumulative GPA. Program completion limits the number of credits earned with a grade of "P".

Some programs do not accept transfer credit. Refer to individual program requirements for more information.

Credit for Prior Learning

Credit for prior learning can be awarded only after the assessment of prior learning experiences and only for documented learning that demonstrates achievement of all terminal objectives for a specific course.

Students enrolled at SVCC may earn credits based on prior learning in the following ways:

1. [Armed service experience](#);
2. [Evaluation](#);
3. [Proficiency examination](#);
4. [College Level Examination Program \(CLEP\)](#) in general and subject examinations;
5. [DANTES examinations](#);
6. [The Advanced Placement Examination Program](#);
7. [Credit by Certification, License or Registry](#); and/or
8. [The International Baccalaureate Program](#)
9. [State Seal of Biliteracy](#)

Credit for prior learning does not count toward the residency requirement for a certificate or degree at SVCC except for credits by proficiency examination. A maximum of 30 credits gained through prior experience can be used toward a degree at SVCC; up to 50 percent of the credits earned through prior experience may be applied toward a certificate at SVCC. Students should be aware that acceptance of credit for prior experience varies among transfer institutions.

Fifteen hours toward a degree or 25% of the required credits for a certificate must be completed at the college prior to awarding credit for prior learning for degree or certificate seeking students.

1. **Armed Service Experience**

Credit toward graduation may be granted a veteran for certain armed service experience. All claims for experience, including armed service schooling, must be documented. All veterans must submit a copy of form DD 214 or separation record. In the case of special schooling claims, a certificate of completion for the appropriate training must be presented to Admissions and Records for credit evaluation. The College will accept armed service experiences toward college credit as recommended by the Commission on Accreditation of Service Experience of the American Council of Education.

- a. All USAFI courses numbered 400 599 are accepted for college credit if a passing grade was obtained. A grade of "P" is assigned to these credits.
- b. The College accepts credits earned through various Armed Forces Education experiences as recommended by *A Guide to Evaluation of Educational Experiences in the Armed Services*.
- c. A veteran may receive Sauk Valley Community College physical education credit at the rate of one semester hour for one year of active duty served in the armed services up to a maximum of four semester hours.

2. **Evaluation**

Credit by Evaluation certifies knowledge gained through work experience, technical or vocational training, and other learning experiences. The first step for such an evaluation should begin in the office of the Vice-President of Academics and Student Services. Appropriate work experience in which a body of knowledge is parallel to SVCC courses will be evaluated and credit will be given when approved by the Vice-President of Academics and Student Services. A maximum of 15 semester hours may be earned through credit by evaluation. If the student is allowed credit by evaluation, he/she will be required to pay a fee for the number of semester hours requested.

3. **Proficiency Examination**

Proficiency examinations may be taken in certain courses or programs upon petition by the student. These examinations may be taken only with the approval of the Vice-President of Academics and Student Services. They are open to those students that, in the judgment of the above listed people, meet the requirements through previous course work, experience, or a combination of both. Applications for proficiency examinations are available in the office of the appropriate dean or Vice-President of Academics and Student Services .

If the student passes a proficiency examination, he/she will be given credit, which will be shown on the record as "Credit by Proficiency." A grade of "Z" will be recorded and the credits will not figure in the GPA. A maximum of 15 semester hours may be earned through proficiency examinations.

The following restrictions apply to proficiency examinations:

- a. They may not be taken to raise a grade, remove a failure, or replace an incomplete;
- b. They may not be taken before the student is admitted to SVCC;

- c. They may not be taken more than once in a given course;
- d. They may not be taken in a course that is below the level of previous course work that the student has completed; and
- e. They may not be taken in a course which the student has previously audited or in which he/she has enrolled.

Exceptions to these policies may be made only upon approval by the Vice-President of Academics and Student Services.

4. **Credits Earned by College Level Examination Program (CLEP)**

Sauk Valley Community College will accept credits earned by CLEP to a maximum of 30 semester hours, as recommended by the American Council on Education. Guidelines established by the American Council on Education will be considered in granting credits by CLEP.

The College follows Illinois Community College Board guidelines in granting credit for general examinations. For a complete list, go to svcc.edu/admissions, proceed to [Other ways to earn College Credit](#) and then see [CLEP Information](#). Credit for subject matter examinations is granted in accordance with guidelines of the American Council on Education. Students may not use CLEP credits for purposes of completing the 16 semester hour residency policy at SVCC. CLEP credits will not affect a student's GPA. Students should consult with the Advising Department prior to testing to ensure compatibility of the CLEP examination with SVCC courses. A fee must be paid prior to testing. For further information call the Testing Center, 815-835-6530.

5. **Credit Earned through the DANTES Program**

Sauk Valley Community College accepts credits earned through the DANTES program to a maximum of 30 semester hours as recommended by the American Council on Education. Guidelines established by the American Council on Education will be considered in granting credits through the DANTES program. Students may not use DANTES credits for purposes of completing the 16 semester hour residency policy at SVCC. DANTES credits will not affect a student's GPA. Students should consult with the Advising Department prior to testing to ensure compatibility of the DANTES examination with SVCC courses. A fee per exam must be paid prior to testing. For further information call the Testing Center, 815-835-6530.

6. **Credit Earned through the Advanced Placement Program**

Sauk Valley Community College accepts Advanced Placement (AP) for college credit through tests administered from the College Entrance Examination Board, Advanced Program. Credit may be granted to students who have participated in the Advanced Placement Program in their high schools. Students who have taken Advanced Placement Program examinations through their high school should request that the scores be sent to Sauk's Admissions and Records. An advising appointment should be made to review scores and determine credit awarded. Call 815-835-6354 to make an appointment.

7. **Credit by Certification, License, or Registry**

Sauk Valley Community College provides credit for currently enrolled students that have successfully completed state and/or national certification, licensing and registry examinations. The credit must be applied in a program in which the student is enrolled. The college currently provides credit recognition in the following disciplines:

- Industrial/Technical (IND/HRS)
- Nursing (LPN)
- Radiography (RAD)

Students should be aware that acceptance of credit for prior experience varies among transfer institutions.

To request credit recognition for a state or national exam passage, contact the dean or Vice-President of Academics and Student Services responsible for the program discipline in which the student is enrolled and credit is requested.

1. **The International Baccalaureate Program**

The International Baccalaureate Program provides secondary school students the opportunity to prepare for college-level course work and earn college credit while in high school through the successful completion IB examinations. Sauk Valley Community College accepts a specified range of IB scores as equivalencies

for selected college courses. Students should submit IB scores to the Office of Admissions and Records for credit/placement evaluation. Specific scores are located on the college's website.

2. **State Seal of Biliteracy**

Sauk Valley Community College accepts the State Seal of Biliteracy as equivalent to two (2) years of foreign language coursework taken during high school if a student's high school transcript indicates the student has received the State Seal of Biliteracy. Specific scores are located on the college's website.

Student Complaint Procedure

SVCC has established an informal and formal process for reporting a concern or addressing a complaint on campus. Refer to <https://svcc.edu/about/policies/complaint-procedure.html>

Transfer Agreements

Articulation

Transfer to Other Institutions

Credit in college-level courses earned at SVCC may be transferred to other institutions of higher education, academic advisors will assist students in planning appropriate transfer programs. **It remains the responsibility of the student to select his/her transfer institution and to follow the requirements for transfer to that institution.** Such requirements are prescribed in the catalog of each college or university. Transfer agreements to other institutions are located on the Sauk transfer institution website at svcc.edu/students/advising/transfer.html.

MyCreditsTransfer

MyCreditsTransfer is a web-based transfer information system that provides fast and accurate course and transfer information. MyCreditsTransfer allows you to view programs and degree requirements offered at an institution; see how courses transfer from one institution to another, learn how courses transfer and apply, the degree requirements that have been met, and the courses needed to complete the requirements. The web site may be accessed at <http://www.itransfer.org/mycreditstransfer>

Illinois Articulation Initiative

Sauk Valley Community College is a participant in the Illinois Articulation Initiative (IAI), a statewide agreement that allows transfer of the completed Illinois General Education Core Curriculum between participating institutions. This agreement is in effect for students entering an associate or baccalaureate degree-granting institution as a first-time freshman in summer 1998 and thereafter. Application of credit completed prior to the summer of 1998 is each institution's decision. SVCC will use credits completed prior to 1998 towards the GECC. However, some institutions may choose not to include courses taken prior to the summer of 1998 within the general education core curriculum. Acceptance of evaluated transfer credit outside of IAI may be applicable to meet Illinois GECC and transfer degree requirements at SVCC. Some receiving institutions may choose to re-evaluate these courses. The General Education Core Curriculum is outlined at the IAI web site at www.itransfer.org.

Graduation

Catalog for Graduation

A student has six years from the date of initial enrollment to fulfill the graduation requirements outlined in the College catalog in effect at the time of his/her first enrollment. A student may choose to meet the graduation requirement stated in the catalog in effect at the time of his/her initial enrollment or any subsequent valid catalog during the six-year period. If a student has not fulfilled the requirements within the six-year period, he or she is subject to the requirements in effect at the time of graduation. The student must remain consecutively enrolled during this period. A break in consecutive enrollment occurs when a student is not enrolled at college for a period of two or more years. If a student is unable to complete his/her requirements within six years, an appeal to use a different catalog may be made to the appropriate academic dean or the Vice-President of Academics and Student

Services. When an enrollment break occurs, the student is subject to the degree requirements in the catalog in effect at the time of re-enrollment.

Students may be required to follow degree requirements outlined in later catalogs when certificates, degree programs, or courses have been extensively modified from previous catalogs.

Graduation requirements

The College reserves the right to administratively award degrees/certificates upon completion of any program.

» Degree Programs

To be eligible for the associate in arts, associate in science, associate in liberal studies, associate in engineering science, associate in fine arts, or associate in applied science degree at SVCC, a student must fulfill the following requirements:

1. Satisfy all admissions requirements;
2. Complete a minimum of 16 semester hours at SVCC toward a degree; complete 16 hours in the major field for A.A.S. degree;
3. Complete no fewer than the required semester hours in a prescribed program of study;
4. Achieve a minimum cumulative GPA of 2.00;
5. Fulfill all financial obligations to the College;
6. File an "Intent to Graduate" form with Admissions and Records. Deadline to file this form is midterm week of the semester which the student intends to graduate;
7. If the student wishes to participate in the commencement ceremony, he/she must pay a commencement fee by a designated date of the graduation year.

To be eligible for a second associate degree a student must complete, in addition to the above requirements:

1. All course requirements necessary for the second degree, and
2. A minimum of 16 semester hours at SVCC in addition to those credits applying to the initial degree.

» Certificate Programs

To be eligible for a certificate, a student must fulfill the following requirements:

1. Satisfy all admission requirements;
2. Complete the prescribed program of study;
3. For certificates of 30 hours or more:
complete a minimum of 16 semester hours toward the certificate at SVCC;
4. For certificates of fewer than 30 hours:
complete a minimum of one-half of the total credit hours toward the certificate at SVCC;
5. Achieve a minimum cumulative GPA of 2.00;
6. File an "Intent To Graduate" form with Admissions and Records for the program from which the student intends to graduate. Deadline to file is the end of the fourth week of the fall or spring semester or the second week of the summer semester in which the student intends to graduate.
7. If the student wishes to participate in the commencement ceremony, he/she must pay a commencement fee by a designated date of the graduation year.

» GECC Credential

SVCC offers a credential for completion of the GECC (General Education Core Curriculum.* This General Education Core Curriculum (GECC) credential indicates the satisfactory completion of GECC course requirements and will satisfy the lower-division general education requirements at the participating Illinois college or university to which they transfer. The GECC courses embedded within the credential will transfer to participating Illinois institutions of higher education as part of a transferable degree. The GECC credential is not a workforce certificate nor an industry-recognized credential.

Graduation Procedures

» Intent to Graduate

Degree and certificate-seeking students must apply for graduation at the beginning of the semester in which they will fulfill their graduation requirements. It is recommended that the student apply for graduation the semester prior to graduation to verify that all requirements are met or are in progress. Proper notification of intent to graduate must be on file in Admissions and Records by mid-term of the fall, spring or summer semester in which students intend to complete their award. The College reserves the right to administratively award degrees/certificates upon completion of any program.

» Commencement

A College-wide commencement is held once each year in May. Students completing degree and certificate graduation requirements at the end of the fall or spring terms and those students who will complete their requirements at the end of the summer term following commencement, are invited and encouraged to participate in the spring commencement ceremony. All participants in the May commencement ceremony should have an "Intent to Graduate" form on file in Admissions and Records by the mid-term of the spring semester prior to commencement. A non-refundable fee is required by a designated date of the year of graduation to participate in the commencement ceremony. This fee entitles the student to participate in the commencement ceremony, including cap and gown, graduation tassel, and diploma cover.

Drug Free Schools and Communities Act

Sauk Valley Community College is committed to providing and maintaining an environment for faculty, staff, and students that is drug-free, healthy, safe, and secure. SVCC prohibits the unlawful possession, distribution, dispensing, manufacture, possession, or use of illicit controlled substances and alcohol by students, employees, and visitors on its owned and controlled properties, at college-sponsored activities, and in College vehicles. The college actively works to maintain compliance with the Drug-Free Schools and Communities Act Amendments of 1989 and has developed and implements policies, programs, and procedures to that end. For additional policy information, please visit: <https://www.svcc.edu/about/policies/drug-free.html>

Statement of Nondiscrimination

Sauk Valley Community College is an equal opportunity employer and is committed to an effective policy of non-discrimination and equal opportunity in all employee and student relations. Except to the extent and subject to the exemptions permitted by law, no qualified employee or student shall be excluded from employment or educational opportunity, be denied benefits, or be subjected to discrimination on the basis of differences in race, color, religion, national origin, ancestry, age, sex, sexual orientation (as that term is defined in the Illinois Rights Act), marital status, handicap, military status or unfavorable discharge from military service classified as Re-3 or the equivalent thereof. Any student who has questions or needs advice concerning matters about discrimination should contact the Equal Opportunity Officer, 815-835-6291.

Vocational opportunities will be offered by Sauk Valley Community College without regard to race, color, religion, national origin, ancestry, age, gender, marital status, disability, military status, or unfavorable discharge from military service. When special requests are made from persons with disabilities during the hiring process, every effort will be made to accommodate such requests.

Notification of Sexual Harassment and Section 504 Coordinators

It is the policy of Sauk Valley Community College to maintain a working and learning environment for all students and employees that is free from sexual discrimination and sexual harassment. Any student or employee who feels that he/she has been subjected to sexual discrimination or sexual harassment should contact:

Sexual Harassment

Kathryn Snow, Room 3L20, Phone 815-835-6291

Steve Nunez, Room 3L12, Phone 815-835-6263

Section 504 of the Rehabilitation Act of 1973 and its accompanying regulations prohibit discrimination towards any individuals on the basis of his/her disability. Accordingly, all employees of Sauk Valley Community College are expected to adhere to the applicable college policies, which prohibit discrimination on the basis of disability.

Any student or employee who feels he/she has been discriminated against on the basis of a disability should contact:

Section 504 Compliance Officers

Kathryn Snow, College ADA Coordinator, Room 3L20, Phone 815-835-6291

Sandra Geiseman, ADA Coordinator, Room 1F27, Phone 815-835-6246

Español

Sauk Valley Community College es un empleador que promueve igualdad de oportunidad, comprometido a una política efectiva de no discriminación y de igualdad de oportunidad en todas las relaciones de empleado y estudiante. Ningún empleado ni estudiante calificado será excluido de la oportunidad de empleo ni de la oportunidad educativa, ni se le negarán beneficios, o estará expuesto a discriminación por su raza, color, religión, origen nacional, ascendencia, edad, sexo, orientación sexual (como el término se define en la Declaración de los Derechos Humanos de Illinois), por estado civil, discapacidad, posición militar o por descarga desfavorable del servicio militar clasificado como Re-3 o el equivalente del mismo, excepto a la extensión y sujeto a las exenciones permitidas por la ley. Cualquier estudiante con preguntas o que necesite asesoramiento sobre cuestiones relacionadas con la discriminación debe comunicarse con el Oficial de la Igualdad de Oportunidad, 815-835-6291.

Notificación de los Coordinadores de Título IX y Sección 504.

La norma de Sauk Valley Community College es de mantener un ambiente de trabajo y de aprendizaje libre de toda clase de acoso sexual, discriminación sexual, y otras formas de hostigamiento. Toda persona que sienta que fue víctima de discriminación sexual o de acoso sexual, u otra clase de hostigamiento, deberá notificarlo a las siguientes personas:

Oficiales de Acoso Sexual en conformidad con el Título IX

Kathryn Snow, Oficina 3L20, 815-835-6291

Steve Nunez, Oficina 3L12, 815-835-6402

Oficial de Hostigamiento Sexual en Conformidad con el Título IX para casos de estudiante-a-estudiante:

Oficina 1G04, 815-835-6246.

La sección 504 del Acta de Rehabilitación de 1973 y sus regulaciones adjuntas, prohíben la discriminación a individuos en base a su discapacidad. Por lo tanto, se espera que todos los empleados de Sauk Valley Community College cumplan con las normas del colegio, el cual prohíbe la discriminación a individuos en base a discapacidades. Todo aquel estudiante o empleado que sienta que ha sido discriminado en base a su discapacidad deberá notificarlo a Kathryn Snow, Coordinadora ADA del Colegio, en la oficina 3L18, 815-835-6291

Affirmative Action

Sauk Valley Community College shall utilize Affirmative Action as required by law. The College has adopted an Affirmative Action Plan. Copies of this document are available in the Human Resources Department. The Sauk Valley Community College Affirmative Action Plan contains a grievance procedure that any employee, employment applicant, student, or student applicant may obtain by contacting the Affirmative Action Officer.

Expanded Opportunities

CAREER Agreement (Comprehensive Agreement Regarding the Expansion of Educational Resources)

CAREER Agreements allow residents of the SVCC District 506 to attend the community colleges listed in the link below as an in-district student to pursue a career or technical (CTE) credit program NOT OFFERED by SVCC. These agreements with all Illinois community college districts allow a student from SVCC's district to attend one of these colleges to complete the desired program and to only pay that college's in-district tuition rate. Transfer programs or individual course enrollment are not eligible for CAREER agreements.

The CAREER agreement form must be completed by SVCC residents who wish to attend another participating Illinois public community college to complete a career or technical (CTE) program not offered by SVCC. The form must be completed and turned in to the Dean of Student Services for approval prior to the start of classes (30 days recommended). An approved CAREER agreement form is valid for one academic year as indicated on the application. Upon approval, the Dean of Student Services will send the form to the receiving college. A new request form must be submitted for additional academic years. The receiving college will issue the degree or certificate for successful completion of the program of study.

An approved CAREER agreement covers only courses required by the requested career or technical (CTE) program. This agreement is void if program/college changes, or student enrolls in courses not applicable to the approved program.

Documents and Forms

For required forms and a list of Illinois participating community colleges go to svcc.edu/cca.

Submit all documents to:

Dean of Student Services
Sauk Valley Community College
173 IL Route 2
Dixon, IL 61021
Fax: (815) 380-6982

CAREER Agreement Programs at Sauk Valley Community College

Residents of other Illinois community college districts may be eligible to attend SVCC as an in-district student if they are planning to attend in a career or technical (CTE) program that is not available in their home district. Students need to contact their community college district to obtain a CAREER agreement form.

Programs of Study

General Information

The Sauk Valley Community College academic year consists of a minimum of 32 weeks, during which there is a scheduled fall semester of at least 16 weeks, including final examinations, and a spring semester of at least 16 weeks, including final examinations.

The College reserves the right to make additions, deletions, and modifications to curricula, course descriptions, degree requirements, academic policies, schedules, academic calendars, and tuition and fees without notice. Although every effort is made to ensure the accuracy of the information published in the Sauk Valley Community College Catalog, it is normal to expect changes in course listings and other information. Changes are made to programs as updates occur with other institutions of higher education and State requirements are articulated. The College reserves the right to effect changes without notice or obligation, including the right to discontinue a course, a group of courses, or a degree program. Notices of such changes are widely distributed on campus. The College expects each student to have knowledge of the information presented in the catalog.

Educational Programs

University Transfer refers to those programs and courses in the liberal arts, sciences, and in pre-professional curricula that transfer to four-year colleges or universities.

Career Education programs and courses in agriculture, business, technical, human services, and health fields are designed to prepare individuals for employment or to upgrade the skills and knowledge of employees. Some of these courses are designed specifically for career programs and are not intended as transfer coursework.

Developmental Education programs and courses are designed to upgrade skills in English language arts and mathematics so individuals can achieve higher levels of competence and succeed in college-level work. General Educational Development (GED), Adult Basic Education (ABE), and English as a Second Language (ESL) are also offered.

Community Education courses, workshops, and seminars are offered in response to local needs and interests on a credit or non credit basis in communities throughout the district. Customized training programs are developed for specific businesses and industries.

University Transfer Programs

The associate in arts, associate in science, associate in engineering science, and associate in fine arts are for students planning to transfer to a four-year college or university for a baccalaureate degree.

Sauk Valley Community College is a participant of the Illinois Articulation Initiative (IAI), a statewide agreement among colleges and universities in Illinois. This initiative allows transfer of the completed Illinois transferable General Education Core Curriculum (GECC) between participating institutions.

The general education core curriculum requires a minimum of 37 semester hours of IAI approved course work with at least a "C" in each of the two courses in the writing sequence. Alternate credit transcribed at SVCC in the AP or CLEP can be used to fulfill the GECC requirements. SVCC offers a credential for completion of the GECC.

The following statewide agreement is in effect for students entering an associate or baccalaureate degree granting institution as a first-time freshman in summer 1998 (and thereafter). SVCC will use credits completed prior to 1998 toward the GECC.

1. Students who have earned an associate in arts (A.A.) degree which incorporates the Illinois General Education Core Curriculum will have satisfied the lower-division general education requirements at the participating Illinois college or university to which they transfer.
2. Students who have earned the associate in science degree (A.A.) which is specifically designed for science, technology, engineering, and mathematics, or STEM areas of study will have satisfied a modified general education package. This degree allows students in these demanding fields the opportunity to remain on track with their cohorts at the 4-year institutions and complete a couple of general education courses after

they transfer to their institution of choice. Under the A.S. degree model, students will take one additional math course and one science course, which will delay two GECC courses in the Humanities & Fine Arts and social & Behavioral Sciences categories. The GECC package remains intact; however, a student will complete the package upon transfer to a university.

3. Students who complete the General Education Core Curriculum at Sauk should have their lower division general education requirements met upon transfer to another participating college or university in Illinois.
4. Students who have satisfactorily completed courses within the Illinois General Education Core Curriculum at Sauk should be granted credit towards fulfilling the receiving institution's comparable all-campus, lower-division, general education requirement.
5. General Education Core Curriculum completion post-matriculation:
 - Under the following circumstances, institutions will offer transfer students the option of satisfying lower-division general education requirements by completing a GECC curriculum while enrolled in the receiving institution.
 - When the transfer student has completed a statewide articulated associate degree such as the AS, AFA or AES; or
 - When the transfer student has been granted 30 semester hours of transfer credit by the receiving institution without having completed the GECC. (Although not specified, the nature of lower-division curricula indicates that 30 semester hours of *transfer credit* from an institution will likely incorporate GECC credits).

The Illinois Articulation Initiative (IAI) is designed to facilitate the transfer of students from one Illinois Institution to another. To assist students in identifying qualifying general education core courses, the following IAI codes, as noted in the course descriptions, identify qualifying general education courses:

- IAI C (Communications)
- IAI F or HF (Fine Arts)
- IAI H or HF (Humanities)
- IAI L or LP (Life Sciences)
- IAI M (Mathematics)
- IAI P or LP (Physical Sciences)
- IAI S (Social/Behavioral Sciences)

Illinois Articulation Initiative Baccalaureate Majors' Recommendations (IAI Majors)

IAI Baccalaureate Majors' Recommendations (IAI Majors) describe courses typically taken by freshmen and sophomores for a specific major. These course recommendations are meant for students who are undecided about a transfer school. **If you already know where you will transfer, see that school's catalog and an academic advisor for specific advice.** Baccalaureate majors currently effective statewide are: agriculture, art, biological sciences, business, chemistry, computer sciences, criminal justice, early childhood education, engineering, English, history, media/communication arts, mathematics, physics, political science, psychology, sociology, and theater arts.

Students who have met program entry requirements and have satisfactorily completed courses described in an IAI Baccalaureate Major Curriculum Recommendation should be granted credit towards fulfilling the receiving institution's comparable lower-division requirements for the specific major. Where admission is competitive, completion of a Baccalaureate Major Recommendation does not guarantee admission.

See an academic advisor for additional information and read about the IAI on the World Wide Web - www.itransfer.org.

General Education Philosophy Statement

General Education at Sauk Valley Community College prepares its graduates for the increasing demands of the workplace and the expanding responsibilities of the diverse local and global communities in which they will live and work. Many programs require courses in communications, mathematics, the physical and life sciences, the social and behavioral sciences, the humanities and fine arts, and personal health and development provide students with knowledge, competencies, and habits of mind conducive to living responsible, productive, and joyful lives. Within this curricular framework, students will develop the following competencies:

» 1. Problem Solving

Students will be able to:

- Identify the problem and the desired outcome(s).
- Recognize and evaluate available resources.
- Establish a process or plan of action by which the outcomes may be achieved.
- Implement solution(s) and apply knowledge gained.

» 2. Communications

» 2A. Writing

Students will be able to:

- Answer the prompt or purpose set without digressing.
- Support the main idea with specific details or evidence.
- Organize the information coherently.
- Exhibit a command of standard English.

» 2B. Oral Presentation

Students will be able to:

- Answer the prompt or purpose set without digressing.
- Support the main idea with specific details.
- Exhibit poise.
- Address the needs of the audience for information or clarification.

» 2C. Collaboration

Students will be able to:

- Allocate and coordinate tasks.
- Communicate expectations to one another accurately.
- Present a finished product that is a coherent whole.
- Avoid or resolve conflicts.

» 2D. Reading

Students will be able to:

- Identify main idea and supporting details, restate or summarize.
- Attend to details or directives when carrying out instructions.
- Detect implied meaning.
- Analyze and draw a conclusion.

» 2E. Listening

Students will be able to:

- Identify main idea and supporting details, restate or summarize.
- Attend to details or directives when carrying out instructions.
- Detect implied meaning.
- Analyze and draw conclusions.

» 3. Technology

Students will be able to:

- Select appropriate technology for the specific discipline.
- Apply appropriate technology for the specific discipline.

» 4. Quantitative Reasoning

Students will be able to:

- Interpret and apply mathematical reasoning in the appropriate context.
- Perform mathematical computations.
- Analyze and interpret the mathematical results of computations.

» 5. Research

Students will be able to:

- Apply appropriate research processes and tools.
- Evaluate the value of research results.
- Synthesize findings from multiple sources into a single conclusion.
- Document the research in accordance with applicable conventions.

» 6. Ethics

Students will be able to:

- Identify ethical issues.
- Explain their significance.
- Analyze the consequences of ethical and unethical behavior.
-

Associate in Arts Degree

The associate in arts (A.A.) degree is designed to complete the Illinois Articulation Initiative transferable General Education Core Curriculum (GECC) and the lower-division portion of a Baccalaureate Degree. SVCC also offers a credential for completion of the GECC.

- **General Education Core Curriculum (37-39 Semester Hours)**

- **Communications (9 semester hours)**

A grade of "C" or better is required in the Communication writing courses.

- ENG 101
- ENG 103
- COM 131

- **Mathematics (3-4 semester hours)**

- MAT 111
- MAT 115
- MAT 203
- MAT 204
- MAT 205
- MAT 220
- MAT 221
- MAT 230
- MAT 240

- **Humanities and Fine Arts (9 semester hours)**

At least one course must be selected from Humanities and one course from Fine Arts. Interdisciplinary courses encompassing both the humanities and the fine arts may be used for either category. Only one course noted with identical subscript letters can be utilized towards general education credit.

- **Humanities**

- **Foreign Language**
 - LAN 262
- **Literature**
 - ENG 160
 - ENG 201
 - ENG 203
 - ENG 212*
 - ENG 225
 - ENG 226
 - ENG 227
 - ENG 228
 - ENG 230*
- **Philosophy**
 - PHL 101
 - PHL 102
 - PHL 103
- **Religious Studies**
 - PHL 104*
- **Interdisciplinary Humanities**
 - HUM 150*
 - HUM 210
- **Fine Arts**
 - **Performing Arts**
 - MUS 201
 - THE 141
 - **Visual Arts**
 - ART 118*
 - ART 119
 - ART 120
 - ART 121/A
 - ART 122/A
 - HUM 112
 - **Interdisciplinary Fine Arts**
 - HUM 150*
 - HUM 210
- **Physical and Life Sciences (7 to 8 semester hours)**

One course must be selected from Life Science and one course from Physical Science. At least one course must be a laboratory science course (LAB).

- **Life Sciences**
 - BIO 103 (LAB)
 - BIO 104
 - BIO 105 (LAB)
 - BIO 123 (LAB)
 - BIO 131 (LAB)
 - BIO 140
- **Physical Sciences**
 - CHE 102
 - CHE 103 (LAB)
 - CHE 105 (LAB)
 - GSC 105 (LAB)
 - GSC 106
 - GSC 115
 - PHY 175 (LAB)

- PHY 201 (LAB)
- PHY 211 (LAB)

- **Social and Behavioral Sciences (9 semester hours)**

Courses must be selected from at least two disciplines. Only one course noted with identical subscript letters can be utilized towards general education credit.

- **Anthropology**
 - SOC 115*
 - SOC 116*
- **Economics**
 - ECO 211
 - ECO 212
- **History**
 - HIS 131
 - HIS 132
 - HIS 155*
 - HIS 221
 - HIS 222
- **Human Geography**
 - GEO 122*
- **Political Science**
 - PSC 163
 - PSC 164
 - PSC 232
 - PSC 233*/B
 - PSC 251*/B
 - PSC 261
- **Psychology**
 - PSY 103
 - PSY 200
 - PSY 214
 - PSY 215
- **Sociology**
 - SOC 111
 - SOC 112
 - SOC 251

- **SVCC Degree Requirements (4 Semester Hours)**

- **First Year Experience (1 semester hour)**

(SVCC Requirement-This is not a General Education Core Curriculum IAI course and is not required by the State for degree completion.)

- FYE 101

- **Personal Health and Development (3 semester hours)**

(SVCC Requirement-These are not General Education Core Curriculum IAI courses and are not required by the State for degree completion.)

- ART 101
- ART 113
- BIO 120
- BUS 237
- CIS 109
- EDU 105
- MUS 106
- MUS 155
- THE 145

- COM 161
- THE 232
- Any 100 level physical education course
- **Major Field Requirements/Transfer Electives (21-23 Semester Hours)**

Students should consult an academic advisor and their transfer institution to determine the specific courses appropriate for their program of study.

- **Total Credit Hours for Degree (64 Semester Hours)**

Computer Skills

Students planning to enter virtually every field need to be knowledgeable of the operation and applications of computers.

Foreign Language

While few baccalaureate institutions require a foreign or second language in their campus-wide general education requirements, competency through two, three, or four college semesters (or the high school equivalent) in a single foreign or second language is required for the Bachelor of Arts (B.A.) degree at some universities, for all bachelor's degrees in some colleges (such as colleges of liberal arts), and for some bachelor's degree majors. Thus, community college students who intend to transfer should plan to complete the foreign language courses required by their intended institution, college within a university, and/or major **prior to transferring**. Students should consult with an academic advisor and their transfer institutions to determine how this requirement can be met.

*Human Diversity

While General Education Core Curriculum courses incorporate as much as possible throughout all of its courses, authors, sources, and topics that expose students to the realities of a culturally diverse world, several courses (marked with an asterisk) are designed specifically to recognize and engender respect and value for human diversity. Therefore, as a state mandate, one or more courses incorporating human diversity for the purpose of improving human relations throughout an educated citizenry should be completed as part of graduation from SVCC.

All students must satisfy graduation requirements. See [Policies](#)

Associate in Science Degree

The associate in science (A.S.) degree is designed to prepare students to transfer as juniors into a baccalaureate STEM program. Completion of the AS degree does NOT fulfill the requirements of the Illinois General Education Core Curriculum (GECC). **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

- **General Education (31-33 Semester Hours)**

- **Communications (9 semester hours)**

A grade of "C" or better is required in the Communication writing courses.

- ENG 101
- ENG 103
- COM 131

- **Mathematics (3-4 semester hours)**

- MAT 111
- MAT 115
- MAT 203
- MAT 204
- MAT 205
- MAT 220
- MAT 221
- MAT 230

- MAT 240
- **Humanities and Fine Arts (6 semester hours)**

At least one course must be selected from Humanities and one course from Fine Arts. Interdisciplinary courses encompassing both the humanities and the Fine Arts may be used for either category. Only one course noted with identical subscript letters can be utilized towards general education credit.

- **Humanities**
 - **Foreign Language**
 - LAN 262
 - **Literature**
 - ENG 160
 - ENG 201
 - ENG 203
 - ENG 212*
 - ENG 225
 - ENG 226
 - ENG 227
 - ENG 228
 - ENG 230*
 - **Philosophy**
 - PHL 101
 - PHL 102
 - PHL 103
 - **Religious Studies**
 - PHL 104
 - **Interdisciplinary Humanities**
 - HUM 150*
 - HUM 210
- **Fine Arts**
 - **Performing Arts**
 - MUS 201
 - THE 141
 - **Visual Arts**
 - ART 118*
 - ART 119
 - ART 120
 - ART 121VA
 - ART 122VA
 - HUM 112
 - **Interdisciplinary Fine Arts**
 - HUM 150*
 - HUM 210
- **Physical and Life Sciences (7 to 8 semester hours)**

One course must be selected from Life Science and one course from Physical Science. At least one course must be a laboratory science course (LAB).

- **Life Sciences**
 - BIO 103 (LAB)
 - BIO 104
 - BIO 105 (LAB)
 - BIO 123 (LAB)
 - BIO 131 (LAB)
 - BIO 140
- **Physical Sciences**
 - CHE 102

- CHE 103 (LAB)
- CHE 105 (LAB)
- GSC 105 (LAB)
- GSC 106
- GSC 115
- PHY 175 (LAB)
- PHY 201 (LAB)
- PHY 211 (LAB)

◦ **Social and Behavioral Sciences (6 semester hours)**

Courses must be selected from at least two disciplines. Only one course noted with identical subscript letters can be utilized towards general education credit.

- **Anthropology**

- SOC 115*
- SOC 116*

- **Economics**

- ECO 211
- ECO 212

- **History**

- HIS 131
- HIS 132
- HIS 155*
- HIS 221
- HIS 222

- **Human Geography**

- GEO 122*

- **Political Science**

- PSC 163
- PSC 164
- PSC 232
- PSC 233*/B
- PSC 251*/B
- PSC 261

- **Psychology**

- PSY 103
- PSY 200
- PSY 214
- PSY 215

- **Sociology**

- SOC 111
- SOC 112
- SOC 251

• **SVCC Degree Requirements (4 Semester Hours)**

◦ **First Year Experience (1 semester hour)**

(SVCC Requirement-This is not a General Education Core Curriculum IAI course and is not required by the State for degree completion.)

- FYE 101

◦ **Personal Health and Development (3 semester hours)**

(SVCC Requirement-These are not General Education Core Curriculum IAI courses and are not required by the State for degree completion.)

- ART 101
- ART 113
- BIO 120

- BUS 237
- CIS 109
- EDU 105
- MUS 106
- MUS 155
- THE 145
- COM 161
- THE 232
- Any 100 level physical education course
- **Additional AS Requirements (6 - 9 semester hours)**
 - **Mathematics (select from the following one additional mathematics course)**
 - MAT 150
 - MAT 203
 - MAT 204
 - MAT 205
 - MAT 211
 - MAT 220
 - MAT 221
 - MAT 230
 - MAT 231
 - MAT 240
 - **Life and Physical Sciences (select from the following one additional science course)**
 - BIO 111
 - BIO 123
 - BIO 131
 - CHE 106
 - PHY 202
 - PHY 212
- **Major Field Requirements/Transfer Electives (18-23 Semester Hours)**

Students should consult an academic advisor and their transfer institution to determine the specific courses appropriate for their program of study.
- **Total Credit Hours for Degree (64 Semester Hours)**

Computer Skills

Students planning to enter virtually every field need to be knowledgeable of the operation and applications of computers.

***Human Diversity**

While General Education Core Curriculum courses incorporate as much as possible throughout all of its courses, authors, sources, and topics that expose students to the realities of a culturally diverse world, several courses (marked with an asterisk) are designed specifically to recognize and engender respect and value for human diversity. Therefore, as a state mandate, one or more courses incorporating human diversity for the purpose of improving human relations throughout an educated citizenry should be completed as part of graduation from SVCC.

All students must satisfy graduation requirements. See [Policies](#)

Associate in Engineering Science Degree

Baccalaureate engineering programs are highly structured in order to meet the standards established by the Accreditation Board for Engineering and Technology (ABET) for candidates seeking state of Illinois registration as a professional engineer. Community college students are strongly encouraged to complete an associate in engineering science degree prior to transferring to a four-year institution. The AES degree does not include the entire general education core curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois**

transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.

To transfer as a junior into a baccalaureate engineering program, students must complete all essential prerequisite courses. Since admission is highly competitive, completion of the suggested courses does not guarantee admission at the four-year college of the student's choice.

- **General Education (29-32 Semester Hours)**

- **Communications (6 semester hours)**

- A grade of "C" or better is required in the Communication writing courses.

- ENG 101
 - ENG 103

- **Humanities/Fine Arts (3-6 semester hours)**

- Students are encouraged to select at least one course in either the humanities/fine arts or the social and behavioral sciences that emphasizes non-Western cultures or minority cultures within the United States. If two courses are selected in a field, a two-semester sequence in the same discipline is recommended. If only three hours are completed in Humanities/Fine Arts, then six hours are required in Social/Behavioral Sciences and vice-versa. Certain specialty areas in engineering require only three hours (1 course) from both Humanities/Fine Arts and Social/Behavioral Sciences. In turn, more credit hours are required in engineering specialty courses. Refer to AES degree chart in the SVCC catalog for specific course recommendations by specialty area. Also, see an academic advisor to complete required paperwork (substitution form) to document this combination of courses. Interdisciplinary courses encompassing both the humanities and the fine arts may be used for either category. Please refer to the Associate in Engineering Science Degree Chart link below. See an Academic Advisor to complete required paperwork for this program. Associate in Engineering Science Degree Chart

- **Humanities (6 semester hours)**

- Only one course noted with identical subscript letters can be utilized toward general education credit

- **Foreign Language**

- LAN 262

- **Literature**

- ENG 160
 - ENG 201
 - ENG 203
 - ENG 212*
 - ENG 225
 - ENG 226
 - ENG 227
 - ENG 228
 - ENG 230*

- **Philosophy**

- PHL 101
 - PHL 102
 - PHL 103

- **Religious Studies**

- PHL 104

- **Interdisciplinary Humanities**

- HUM 150*
 - HUM 210

- **Fine Arts**

- **Performing Arts**

- MUS 201
 - THE 141

- **Visual Arts**

- ART 118*
- ART 119
- ART 120
- ART 121A
- ART 122A
- HUM 112
- **Interdisciplinary Fine Arts**
 - HUM 150*
 - HUM 210
- **Social and Behavioral Sciences (3-6 semester hours)**

Only one course noted with identical subscript letters can be utilized towards general education credit.

- **Anthropology**
 - SOC 115*
 - SOC 116*
- **Economics**
 - ECO 211
 - ECO 212
- **History**
 - HIS 131
 - HIS 132
 - HIS 155*
 - HIS 221
 - HIS 222
- **Human Geography**
 - GEO 122*
- **Political Science**
 - PSC 163
 - PSC 164
 - PSC 232
 - PSC 233*/B
 - PSC 251*/B
 - PSC 261
- **Psychology**
 - PSY 103
 - PSY 200
 - PSY 214
 - PSY 215
- **Sociology**
 - SOC 111
 - SOC 112
 - SOC 251
- **Science (5 semester hours)**
 - **Science**
 - CHE 105
- **Mathematics (12 semester hours)**
 - **Mathematics**
 - MAT 203
 - MAT 204
 - MATH 205
- **Required Prerequisite Courses (21 Semester Hours)**
 - **Mathematics (3 semester hours)**
 - MAT 211
 - **Science (15 semester hours)**

- PHY 211
 - PHY 212
 - PHY 213
 - **Computer Programming (3 semester hours)**
 - MAT 150 or CIS 207 or CIS programming course - Structured Language.
-
- **Engineering Specialty Courses (12-16 Semester Hours)**
 - **Engineering Specialty Courses**
 - BIO 105
 - BIO 131
 - CHE 106
 - CHE 201
 - CHE 202
 - CIS 208
 - EGR 103
 - PHY 221
 - PHY 222
 - PHY 246
 - PHY 247
-
- **SVCC Degree Requirements (1 Semester Hour)**
 - **First Year Experience (1 semester hour)**
 - (SVCC Requirement-This is not a General Education Core Curriculum IAI course and is not required by the State for degree completion.)
 - FYE 101
- **Total Credit Hours for Degree (66-67 Semester Hours)**

***Human Diversity**

While General Education Core Curriculum courses incorporate as much as possible throughout all of its courses, authors, sources, and topics that expose students to the realities of a culturally diverse world, several courses (marked with an asterisk) are designed specifically to recognize and engender respect and value for human diversity. Therefore, as a state mandate, one or more courses incorporating human diversity for the purpose of improving human relations throughout an educated citizenry should be completed as part of graduation from SVCC.

All students must satisfy graduation requirements. See [Policies](#)

Associate in Fine Arts Degree - Art

See Updates and Clarifications to 2019-20 catalog

The associate in fine arts (A.F.A.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of fine arts degree in art. Baccalaureate degree programs in the fine arts are highly structured and require many sequential courses in the major field at the lower-division level. As a result, the A.F.A. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

- **General Education (28-33 Semester Hours)**

- **Communications (9 semester hours)**

A grade of "C" or better is required in the Communication writing courses.

- ENG 101
- ENG 103
- COM 131

- **Mathematics (3-4 semester hours)**

- MAT 111
- MAT 115
- MAT 203
- MAT 204
- MAT 205
- MAT 220
- MAT 221
- MAT 230
- MAT 240

- **Humanities (6 semester hours)**

Only one course noted with identical subscript letters can be utilized toward general education credit

- **Foreign Language**

- LAN 262

- **Literature**

- ENG 160
- ENG 201
- ENG 203
- ENG 212*
- ENG 225
- ENG 226
- ENG 227
- ENG 228
- ENG 230*

- **Philosophy**

- PHL 101
- PHL 102
- PHL 103

- **Religious Studies**

- PHL 104*

- **Interdisciplinary Humanities**

- HUM 150*
- HUM 210

- **Physical and Life Sciences (7-8 semester hours)**

One course must be selected from Life Science and one course from Physical Science. At least one course must be a laboratory course (LAB).

- **Life Sciences**
 - BIO 103 (LAB)
 - BIO 104
 - BIO 105 (LAB)
 - BIO 123 (LAB)
 - BIO 131 (LAB)
 - BIO 140
- **Physical Sciences**
 - CHE 102
 - CHE 103 (LAB)
 - CHE 105 (LAB)
 - GSC 105 (LAB)
 - GSC 106
 - GSC 115
 - PHY 175 (LAB)
 - PHY 201 (LAB)
 - PHY 211 (LAB)

- **Social and Behavioral Sciences (3-6 semester hours)**

Music requires 3 hours of Social and Behavioral Science and Art requires 6 hours of Social and Behavioral Science. Only one course noted with identical subscript letters can be utilized towards general education credit.

- **Anthropology**
 - SOC 115*
 - SOC 116*
- **Economics**
 - ECO 211
 - ECO 212
- **History**
 - HIS 131
 - HIS 132
 - HIS 155*
 - HIS 221
 - HIS 222
- **Human Geography**
 - GEO 122*
- **Political Science**
 - PSC 163
 - PSC 164
 - PSC 232
 - PSC 233*/B
 - PSC 251*/B
 - PSC 261
- **Psychology**
 - PSY 103
 - PSY 200
 - PSY 214
 - PSY 215
- **Sociology**
 - SOC 111
 - SOC 112
 - SOC 251

- **SVCC Degree Requirements (4 Semester Hours)**
 - **First Year Experience (1 semester hour)**

(SVCC Requirement-This is not a General Education Core Curriculum IAI course and is not required by the State for degree completion.)

- FYE 101

◦ **Personal Health and Development (3 semester hours)**

(SVCC Requirement-These are not General Education Core Curriculum IAI courses and are not required by the State for degree completion.) Art students should choose courses from their prospective majors which will be applied to this requirement.

- ART 101
- ART 113
- BIO 120
- BUS 237
- CIS 109
- EDU 105
- MUS 106
- MUS 155
- THE 145
- COM 161
- THE 232
- Any 100 level physical education course

◦ **Art Core Requirements (18-21 Semester Hours)**

· **Art History I and II (6 semester hours)**

- ART 120
- ART 121

· **Drawing I and II (6 semester hours)**

- ART 113
- ART 114

· **Two-Dimensional Design (3 semester hours)**

- ART 101

· **Three-Dimensional Design (3 semester hours)**

- ART 102

· **Additional Requirement (3 semester hours)**

- ART 122

◦ **Elective Studio Art Courses (12 Semester Hours)**

- ART 203
- ART 204
- ART 213
- ART 214
- ART 225
- ART 230
- ART 250
- ART 251

• **Total Credit Hours for A.F.A. - Art Degree (65 Semester Hours)**

***Human Diversity**

While General Education Core Curriculum courses incorporate as much as possible throughout all of its courses, authors, sources, and topics that expose students to the realities of a culturally diverse world, several courses (marked with an asterisk) are designed specifically to recognize and engender respect and value for human diversity. Therefore, as a state mandate, one or more courses incorporating human diversity for the purpose of improving human relations throughout an educated citizenry should be completed as part of graduation from SVCC.

All students must satisfy graduation requirements. See [Policies](#).

Associate in Liberal Studies

The associate in liberal studies (A.L.S.) degree is a non-specialized degree that is tailored to meet the needs and interests of the individual student. Both transfer and career education courses may be used to fulfill the requirements for this alternate degree program. The A.L.S. degree is designed for the student who may not want to work toward the more traditional specialized degrees. While not intended to be a transfer degree, the A.L.S. degree is designed to enable the student to articulate with a bachelor of general studies/liberal studies degree program at participating Illinois universities. (Sauk's articulation agreements with Illinois universities do not apply to the associate in liberal studies.)

Degree Requirements

The specific requirements for the A.L.S. degree are as follows:

1. Complete a minimum of 64 semester hours of course work at the 100 level, or above, with an average grade of "C" or better.
2. Develop and fulfill a statement of educational goals and a specific written program of course work which must be approved and signed by the student, his or her academic advisor. This written program must be filled out and signed prior to the completion of the last 16 semester hours of course work that are to be used to satisfy requirements for the degree. The program cannot be changed without the consent of both the student and academic advisor.
3. Complete 21 hours of general education plus one hour First Year Experience (FYE) course as outlined below: General education at Sauk Valley Community College is designed to provide learning experiences that prepare the student to assume a productive role as a citizen, to understand and function successfully in the world, and to prepare for lifelong learning. General education will provide the opportunity for the student to acquire the knowledge, skills, insights and sensitivity needed to function as an educated person. Courses for general education for the A.L.S. degree must be in compliance with general education from A.S., A.A., or A.A.S. degree requirements.
 - a. Communications: 6 hours
 - b. Social and Behavioral Sciences: 3 hours
 - c. Humanities and Fine Arts: 3 hours
 - d. Life and Physical Science/Math: 6 hours
 - e. General Education Elective: 3 hours
 - f. SVCC Degree Requirement: FYE 101: 1 hour
4. Complete a minimum of 16 semester hours of course work at Sauk Valley Community College.
5. All students must satisfy graduation requirements. See [Policies](#) .

Associate in Applied Science

The associate in applied science (A.A.S.) degree is designed as a career program for students seeking specialized education which prepares them to enter or to advance in employment. These programs are not designed to transfer to four-year colleges and universities. The programs of study have been developed by the SVCC faculty with the assistance of local citizens serving on career and technical (CTE) workforce councils and with the approval of personnel from state agencies.

The guidelines for an associate in applied science degree are as follows:

- **General Education Requirements (Minimum of 15 Semester Hours)**
 - **Communications (3 - 9) semester hours)**

A grade of "C" or better is required in Communication Writing courses.

 - ENG 101 and one or more of the following, is required: ENG 103, ENG 111, COM 131.
 - **Mathematics (0 -3 semester hours)**
 - MAT 106
 - MAT 110
 - MAT 111
 - MAT 115

- MAT 121
- MAT 122
- MAT 203
- MAT 204
- MAT 205
- MAT 220
- MAT 221
- MAT 230
- MAT 240
- See the specific program for recommended mathematics course or sequence.
- **Humanities and Fine Arts (0 - 3 semester hours)**
 - **Humanities**
 - **Foreign Language**
 - LAN 101**
 - LAN 102**
 - LAN 151**
 - LAN 152**
 - LAN 161
 - LAN 162
 - LAN 201**
 - LAN 202**
 - LAN 251**
 - LAN 252**
 - LAN 261
 - LAN 262
 - **Literature**
 - ENG 160
 - ENG 201
 - ENG 203
 - ENG 212*
 - ENG 225
 - ENG 226
 - ENG 227
 - ENG 228
 - ENG 230*
 - **Philosophy**
 - PHL 101
 - PHL 102
 - PHL 103
 - **Religious Studies**
 - PHL 104*
 - **Interdisciplinary Humanities/Fine Arts**
 - HUM 150*
 - HUM 210
 - **Fine Arts**
 - **Performing Arts**
 - MUS 201
 - THE 141
 - COM 161
 - THE 232
 - **Visual Arts**
 - ART 118*
 - ART 119
 - ART 120

- ART 121
- ART 122
- HUM 112
- **Interdisciplinary Humanities/Fine Arts**
 - HUM 150*
 - HUM 210
- **Physical and Life Science (0 - 8 semester hours)**

Selection must be from one of the following courses, unless a chosen applied science curriculum has a specific science requirement.

- **Life Sciences**
 - BIO 103 (LAB)
 - BIO 104
 - BIO 105 (LAB)
 - BIO 108 (LAB)
 - BIO 109 (LAB)
 - BIO 110 (LAB)
 - BIO 111 (LAB)
 - BIO 120
 - BIO 123 (LAB)
 - BIO 131 (LAB)
 - BIO 140
- **Physical Sciences**
 - CHE 102
 - CHE 103 (LAB)
 - CHE 105 (LAB)
 - GSC 105 (LAB)
 - GSC 106
 - GSC 115
 - PHY 175 (LAB)
 - PHY 201 (LAB)
 - PHY 211 (LAB)
- **Social and Behavioral Science (0-6 semester hours)**
 - **Anthropology**
 - SOC 115*
 - SOC 116*
 - **Economics**
 - ECO 211
 - ECO 212
 - **History**
 - HIS 131
 - HIS 132
 - HIS 155*
 - HIS 221
 - HIS 222
 - **Human Geography**
 - GEO 122*
 - **Political Science**
 - PSC 163
 - PSC 164
 - PSC 232
 - PSC 233*
 - PSC 251*
 - PSC 261

- **Psychology**
 - PSY 103
 - PSY 200
 - PSY 214
 - PSY 215
- **Sociology**
 - SOC 111
 - SOC 112
 - SOC 251
- **SVCC Degree Requirements (1 Semester Hour)**
 - **First Year Experience (1 semester hour)**

(SVCC Requirement-This is not a General Education Core Curriculum IAI course and is not required by the State for degree completion.)

 - FYE 101
- **Major Field Related Requirements/Electives (35-52.5 Semester Hours)**
- **Total Credit Hours for Degree (Minimum of 60 Semester Hours)**

Major Field Course Work

Course work in the major field must satisfy the requirements of the specified curriculum in which the student is enrolled. See the appropriate program of the catalog for the required courses and number of credit hours that must be completed.

*Human Diversity

While General Education Core Curriculum courses incorporate as much as possible throughout all of its courses, authors, sources, and topics that expose students to the realities of a culturally diverse world, several courses (marked with an asterisk) are designed specifically to recognize and engender respect and value for human diversity. Therefore, as a state mandate, one or more courses incorporating human diversity for the purpose of improving human relations throughout an educated citizenry should be completed as part of graduation from SVCC.

All students must satisfy graduation requirements. See [Policies](#)

*** These courses Not Currently Offered*

Certificate Programs

Certificate Programs

Requirements

Certificate programs consist of a series of prescribed courses (in a specialized field) which prepare the student for entry level occupations. These programs range from 2 to 44.5 semester hours and are designed to be completed in less than two years. Certificate programs require few general education requirements and thus are designed to develop the technical competence of the student. Many certificate programs contain the core courses of the associate in applied science degree program in the same field, thereby allowing the student to continue with additional study and earn an A.A.S. degree.

Certificate students must satisfy graduation requirements. See [Policies](#).

Internships

Internships

In several areas of study, SVCC includes an internship as an additional credit course. It is an academic opportunity to expand students' horizons into the career environment they are studying. An internship is a cooperative effort between a business or health care institution and the college that combines education and

experience for students and is closely monitored by the student, SVCC faculty, and the employer. An internship allows students to gain up to three credit hours in a semester toward their Associate in Applied Science (AAS) degree or occupational certificate. The student commits to working the proscribed time in the internship position. Internships in the curriculum include:

- Accounting (ACC)
- Agriculture (AGR)
- Business Administration-(Management-Marketing) (BUS)
- Computer Information Systems (Computer Software Technology-Windows Server Administrator) (CIS)
- Criminal Justice (CJS)
- Early Childhood Education (ECE)
- Industrial/Technical (IND)

For more Information about internship opportunities in a particular instructional area, contact the internship instructor or Josh West, Dean of Business, Career and Technical Programs at 815/835-6334.

Educational Guarantees

Educational Guarantees

Transfer Degree Guarantee

It is the policy of Sauk Valley Community College that students graduating with the associate in arts, associate in science, associate in engineering science, or associate in fine arts, be guaranteed the transferability of baccalaureate-oriented/university-parallel credit courses to public Illinois universities. Should such an appropriately approved course not transfer, the student will be offered a refund of the tuition paid for the non-transferring course credit, subject to the following conditions:

1. All course work for the degree must have been completed at Sauk Valley Community College.
2. The student must have met with an academic advisor, declared a major for a specified public Illinois university to which the student will transfer, and completed an approved academic plan.
 - a. Approved courses must have appeared as transferable on the course equivalency list from the university declared as the transfer university by the student at the time the student met with the academic advisor.
 - b. The student must have followed the academic plan.
3. The student must have graduated within three years of having an academic plan approved.
4. The student must have transferred to the declared public Illinois university within one year after receiving the A.A., A.S., A.E.S., or A.F.A. degree from SVCC.
5. The student must have requested and received an evaluation by the transfer institution immediately upon transfer of the SVCC courses.
6. The student must have verified to SVCC in writing within 60 days after being notified by the transfer institution that a course had been refused for credit and made a claim for the refund at that time. The written statement must have stated: the reasons for the refusal by the institution; the name, position, address and telephone number of the official notifying the student of the refusal; and, a copy of the correspondence and/or documentation provided by the transfer institution of the non-acceptance of the course.

NOTE: An institution may award fewer credits for the course than SVCC awards; the guarantee applies only when the transfer institution awards no credit.
7. The course must have been completed with a grade of "A," "B," or "C."
8. Any refund would be based upon tuition paid at the time the course was completed.
9. The student must cooperate with SVCC personnel in resolving any transfer difficulties by notifying SVCC and submitting any necessary consent or releases for student records and/or correspondence.
10. This policy does not guarantee that the letter grade earned at SVCC for the course will be considered by the transfer institution for determining the student's grade point average, honors, or other purposes, but only that the transfer institution will give at least elective course credit for some purpose. This program does not provide for the refund of tuition for any other course, any fees or any incidental or consequential expenses or claims whatsoever, but only the tuition for the course guaranteed for which course credit is not given by the transfer institution.

11. Students' rights under this program are personal and may not be assigned or transferred, voluntarily or involuntarily. Further, no refund is required or will be made if a scholarship, financial aid program, grant or other source was used to pay the tuition.
12. Claims against the Transfer Program Guarantee must be filed with the Dean of Student Services within the prescribed time limits as set forth above.
13. Sauk Valley Community College will first attempt to resolve the issue with the transfer institution. If favorable resolution is not achieved within 120 days, the reimbursement will be authorized. The sole recourse available to participants enrolled pursuant to this guarantee program shall be limited to the tuition reimbursement of the class at the time of enrollment, with no recourse for damages, court costs, or any associated costs of any kind or right to appeal beyond those specified by SVCC.

Additional Notes:

1. Developmental courses at the College are not included as a part of this guarantee.
2. Courses not awarded credit as a result of the student exceeding the maximum number of credits allowed in transfer are not included as a part of this guarantee.
3. This guarantee does not guarantee that the graduate will be admitted to a university; each university determines its own admission criteria.

Occupational Degree Guarantee

It is the policy of Sauk Valley Community College that students graduating with the associate in applied science degree or certificate requiring 20 hours or more in a career/occupational program be guaranteed competency in the skills represented in the degree or certificate. Should the graduate not be able to demonstrate the skills expected by his or her employer, the student will be offered up to 12 credit hours of retraining for a degree or 6 credit hours of retraining for a certificate, tuition free, subject to the following conditions:

1. All course work for the degree or certificate must have been completed at the College and a grade of "C" or better earned.
2. The student must have completed the program within four years of initial enrollment at the College.
3. The student must have been employed full-time in a job directly related to his/her program of study within one year after graduation from the College's A.A.S. degree or certificate program.
4. The employer must verify in writing to the College administration within 90 days of the graduate's initial employment listing the specific skills in which the graduate lacks competency as represented by the degree or certificate information printed in the College catalog from which the graduate received the degree. Courses for which credit was granted by articulation are not subject to this policy. The college administration and faculty will investigate and determine if such deficiencies are evident..
5. A written retraining plan must be mutually developed by the employer, the graduate, the appropriate dean, and the career/occupational program teacher, specifying the courses needed for retraining and the competencies to be mastered. The retraining plan will not be successfully completed until the student has demonstrated that such competencies have been re mediated.
6. The retraining will be limited to courses regularly offered by the College and must be completed within one calendar year from the time the educational plan is agreed upon. Should the student audit, withdraw, or not receive a passing grade in a course identified in the retraining plan, it will be included in the offer of credit hours.
7. Prerequisites and other admission requirements for retraining courses must be met and are not included in the courses covered by this guarantee.
8. Books, course fees, and supplies will be included within the guarantee. Other course costs are not included.
9. This guarantee does not imply that the graduate will pass any licensing or qualifying examination for a particular career or occupation.
10. Students' rights under this program are personal and may not be assigned or transferred voluntarily or involuntarily. Further, no refund is required or will be made.
11. Claims against the Occupational Program Guarantee must be filed with the appropriate College Administrator within the prescribed time limits as set forth above.
12. The sole recourse available to participants enrolled in this guarantee program shall be limited to tuition, books and supplies reimbursement for the retraining in the same class with no recourse for damages, court costs, or any associated costs of any kind or right to appeal beyond those specified by the College.

*****These Courses Not Currently Offered.***

Courses

Academic Programs

Transfer Degree Programs

» Associate in Arts

Agribusiness - Associate in Arts (112)

Associate in Arts (112)

The agribusiness degree will prepare students to transfer to a four-year institution to earn a bachelor's degree with a business focus on agriculture. The study of agricultural business fields provides opportunities for careers in marketing, business management, policy analysis and international trade. Community College students are encouraged to complete an Associate in Arts degree prior to transfer. Remember to consult your academic advisor early and often!

Note: All agriculture majors need to be computer literate. You must be able to negotiate an operating system such as OS/2, DOS, or Windows; access the Internet; and use word processing, database and spreadsheet software.

Work and Employment

According to the U.S. Department of Agriculture, more than 48,000 agricultural-related jobs are available each year in agriculture and more than 300 agricultural careers are available globally. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/112.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Ryan G. Anderson, Professor of Agriculture 815/835-6379

Agriculture-Agribusiness, Farm and Financial Management - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 66-67 Hours

Suggested Program

First Semester - 17-18 Hours

- AGR/BUS Elective 3-4 Semester hour(s)
- ACC 101
- CIS 109
- ENG 101
- FYE 101
- MAT 220

OR

MAT 240

Second Semester - 18 Hours

- Humanities 3 Semester hour(s)
- ACC 102
- AGR 102
- ENG 103
- MAT 203

OR

MAT 221

Third Semester - 14 Hours

- Fine Arts 3 Semester hour(s)
- CHE 105
- COM 131
- ECO 211

Fourth Semester - 17 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- AGR Electives 3 Semester hour(s)
- Social Science 3 Semester hour(s)
- BIO 105
- ECO 212

Art - Associate in Arts (601)

Associate in Arts (601)

Illinois colleges and universities offer two different bachelor's degrees in Art: the professional Bachelor of Fine Arts (B.F.A) degree and the Bachelor of Arts (B.A.) degree with a major in Art. In general, because the B.F.A. degree prepares students for graduate school, it requires 70 or more semester credits in Art, while the B.A. degree (major in Art) requires about 40 to 50 semester credits in Art. At some schools, a B.A. degree requires competency in a foreign language, while the B.F.A. degree does not.

To transfer as a junior into either a B.F.A. program or B.A. program with a major in Art, students should select one of the options following consultation with the Art department. **Most schools require a portfolio review** for admission to a B.F.A. program, for registration in a second studio course in a medium and/or for scholarship consideration.

The AA and AFA represent two different tracks in Studio Art Education. The AA should be pursued by those students ultimately seeking a liberal arts baccalaureate degree (typically a BA) in the Studio Arts. The AFA should be pursued by those students ultimately seeking a professional baccalaureate degree (typically a BFA) in the Studio Arts. The AA completes the General Education component prior to transfer while the AFA completes more professional coursework and fulfills the General Education requirements over the span of a four-year degree as do students who start their college at the four-year college or university.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/601.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. This program includes the basic courses university art departments require their freshmen and sophomores to take as well as foundation courses in various areas of specialization.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Glenn Bodish, Associate Professor 815/835-6250

ART-IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 65 Hours

Suggested Program

First Semester - 16 Hours

- Mathematics 3 Semester hour(s)
- ART 101
- ART 113

- ART 120
- ENG 101
- FYE 101

Second Semester - 15 Hours

- Social/Behavioral Science 3 Semester hour(s)
- ART 102
- ART 114
- ART 121
- ENG 103

Third Semester - 18-19 Hours

- *Life Science 3-4 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- Humanities 6 Semester hour(s)
- **ART Elective 3 Semester hour(s)
- ART 122

Fourth Semester - 18-19 Hours

- Social/Behavioral Science 3 Semester hour(s)
- *Physical Science 3-4 Semester hour(s)
- **ART Elective 3 Semester hour(s)
- ART 213
- COM 131

Footnotes

- *One lab science required.
- **Art elective courses may be chosen from various media in consultation with an academic advisor or art department faculty.

Business - Associate in Arts (210)

Associate in Arts (210)

Business programs at community colleges and bachelor's degree schools include courses and majors in general business, accounting, finance, marketing and management. The following recommendations apply to programs in all of these fields. Community college students are strongly encouraged to complete an Associate degree prior to transfer. Further, students should consult closely with an advisor early in their programs if they intend to transfer as juniors into a bachelor's degree program.

Note: BUS 103 and BUS 222 are recommended electives based on top transfer school requirements.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/210.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. Individualized articulation sheets for some universities are available in the advising office.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Dennis Day, Professor of Business and Accounting, 815/835-6328

Business - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 64-65 Hours

Suggested Program

First Semester - 15 Hours

- ACC 101
- BUS 103
- ENG 101
- FYE 101
- MAT 203

OR

MAT 221

Second Semester - 16 Hours

- Social/Behavioral Science 3 Semester hour(s)
- Personal Development 3 Semester hour(s)
- ACC 102
- BUS 214
- ENG 103

Third Semester - 18-19 Hours

- *Life Science 3-4 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- BUS 222
- CIS 109
- ECO 211
- PHL 103

Fourth Semester - 15-16 Hours

- *Physical Science 3-4 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- Electives 3 Semester hour(s)
- COM 131
- ECO 212

Footnotes

- *One lab science required.

Business - Accounting Major - Associate in Arts (220)

Associate in Arts (220)

Business programs at community colleges and bachelor's degree schools include courses and majors in general business, accounting, finance, marketing and management. The following recommendations apply to programs in all of these fields. Community college students are strongly encouraged to complete an Associate degree prior to transfer. Further, students should consult closely with an advisor early in their programs if they intend to transfer as juniors into a bachelor's degree program.

Note: BUS 103 and BUS 222 are recommended electives based on top transfer school requirements.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/220.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Individualized articulation sheets for some universities are available in the Student Services Center.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354
Dr. Dennis Day, Professor of Business and Accounting, 815/835-6328

Business - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 65 Hours

Suggested Program

First Semester - 15 Hours

- ACC 101
- BUS 103
- ENG 101
- FYE 101
- MAT 203

OR

MAT 221

Second Semester - 16 Hours

- Social/Behavioral Science 3 Semester hour(s)
- Personal Development 3 Semester hour(s)
- ACC 102
- BUS 214
- ENG 103

Third Semester - 18-19 Hours

- *Life Science 3-4 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- BUS 222
- CIS 109
- ECO 211
- PHL 103

Fourth Semester - 15-16 Hours

- Physical Science 3-4 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- CIS 106
- COM 131
- ECO 212

Footnotes

- *One lab science required.

Communication (Media) - Associate in Arts (614)

Associate in Arts (614)

The Communication (Media) degree integrates courses in journalism and news editorial and applies current trends and technologies to create a cohesive academic program that meets clearly articulated goals that appropriately describe its scope and mission. Community college students are encouraged to complete an Associate in Arts degree prior to transfer.

Note: Students should be computer literate. Computer skills may be acquired before or early in the college experience.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/614.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Thomas Irish, Assistant Professor of English, 815/835-6394

Patricia Fulfs, Professor of Communication, 815/835-6224

**Communication (Media) - Journalism/News Editorial/Photojournalism-IAI Recommended
Baccalaureate Curriculum**

[Follow this link for career information.](#)

Total Hours Required - 66 Hours

Suggested Program

First Semester - 16 Hours

- Math 3 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- COM 181
- ENG 101
- FYE 101

Second Semester - 16 Hours

- *Electives/Foreign Language 4 Semester hour(s)
- **Personal Development 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- COM 131
- ENG 103

Third Semester - 16-17 Hours

- *Electives/Foreign Language 4 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- ***Life Science 3-4 Semester hour(s)
- ENG 153
- ENG 270

Fourth Semester - 16-17 Hours

- *Humanities/Foreign Language 4 Semester hour(s)
- ***Physical Science 3-4 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- ENG 154
- ENG 271

Footnotes

- *Three to four semesters of a college level foreign language or three to four years of a high school level foreign language maybe required for a Bachelor of Arts degree. Bachelor of Science degree may require more courses in mathematics, statistics and/or computer science. Contact an academic advisor for more information.

- *Art Photography courses also recommended (ART 103, ART 225).
- **Students are encouraged to take COM 161 to meet this requirement.
- ***One lab science required.

Communication Studies - Associate in Arts (610)

Associate in Arts (610)

The Communication Studies program seeks to provide students with comprehensive knowledge of the nature of human communication, the symbol systems by which it functions, the environments in which it occurs, its media, and its effects. This program focuses on communication interaction between individuals and the impact each has on the other. Community college students are strongly encouraged to complete an Associate in Arts degree before transfer.

Note: Students should be computer literate. Computer skills may be acquired before or early in the college experience.

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Patricia Fulfs, Associate Professor of Communication, 815/835-6224

Paul Edleman, Professor of Speech/Political Science, 815/835-6265

Noel Berkey, Assistant Professor of English, 815/835-6207

Communication Studies-IAI Recommended Curriculum

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 16 Hours

- Humanities 3 Semester hour(s)
- Math 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- COM 131
- ENG 101
- FYE 101

Second Semester - 15 Hours

- Electives 3 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- COM 161
- ENG 103

Third Semester - 16-17 Hours

- Electives 3 Semester hour(s)
- *Electives/Foreign Language 4 Semester hour(s)
- **Life Science 3-4 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- COM 181

Fourth Semester - 16-17 Hours

- *Electives/Foreign Language 4 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- **Physical Science 3-4 Semester hour(s)
- COM 151
- COM 231

Footnotes

- *Three to four semesters of a college level foreign language or three to four years of a high school level foreign language may be required for a Bachelor of Arts degree.
- **One lab science required.

Computer Science/Information Technology Track - Associate in Arts (641)

Associate in Arts (641)

Bachelor's degree programs in Computer Science encompass two distinct emphases: an information systems (or business) emphasis and a technical emphasis. While either emphasis will prepare a student for a computing career, there are important differences in the context of the work to be performed, the types of problems to be solved, and the types of systems to be designed and managed. For both emphases, starting positions include such titles as programmer, programmer-analyst, and network analyst. Be sure to see an academic advisor or computer science faculty member to select the appropriate emphasis for you.

Information Technology Track

The Information Technology (or business) track focuses on the use of computer technology and information management methods to solve business problems. This requires an understanding of the organizational context of the problem and the technologies, methodologies, and tools available in a variety of business applications.

Baccalaureate schools may have multiple computing degree programs, often located in different departments, which are based on the Computer Science recommendations. Consult the baccalaureate school you are considering as a transfer school to determine the department location and specific requirements for the specific major program in which you are interested.

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. Individualized articulation sheets for some universities are available in the advising office.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

[Follow this link for career information.](#)

Total Hours Required - 67-68 Hours

Suggested Program

First Semester - 17-18 Hours

- ACC 101
- CIS 101
- CIS 150
- ENG 101
- FYE 101
- MAT 203

OR

MAT 220

OR

MAT 221

Second Semester - 16-17 Hours

- **Life Science 3-4 Semester hour(s)
- ACC 102
- BUS 214
- *CIS 207
- ENG 103

Third Semester - 18 Hours

- Fine Arts 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- CIS 208
- COM 131
- ECO 211
- MAT 230

Fourth Semester - 15-16 Hours

- Humanities 3 Semester Hours
- Fine Arts 3 Semester hour(s)
- Personal Development 3 Semester hour(s)
- **Physical Science 3-4 Semester hour(s)
- ECO 212

Footnotes

- *CIS 150 or previous programming experience required as a prerequisite for CIS 207.
- **One lab science is required

Criminal Justice - Associate in Arts (624)

Associate in Arts (624)

Community college students interested in completing bachelor's degrees in Criminal Justice and related majors are strongly encouraged to complete an Associate degree prior to transfer. Since admission is competitive, however, completion of these courses alone does not guarantee admission.

Note: Students should be knowledgeable in the use of computers, i.e., be able to negotiate an operating system; access the Internet; and use word processing, database and spreadsheet software.

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Individualized articulation sheets for some universities are available in the Student Services Center.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Daniel McCollum, Assistant Professor of Criminal Justice, 815/835-6256

Criminal Justice - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 65 Hours

Suggested Program

First Semester - 16 Hours

- *Mathematics 3 Semester hour(s)
- CJS 101
- **CJS 130
- ENG 101
- FYE 101
- PSY 103

Second Semester - 16 Hours

- Fine Arts 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- **CJS 135
- ENG 103
- PSC 163
- SOC 111

Third Semester - 16-17 Hours

- Humanities 3 Semester hour(s)
- ***Life Science 3-4 Semester hour(s)
- Personal Development 1 Semester hour(s)
- CJS 120
- CJS 208
- COM 131

Fourth Semester - 16-17 Hours

- ***Physical Science 3-4 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- Electives 3 Semester hour(s)
- CIS 109
- CJS 238

Footnotes

- *Transfer institution will determine most appropriate mathematics course(s).
- ** Western Illinois University recommends completion of CJS 101, 130, 135 and 208. Other CJS courses transfer as elective credit.
- ***One lab science required.

Economics - Associate in Arts (651)

Associate in Arts (651)

This program prepares students to transfer to four-year institutions to pursue a bachelor's degree in economics. **Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.**

Work and Employment

Economists seek careers in financial institutions and other aspects of business and government. Economists can also be self-employed as financial advisors or compete for some jobs with business graduates. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/651.html>

Special Considerations

Students planning to major in economics should cultivate effective oral and written communication skills and computer literacy.

Students wishing to pursue a Bachelor of Arts in Economics should consult an academic advisor regarding foreign language requirements.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 64-67 Hours

Suggested Program

First Semester - 16-17 Hours

- *Electives/Foreign Language 3-4 Semester hour(s)
- CIS 109
- ECO 211
- ENG 101
- FYE 101
- MAT 240

Second Semester - 16-17 Hours

- *Electives/Foreign Language 3-4 Semester hour(s)
- ECO 212
- ENG 103
- MAT 221
- PSY 103

OR

SOC 111

Third Semester - 15-17 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- **Life Science 3-4 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- ***Electives 3 Semester hour(s)
- *Elective/Foreign Language 3-4 Semester hour(s)

Fourth Semester - 15-17 Hours

- *Humanities/Foreign Language 3-4 Semester hour(s)
- **Physical Science 3-4 Semester hour(s)
- ***Electives 6 Semester hour(s)
- COM 131

Footnotes

- *Three to four semesters of a college level foreign language or three to four years of a high school level foreign language may be required for a Bachelor of Arts degree. A Bachelor of Science degree may require more courses in mathematics, statistics, and/or computer science. Contact an academic advisor for more information.
- **One lab science required
- ***Suggested electives include ACC 101, ACC 102, MAT 150, additional mathematics.

Education, Early Childhood - Associate in Arts (681)

Associate in Arts (681)

To teach young children (birth to age 8) in Illinois public schools, teachers must be licensed by the State of Illinois. Since admission is competitive, completion of the recommended courses does not guarantee admission. Community college students are strongly encouraged to complete an Associate in Arts (AA) degree prior to transfer. A minimum grade point average of 2.5 (on a 4.0 scale), dependent on the transfer school requirements, is required for program admission.

Information regarding Illinois standards for Professional Educator License is available on the Illinois State Board of Education Website at www.isbe.net.

A Test of Academic Proficiency (reading, writing/grammar and math) is usually required for program admission. Check with your advisor or Education faculty about approved options.

Students pursuing licensure versus non-licensure tracks should consult with education faculty at their institutions.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/681.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Individualized articulation sheets for some universities are available in the Student Services Center.

Criminal History Check Policy

Illinois law requires Illinois school boards to conduct a criminal background investigation on applicants for employment. This law also prohibits the employment of a person who has been convicted of committing or attempting to commit any one or more of a number of offenses. At present, offenses include first degree murder; any Class X felony; juvenile pimping; soliciting for a juvenile prostitute; exploitation of a child; obscenity; child pornography; harmful material; criminal sexual assault; aggravated criminal sexual assault; offenses set forth in the Cannabis Control Act; and crimes defined in the Illinois Controlled Substance Act. Employment must be denied whether the offenses and/or conviction occurred inside or outside the state of Illinois.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

Education, Early Childhood - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 66-68 Hours

Suggested Program

First Semester - 17 Hours

- ART 119

OR

- MUS 201
- ECE 114
- EDU 105
- ENG 101

- FYE 101
- MAT 110
- PSC 163

Second Semester - 16-17 Hours

- Earth Science (GSC) 3-4 Semester hour(s)
- *Humanities 3 Semester hour(s)
- **ECE or EDU elective 3 Semester hours
- Personal Development elective 1 Semester hour
- ENG 103
- MAT 111

Third Semester - 16-17 Hours

- CHE 103

OR

PHY 175

- ECE 118
- ECO 211

OR

ECO 212

- EDU 220
- MAT 121

OR

MAT 240

Fourth Semester - 17 Hours

- *Humanities 3 Semester hour(s)
- Personal Development 1 Semester hour
- BIO 103
- COM 131
- GEO 122
- HIS 221

OR

HIS 222

Footnotes

- *Recommended Humanities: choose one American Literature course (ENG 225 or ENG 226) AND one British Literature course (ENG 227 or ENG 228). American Literature and British Literature are offered on a rotation every other year.
- **Suggested electives include: ECE 115, EDU 102, EDU 210, EDU 221, EDU 224, EDU 275.

Education, Elementary - Associate in Arts (680)

Associate in Arts (680)

To teach in Illinois public schools (grades 1-6), teachers must be licensed by the state of Illinois. Community college students are strongly encouraged to complete an Associate in Arts degree prior to transfer. Since admission is competitive, completion of the recommended course does not guarantee admission. A minimum grade point average of 2.5 (on a 4.0 scale), dependent on the transfer school requirements, is required for program admission.

Information regarding Illinois standards for Professional Educator License is available on the Illinois State Board of Education Website at www.isbe.net.

A Test of Academic Proficiency (reading, writing/grammar and math) is usually required for program admission. Check with our advisor or Education faculty about approved options.

General education and major field requirements vary significantly by intended transfer institution. Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. Individualized articulation sheets for some universities are available in Academic Advising.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/680.html>

Criminal History Check Policy

Illinois law requires Illinois school boards to conduct a criminal background investigation on applicants for employment. This law also prohibits the employment of a person who has been convicted of committing or attempting to commit any one or more of a number of offenses. At present, offenses include first degree murder; any Class X felony; juvenile pimping; soliciting for a juvenile prostitute; exploitation of a child; obscenity; child pornography; harmful material; criminal sexual assault; aggravated criminal sexual assault; offenses set forth in the Cannabis Control Act; and crimes defined in the Illinois Controlled Substance Act. Employment must be denied whether the offenses and/or conviction occurred inside or outside the state of Illinois.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

Amanda Eichman, Professor of English and Education, 815/835-6319

[Follow this link for career information.](#)

Total Hours Required - 64-66 Hours

Suggested Program

First Semester - 17 Hours

- ART 119
- **OR**
- MUS 201
- EDU 102
- EDU 105
- ENG 101
- FYE 101
- GEO 122
- MAT 110

Second Semester - 15-16 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- Earth Science (GSC) 3-4 Semester hour(s)
- EDU 220
- ENG 103
- MAT 111

Third Semester - 17-18 Hours

- Physical Science 4 Semester hour(s)
- Personal Development 1 Semester hour
- EDU 210

OR

*ELECTIVES 3 SEMESTER HOUR(S)

- HIS 221

OR

HIS 222

- MAT 121

OR

MAT 240

- PSC 163

Fourth Semester - 15 Hours

- Life Science 4 Semester hour(s)
- Humanities 3 Semester hour(s)
- Personal Development 1 Semester hour
- COM 131
- ECO 211

OR

ECO 212

- EDU 276

Footnotes

- *Suggested electives include: EDU 221, 224, 275, PED 220, PSY 103

Education, Middle Level - Associate in Arts (682)

Associate in Arts (682)

To teach in Illinois public schools (grades 6-9), teachers must be licensed by the state of Illinois. Students in middle level education complete a core of required methods courses, and then complete discipline-specific courses to be licensed in one or more pathways. Pathways include English Language Arts, Social Sciences, Mathematics, and Science.

Since admission is competitive, completion of the recommended course does not guarantee admission. A minimum grade point average of 2.5 (on a 4.0 scale) is generally required. A test of academic proficiency (reading, writing, grammar, and math) is usually required for program admission. Check with your advisor or education faculty member for approved options.

Information regarding Illinois standards for Professional Educator License is available on the Illinois State Board of Education Website at www.isbe.net.

General education and pathway requirements vary significantly by intended transfer institution. Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. Individualized articulation sheets for some universities are available in the Student Services Center.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/682.html>

Criminal History Check Policy

Illinois law requires Illinois school boards to conduct a criminal background investigation on applicants for employment. This law also prohibits the employment of a person who has been convicted of committing or attempting to commit any one or more of a number of offenses. At present, offenses include first degree murder; any Class X felony; juvenile pimping; soliciting for a juvenile prostitute; exploitation of a child; obscenity; child pornography; harmful material; criminal sexual assault; aggravated criminal sexual assault; offenses set forth in the Cannabis Control Act; and crimes defined in the Illinois Controlled Substance Act. Employment must be denied whether the offenses and/or conviction occurred inside or outside the state of Illinois.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

Amanda Eichman, Professor of English and Education, 815-835-6319

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 14-15 Hours

- Fine Arts 3 Semester hour(s)
- Mathematics 3-4 Semester hour(s)
- *Social/Behavioral Science 3 Semester hour(s)
- EDU 105
- ENG 101
- FYE 101

Second Semester - 16-17 Hours

- *Humanities 3 Semester hour(s)
- **Life Science 3-4 Semester hour(s)
- Personal Development 1 Semester hour
- *Social/Behavioral Science 6 Semester hour(s)
- ENG 103

Third Semester - 16 Hours

- *Humanities/Fine Arts 3 Semester hour(s)
- ***Pathway Electives or additional requirements 3 Semester hour(s)
- Personal Development 1 Semester hour
- *Social/Behavioral Science/Humanities 3 Semester hour(s)
- COM 131
- EDU 220

Fourth Semester - 16-18 Hours

- ****EDU elective 3 Semester hour(s)
- *Humanities/Social Behavioral Sciences 3 Semester hour(s)
- ***Pathway Electives or additional requirements 6-7 Semester hour(s)
- **Physical Science 3-4 Semester hour(s)
- EDU 276

Footnotes

- *Social Science Pathway should select from GEO 122, HIS 221, HIS 222, PSC 163, PSY 103. English Language Arts Pathway should select ENG 225, 226 and additional English Literature courses
- **One course must include a lab
- ***Student's pathway (intended area of teaching) and transfer school will guide the selection of pathway/elective coursework
- ****Suggested Education electives include EDU 210, 222, 224, 275

Education, Secondary - Associate in Arts (685)

Associate in Arts (685)

To teach in Illinois public schools (grades 9-12), teachers must be licensed by the state of Illinois. Students in secondary education major in the academic discipline they intend to teach. Community college students are strongly encouraged to complete an Associate in Arts (A.A.) or Associate in Science (A.S.) degree prior to transfer. Since admission is competitive, completion of the recommended course does not guarantee admission. A minimum grade point average of 2.5 (on a 4.0 scale), dependent on the transfer school requirements, is required for program admission.

Students planning to earn a Bachelor of Arts degree or a degree from a college of arts and science should be alerted to the probable need to complete a foreign language requirement before transfer.

Information regarding Illinois standards for Professional Educator License is available on the Illinois State Board of Education Website at www.isbe.net

A Test of Academic Proficiency (reading, writing/grammar and math) is usually required for program admission. Check with your advisor or Education faculty about approved options.

General education and major field requirements vary significantly by transfer institution. Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/685.html>

Criminal History Check Policy

Illinois law requires Illinois school boards to conduct a criminal background investigation on applicants for employment. This law also prohibits the employment of a person who has been convicted of committing or attempting to commit any one or more of a number of offenses. At present, offenses include first degree murder; any Class X felony; juvenile pimping; soliciting for a juvenile prostitute; exploitation of a child; obscenity; child pornography; harmful material; criminal sexual assault; aggravated criminal sexual assault; offenses set forth in the Cannabis Control Act; and crimes defined in the Illinois Controlled Substance Act. Employment must be denied whether the offenses and/or conviction occurred inside or outside the state of Illinois.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

Amanda Eichman, Professor of English and Education, 815/835-6319

Education, Secondary

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 17 Hours

- **Math 3 Semester hour(s)
- ***Major Electives 3 Semester hours(s)
- EDU 102
- EDU 105
- ENG 101
- FYE 101
- PSY 103

Second Semester - 16 Hours

- Fine Arts 3 Semester hour(s)
- Personal Development 1 Semester hour
- ***Major Electives 3 Semester hour(s)
- COM 131
- ENG 103
- PSY 200

OR

PSY 214

Third Semester - 16-17 Hours

- Fine Arts/Humanities 3 Semester hour(s)
- Humanities 3 Semester hour(s)
- Personal Development 1 Semester hour
- *Physical Science 3-4 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- EDU 220

Fourth Semester - 14-15 Hours

- *Life Science 3-4 Semester hour(s)
- Social & Behavioral Science 3 Semester hour(s)
- ***Major Electives 4 Semester hour(s)
- ****EDU elective 3 Semester hour(s)
- EDU 277

Footnotes

- *One lab science required.
- **Teaching major will determine the most appropriate mathematics course(s).
- ***Student's major (intended area of teaching) will guide the selection of major elective course work.
- ****Suggested electives include EDU 210, 222, 224, 275.

Education, Special - Associate in Arts (690)

Associate in Arts (690)

To teach in Illinois public schools, teachers must be licensed by the state of Illinois. Community college students are strongly encouraged to complete an Associate in Arts degree prior to transfer. Since admission is competitive, completion of the recommended course does not guarantee admission. A minimum grade point average of 2.5 (on a 4.0 scale), dependent on the transfer school requirements, is required for program admission.

This program is designed for those who plan to teach exceptional children in the pre-school, elementary, intermediate, or secondary levels. Special education endorsements include Learning Behavior Specialist 1 (LBS 1), teacher of students who are blind or low vision and teacher of students who are deaf or hard of hearing. Individualized articulation sheets for some universities are available in Academic Advising.

Information regarding Illinois standards for Professional Educator License is available on the Illinois State Board of Education Website at www.isbe.net.

A Test of Academic Proficiency (reading, writing/grammar and math) is usually required for program admission. Check with your advisor or Education faculty about approved options.

General education in major field requirements vary significantly by transfer institution. Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/690.html>

Criminal History Check Policy

Illinois law requires Illinois school boards to conduct a criminal background investigation on applicants for employment. This law also prohibits the employment of a person who has been convicted of committing or attempting to commit any one or more of a number of offenses. At present, offenses include first degree murder; any Class X felony; juvenile pimping; soliciting for a juvenile prostitute; exploitation of a child; obscenity; child pornography; harmful material; criminal sexual assault; aggravated criminal sexual assault; offenses set forth in the Cannabis Control Act; and crimes defined in the Illinois Controlled Substance Act. Employment must be denied whether the offenses and/or conviction occurred inside or outside the state of Illinois.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

Amanda Eichman, Professor of English and Education, 815/835-6319

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 17 Hours

- Fine Arts 3 Semester hour(s)
- EDU 102
- EDU 105
- ENG 101
- FYE 101
- MAT 110
- PSY 103

Second Semester - 15 Hours

- Fine Arts/Humanities 3 Semester hour(s)
- EDU 220
- ENG 103
- MAT 111
- PSC 163

Third Semester - 17-18 Hours

- Personal Development 2 Semester hour(s)
- *Physical Science 3-4 Semester hour(s)
- Humanities 3 Semester hour(s)
- **Electives 3 Semester hour(s)
- ***Social/Behavioral Science 3 Semester hour(s)
- COM 131

Fourth Semester - 14-15 Hours

- *Life Science 3-4 Semester hour(s)
- **Electives 4 Semester hour(s)
- ***Social & Behavioral Sciences 3 Semester hour(s)
- **EDU electives 3 Semester hour(s)
- EDU 278

Footnotes

- *One lab science required.
- **Recommended Electives include EDU 210, 221, 224, 275, PED 220, additional approved mathematics courses.
- ***Choose from GEO 122, ECO 211 or 212, PSY 200 or 214, HIS 221 or 222.

English - Associate in Arts (602)

Associate in Arts (602)

Bachelor's degree programs in English generally emphasize the study of literature and literary criticism. Some universities also offer specializations in creative or technical writing and/or programs to prepare students for certification as a high school English teacher. Community college students seeking a bachelor's degree in English are strongly encouraged to complete an Associate in Arts (A.A.) degree prior to transfer. Since admission may be competitive, completion of the recommended courses does not guarantee admission.

» Important to Note:

1. As disciplines within the English major are writing intensive, students pursuing the major may want to consider taking literature courses which have a significant writing requirement (9 to 12 pages in total of writing). This will assist students with requirements as they work towards their bachelor's degrees at universities.
2. The English panel recommends that English majors satisfy the Humanities and Fine Arts section of GECC with additional courses other than the English major recommendations that count as major credit rather than GECC credit.
3. To satisfy the GECC section, students may choose to take other literature courses or any other General Education, Humanities, and Fine Arts course.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/602.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Students planning on careers as high school English teachers need to meet with an advisor.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Karen Abele, Assistant Professor of English, 815/835-6309

Noel Berkey, Assistant Professor of English, 815/835-6207

Amanda Eichman, Professor of English/Education, 815/835-6319

Richard Eichman, Associate Professor of History/English, 815/835-6380

Rachel Brunner, Assistant Professor of English, 815/835-6325

Thomas Irish, Assistant Professor of English, 815/835-6394

Ruth Montino, Associate Professor of English, 815/835-6213

English - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 66 Hours

Suggested Program

First Semester - 15 Hours

- Math 3 Semester hour(s)
- **Foreign Language 4 Semester hour(s)
- Personal Development 1 Semester hour(s)
- ENG 101
- ***ENG 225
- FYE 101

Second Semester - 17 Hours

- Foreign Language 4 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- ENG 103
- ***ENG 226

Third Semester - 17-18 Hours

- *Life Science 3-4 Semester hour(s)
- Foreign Language 4 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- COM 131
- ***ENG 227

Fourth Semester - 16-17 Hours

- Foreign Language 4 Semester hour(s)
- *Physical Science 3-4 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- ENG Elective 3 Semester hour(s)-options include: ENG 201, 203, 206, 212, or 230
- ***ENG 228

Footnotes

- *One lab science required.
- **Competency in a single foreign language through the third or fourth college semester is often required.
- ***British Literature and American Literature are offered in rotation every other year and will need faculty approval for first semester.

Foreign Language - Associate in Arts (603)

Associate in Arts (603)

This program prepares students to transfer to four-year institutions to pursue a bachelor's degree in languages (i.e. Spanish). **Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.** Students pursuing foreign language education should meet with an academic advisor.

Work and Employment

Foreign language graduates often seek careers as teachers and interpreters. Knowledge of a foreign language coupled with a major or minor in business opens doors to careers in international business. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/603.html>

Special Considerations

Career opportunities for foreign language graduates are enhanced by experiences living in foreign countries with native speakers.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 17 Hours

- Beginning or Advanced Foreign Language 4 Semester hour(s)
- Math 3-4 Semester hour(s)
- COM 131
- ENG 101
- FYE 101
- HIS 131

Second Semester - 16 Hours

- Beginning or Advanced Foreign Language 4 Semester hour(s)
- Personal Development 3 Semester hour(s)
- Electives 3 Semester hour(s)
- ENG 103
- HIS 132

Third Semester - 16-17 Hours

- Advanced or Secondary Foreign Language 4 Semester hour(s)
- *Life Science 3-4 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- Electives 3 Semester hour(s)

Fourth Semester - 14-15 Hours

- Advanced or Secondary Foreign Language 4 Semester hour(s)
- *Physical Science 3-4 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- Electives 4 Semester hour(s)

Footnotes

- Footnote *One lab science required.

History - Associate in Arts (652)

Associate in Arts (652)

Students wanting to major in history may have a choice of earning a B.A. or a B.S. degree, depending on the school they attend. History majors normally pursue a B.A. degree, but students should consult their Academic Advisor on the differences between degrees. A history major may also pursue a program leading to state

certification as high school (6-12) history teachers. To transfer as a junior, students must complete a minimum of 60 semester credits (64 for the Associate degree). Community college students seeking a bachelor's degree in history are strongly encouraged to complete an Associate in Arts (A.A.) or Associate in Science (A.S.) degree before transferring.

IMPORTANT TO NOTE:

1. Students pursuing history as a major are advised to take non-history courses to fulfill the GECC Humanities and the GECC Social and Behavioral Sciences general education requirements. Consult with your advisor frequently as you take courses in General Education. These courses may impact your major/area plan of study (this is especially important when pursuing a major in History Education).
2. Students who have decided upon a minor field are encouraged to complete one or more courses in the minor. Students planning to seek high school (6-12) teacher certification are encouraged to complete one or more professional education courses recommended for the Associate of Arts in Teaching specialty program. Students should select courses in consultation with an advisor.
3. As disciplines within the History major are writing intensive, students pursuing the major may want to consider taking history courses which have a significant writing requirement (approximately 15 pages in total of writing). This will assist students with requirements as they work towards their bachelor's degrees at universities.

Click here for career information: www.svcc.edu/academics/programs/individual/652

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Students planning on careers as high school history or social science teachers need to meet with an academic advisor.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Richard Eichman, Professor of History/English, 815/835-6380

History - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 65-66 Hours

Suggested Program

First Semester - 17 Hours

- **Foreign Language 4 Semester hour(s)
- Humanities 3 Semester hour(s)
- Math 3 Semester hour(s)
- ENG 101
- FYE 101
- *HIS 131

Second Semester - 16 Hours

- Foreign Language 4 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- ENG 103
- *HIS 132
- PSC 163

Third Semester - 16-17 Hours

- Foreign Language 4 Semester hour(s)
- Electives 3 Semester hour(s)
- ***Life Science 3-4 Semester hour(s)

- COM 131
- HIS 221

Fourth Semester - 15-17 Hours

- FOREIGN LANGUAGE

OR

HUMANITIES/FINE ARTS 3-4 SEMESTER HOUR(S)

- **Physical Science 3-4 Semester hour(s)
- Personal Development 3 Semester hour(s)
- Social/Behavioral Sciences 3 Semester hour(s)
- HIS 222

Footnotes

- *Since schools divide historical periods differently across courses, students should complete course sequences at the same school.
- **B.A. degree may require competency in a single foreign language through the third or fourth college semester. B.S. degree may require more courses in mathematics, statistics and/or computer science. Consult an academic advisor for more information.
- ***One lab science required.

Kinesiology and Physical Education - Associate in Arts (691)

Associate in Arts (691)

This program prepares students to transfer to four-year institutions to pursue a bachelor's degree in kinesiology or physical education.

The kinesiology major is a broad-based degree that prepares individuals to work in a variety of health, wellness and sport performance settings. The undergraduate curriculum can also prepare students for graduate school in exercise physiology, physical therapy, sport and exercise psychology, and sport management.

To teach physical education in Illinois public schools (grades K-12), teachers must be licensed by the State of Illinois. Community college students are strongly encouraged to complete an Associate in Arts degree prior to transfer. Since admission is competitive, completion of the recommended course does not guarantee admission. A minimum grade point average of 2.5 (on a 4.0 scale), dependent on the transfer school requirements, and the passage of the Illinois Test of Academic Proficiency (TAP) or equivalent ACT plus Writing or SAT score are required for program admission.

Information regarding Illinois standards for Professional Educator License is available on the Illinois State Board of Education Website at www.isbe.net.

General education and major field requirements vary significantly by intended transfer institution. Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. Individualized articulation sheets for some universities are available in the Student Services Center.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Criminal History Check Policy

Illinois law requires Illinois school boards to conduct a criminal background investigation on applicants for employment in education. This law also prohibits the employment of a person who has been convicted of committing or attempting to commit any one or more of a number of offenses. At present, offenses include first degree murder; any Class X felony; juvenile pimping; soliciting for a juvenile prostitute; exploitation of a child; obscenity; child pornography; harmful material; criminal sexual assault; aggravated criminal sexual assault; offenses set forth in the Cannabis Control Act; and crimes defined in the Illinois Controlled Substance Act. Employment must be denied whether the offenses and/or conviction occurred inside or outside the state of Illinois.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 17 Hours

- *Math 3 Semester hour(s)
- BIO 120
- CHE 103
- ENG 101
- FYE 101
- PSY 103

Second Semester - 17 Hours

- Fine Arts 3 Semester hour(s)
- BIO 105
- ENG 103
- PSC 163
- PED 214

Third Semester - 14 Hours

- Humanities 3 Semester hour(s)
- PED Activity 1 Semester hour(s)
- BIO 109
- COM 131
- HIS 221

OR

HIS 222

Fourth Semester - 16 Hours

- Major Field/Electives 3 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- BIO 110
- PSY 200

OR

**EDU ELECTIVE 3 SEMESTER HOUR(S)

- EDU 276

OR

EDU 277

- PED 213

Footnotes

- *Transfer institution will determine most appropriate mathematics course(s).
- **Select from EDU 210, 220, 224, 275.

Nursing - Associate in Arts (625)

Associate in Arts (625)

In the profession of nursing, there are many levels of practice and an array of career options. Registered nurses (R.N.s) work in a variety of health care settings providing direct patient care and promoting optimal health/wellness practices in community settings such as industry and schools. The skills required of registered nurses include critical thinking, communication abilities that foster partnership with other health care professionals and competent individual performance.

Registered nurses with Bachelor of Science degrees may have greater opportunities to work in community settings such as Public Health Departments or schools or in other leadership positions. Progression towards a Bachelor of Science degree in Nursing (BSN) is the current national standard after ADN completion. Advanced training in the form of master's and doctoral level degrees are available in nursing, further increasing the registered nurse's employment and leadership opportunities.

Students are encouraged to have already chosen the four-year institution to which they plan to transfer for BSN completion. The four-year institution's catalog or department advisor and an SVCC academic advisor should be consulted for effective planning. (Refer to the ADN program). Individualized articulation sheets for multiple universities are available in the Student Services Center.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Mary M. Evans, Dean of Health Professions 815/835-6376

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 14 Hours

- CHE 103
- ENG 101
- FYE 101
- PED 115
- PSY 103

Second Semester - 17 Hours

- BIO 105
- ENG 103
- MAT 240
- PHL 101
- PSY 200

Third Semester - 16 Hours

- Fine Arts 3 Semester hour(s)
- Electives 3 Semester hour(s)
- BIO 109
- COM 131
- SOC 111

Fourth Semester - 17 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- Electives 6 Semester hour(s)
- BIO 110
- BIO 111

Political Science - Associate in Arts (653)

Associate in Arts (653)

Political Science is the study of the theory and practice of government and politics. Students of politics describe and analyze political systems and behavior. Baccalaureate programs offer courses in areas such as public administration, public law, international relations, comparative politics, political behavior, political philosophy, and U.S. government. Community college students interested in pursuing a bachelor's degree in Political Science are strongly encouraged to complete an Associate degree prior to transfer.

IMPORTANT TO NOTE:

After completing American Politics and Government (PSC 163), Political Science majors may need to take additional social science courses to meet General Education requirements at the four year institution they plan to attend. Students are encouraged to work with academic advisors at their community college and at their transfer institution to select a program of courses that will best satisfy academic requirements at their four year college or university.

Click here for career information: www.svcc.edu/academics/programs/individual/653

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Students pursuing social science education should meet with an academic advisor.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Paul Edleman, Professor of Speech/Political Science, 815/835-6265

Political Science - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 17 Hours

- Humanities 3 Semester hour(s)
- *Foreign Language 4 Semester hour(s)
- Math 3 Semester hour(s)
- ENG 101
- FYE 101
- PSC 163

Second Semester - 16 Hours

- Foreign Language 4 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- COM 131
- ENG 103
- PSC 233

Third Semester - 14-15 Hours

- Foreign Language 4 Semester hour(s)
- **Life Science 3-4 Semester hour(s)
- Elective 1 Semester hour
- ECO 211
- PSC 232

Fourth Semester - 16-17 Hours

- Humanities/Foreign Language 4 Semester hour(s)
- **Physical Science 3-4 Semester hour(s)
- Personal Development 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- PSC 261

Footnotes

- *Competency in a single foreign language through the third or fourth college semester is often required.
- **One lab science required.

Pre-Athletic Training - Associate in Arts (635)

Associate in Arts (635)

This program prepares students to transfer to a college or university to pursue an advanced degree in athletic training. **Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.** Individualized articulation sheets for some universities are available in the Student Services Center.

Work and Employment

Athletic trainers work for high schools, colleges, universities, professional athletic teams, the armed forces, sports medicine clinics, recreation clubs, resorts and camps. Athletic trainers make sure sport players are in the best physical condition and are able to withstand the rigors of competition. Trainers determine the physical condition of athletes and recommend exercises that will increase their strength and flexibility and then correct any weaknesses.

Special Considerations

Admission to most Athletic Training programs is competitive and requires students to submit formal application to be considered for the program. To become a certified athletic trainer, a student must graduate with a Bachelor's or Master's degree from an accredited professional athletic training education program and pass a comprehensive test administered by the Board of Certification. **The current minimum entry point into the profession of athletic training is a Bachelor's degree, however, it was recently decided by the AT Strategic Alliance that the minimum professional degree level will be a Master's, a change to be implemented within the next few years.** Once certified, athletic trainers must meet ongoing continuing education requirements in order to remain certified. Athletic trainers must also work under the direction of a physician and within their state practice act. For more information, visit www.nata.org.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 14 Hours

- Humanities 3 Semester hour(s)
- CHE 103
- ENG 101
- FYE 101
- MAT 220

Second Semester - 17 Hours

- Social/Behavioral Science 3 Semester hour(s)

- Personal Development 3 Semester hour(s)
- BIO 105
- ENG 103
- MAT 240

Third Semester - 18 Hours

- Fine Arts 3 Semester hour(s)
- BIO 109
- COM 131
- PSY 103
- PED 115
- PED 213

Fourth Semester - 15 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- Elective 1 Semester hour(s)
- BIO 110
- PHY 175
- PSY 200

Psychology - Associate in Arts (655)

Associate in Arts (655)

Psychology is the scientific study of human and animal behavior and the biological and mental processes that underlie behavior. Freshmen and sophomores who plan to major in Psychology are encouraged to minimize the number of psychology courses taken. Freshmen and sophomores who plan to major in Psychology are encouraged to complete additional foundation courses in science and math beyond those required in the Illinois Transferable General Education Core Curriculum (IAI GECC) and to minimize the number of psychology courses taken.

Click here for career information: www.svcc.edu/academics/programs/individual/655

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Students pursuing education in social science should meet with an academic advisor. Individualized articulation sheets from some universities are available in the advising office.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Amy Jakobsen, Professor of Psychology, 815/835-6324

Psychology-IAI Recommended Baccalaureate Curriculum

(IMPORTANT PSYCHOLOGY MAJOR NOTE: The IAI Psychology major panel recommends that students take no more than PSY 103 for GECC credit. Any additional Psychology courses are for major credit (see above for specific IAI recommendations.)

[Follow this link for career information.](#)

Total Hours Required - 64-66 Hours

Suggested Program

First Semester - 16-17 Hours

- **Electives 3-4 Semester hour(s)
- Personal Development 3 Semester hour(s)

- ENG 101
- FYE 101
- MAT 240
- PSY 103

Second Semester - 15 Hours

- *Mathematics 3 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- COM 131
- ENG 103
- PSY 200

OR

PSY 214

Third Semester - 16-17 Hours

- ***Life Science 4-5 Semester hour(s)
- Humanities 3 Semester hour(s)
- PSY 215
- PSY 217
- SOC 111

Fourth Semester - 16-17 Hours

- ***Physical Science 4-5 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- ****Electives 6 Semester hour(s)
- Social/Behavioral Sciences (excluding PSY) 3 Semester hour(s)

Footnotes

- *Suggested MAT 220, MAT 221 or MAT 203.
- **Three to four semesters of a college-level foreign language or three to four years of a high school level foreign language may be required for a Bachelor of Arts degree.
- ***One lab required. Some universities require a two-semester science sequence in biology, chemistry, or physics.
- ****Additional science courses, such as anatomy and physiology are recommended.

Social Work - Associate in Arts (620)

Associate in Arts (620)

The profession of social work is devoted to helping people function optimally in their environment by providing direct and indirect services to individuals, families, groups, and communities, and by working to improve social conditions. Bachelor's degree programs in Social Work prepare students for careers in public and private agencies such as child welfare, mental health, corrections, shelters, and many other workplaces. Community college students interested in completing bachelor's degrees in social work are strongly encouraged to complete an Associate in Arts degree prior to transfer. Students should see faculty about the particular social work baccalaureate program for specific entry requirements. Since admission is competitive, completion of these courses alone does not guarantee admission.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/620.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. Individualized articulation sheets for some universities are available in the advising office.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 16 Hours

- Fine Arts 3 Semester hour(s)
- COM 131
- ENG 101
- FYE 101
- PHL 102
- PSY 103

Second Semester - 15 Hours

- Personal Development 3 Semester hour(s)
- Electives 3 Semester hour(s)
- ENG 103
- MAT 240
- SOC 111

Third Semester - 17 Hours

- BIO 105
 - PHL 101
- OR**
- PHL 103
 - PSY 217
 - SOC 112
 - SOC 200

Fourth Semester - 16 Hours

- Physical Science 3 Semester hour(s)
- Elective 1 Semester hour(s)
- ECO 211
- PSC 163
- SOC 116
- SOC 251

Sociology - Associate in Arts (656)

Associate in Arts (656)

Community college students are strongly encouraged to complete an Associate degree prior to transfer. Freshmen and sophomores who plan to major in sociology are encouraged to complete additional foundation courses (including courses in the social and behavioral sciences) and mathematics. The number of sociology courses should be minimized.

Click here for career information: www.svcc.edu/academics/programs/individual/656

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. Students pursuing social science education should meet with an academic advisor.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. James Wright, Professor of Sociology, 815/835-6369

Sociology - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 65 Hours

Suggested Program

First Semester - 16 Hours

- *Electives 3 Semester hour(s)
- Personal Development 3 Semester hour(s)
- COM 131
- ENG 101
- FYE 101
- SOC 111

Second Semester - 18 Hours

- Electives 6 Semester hour(s)
- ENG 103
- MAT 220

OR

- MAT 240
- PSY 103
- SOC 112

Third Semester - 15-16 Hours

- **Life Science 3-4 Semester hour(s)
- Electives 3 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- SOC 115
- SOC 251

Fourth Semester - 15-16 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- **Physical Science 3-4 Semester hour(s)
- Electives 3 Semester hour(s)
- Humanities 3 Semester hour(s)
- SOC 116

Footnotes

- *Three to four semesters of a college-level foreign language or three to four years of a high school level foreign language may be required for a Bachelor of Arts Degree.
- **One lab science required.

Theatre Arts - Associate in Arts (611)

Associate in Arts (611)

Community college students are encouraged to complete an Associate in Arts (A.A.) degree prior to transfer. Since admission is competitive, completion of these courses alone does not guarantee admission.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/611.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 16 Hours

- Math 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- COM 131
- ENG 101
- FYE 101
- THE 145

Second Semester - 16 Hours

- Fine Arts 3 Semester hour(s)
- **Elective 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- ENG 103
- THE 141
- THE 147

Third Semester - 16-17 Hours

- Humanities 3 Semester hour(s)
- *Life Science 3-4 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- COM/ENG Elective 3 Semester hour(s)
- THE 147
- THE 245

Fourth Semester - 15-16 Hours

- *Physical Science 3-4 Semester hour(s)
- **Electives 9 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)

Footnotes

- *One lab science required.
- **Consider courses in a minor field of study.

» Associate in Engineering Science

Engineering - Associate in Engineering Science (320)

Associate in Engineering Science (320)

Engineering programs are highly structured to meet the Accreditation Board for Engineering and Technology (A.B.E.T.) standards required for registration as a professional engineer. Community College students are strongly encouraged to complete an Associate in Engineering Science (A.E.S.) degree. You are unlikely to earn the bachelor's degree within 2 more years after transfer if you enter with less than 68 semester credits.

You should decide on an Engineering specialty and your preferred transfer institution by the beginning of your sophomore year since course requirements vary by specialty and by institution. Be sure to select your courses in consultation with an Engineering advisor. Students should decide on an Engineering specialty and a preferred transfer school by the beginning of their sophomore year since course requirements vary by specialty and by transfer school.

A grade of "C" or better may be required for physics, chemistry, mathematics, and engineering science courses to transfer. A similar policy may exist for general education courses. The student is advised to check directly with his/her preferred transfer school.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/320.html>

IMPORTANT NOTE TO STUDENTS: The Engineering major panel recommends students complete the general education requirements of the AES instead of the traditional GECC requirement of the AA degree. If students pursuing an engineering major choose to complete the full GECC, it is likely that students will have too many hours in transfer and/or will miss important prerequisites/major courses that will prolong the time it takes to obtain the bachelor's degree.

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Steven McPherson, Associate Professor, 815/835-6347

Engineering - IAI Recommended Baccalaureate Curriculum

Suggested Specialty Programs Chart

[Associate in Engineering Science Degree Chart](#)

[Follow this link for career information.](#)

Total Hours Required - 66-67 Hours

Suggested Program

First Semester - 16 Hours

- **Humanities/Fine Arts 3 Semester hour(s)
- CHE 105
- ENG 101
- FYE 101
- MAT 203

Second Semester - 18 Hours

- ***Approved Computer Programming Language 3 Semester hour(s)
- *Engineering Specialty Course 3 Semester hour(s)
- ENG 103
- MAT 204
- PHY 211

Third Semester - 14-18 Hours

- *Engineering Specialty Courses 3-7 Semester hour(s)
- ECO 212
- MAT 211
- PHY 212

Fourth Semester - 15-18 Hours

- *Engineering Specialty Courses 6 Semester hour(s)
- **Humanities/Fine Arts or Social/Behavioral Science 0-3 Semester hour(s)
- MAT 205
- PHY 213

Footnotes

- *Engineering specialty courses-See chart on the following page for specific course listings.
- **If only three hours are completed in Humanities/Fine Arts, then six hours are required in Social/Behavioral Sciences and vice versa. Certain specialty areas in engineering require only three hours (1 course) from both Humanities/Fine Arts and Social/Behavioral Sciences. In turn, more credit hours are required in engineering specialty courses. Refer to AES degree chart in the SVCC catalog for specific course recommendations by specialty area. Also, see an counselor or academic advisor to complete required paperwork (substitution form) to document this combination of courses. A non-Western or minority course is recommended. If two courses are selected in a field, a two-semester sequence in the same discipline is recommended.
- ***MAT 150 or 207 or CIS Programming Course-Structured Languages.

» Associate in Fine Arts

Art - Associate in Fine Arts (150)

Associate in Fine Arts (150)

Illinois colleges and universities offer two different bachelor's degrees in Art: the professional Bachelor of Fine Arts (B.F.A) degree and the Bachelor of Arts (B.A.) degree with a major in Art. In general, because the B.F.A. degree prepares students for graduate school, it requires 70 or more semester credits in Art, while the B.A. degree (major in Art) requires about 40 to 50 semester credits in Art. At some schools, a B.A. degree requires competency in a foreign language, while the B.F.A. degree does not.

To transfer as a junior into either a B.F.A. program or B.A. program with a major in Art, students should select one of the options following consultation with the Art department. **Most schools require a portfolio review** for admission to a B.F.A. program, for registration in a second studio course in a medium and/or for scholarship consideration.

The A.A. Degree and A.F.A. Degree represent two different tracks in Studio Art Education. The AA should be pursued by those students ultimately seeking a liberal arts baccalaureate degree (typically a BA) in the Studio Arts. The AFA should be pursued by those students ultimately seeking a professional baccalaureate degree (typically a BFA) in the Studio Arts. The AA completes the General Education component prior to transfer while the AFA completes more professional coursework and fulfills the General Education requirements over the span of a four year degree as do native students respectively. It is important that transfer students seek advising from their community college faculty academic advisor in their first year of study and subsequently from the receiving school at least a semester **before** transferring.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/150.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. This program includes the basic courses university art departments require their freshmen and sophomores to take as well as foundation courses in various areas of specialization.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

ART-IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 65 Hours

Suggested Program

First Semester - 16 Hours

- Mathematics 3 Semester hour(s)
- ART 101
- ART 113
- ART 120
- ENG 101
- FYE 101

Second Semester - 18 Hours

- **ART Elective 3 Semester hour(s)
- ART 102
- ART 114
- ART 121
- COM 131
- ENG 103

Third Semester - 15-16 Hours

- *Life Science 3-4 Semester hour(s)
- Social/Behavioral Science 6 Semester hour(s)
- Humanities 3 Semester hour(s)
- ART 122

Fourth Semester - 15-16 Hours

- *Physical Science 3-4 Semester hour(s)
- **ART Elective 6 Semester hour(s)
- Humanities 3 Semester hour(s)
- ART 213

Footnotes

- *One lab science required.
- **Select studio art elective courses from at least two media in consultation with an academic advisor or art department faculty from the following list: ART 203, 204, 213, 214, 225, 230, 250, 251. Students are strongly encouraged to consult an SVCC academic advisor and their transfer institution for any additional major field requirements.

» Associate in Science

Agriculture Animal Science - Associate in Science (113)

Associate in Science (113)

The study of animal sciences provides opportunities for careers in animal production, animal management and associated industries, and preparation for professional school in veterinary medicine. Completing the following courses will permit students to begin college at one Illinois school and later transfer to another. Remember to consult your academic advisor early and often.

NOTE: All agriculture majors need to be computer literate. You must be able to negotiate an operating system such as OS/2, DOS, or Windows; access the Internet; and use word processing, database and spreadsheet software.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM-related majors. As a result, the A.S. degree

does not include the entire General Education Core Curriculum (GECC). **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

Click here for further career information: www.svcc.edu/academics/programs/individual/113

Agriculture-Animal Science - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 66-67 Hours

Suggested Program

First Semester - 17-18 Hours

- *BIO 105
- CHE 105
- ENG 101
- FYE 101
- MAT 203

OR

MAT 220

OR

MAT 221

Second Semester - 15 Hours

- AGR 116
- CHE 106
- ENG 103
- MAT 240

Third Semester - 18 Hours

- AGR electives 4 Semester hour(s)
- Humanities 3 Semester hour(s)
- General Education elective 3 Semester hour(s)
- Social Science 3 Semester hour(s)
- *BIO 131

Fourth Semester - 16 Hours

- Fine Arts 3 Semester hour(s)
- Social Sciences 3 Semester hour(s)
- AGR 102
- CIS 109
- COM 131

Footnotes

- *A sequence of biology may be required for full transfer benefits. (BIO 105, 123, 131). Some transfer schools may prefer BIO 105 and BIO 111 or CHE 201.

Agriculture-Crop and Soil Science, Mechanization - Associate in Science (110)

See Updates and Clarifications to 2019/20 catalog

Associate in Science (110)

The agriculture degree will prepare students to transfer to a four-year institution and ultimately earn a bachelor's degree in agriculture. The study of crops and soils provides opportunities for careers in crop production, crop protection, crop agribusiness management and merchandising, soil conservation, ecology and management.

The study of agricultural mechanization provides career opportunities involving the application, service, management and marketing of agricultural engineering technologies.

Completing the following courses will permit students to begin college at one Illinois school and later transfer to another. Remember to consult with your academic advisor early and often!

Note: All agriculture majors need to be computer literate. You must be able to negotiate an operating system such as OS/2, DOS, or Windows; access the Internet; and use word processing, database and spreadsheet software.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

Work and Employment

According to the U.S. Department of Agriculture, more than 48,000 agricultural-related jobs are available each year in agriculture and more than 300 agricultural careers are available globally. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/110.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog and an SVCC academic advisor in planning their program.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Ryan G. Anderson, Professor of Agriculture 815/835-6279

Agriculture - Crop and Soil Science, Mechanization-IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 64-66 Hours

Suggested Program

First Semester - 16-17 Hours

- AGR elective 4 Semester hour(s) (AGR 109 for Crop and Soil)
- AGR 109
- CHE 105
- ENG 101
- FYE 101
- MAT 203

OR

MAT 220

OR

MAT 221

Second Semester - 18 Hours

- Humanities 3 Semester hour(s)
- AGR 201
- CHE 106
- ENG 103
- MAT 240

Third Semester - 15 Hours

- Social Science 3 Semester hour(s)
- AGR elective 4 Semester hour(s) (AGR 130 for mechanization)
- *BIO 105
- COM 131

Fourth Semester - 15-16 Hours

- AGR electives or additional General Education courses 6-7 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- CIS 109 Introduction to Microcomputers-Windows 3 Semester hour(s)
- Social Science 3 Semester hour(s)

Biology - Associate in Science (413)

Associate in Science (413)

Baccalaureate biological science programs are diverse. Some programs emphasize cell and molecular biology, whereas others emphasize organismal, ecological and evolutionary biology. Research universities offer specific programs of study, optional tracks or specialization's within biology. Students should decide the direction or specialization within the Biological Sciences major as early as possible, preferably by the beginning of the sophomore year. Community college students are strongly encouraged to complete an Associate degree prior to transfer. To transfer as a junior into a baccalaureate biological sciences program, students must complete a minimum of 60 semester credits (64 for the Associate degree), including all of the prerequisite science courses listed. For maximum transferability, students are encouraged to complete all general education, supporting science, and biology core courses listed.

Note: Students are advised to complete the entire 3 course introductory biological sciences sequence at one school before transferring. Student who complete only one course may have to repeat that course, since material may be arranged differently by another institution.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

Click here for career information: <https://www.svcc.edu/academics/programs/individual/413.html>

Students who have already chosen the university to which they wish to transfer should consult that institution's catalog or department advisor, an SVCC academic advisor, and an SVCC biology instructor in planning their program.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Lori Anton, Assistant :Professor of Biology, 815/835-6402

David Breen, Professor of Biology, 815/835-6355

Dr. Eric Forman, Associate Professor of Biology 815/835-6307

Bradley Smith, Associate Professor of Biology, 815/835-6225

Biological Sciences - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 68 Hours

Suggested Program

First Semester - 18 Hours

- Social/Behavioral Science 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- BIO 105
- CHE 105
- ENG 101
- FYE 101

Second Semester - 17 Hours

- Fine Arts 3 Semester hour(s)
- Personal Development 1 Semester hour
- BIO 123
- CHE 106
- ENG 103

Third Semester - 15 Hours

- Personal Development 1 Semester hour(s)
- BIO 131
- CHE 201
- MAT 203

Fourth Semester - 18 Hours

- Social/Behavioral Science 3 Semester hour(s)
- Humanities 3 Semester hour(s)
- CHE 202
- COM 131
- MAT 204

Chemistry - Associate in Science (414)

Associate in Science (414)

Bachelor's programs in chemistry are built on an in-depth foundation of sequential coursework in science and math, while upper-division coursework provides the preparation necessary for graduate studies and/or work in industry. Multiple tracks are often available. For example, some institutions offer a specialty in biochemistry or certification for high school teaching. To transfer as a junior into a bachelor's chemistry program, students must complete 60 semester credits, (64 for the Associate degree), including all of the essential prerequisite courses below. Students should be aware that because of differences among schools in the number of credits for which various courses are offered and the possible need for prerequisite courses, it may be difficult to complete an Associate in Science degree without taking more credits than will be accepted in transfer.

Note: Students are strongly encouraged to complete a third semester of calculus (MAT 205) prior to transfer. Students are also encouraged to complete a third semester of engineering physics (PHY 213).

A grade of "C" or better may be required for chemistry, mathematics and engineering science courses to transfer.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the**

participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/414.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

David Edelbach, Associate Professor of Chemistry, 815/835-6364

Cynthia Everett, Assistant Professor of Chemistry, 815/835-6379

Chemistry - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 66-68 Hours

Suggested Program

First Semester - 16-18 Hours

- Life Science (BIO 105 recommended) 3-5 Semester hour(s)
- CHE 105
- ENG 101
- FYE 101
- MAT 203

Second Semester - 18 Hours

- Personal Development 1 Semester hour(s)
- CHE 106
- ENG 103
- MAT 204
- PHY 211

Third Semester - 17 Hours

- Social/Behavioral Science 3 Semester hour(s)
- Humanities 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- CHE 201
- PHY 212

Fourth Semester - 15 Hours

- Fine Arts 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- CHE 202
- COM 131

Computer Science/Technical Track - Associate in Science (840)

Associate in Science (840)

Bachelor's degree programs in Computer Science encompass two distinct emphases: an information systems (or business) emphasis and a technical emphasis. While either emphasis will prepare a student for a computing career, there are important differences in the context of the work to be performed, the types of problems to be solved, and the types of systems to be designed and managed. For both emphases, starting positions include

such titles as programmer, programmer-analyst, and network analyst. Be sure to see an academic advisor or computer science faculty member to select the appropriate emphasis for you.

Technical Track

The Technical track focuses on algorithms, theoretical foundations of computer science, and development of software. A strong foundation in mathematics and science is needed for this emphasis. Graduates of this emphasis will be prepared to work for a variety of companies including those that have a software, engineering, scientific, or mathematical focus.

Baccalaureate schools may have multiple computing degree programs, often located in different departments, which are based on the Computer Science recommendations. Consult the baccalaureate school you are considering as a transfer school to determine the department location and specific requirements for the specific major program in which you are interested.

Note: PHY 213 - Engineering Physics is recommended.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

Click here for career information: <https://www.svcc.edu/academics/programs/individual/840.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. Individualized articulation sheets for some universities are available in the advising office.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

Computer Science - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 65 Hours

Suggested Program

First Semester - 17 Hours

- Fine Arts 3 Semester hour(s)
- Life Science 3 Semester hour(s)
- ENG 101
- FYE 101
- MAT 203
- PSY 103

Second Semester - 15 Hours

- *CIS 207
- ENG 103
- MAT 204
- PHY 211

Third Semester - 17 Hours

- Personal Development 3 Semester hour(s)
- CIS 208
- ECO 211

- MAT 230
- **PHY 212

Fourth Semester - 16 Hours

- Humanities 3 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s) or major field requirements
- COM 131
- ECO 212

OR

MAJOR FIELD REQUIREMENTS

- **MAT 205

Footnotes

- *CIS 150 or previous programming experience required as a prerequisite.
- **Students should complete the entire course sequence in calculus and physics at the same school before transferring.

Education, Middle Level - Associate in Science (882)

Associate in Science (882)

To teach in Illinois public schools (grades 6-9), teachers must be licensed by the state of Illinois. Students in middle level education complete a core of required methods courses, and then complete discipline-specific courses to be licensed in one or more pathways. Pathways include English Language Arts, Social Sciences, Mathematics, and Science.

Since admission is competitive, completion of the recommended course does not guarantee admission. A minimum grade point average of 2.5 (on a 4.0 scale) is generally required. A test of academic proficiency (reading, writing, grammar, and math) is usually required for program admission. Check with your advisor or education faculty member for approved options.

Information regarding Illinois standards for Professional Educator License is available on the Illinois State Board of Education Website at www.isbe.net.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

General education and pathway requirements vary significantly by intended transfer institution. Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program. Individualized articulation sheets for some universities are available in the Student Services Center.

Click here for career information: [Click here for further career information: www.svcc.edu/academics/programs/individual/882](http://www.svcc.edu/academics/programs/individual/882)

Criminal History Check Policy

Illinois law requires Illinois school boards to conduct a criminal background investigation on applicants for employment. This law also prohibits the employment of a person who has been convicted of committing or attempting to commit any one or more of a number of offenses. At present, offenses include first degree murder; any Class X felony; juvenile pimping; soliciting for a juvenile prostitute; exploitation of a child; obscenity; child pornography; harmful material; criminal sexual assault; aggravated criminal sexual assault; offenses set forth in the Cannabis Control Act; and crimes defined in the Illinois Controlled Substance Act. Employment must be denied whether the offenses and/or conviction occurred inside or outside the state of Illinois.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

Amanda Eichman, Professor of English and Education, 815-835-6319

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 15-18 Hours

- **Physical Science 3-5 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- EDU 105
- ENG 101
- FYE 101
- *MAT 203

OR

MAT 221

Second Semester - 14-17 Hours

- **Additional Science OR Mathematics 4-5 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- **Life Science 3-5 Semester hour(s)
- Personal Development 1 Semester hour
- ENG 103

Third Semester - 17-18+ Hours

- **Additional Science or Mathematics 4-5 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- Personal Development 1 Semester hour
- Social/Behavioral Science 3 Semester hour(s)
- COM 131
- EDU 220

Fourth Semester - 15-18 Hours

- ****EDU elective 3 Semester hour(s)
- Humanities 3 Semester hours(s)
- ***Pathway Electives or additional requirements 8-11 Semester hour(s)
- EDU 276

Footnotes

- * Teaching pathway will determine the most appropriate mathematics course(s). Mathematics pathway should select MAT 203.
- **Science Pathway should select CHE 105, CHE 106, BIO 105 plus PHY 201, PHY 202 as schedule allows. Some institutions require BIO 123 Intro to Botany and BIO 131 Zoology, in addition to BIO 105. Mathematics pathway should select from MAT 204, 205, 220.

- ***Student's pathway (intended area of teaching) and transfer school will guide the selection of pathway/elective course work.
- **** Suggested Education electives include EDU 210, 222, 224, 275.

Education, Secondary - Associate in Science (885)

Associate in Science (885)

To teach in an Illinois public high school (grades 9-12) teachers must be licensed by the state of Illinois. Students interested in secondary education major in the academic discipline they intend to teach. To transfer into an approved baccalaureate program in Secondary Education as a junior, students must complete 60 semester credits. Community college students are strongly encouraged to complete an Associate degree prior to transfer. (64 semester credit hours required). Since admission is competitive, completion of these courses alone does not guarantee admission. A minimum grade point average of 2.5 (on a 4.0 scale), dependent on the transfer school requirements, is required for program admission.

A Test of Academic Proficiency (reading, writing/grammar, and math) is usually required for program admission. Check with your advisor or Education faculty about approved options.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

General education in major field requirements vary significantly by intended transfer institution. Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Criminal History Check Policy

Illinois law requires Illinois school boards to conduct a criminal background investigation on applicants for employment. This law also prohibits the employment of a person who has been convicted of committing or attempting to commit any one or more of a number of offenses. At present, offenses include first degree murder; any Class X felony; juvenile pimping; soliciting for a juvenile prostitute; exploitation of a child; obscenity; child pornography; harmful material; criminal sexual assault; aggravated criminal sexual assault; offenses set forth in the Cannabis Control Act; and crimes defined in the Illinois Controlled Substance Act. Employment must be denied whether the offenses and/or conviction occurred inside or outside the state of Illinois.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

Amanda Eichman, Professor of English and Education, 815/835-6319

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Suggested Program

First Semester - 17 Hours

- **Math 3 Semester hour(s)
- ***Major Electives 3 Semester hour(s)
- EDU 102

- EDU 105
- ENG 101
- FYE 101
- PSY 103

Second Semester - 16-18 Hours

- **Additional Mathematics 3-4 Semester hour(s)
- Personal Development 1 Semester hour
- *Life Science 3-4 Semester hour(s)
- ***Major Electives 3 Semester hour(s)
- ENG 103
- PSY 200

OR

PSY 214

Third Semester - 16-17 Hours

- Fine Arts 3 Semester hour(s)
- Personal Development 1 Semester hour
- *Physical Science 3-4 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- COM 131
- EDU 220

Fourth Semester - 14-16 Hours

- Additional Science 3-5 Semester hour(s)
- ***Major Electives 4 Semester hour(s)
- Humanities 3 Semester hour(s)
- **** EDU elective 3 Semester hour(s)
- EDU 277

Footnotes

- *One lab science required
- **Teaching major will determine the most appropriate mathematics course(s)
- ***Student's major (intended area of teaching) will guide the selection of major elective course work
- ****Suggested electives include: EDU 210, 222, 224, 275

Mathematics - Associate in Science (416)

Associate in Science (416)

Bachelor's degree programs in Mathematics prepare students with diverse career goals by developing rigorous, logical thinking; an appreciation and familiarity with complex structures and algorithms; and the ability to learn technical material and abstract concepts. Community college students seeking a bachelor's degree in Mathematics are strongly encouraged to complete an Associate in Science (A.S.) degree prior to transfer. To transfer as a junior into a bachelor's math program students must complete a minimum of 60 semester credits (64 for the Associate degree). Since admission is competitive, completing the recommended courses does not by itself guarantee admission. A grade of "C" or better may be required for chemistry, mathematics, and engineering science courses to transfer.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the**

participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.

Click here for career information: <https://www.svcc.edu/academics/programs/individual/416.html>

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Students contemplating careers as high school mathematics teachers should meet with an academic advisor.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Carrie Conderman, Associate Professor of Mathematics, 815/835-6356

Ronald Hobson, Associate Professor of Mathematics, 815/835-6214

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

Steven Shaff, Professor of Mathematics, 815/835-6238

Scott VanZuiden, Professor of Mathematics, 815/835-6349

Mathematics - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 64-68 Hours

Suggested Program

First Semester - 15-17 Hours

- Life Science 3-5 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- ENG 101
- FYE 101
- *MAT 203

Second Semester - 16 Hours

- Personal Development 1 Semester hour(s)
- ENG 103
- CIS 207

OR

MAT 150

- *MAT 204
- PHY 211

Third Semester - 16-18 Hours

- Social/Behavioral Science 3 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- Additional Science 3-5 Semester hour(s)
- **Electives and/or Humanities/Fine Arts 4 Semester hour(s)
- ***MAT 211

OR

**ELECTIVES 3 SEMESTER HOUR(S)

Fourth Semester - 17 Hours

- Fine Arts 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- **Electives 3 Semester hour(s)

- COM 131
- *MAT 205
- ***MAT 231

OR

**ELECTIVES 3 SEMESTER HOUR(S)

Footnotes

- *It is highly advised that students complete the entire Calculus sequence at a single institution. Course content may vary widely among institutions depending on the credits assigned to each course, and completing the sequence at a single institution is the best way to assure that neither credit nor content is lost in transfer.
- **Suggested electives include CIS 208, MAT 230, and/or PHY 211, and one Humanities or Fine Arts general education class.
- *** Students should choose MAT 211 or MAT 231 (not both). MAT 231 is preferred.

Physics - Associate in Science (417)

Associate in Science (417)

Bachelor's programs in physics are based on an in-depth foundation of sequential coursework in science and math, while upper-division coursework provides the preparation necessary for graduate studies and/or work in industry. Multiple tracks are often available. For example, some institutions offer a specialty in applied physics or certification for high school teaching. To transfer as a junior into a bachelor's physics program students must complete a minimum of 60 semester credits (64 for the Associate degree). Students should be aware that because of differences among schools in the number of credits for which various courses are offered and the possible need for prerequisite courses, it may be difficult to complete an Associate in Science degree without taking more credits than will be accepted in a transfer. Students planning on a physics major should select courses in consultation with an advisor.

Note: Some schools also require completion of a computer-programming language, MAT 231 and/or MAT 211 before students may begin junior-year required courses.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

Click here for career information: <https://www.svcc.edu/academics/programs/individual/417.html>

Special Considerations

Mathematical ability and computer skills are essential to the career success of physicists. Advanced degrees, often the Ph.D., are required for career advancement.

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. James Chisholm, Professor of Physics, 815/835-6215

Physics - IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 65 Hours

Suggested Program

First Semester - 17 Hours

- Life Science 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- CHE 105
- ENG 101
- FYE 101
- MAT 203

Second Semester - 18 Hours

- Personal Development 1 Semester hour(s)
- CHE 106
- ENG 103
- MAT 204
- PHY 211

Third Semester - 15 Hours

- Fine Arts 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- Personal Development 1 Semester hour(s)
- COM 131
- PHY 212

Fourth Semester - 15 Hours

- Humanities 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- MAT 205
- PHY 213

Pre-Physical Therapy/Occupational Therapy - Associate in Science (830)

Associate in Science (830)

This program prepares students to transfer to a college or university to pursue an advanced degree in occupational or physical therapy. Undergraduate majors that provide preparation for a master's program in occupational therapy or a doctor of physical therapy include health science, biology or other science related fields.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Work and Employment

Physical Therapists improve mobility, relieve pain, and prevent or limit permanent disabilities of individuals due to injury or disease. Physical Therapists work with accident victims as well as individuals who suffer from multiple sclerosis, cerebral palsy, nerve injuries, burns, amputations, head injuries, fractures, lower back pain, arthritis and heart disease.

Occupational Therapists assist individuals who have mentally, physically, or emotionally disabling conditions to develop, recover, or maintain daily living and work skills. The goal of occupational therapy is to help individuals have independent, productive and satisfying lives. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/830.html>

Special Considerations

Admission to most Physical Therapy and Occupational Therapy programs is competitive and requires students to submit formal application to be considered for the program. Clinical experience may also be required as part of the application process. Students interested in these fields should contact the transfer school as soon as possible for specific course and application requirements.

Program Contacts

For more information on Occupational Therapy contact:

American Occupational Therapy Association
4720 Montgomery Lane
P.O. Box 31220
Bethesda, MD 20824-1220
800/377-8555
www.aota.org

For more information on Physical Therapy contact:

The American Physical Therapy Association
1111 North Fairfax Street
Alexandria, VA 22314-1488
800/999-APTA
<http://www.apta.org>

[Follow this link for career information.](#)

Total Hours Required - 66 Hours

Suggested Program

First Semester - 18 Hours

- ***BIO 105
- **CHE 105
- ENG 101
- FYE 101
- *MAT 203

Second Semester - 17 Hours

- Humanities 3 Semester hour(s)
- Personal Development 3 Semester hour(s)
- **CHE 106
- COM 131
- ENG 103

Third Semester - 15 Hours

- Fine Arts 3 Semester hour(s)
- BIO 109
- ***BIO 131
- PSY 103

Fourth Semester - 16 Hours

- Social/Behavioral Science 3 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s) or major field requirement
- BIO 110

- *MAT 240
- PSY 200

Footnotes

- *Math requirements may vary depending upon the program and transfer institution.
- **One year of general chemistry and one year of general physics (PHY 201 or 202) is usually required for physical therapy majors but not for occupational therapy majors.
- ***Some institutions require BIO 123 Intro to Botany in addition to BIO 105 and 131.

Pre-Professional Medical - Associate in Science (510)

Associate in Science (510)

Requirements for admission to professional schools vary considerably depending on the profession and the school, for this reason, students planning to enter a professional school should seek specific information from the school they wish to attend. Specific entrance requirements for individual schools are available from the associations listed below.

Pre-Chiropractic American Chiropractic Association 1701 Clarendon Blvd. Arlington, VA 22209 www.acatoday.org	Pre-Medical Association of Medical Colleges One Dupont Circle, N.W. Ste 200 Washington, DC 20036 www.aamc.org	Pre-Optometry American Optometric Association Student Recruitment 243 N. Lindbergh Blvd. St. Louis, MO 63141 http://www.aoa.org	Pre-Veterinary American Veterinary Medical Association 930 N. Meacham Rd. Schaumburg, IL 60172 www.avma.org
Pre-Dental American Dental Association Education Association NW Suite 6000 1625 Massachusetts Ave. Washington, DC 20036 www.ada.org	Pre-Physician Assistant American Academy of Physician Assistants 950 North Washington Street Alexandria, VA 22314-1552 www.aapa.org	Pre-Pharmacy Accreditation Council for Pharmacy Education 135 S. LaSalle Street Suite 4100 Chicago, IL 60603-4810 www.acpe-accredit.org	

This program outlines the basic freshman-sophomore level courses required by medical schools, dental schools, veterinary schools, and pharmacy schools. "Pre-Med" is not a major. **Students planning to seek admission to medical schools, dental schools, or veterinary schools should work closely with academic advisors, because admission is highly competitive.**

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

Work and Employment

Doctors, dentists, veterinarians, and pharmacists work in private practice, hospitals, clinics and in university settings in a variety of specialty areas. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/510.html>

Special Considerations

Computer skills are valuable. Students should realize the importance of maintaining a high grade point average. Students should confer with advisors about the various specialized admissions tests required by medical schools, dental schools and veterinary schools.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 65-66 Hours

Suggested Program

First Semester - 18 Hours

- *BIO 105
- CHE 105
- ENG 101
- FYE 101
- MAT 203

Second Semester - 17-18 Hours

- Social/Behavioral Science 3 Semester hour(s)
- Fine Arts 3 Semester hour(s)
- Additional Mathematics 3-4 Semester hour(s)
- CHE 106
- ENG 103

Third Semester - 16 Hours

- Social/Behavioral Science 3 Semester hour(s)
 - *BIO 131
 - CHE 201
- OR**
- PHY 201
 - COM 131

Fourth Semester - 14 Hours

- Personal Development 3 Semester hour(s)
 - Humanities/Fine Arts 3 Semester hour(s)
 - Social/Behavioral Science or major field requirement 3 Semester hour(s)
 - CHE 202
- OR**
- PHY 202

Footnotes

- *Some institutions require BIO 123 Intro to Botany in addition to BIO 105 and 131. BIO 109 & 110 may also be required by some transfer institutions.

Psychology - Associate in Science (855)

Associate in Science (855)

Psychology is the scientific study of human and animal behavior and the biological and mental processes that underlie behavior. Freshmen and sophomores who plan to major in Psychology are encouraged to complete additional foundation courses in science and math beyond those required in the Illinois Transferable General Education Core Curriculum (IAI GECC) and to minimize the number of psychology courses taken.

Effective Fall of 2016, the associate in science (A.S.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of science degree in STEM related majors. As a result, the A.S. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

Students who have already chosen the university to which they plan to transfer should consult that institution's catalog or department advisor and an SVCC academic advisor in planning their program.

Students pursuing education in social science should meet with an academic advisor. Individualized articulation sheets from some universities are available in the advising office.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Amy Jakobsen, Professor of Psychology, 815/835-6324

Psychology-IAI Recommended Baccalaureate Curriculum

[Follow this link for career information.](#)

Total Hours Required - 64-69 Hours

Suggested Program

First Semester - 16 Hours

- ***Electives 3 Semester Hour(s)
- Personal Development 3 Semester hour(s)
- ENG 101
- FYE 101
- MAT 240
- PSY 103

Second Semester - 17-18 Hours

- *Mathematics 3-4 Semester hour(s)
- BIO 105
- COM 131
- ENG 103
- PSY 200

OR

PSY 214

Third Semester - 16-17 Hours

- Additional Science 4-5 Semester hour(s)
- Humanities 3 Semester hour(s)
- PSY 215
- PSY 217
- SOC 111

Fourth Semester - 15-18 Hours

- **Physical Science 3-5 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- ***Electives 9 Semester hour(s)

Footnotes

- *Suggested MAT 220, MAT 221 or MAT 203.
- **Some universities require a two-semester science sequence in biology, chemistry, or physics.
- ***Additional science courses, such as anatomy and physiology are recommended.

Liberal Studies

» Associate in Liberal Studies

Liberal Studies - Associate in Liberal Studies (100)

Liberal Studies (100)

The associate in liberal studies (A.L.S.) degree is a non-specialized degree that is tailored to meet the needs and interests of the individual student. Both transfer and career education courses may be used to fulfill the requirements for this alternate degree program. The A.L.S. degree is designed for the student who may not want to work toward the more traditional specialized degrees. While not intended to be a transfer degree, the A.L.S. degree is designed to enable the student to articulate with the Board of Trustee's baccalaureate degree program and the bachelor of liberal studies degree program at participating Illinois universities. (Sauk's articulation agreements with Illinois universities do not apply to the associate in liberal studies.) Click here for career information: <https://www.svcc.edu/academics/programs/individual/100.html>

[Follow this link for career information.](#)

Suggested Program

Career Degree Programs

» Associate in Applied Science

Accounting - Associate in Applied Science (021)

Associate in Applied Science (021)

This program prepares the student for entry-level positions or to be a junior member of the accounting staff of a private business, industrial enterprise, public accounting firm, or governmental agency. Emphasis is on the financial record keeping aspects of accounting and the preparation and analysis of reports as a basis for managerial decisions.

Work and Employment

Accountants generally work in one of four major areas. Public accountants are employed primarily in auditing, taxation, or consulting businesses. Management accountants handle the financial records (such as taxes, budgeting, costs and investments) for a company. Government accountants maintain and examine the records of government agencies and audit private businesses which are subject to government regulations. Internal auditors review their company's operations. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/021.html>

Special Considerations

Students who are interested in a bachelor's degree in accounting or in pursuing a CPA should follow the guidelines for the associate of arts business transfer program described in this catalog.

Accountants usually have the following skills and aptitudes: work carefully and accurately, able to analyze and interpret figures, able to work with numbers, follow directions well, dependable and honest, neat and orderly, display mathematical aptitude.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 62 Hours

Major Field Requirements - 43 Hours

- ACC 101
- ACC 102
- ACC 201
- ACC 202
- ACC 203
- ACC 204
- ACC 205
- ACC 207
- BUS 103
- BUS 222
- BUS 231
- BUS 235
- CIS 109
- CIS 220

General Education Requirements - 18 Hours

- Communications 6 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- Social Science (ECO 211 required) 3 Semester hour(s)
- Physical/Life Science 3 Semester hour(s)
- Mathematics (MAT 106 or higher) 3 Semester hour(s)

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program

First Semester - 14 Hours

- ACC 101
- BUS 103
- CIS 109
- ENG 101
- FYE 101

Second Semester - 16 Hours

- Physical/Life Science 3 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- Mathematics (MAT 106 or higher) 3 Semester hour(s)
- ACC 102
- BUS 222

Third Semester - 17 Hours

- ACC 201
- ACC 203
- ACC 205
- BUS 231
- BUS 235
- ECO 211

Fourth Semester - 15 Hours

- ACC 202

- ACC 204
- ACC 207
- CIS 220
- ENG 111

Agricultural Mechanics - Associate in Applied Science (018)

Associate in Applied Science (018)

This program will provide an introduction to the various fields of agricultural mechanics. The program will train students within the Agriculture CTE area. Specifically, students will work within the Agriculture, Food, & Natural Resources Career Cluster in jobs such as precision agriculture specialists, service technicians, equipment operators, equipment parts, and equipment sales & service.

Work and Employment

Students will be prepared for jobs such as a Soil Conservationist, Agricultural Engineer, Custom Applicator, Equipment Operator, Health & Safety Specialist, General Laborer, Energy Service Technician, Service Technician, Maintenance Worker, Precision Agriculture Specialist, and equipment parts, sales & service. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/018.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Ryan G. Anderson, Professor of Agriculture, 815/835-6279

Jeff Johnson, Multicraft Instructor, 815/835-6572

Scott Gillihan, Welding Instructor, 815/835-6278

[Follow this link for career information.](#)

Total Hours Required - 60 Hours

Major Field Requirements - 34 Hours

- AGR 109
- AGR 116
- AGR 130
- AGR 150
- AGR 201
- ELT 120
- ELT 259
- ELT 262
- WLD 102 **OR** WLD 103
- WLD 106

General Education Requirements - 16 Hours

- Humanities/Fine Arts OR Social/Behavioral Science 3 Semester hour(s)
- BIO 103
- OR**
- CHE 103
- OR**
- PHY 175
- COM 131
- ENG 101
- MAT 106

Internship Requirements - 1 Hours

- IND 250

SVCC Degree Requirement - 1 Hours

- FYE 101

Elective options - 8 Hours

** Select a minimum of 8 hours from the list below:

- AGR 102
- AGR 142
- AGR 155
- AGR 160
- AGR 199
- IND 118
- IND 218
- UAS 101
- WLD 101
- WLD 102
- WLD 103
- WLD 104
- WLD 140

Suggested Program

First Semester - 17 Hours

- AGR 109
- AGR 130
- ELT 120
- ENG 101
- FYE 101
- WLD 106

Second Semester - 15 Hours

- Program Electives 2 Semester Hour(s)
- AGR 116
- COM 131
- ELT 259
- ELT 262

Third Semester - 14 Hours

- Program Electives 3 Semester Hour(s)
- AGR 150
- BIO 103
- OR**
- CHE 103
- OR**
- PHY 175
- MAT 106

Fourth Semester - 14 Hours

- Program Electives 3 Semester Hour(s)
- Humanities/Fine Arts OR Social/Behavioral Science 3 Semester Hour(s)
- AGR 201

- IND 250
- WLD 102

OR

WLD 103

Agriculture Business - Associate in Applied Science (016)

Associate in Applied Science (016)

The agriculture business program is a two-year program designed to prepare individuals for jobs in the field of agricultural supply, distribution, and service. Students prepare for a career in selling and retailing agricultural supplies, providing services to producers. Students will receive training in precision agriculture as well as operating and managing an agricultural business.

Work and Employment

This degree will prepare students for jobs in farm management, ag lending, ag sales, and commodities trading. Click here for career information: www.svcc.edu/academics/programs/individual/016

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Ryan G. Anderson, Professor of Agriculture, 815/835-6279

[Follow this link for career information.](#)

Total Hours Required - 60 Hours

Major Field Requirements - 27 Hours

- ACC 101
- AGR 102
- AGR 150
- AGR 155
- AGR 160
- AGR 199
- BUS 103
- CIS 109

General Education Requirements - 19 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- Social/Behavioral Science (ECO 211 required) 3 Semester hour(s)
- CHE 103

OR

BIO 103

OR

PHY 175

- COM 131
- ENG 101
- MAT 106

OR

HIGHER

Internship Requirements - 1 Hours

- IND 250

SVCC Degree Requirement - 1 Hours

- FYE 101

Elective options - 12 Hours

- ACC 102
- AGR 109
- AGR 116
- AGR 130
- AGR 201
- CIS 220

Suggested Program

First Semester - 14 Hours

- AGR 150
- BUS 103
- CIS 109
- ENG 101
- FYE 101

Second Semester - 17 Hours

- AGR 102
- BIO 103

OR

CHE 103

OR

PHY 175

- ECO 211
- MAT 106

OR

HIGHER

Third Semester - 17 Hours

- Program Elective 4 Semester hour(s)
- ACC 101
- AGR 155
- AGR 199
- COM 131

Fourth Semester - 15 Hours

- Program Electives 8 Semester Hour(s)
- Humanities/Fine Arts 3 Semester Hour(s)
- AGR 160
- IND 250

Agriculture Production Technology - Associate in Applied Science (014)

Associate in Applied Science (014)

The Agriculture Production Technology AAS program prepares students to enter employment in production agriculture through farming and farm management. Technical education is provided in crop and livestock production, mechanics skills, and farm business management.

Work and Employment

This program prepares students to enter employment in production agriculture through farming and farm management. Technical education is provided in crop and livestock production, mechanics skills, and farm business management. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/014.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Ryan G. Anderson, Professor of Agriculture, 815/835-6279

[Follow this link for career information.](#)

Total Hours Required - 60 Hours

Major Field Requirements - 35 Hours

- AGR 109
- AGR 116
- AGR 130
- AGR 142
- AGR 150
- AGR 155
- AGR 199
- AGR 201
- CIS 109
- UAS 101

General Education Requirements - 16 Hours

- Humanities/Fine Arts OR Social/Behavioral Science 3 Semester hour(s)
- BIO 103

OR

CHE 103

OR

PHY 175

- COM 131
- ENG 101
- MAT 106

OR

HIGHER

Internship Requirements - 1 Hours

- IND 250

SVCC Degree Requirement

- FYE 101

Electives-select 7 sem/hrs from below - 7 Hours

- ACC 101
- AGR 102
- AGR 160
- BIO 120
- BIO 140
- CIS 220
- ELT 120
- ELT 259
- IND 118
- IND 218
- WLD 102
- WLD 106

Suggested Program

First Semester - 15 Hours

- AGR 109
- AGR 150
- CIS 109
- ENG 101
- FYE 101

Second Semester - 15 Hours

- Mathematics - MAT 106 or higher 3 Semester hour(s)
- AGR 116
- AGR 201
- BIO 103

OR

CHE 103

OR

PHY 175

Third Semester - 16 Hours

- Electives 3 Semester hour(s)
- AGR 130
- AGR 155
- AGR 199
- UAS 101

Fourth Semester - 14 Hours

- Electives 4 Semester hour(s)
- Humanities/Fine Arts OR Social/Behavioral Science 3 Semester hour(s)
- AGR 142
- COM 131
- IND 250

Computer Information Systems: Computer Software Technology - Associate in Applied Science (076)

(076) Associate in Applied Science

Graduates of the Computer Software Technology program are prepared to enter the workforce as information support staff, administrative assistants, or other office positions in private business and governmental organizations. Majors study the theory, design, development, and application of computer technology to computer information systems, and develop in-depth knowledge on the operation and structure of major business software packages. The degree allows the student to choose electives towards a student-selected specialization in information systems support, administrative assistant roles in general business, legal offices, or medical offices.

Work and Employment

The rapid spread of computers and computer-based technologies in recent years has generated need for skilled, highly trained workers. Computers have become essential to the operation of stores, banks, colleges and universities, governmental agencies, hospitals, factories, and many other profit and non-profit entities in our society. Employment for CIS graduates is expected to grow as organizations seek new applications for computers and improvements to the software already in use. Employers are increasingly interested in employees who can combine areas of technical expertise or who are adaptable, are able to learn and incorporate new skills, and are able to find opportunities for increased efficiency through the use of automation. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/076.html>

Special Consideration

Workers usually have the following skills and aptitudes: work independently, quickly and accurately, think logically and use good judgment, concentrate, possess mechanical and mathematical aptitudes, patience and persistence.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Greg Noack, Assistant Professor of Computer Information Systems, 815/835-6434

[Follow this link for career information.](#)

Total Hours Required - 60 Hours

Major Field Requirements - 44 Hours

- BUS 103
- BUS 106
- CIS 104
- CIS 106
- CIS 108
- CIS 109
- CIS 130
- CIS 132
- CIS 143
- CIS 148
- CIS 167
- CIS 210
- CIS 214
- CIS 229
- CIS 235
- OAS 103
- CIS 231

General Education Requirements - 15 Hours

- Humanities/Fine Arts 3 Semester hour(s)

- Social/Behavioral Science 3 Semester hour(s)
- Physical/Life Science 3 Semester hour(s)
- ENG 101
- ENG 111

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program

First Semester - 15 Hours

- Physical/Life Science 3 Semester Hour(s)
- BUS 103
- CIS 109
- ENG 101
- FYE 101
- OAS 103

Second Semester - 15 Hours

- Electives: Soc/Behavioral Science 3 Semester Hour(s)
- BUS 106
- CIS 104
- CIS 106
- CIS 148
- ENG 111

Third Semester - 14 Hours

- CIS 130
- CIS 132
- CIS 143
- CIS 167
- CIS 210

Fourth Semester - 16 Hours

- Electives: Hum/FA 3 Semester Hour(s)
- CIS 108
- CIS 214
- CIS 229
- CIS 231
- CIS 235

Computer Information Systems: Networking Specialist - Associate in Applied Science (075)

(075) Associate in Applied Science

This program is designed to prepare students for employment in business, industry and government. Computer network specialists are responsible to oversee the design, administration, and security of organization network infrastructure. In addition to the training provided by the certificates for networking, networking specialist and networking professional, the degree provides a stronger background in business.

Work and Employment

Computer network specialists are employed by all sectors of the economy including the communications industry. Network professionals are employed in large and small organizations with diverse responsibilities including

supervision of computer network specialists. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/075.html>

Special Considerations

Computer network specialists must have the following skills and aptitudes: communicate well, work under pressure, show good judgment, be systematic and accurate. A clear understanding of computer technology and internetworking is important.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

Greg Noack, Assistant Professor of Computer Information Systems, 815/835-6434

[Follow this link for career information.](#)

Total Hours Required - 61-62 Hours

Major Field Requirements - 33 Hours

- CIS 101
- BUS 103
- CIS 151
- CIS 152
- CIS 154
- CIS 156
- CIS 158
- CIS 167
- CIS 194
- CIS 197
- CIS 250

Electives - 12 Hours

** Select a minimum of 12 hours from the list below:

- ACC 101
- ACC 102
- CIS 290
- CIS 291
- CIS 292
- CIS 293

General Education Requirements - 15-16 Hours

- Communications 6 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s) OR Social/Behavioral Science 3 Semester hour(s)
- Physical/Life Science 3 Semester hour(s)
- Mathematics (MAT 106 or higher required) 3-4 Semester hour(s)

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program

First Semester - 16 Hours

- CIS 101
- CIS 152
- CIS 154
- CIS 194

- ENG 101
- FYE 101

Second Semester - 15 Hours

- CIS 156
- CIS 158
- CIS 290
- CIS 291
- ENG 111

Third Semester - 15 Hours

- Physical/Life Science 3 Semester hour(s)
- CIS 151
- CIS 167
- CIS 292
- CIS 293

Fourth Semester - 15-16 Hours

- Mathematics (MAT 106 or higher) 3-4 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s) OR Social/Behavioral Science 3 Semester hour(s)
- BUS 103
- CIS 197
- CIS 250

Computer Information Systems: Windows Server Administrator - Associate in Applied Science (077)

(077) Associate in Applied Science

This program is designed to prepare students for employment as a Windows Server/System Administrator in any industry utilizing computer client/server networks of all sizes. System Administrators are responsible for configuring, maintaining, and administering hardware and operating systems at the server and client level. Completing certain sequences in this curriculum will also prepare students to sit for industry certifications sponsored through Microsoft Corporation and CompTIA.

The type of jobs for which it would train graduates:

- Server Administrator
- Server Support
- Network Support Technician
- Network Support Administrator

Click here for further career information: <https://www.svcc.edu/academics/programs/individual/077.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Greg Noack, Assistant Professor of Computer Information Systems, 815/835-6434

[Follow this link for career information.](#)

Total Hours Required - 61-62 Hours

Major Field Requirements - 33 Hours

- BUS 103
- CIS 101
- CIS 151
- CIS 167

- CIS 194
- CIS 197
- CIS 250
- CIS 290
- CIS 291
- CIS 292
- CIS 293

General Education Requirements - 18-19 Hours

- Communications 6 Semester hour(s) - (ENG 101 and ENG 111 Required)
- Humanities/Fine Arts 3 Semester hour(s)
- Social/Behavioral Sciences 3 Semester hour(s)
- Physical/Life Sciences 3 Semester hour(s)
- Mathematics (MAT 106 or higher required) 3-4 Semester hour(s)

Electives - 9 Hours

CIS 231 and 235 are strongly recommended.

- ACC 101
- ACC 102
- CIS 152
- CIS 154
- CIS 156
- CIS 158
- CIS 231
- CIS 235

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program

First Semester - 16 Hours

- CIS 101
- CIS 151
- CIS 167
- CIS 194
- ENG 101
- FYE 101

Second Semester - 15 Hours

- Physical/Life Science 3 Semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- CIS 197
- CIS 290
- CIS 291

Third Semester - 15-16 Hours

- Math (MAT 106 or higher) 3-4 Semester hour(s)
- Electives 6 Semester hour(s) (see elective options)
- CIS 292
- CIS 293

Fourth Semester - 15 Hours

- Electives 3 Semester hour(s) (see elective options)
- Humanities/Fine Arts 3 Semester hour(s)
- BUS 103
- CIS 250
- ENG 111

Criminal Justice-Justice Affairs - Associate in Applied Science (082)**

INACTIVE PROGRAM

****This degree is not currently offered**

Associate in Applied Science (082)

This program prepares students for careers in criminal justice that are outside of law enforcement, such as corrections, court services, dispatching, court advocacy, security loss prevention, and private investigations.

Work and Employment

This applied science program is designed to prepare students to work in correctional institutions, judicial centers, security facilities, and locations where the criminal justice system is utilized. Younger students who wish to rise in the ranks are advised to follow a transfer program and earn a bachelor's degree because higher education has become increasingly important. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/082.html>

Special Considerations

Justice Affairs students should cultivate their communication skills. Effective work in the justice system is based heavily on the ability to communicate well in the field. Students should also be aware of the strength and physical agility requirements required of applicants by criminal justice agencies in Illinois. The college offers a wide range of physical education courses and a super circuit fitness center. Previous criminal record and felony convictions can negatively impact the opportunity to gain employment in the field.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Daniel McCollum, Assistant Professor of Criminal Justice, 815/835-6256

[Follow this link for career information.](#)

Total Hours Required - 64 Hours

Major Field Requirements - 30 Hours

- CJS ELECTIVE-CJS 250 RECOMMENDED-3 SEMESTER HOUR(S)
- CJS 200
- CJS 214
- CJS 227
- CIS 109
- COM 131
- PSY 103
- PSY 200
- PSY 217
- PSY 270

Criminal Justice Core Courses - 15 Hours

- CJS 101
- CJS 120
- CJS 135
- CJS 208

- CJS 238

General Education Requirements - 18 Hours

- Communications (ENG 101, 111 or 103 required) 6 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- Social/Behavioral Science (SOC 111 required) 3 Semester hour(s)
- Physical/Life Science 3 Semester hour(s)
- Mathematics (MAT 106 or higher required) 3 Semester hour(s)

Electives (see your major field advisor): 3 semester hours

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program

First Semester - 16 Hours

- Mathematics (MAT 106 or higher) 3 Semester hour(s)
- CJS 101
- CJS 120
- ENG 101
- PSY 103
- FYE 101

Second Semester - 15 Hours

- CJS 135
- CJS 200
- ENG 111

OR

- ENG 103
- PSY 200

Third Semester - 15 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- CJS 208
- CJS 227
- SOC 111

Fourth Semester - 18 Hours

- Physical/Life Science 3 Semester hour(s)
- CJS Elective-CJS 250 Recommended 3 Semester hour(s)
- CIS 109
- CJS 238
- CJS 214
- PSY 217

Criminal Justice-Law Enforcement - Associate in Applied Science (081)

See Updates and Clarifications to 2019/20 catalog

Associate in Applied Science (081)

This program prepares students for careers in law enforcement agencies such as municipal police departments, county sheriffs' departments, state police and private security concerns. The program includes general education courses and provides an emphasis on criminal justice courses and supportive social science courses.

Nature of Work and Employment

Law enforcement majors pursue careers as municipal police officers, sheriffs' deputies, state troopers and private security guards. The job market in law enforcement is closely tied to legislation to fund it. If funding of tax supported law enforcement does not meet society's demand for law enforcement, growth will occur in the market for trained personnel in private security. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/081.html>

Special Considerations

Law enforcement students should cultivate their communications skills. Much of effective law enforcement is based on the communication skills of arresting officers. Students should also be aware of the strength and agility standards required of applicants by law enforcement agencies in Illinois. The College offers a wide range of physical education courses and a super circuit fitness center for those who are concerned about meeting these requirements. Younger students should seriously consider studying for a bachelor's degree as the job market for law enforcement majors is competitive. Previous criminal record and felony convictions can negatively impact the opportunity to gain employment in the field.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Daniel McCollum, Assistant Professor of Criminal Justice, 815/835-6256

[Follow this link for career information.](#)

Total Hours Required - 61 Hours

Major Field Requirements - 27 Hours

- CJS ELECTIVE-CJS 250 RECOMMENDED 3 SEMESTER HOUR(S)
- CJS 130
- CJS 200
- CJS 230
- CJS 231
- CJS 232
- CIS 109
- PSC 163
- PSY 103

Criminal Justice Core Courses - 15 Hours

- CJS 101
- CJS 120
- CJS 135
- CJS 208
- CJS 238

General Education Requirements - 18 Hours

- Communications (COM 131 or ENG 101 or 103 or 111 required) 6 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)

- Social/Behavioral Science (SOC 111 required) 3 Semester hour(s)
- Physical/Life Science 3 Semester hour(s)
- Mathematics (MAT 106 or higher required) 3 Semester hour(s)

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program

First Semester - 16 Hours

- Mathematics (MAT 106 or higher) 3 Semester hour(s)
- CJS 101
- CJS 120
- CJS 130
- ENG 101
- FYE 101

Second Semester - 15 Hours

- CIS 109
- CJS 232
- COM 131

OR

ENG 111

OR

- ENG 103
- PSC 163
- SOC 111

Third Semester - 15 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- CJS 200
- CJS 208
- CJS 230
- PSY 103

Fourth Semester - 15 Hours

- Physical/Life Science 3 Semester hour(s)
- CJS 135
- CJS 231
- CJS 238
- CJS 250

Early Childhood Education - Associate in Applied Science (042)

See updates/Clarifications to 2019-20 catalog

(042) Associate in Applied Science

This program aligns to the AAS/Gateways ECE Level 4 credential.

The Early Childhood Education program provides the academic background and practical experience for people interested in careers in education, including infant, preschool and school-age child care in early childhood centers, family child care homes, parent education, and early childhood program supervision. Coursework

focuses on theory, research and program practice pertaining to children prenatal to early school age. Students will have the opportunity to observe and assess children's behaviors and to work directly with children in a supervised setting. This program provides a comprehensive course of study, including physical, cognitive, social and emotional development of young children, curriculum development, literature and language arts, creative activities for teaching art, music, math and science, behavior guidance, health and nutrition, and one supervised practicum experience.

Credential Program Description

Students enrolled in Early Childhood programs at Sauk Valley Community College will be eligible to complete credentials through Gateways to Opportunities state professional development system for ECE levels 2, 3 and 4. Benefits of this credentialing process increase a student's employability through ExceleRate Illinois and make students eligible for scholarship opportunities and wage differentials.

Work and Employment

The early childhood education program is designed to educate professionals for a diverse and challenging field. Employment opportunities for graduates of the early childhood education program are very positive, whether pursuing a career in a group day care, preschool setting, or in family care. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/042.html>

Criminal History Check Policy

Illinois law requires licensed early childhood programs to conduct a criminal background investigation on applicants for employment. Employment of individuals who have been convicted of committing or attempting to commit offenses that may put children in harm's way is prohibited. Laws vary according to the agency and their licensing body.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

[Follow this link for career information.](#)

Total Hours Required - 61-62 Hours

Major Field Requirements - 45-46 Hours

- ECE 109
- ECE 114
- ECE 115
- ECE 118
- ECE 202
- ECE 207 **OR** MAT 106 **OR** HIGHER
- ECE 228
- ECE 240
- ECE 250
- ECE 275
- EDU 102 **OR** CIS 109
- EDU 210
- EDU 220
- EDU 221 **OR** LAN 161
- PED 220

General Education Requirements - 15 Hours

- Communications (ENG 101 and COM 131 Required) 6 Semester hour(s)
- Physical Science (BIO 120 Recommended) 3 Semester hour(s)
- Social and Behavioral Sciences (PSY 103 & SOC 251 Required) 6 Semester hour(s)

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program

First Semester - 15 Hours

- BIO 120
- ECE 114
- ECE 115
- FYE 101
- PED 220
- PSY 103

Second Semester - 15 Hours

- COM 131
- ECE 202
- ECE 275
- ENG 101
- SOC 251

Third Semester - 15-16 Hours

- ECE 118
- ECE 228
- EDU 210
- EDU 220
- EDU 221

OR

LAN 161

Fourth Semester - 16 Hours

- ECE 109
- ECE 207

OR

MAT 106

OR

HIGHER

- ECE 240
- ECE 250
- EDU 102

OR

CIS 109

Emergency Medical Service - Associate in Applied Science (054)**

INACTIVE PROGRAM

****This degree is not currently offered**

Emergency Medical Training for both Basic and Paramedic levels is available through Mercy Medical Center or OSF St. Anthony's accredited programs. Contact the Emergency Departments of CGH Medical Center in Sterling or KSB Hospital in Dixon to register and coordinate the necessary clinical and field experience. Your local fire department also may have accredited training available. Students who successfully complete the course are eligible to take the Illinois or national licensure exams.

(054) Associate in Applied Science

The Emergency Medical Services (EMS) courses provide the opportunity to earn an Associate in Applied Science degree. In addition, those who complete are eligible to become a licensed EMT in the state of Illinois.

Individuals in Emergency Medical Services provide immediate care to critically ill or injured persons and may transport them to the hospital. They determine the nature and extent of the patient's condition. Following strict procedures, they provide critical intervention and transportation. Administering medications, stabilizing injuries, and communicating with medical staff via radio or phone are just some of the duties performed.

The specific responsibilities of EMS providers depend on their level of certification and licensure. The National Registry of Emergency Medical Technicians (NREMT) registers providers at three levels: Emergency Responder (First Responder) provides simple stabilization techniques using a limited amount of equipment. EMT-Basic provides treatments for illness and injury including oxygen, bandaging, splinting, defibrillation, several medications, and emotional support. EMT-Paramedic may also perform diagnostic 12 lead EKG interpretation, transport patients with critical intervention medications, perform invasive airway and chest decompression interventions.

AAS degree in Emergency Medical Services

The Associate in Applied Science degree in Emergency Medical Services is the next step for paramedic level providers. In addition to previously mentioned skills, the degree offers a broader knowledge base and more refined skills in patient diagnostics and care. Oral and written communication skills, business and personnel management qualifies the graduate for management and business positions as well as fostering matriculation to baccalaureate programs.

Work and Employment

EMS personnel work for private ambulance services, municipal fire or police, hospitals, industry and manufacturing. Through national registry, providers may work in all 50 states with specific state licensure. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/054.html>

Admission Requirements

- Complete the College general admission procedures.
- Health and Immunization requirements.

EMS 101 / EMT-Basic

1. High School Diploma or GED equivalent
2. Proof of age 18 (prior to licensure)
3. Current AHA Healthcare Provider or ARC Professional Rescuer CPR card.

EMS 106 / EMT - Paramedic

1. Current EMT-Basic or EMT-Intermediate license
2. Contact EMS office at 285-5560 or 285-5561
3. Written precept agreement with EMT-P level provider for field experience.

Application Deadline

First day of class.

Out-of-District Application

SVCC is required by law to give preference to in-district resident candidates. Out-of-district applicants will be considered if space is available.

Program Contacts

Doug Sears, EMS Instructor, 815/285-5561, dsears@ksbhospital.com

[Follow this link for career information.](#)

Total Hours Required - 70-71 Hours

Major Field Requirements - 38 Hours

- EMS 106
- EMS 111
- EMS 116
- EMS 121

General Education Requirements - 25-26 Hours

- Communications (ENG 101, COM 131 required) 6 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- Mathematics (MAT 106 or higher required) 3 Semester hour(s)
- Physical/Life Science (BIO 108, CHE 102 or CHE 103 required) 7 - 8 Semester hour(s)
- Social/Behavioral Science (PSY 103, PSY 200 required) 6 Semester hour(s)

Related Requirements - 6 Hours

- BUS 112
- BUS 205

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program

First Semester - 15.5 Hours

- BIO 108
- EMS 106
- ENG 101
- FYE 101

Second Semester - 14.5 Hours

- MAT 106
- PSY 103
- EMS 111

Summer Semester - 6 Hours

- PSY 200

Third Semester

- CHE 102

OR

- CHE 103
- EMS 116
- BUS 112

Fourth Semester - 18 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- BUS 205
- EMS 121

Footnotes

- Program Requirements: A grade of “C” or better is required in major field requirements, communications, mathematics, social behavioral sciences, and physical life sciences.

Management - Associate in Applied Science (022)

(022) Associate in Applied Science

This program has been designed for persons seeking employment or advancement in middle management positions in business and industry. The program offers a student the opportunity to combine classroom instruction with on-the-job work experience. The program is designed to prepare a student for positions in human resources, sales, advertising, merchandising and production.

Work and Employment

Managers are needed in every business to plan, control and direct major functions toward organizational goals. The many job titles used for managers demonstrate the variety of responsibilities and positions in which managers work.

Mid-level managers hold intermediary positions between supervisory and top management. They might be responsible for a specific region, division, or activity in sales, service, or production. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/022.html>

Special Considerations

Managers usually have the following skills and aptitudes: maintain high employee morale; communicate clearly in speech and in writing; show organization, objectivity, tactfulness, fairness and responsibility; think logically; and make good decisions.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354.

[Follow this link for career information.](#)

Total Hours Required - 61 Hours

Major Field Requirements - 45 Hours

- ELECTIVES (ACC, BUS, CIS, OAS) 3 SEMESTER HOUR(S)
- ACC 101
- ACC 102
- BUS 103
- BUS 105
- BUS 106
- BUS 112
- BUS 205
- BUS 210
- BUS 211
- BUS 218
- BUS 222
- BUS 231
- BUS 235
- CIS 109

General Education Requirements - 15 Hours

- Communications (ENG 101, COM 131 required) 6 Semester hour(s)
- Social/Behavioral Science (ECO 211 required) 3 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)

- Mathematics 3 Semester hour(s)

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program 8-week - Cohort Online Course Option

Summer Semester - 3 Hours

- The following course can also be shifted down to 16-week course.
- BUS 103

First Semester - (Fall) 1st 8 Weeks - 7 Hours

- BUS 205
- ENG 101
- FYE 101

First Semester - (Fall) 2nd 8 Weeks - 6 Hours

- CIS 109
- ECO 211

Second Semester - (Spring) 1st 8 Weeks - 6 Hours

- BUS 211
- BUS 218

Second Semester - (Spring) 2nd 8 Weeks - 7 Hours

- ACC 101
- BUS 106

Summer Semester - 6 Hours

- The following courses can also be shifted down to 16-week course.
- BUS 112
- MAT 106

OR

HIGHER

Third Semester - (Fall) 1st 8 Weeks - 7 Hours

- ACC 102
- BUS 222

Third Semester - (Fall) 2nd 8 Weeks - 6 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- COM 131

Fourth Semester - (Spring) 1st 8 Weeks - 6 Hours

- BUS 106
- BUS 210

Fourth Semester - (Spring) 2nd 8 Weeks - 7 Hours

- Electives (ACC, BUS, CIS, OAS) 3 Semester hour(s)
- BUS 231
- BUS 235

Suggested Program 16-week - Online Course Option

First Semester - (Fall) - 14 Hours

- ACC 101
- BUS 103
- BUS 112
- ENG 101
- FYE 101

Second Semester - (Spring) - 16 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- ACC 102
- BUS 106
- BUS 218
- CIS 109

Third Semester - (Fall) - 15 Hours

- BUS 210
- BUS 211
- COM 131
- ECO 211
- MAT 106

OR

HIGHER

Fourth Semester - (Spring) - 16 Hours

- Electives (ACC, BUS, CIS, OAS) 3 Semester hour(s)
- BUS 105
- BUS 205
- BUS 222
- BUS 231
- BUS 235

Suggested Program 16-week-online/in class course option*

First Semester - (Fall) - 14 Hours

- ACC 101
- BUS 103
- BUS 112
- ENG 101
- FYE 101

Second Semester - (Spring) - 16 Hours

- ACC 102
- BUS 106
- BUS 205
- BUS 218
- CIS 109

Third Semester - (Fall) - 15 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- BUS 210
- BUS 211

- COM 131
- ECO 211

Fourth Semester - (Spring) - 16 Hours

- Electives (ACC, BUS, CIS, OAS) 3 Semester hour(s)
- BUS 105
- BUS 222
- BUS 231
- BUS 235
- MAT 106

OR

HIGHER

Footnotes

- *Although this suggested course sequence is mostly 16-week online options, there are four courses that will be in the 8-week online format.

Marketing - Associate in Applied Science (020)

(020) Associate in Applied Science

This program prepares students for entry-level positions such as sales representative or manager trainee. Additional training may lead to other positions such as store manager and human resources or operations manager in retail, wholesale, insurance, finance, banking or real estate firms.

Work and Employment

Marketing offers a wide range of career opportunities. The skills needed for each job vary by product line, market, and level of responsibility. Buyers purchase the best available merchandise at the lowest possible prices and expedite the delivery of goods from the producer to the consumer. Salespersons represent their products to potential buyers. Wholesale and retail sales are integral parts of a complex system of production, distribution and merchandising. Wholesale buyers purchase goods directly from manufacturers or from other wholesale firms for resale to retail firms or to commercial establishments and other institutions. Retail buyers purchase goods from wholesale firms or directly from manufacturers for resale to the public. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/020.html>

Special Considerations

Graduates of this program should have the following skills and aptitudes: get along well with others; able to plan and make decisions; work well under pressure; and are persuasive, creative and resourceful.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354.

[Follow this link for career information.](#)

Total Hours Required - 45 Hours

Major Field Requirements - 45 Hours

- ACC 101
- ACC 102
- BUS 103
- BUS 105
- BUS 106
- BUS 112
- BUS 205
- BUS 210

- BUS 211
- BUS 213
- BUS 216
- BUS 222
- BUS 231
- BUS 235
- CIS 109

General Education Requirements - 15 Hours

- Communications (ENG 101, COM 131 required) 6 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- Social/Behavioral Science (ECO 211 required) 3 Semester hour(s)
- Mathematics (MAT 106 or higher) 3 Semester hour(s)

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program 8-week - Cohort Online Course Option

Summer Semester - 3 Hours

- The following course can also be shifted down to 16-week course.
- BUS 103

First Semester - (Fall) 1st 8 Weeks - 7 Hours

- BUS 205
- ENG 101
- FYE 101

First Semester - (Fall) 2nd 8 Weeks - 6 Hours

- CIS 109
- ECO 211

Second Semester - (Spring) 1st 8 Weeks - 6 Hours

- BUS 105
- BUS 210

Second Semester - (Spring) 2nd 8 Weeks - 7 Hours

- ACC 101
- BUS 106

Summer Semester - 6 Hours

- The following courses can also be shifted down to 16-week course.
- BUS 112
- MAT 106

OR

HIGHER

Third Semester - (Fall) 1st 8 Weeks - 7 Hours

- ACC 102
- BUS 222

Third Semester - (Fall) 2nd 8 Weeks - 6 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- COM 131

Fourth Semester - (Spring) 1st 8 Weeks - 6 Hours

- BUS 211
- BUS 213

Fourth Semester - (Spring) 2nd 8 Weeks - 7 Hours

- BUS 216
- BUS 231
- BUS 235

Suggested Program 16-week - Online Course Option

First Semester - (Fall) - 14 Hours

- ACC 101
- BUS 103
- BUS 112
- ENG 101
- FYE 101

Second Semester - (Spring) - 16 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- ACC 102
- BUS 106
- BUS 213
- CIS 109

Third Semester - (Fall) - 15 Hours

- BUS 210
- BUS 211
- COM 131
- ECO 211
- MAT 106

OR

HIGHER

Fourth Semester - (Spring) - 16 Hours

- Electives (ACC, BUS, CIS, OAS) 3 Semester hour(s)
- BUS 105
- BUS 205
- BUS 222
- BUS 231
- BUS 235

Suggested Program 16-week-online/in class course option*

First Semester - (Fall) - 14 Hours

- ACC 101
- BUS 103
- BUS 112
- ENG 101

- FYE 101

Second Semester - (Spring) - 16 Hours

- ACC 102
- BUS 106
- BUS 205
- BUS 213
- CIS 109

Third Semester - (Fall) - 15 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- BUS 210
- BUS 211
- COM 131
- ECO 211

Fourth Semester - (Spring) - 16 Hours

- Electives (ACC, BUS, CIS, OAS) 3 Semester hour(s)
- BUS 105
- BUS 222
- BUS 231
- BUS 235
- MAT 106

OR

HIGHER

Footnotes

- *Although this suggested course sequence is mostly 16-week options, there are four courses that will be in the 8-week online format.

Multicraft Technology - Associate in Applied Science (061)

(061) Associate in Applied Science

Graduates of the Multicraft Technology program are prepared to enter the work force as engineering technicians, field service engineers, plant maintenance technicians and application engineers or to move into supervisory positions. Graduates may continue their education at many colleges and universities and earn an advanced degree. Multicraft technicians combine knowledge of mechanical engineering technology with knowledge of electrical and electronic circuits to maintain, design, develop, test, and manufacture electronic and computer-controlled mechanical systems, such as robotic assembly machines. They also operate these machines in factories and other work sites. Maintenance technicians will work independently and with other plant personnel to perform preventative, predictive and routine maintenance tasks. They will troubleshoot issues, repair failures of production and facilities equipment, and ensure maximum equipment efficiency and effectiveness. Their work often overlaps that of both electrical and electronic engineering technicians and mechanical engineering technicians. The program content is constantly updated so that students stay current and competitive in today's market place. This degree allows the student to choose electives towards one student-selected specialization in Alternative Energy**, Electrical, Electronics, HVAC, or Welding. Graduates of the program may pursue certification in their field.

Work and Employment

Graduates of this program are prepared to work in industry, instrumentation, design, field service, and service laboratories. Graduates may supervise technicians in the assembly, installation, repair, maintenance, calibration, and modification of electro-mechanical systems and robotics.

Sauk has formed partnerships with local manufacturers to offer paid internships for students in the Multicraft program. Visit <https://www.svcc.edu/academics/programs/manufacturing-technology/multicraft-technology/meip.html> for details.

Special Considerations

Workers usually have the following skills and aptitudes: the ability to do precise and detailed work, use good eye-hand coordination, notice and compare differences in objects, have mathematical and mechanical aptitudes, are analytic, curious and creative.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Scott Gillihan, Instructor of Welding, 815/835-6278

Steven McPherson, Associate Professor of Electronics/Technology, 815/835-6347.

Jeff Johnson, Multicraft Instructor, 815/835-6572

[Follow this link for career information.](#)

Total Hours Required - 63 Hours

Major Field Requirements - 46-47 Hours

- ELECTIVES 9 SEMESTER HOUR(S) - SEE AREA EMPHASIS ELECTIVES BELOW FOR CHOICES. CHOOSE ONE EMPHASIS
- EET 110
- EET 245
- ELT 120 **OR** EET 107
- ELT 259
- ELT 262
- IND 108
- IND 118
- IND 125
- IND 131
- IND 218
- IND 239
- IND 250
- WLD 102
- WLD 106

General Education Requirements - 16 Hours

-
- Communications 6 Semester hour(s)
- Humanities/Fine Arts 3 semester hour(s)
- Social/Behavioral Science 3 Semester hour(s)
- Physical Science (PHY 175 Required) 4 Semester hour(s)

SVCC Degree Requirement - 1 Hours

- FYE 101

Electives for Alternative Energy Emphasis - 9 Hours

- ENE 102
- ENE 135
- ENE 140
- ENE 145

Electives for Electrical Emphasis - 9 Hours

- EET 252

- ELT 101
- ELT 261
- IND 219

Electives for Electronics Emphasis - 9 Hours

- EET 107
- EET 207
- EET 218
- EET 261
- EET 299

Electives for HVAC Emphasis - 9 Hours

- HRS 114
- HRS 120
- HRS 130

Electives for Machining Emphasis - 9 Hours

- IND 203
- IND 207
- IND 208

Electives for Welding Emphasis - 9 Hours

- WLD 101
- WLD 103
- WLD 104
- WLD 140

Suggested Program (will vary according to emphasis; see an academic advisor for individualized plan.)

First Semester - 15 Hours

- ELT 120
- OR**
- EET 107
 - EET 110
 - FYE 101
 - IND 108
 - IND 118
 - WLD 106

Second Semester - 13 Hours

- Social/Behavioral Science 3 Semester hr(s)
- EET 245
- ELT 259
- ELT 262
- IND 131

Summer Semester - 3 Hours

- WLD 102

Third Semester - 15 Hours

- Elective 3-6 Semester hour(s)
- ENG 101

- IND 125
- IND 218

Fourth Semester - 17 Hours

- Elective 3-6 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- ENG 111
- IND 239
- IND 250
- PHY 175

Nursing, Advanced Placement - Associate in Applied Science (000)

A licensed practical nurse (LPN) who wishes to expand her/his role in the nursing field can earn an associate degree in nursing through an advanced placement process. This process permits the LPN to receive credit in escrow for certain ADN courses. In addition, the LPN must complete the general education prerequisites comparable to the generic ADN student at the point she/he wishes to enter the program.

The LPN has two options for advanced placement. Option I would permit entry into the second semester of the first year of the program. Option II would permit entry into the first semester of the second year of the program.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Mary M. Evans, Dean Health Professions, 815/835-6376

[Follow this link for career information.](#)

Option I

1. Complete the College's general admission procedure.

•

Complete the following courses with a grade of "C" or above:

- BIO 109
- MAT 081

OR

HIGHER (MAT 240 RECOMMENDED FOR BSN COMPLETION.)

- NRS 141
- PHL 101
- PSY 103

4. Skill Level Assessment.

The applicant will be required to register for a two credit hour Independent Study (IDS). This course will orient the applicant to the Nursing Skills Lab and the skills testing procedures. In addition, the student will receive an assessment of their skill level in relation to first semester ADN students through participation in the skills testing for NRS 140 - Fundamentals of Nursing Practice. This course will be graded as pass/fail. In order to receive a passing grade, the applicant will be required to complete the orientation for and the skills testing/performance. The applicant will not be required to pass the skills testing/performance. The student must register for the IDS and skills testing/performance by October 1. It is recommended that this process be completed during the fall semester immediately prior to the spring semester the applicant wishes to be admitted to the ADN program. (LPNs who graduated from SVCC's program after July, 1991 may be exempt from this requirement.)

5. Credits in escrow.

The applicant will receive 9 credits for NRS 140 Fundamentals of Nursing Practice upon completion of NRS 142 Medical Surgical Nursing I with a grade of "C" or better. Note: All requirements must be completed by the end of the fall semester of the year before the applicant wishes to be admitted to the program.

Note:

All requirements must be completed by the end of the fall semester of the year before the applicant wishes to be admitted to the program.

OPTION II

1. Complete the College's general admission procedure.
2. Submit a transcript from a school of practical nursing.
3. Complete the following courses with a grade of "C" or above:

- BIO 109
- BIO 110
- MAT 081

OR

HIGHER (MAT 240 RECOMMENDED FOR BSN COMPLETION.)

- NRS 141
- PHL 101
- PSY 103

4. NRS 201 Bridging Nursing Concepts

NRS 201 is a two credit hour course. The lab portion of this course will consist of orientation to the Nursing Skills Lab and the skills testing procedures. In addition, the applicant will receive an assessment of their skill level in relation to generic students at the end of the second semester of the ADN program through participation in the skills testing/performance of NRS 142 - Medical-Surgical Nursing I . The lab portion of the course will be graded as pass/fail. In order to receive a passing grade for the lab, the applicant will be required to complete the orientation and the administration of the skills testing/performance. The applicant will not be required to pass the skills testing/performance. This exam is only offered during the spring semester. (LPN's who graduated from SVCC's program after July 1991 may be exempt from this requirement). The applicants must pass NRS 201 Bridging Nursing Concepts with a grade of "C" or better to be eligible for admission into the second level courses of the ADN program.

5. Credits in escrow.

The student will receive 18 credits in escrow for NRS 140 Fundamentals of Nursing Practice and NRS 142 Medical Surgical Nursing I upon the completion of NRS 201. These credits will be awarded upon receiving a grade of "C" or better for the nursing courses in the first semester second level of the ADN program.

Suggested Program

Nursing (ADN) - Associate in Applied Science (052)

(052) Associate in Applied Science

This program prepares graduates to function with the knowledge, skill and attitudes needed to adapt quickly within the ever changing health care environment for entry level nursing practice in a variety of health care settings. This program is approved by the Illinois Department of Financial and Professional Regulation.

Work and Employment

Registered nurses deliver care to patients in all areas of the health care spectrum in collaboration with interprofessional members of the health care team in hospital, long-term care or in the patient's home environment. Nurses also provide services in community facilities such as health departments, industry, schools and clinics. Promotion of health and general well being is provided by the registered nurse in all settings. With experience and education, nurses may work in specialized areas such as obstetrics, pediatrics, emergency or intensive care units. Nurses may obtain bachelor's degrees and advanced degrees such as master's or doctorate degrees. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/052.html>

TEAS Testing-Requirement for All Nursing Applicants

- All new applicants and re-applicants to the nursing program must take the ATI TEAS test
- TEAS testing must be completed prior to the application deadline date
- Testing will include areas of Reading, English, Mathematics and Science
- Applicants may not test any more than once a semester. Retesting allowed in subsequent semesters. Test may be repeated three times.
- TEAS testing applicable for admission MUST be completed at SVCC or additional charges. ATI transcripts are incurred
- **You must set up an ATI account with a user name and password**
 - Go to www.atitesting.com
- Contact the SVCC Testing Center 815/835-6530 to schedule a time
 - **Fee will be paid to ATI per credit card at the time of testing**
- **BRING THE FOLLOWING TO THE TESTING SESSION:**
 - **ATI user name, password and ID number**
 - **Photo ID**
 - **Credit card for payment to ATI**
- Study guides are available in the SVCC Library or may be purchased online at <http://www.atitesting.com>
For free practice tests, please visit http://www.testprepreview.com/teas_practice.html
- TEAS score valid for 3 years

TEAS score will determine placement in the ADN application pool as detailed in the Nursing Admission Handbook.

Special Considerations

In order to become licensed as a registered nurse, one must complete a state approved program like Sauk Valley's and pass the National Council Licensure Examination (NCLEX) for Registered Nurses (RN).

Admission Requirements

Satisfy all of the following academic criteria:

1. Active CNA certificate on file with IDPH with verification of work history or documentation of successful completion of a state approved CNA program or VOC 121 within the last 2 years. CNA work history verification can be documented via: tax records, payment stub, IDPH registry (if clinical updates are present) or a letter from the employer. (Advanced Placement students - LPN license is applicable for this requirement.)
2. Cumulative Grade Point Average of 2.5 or above.
3. **ENGLISH LANGUAGE ARTS** (Note: only one of the following criteria must be met. the most recent score or grade will be utilized. (This category does not provide points for admission.)
 - SVCC Placement Test/ACT Writing Score validating minimum ENG 101 and placement
 - Completed ELA 099 or higher with a grade of "C" or better
4. **MATH** (Note: only one of the following must be met. The highest level point standard achieved will be utilized. Applicants are encouraged to complete higher level math courses without risk to points earned.)
 - Four semesters of high school algebra or MATH 3 with a "C" or better (**within the last five years of when the algebra course was taken.**)
 - Satisfactory completion of MAT 081 or a higher level math course with a grade of "C" or better at SVCC. (note: MAT 106 is not a higher level math course)
 - Grade of "C" or better in an equivalent course at another college/university
 - Placed into entry-level transferrable college level math, (MAT 110/115; 121/240 or higher).
5. **CHEMISTRY** (Note: only one of the following must be met. The most recent score or grade will be utilized.)
 - Grade of "C" or better for two semesters (1 year) of high school chemistry (**within the last 5 years of when the chemistry was taken.**)

- Grade of "C" or better in CHE 103, CHE 102, or higher at SVCC
- Grade of "C" or better in an equivalent course at another college/university

6. BIOLOGY (Note: only one of the following must be met. The most recent score or grade will be utilized.)

- Grade of "C" or better for four semesters of high school biology (**within the last 5 years of when the biology was taken.**)
- Grade of "C" or better in BIO 105 or BIO 108 at SVCC. BIO 105 qualifies for higher points
- Grade of "C" or better in an equivalent course at another college/university
- Grade of "C" or better in BIO 109 or BIO 110 (utilization of BIO 109 or 110 for application will negate bonus points for course)

High school coursework used to fulfill requirements must be completed within 5 years of application to the program. This means the last course completed not the graduation date.

The biology department requires a student who has not had a high school biology course within 5 years with a grade of "C" or better, to complete BIO 105 or BIO 108 prior to registering for BIO 109 and BIO 110. Also, those candidates who did not complete high school chemistry with a grade of "C" or better within the last 5 years must complete CHE 103 prior to registering for BIO 109. It is highly recommended that associate degree nursing applicants complete high school algebra, biology and chemistry.

Admission Procedure

1. Complete the college's general admission procedure.
2. Attend a nursing information meeting.
3. Meet with the Health Career Education Advisor and develop an academic progression plan.
4. File a current Nursing program application form with the Dean of Health Professions.
5. Submit two letters of recommendation to the Dean of Health Professions.

Further admission information is available in the Admission Handbook.

Application Deadlines

The admission requirements and the admission procedure must be completed by March 1 of the year the applicant wishes to be admitted. If the class is not filled, candidates must meet the second candidate evaluation deadline of June 1.

Out-of-District Application

Sauk Valley Community College is required by the Illinois Community College Act (110 ILCS 805/3-17) to give preference to in-district resident candidates. Out-of-district applicants will be considered if space is available after June 1 of the year of application to enter the program. Out-of-district applicants to the program coming from colleges with cooperative agreements will be given the same consideration (March 1 deadline) as in-district applicants.

Program Requirements

A grade of "C" is the minimum passing grade for all major field requirements, social science, humanities, natural science, and mathematics courses. Successful completion of a nursing course requires a "C" in the classroom, satisfactory clinical performance and "Pass" on clinical competency or skills based performance measures.

A student who is unsatisfactory in any one of these areas will receive a failing grade for the course. If an NRS course is failed, it may be repeated once. No more than one NRS course may be repeated.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Mary M. Evans, Dean of Health Professions, 815/835-6376

The NRS courses are organized to be completed in a two-year sequence. However, provisions are made for those who need to distribute the general education courses over a longer period of time. See Option I and Option II.

[Follow this link for career information.](#)

Total Hours Required - 62 Hours

Major Field Requirements - 44 Hours

- NRS 140
- NRS 141
- NRS 142
- NRS 243
- NRS 244
- NRS 245
- NRS 246
- NRS 247

General Education Requirements - 17 Hours

- Communications: (ENG 101 required): 3 semester hours
- Social/Behavioral Science (PSY 103 required): 3 semester hours
- Humanities (PHL 101 required): 3 semester hours
- Physical/Life Sciences (BIO 109 and 110 required): 8 semester hours

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program OPTION I

Pre-Admission - 7 Hours

- FYE 101
- PHL 101
- PSY 103

First Semester - 15 Hours

- BIO 109
- NRS 140
- NRS 141

Second Semester - 13 Hours

- BIO 110
- NRS 142

Third Semester - 17 Hours

- ENG 101
- NRS 243
- NRS 244
- NRS 245

Fourth Semester - 10 Hours

- NRS 246
- NRS 247

Suggested Program OPTION II

Successfully complete the following courses. begin NRS course sequence upon acceptance into the nursing program. The sequence of nrs courses is the same as Option I.

- BIO 109

- BIO 110
- ENG 101
- FYE 101
- PHL 101
- PSY 103

Footnotes

- *MAT 240, CHE 103 or CHE 105, BIO 111, PED 115, ENG 103, COM 131, SOC 111 and PSY 200 are recommended for those intending to continue their education toward a baccalaureate degree. Refer to your transfer institution for specific requirements.

Nursing (ADN)-Hybrid Online - Associate in Applied Science (053)

INACTIVE PROGRAM

(053) (NIOIN) Associate in Applied Science

****This degree is not currently offered**

This program prepares graduates to function with the knowledge, skill and judgment of an entry level staff nurse in a variety of health care settings. This program is approved by the Illinois Department of Financial and Professional Regulation.

Work and Employment

Registered nurses care for the sick and help people stay well. They provide bedside nursing care in collaboration with a physician in the hospital, in long term care facilities or in the home. Nurses also provide services in community facilities like schools and clinics. Industry is another setting where nurses are employed. With experience and education, nurses may work in specialized areas such as pediatrics, emergency or intensive care units. Nurses may obtain bachelor's degrees and advanced degrees such as master's or doctorate degrees.

TEAS Testing-Requirement for All Nursing Applicants

- All new applicants and re-applicants to the nursing program must take the ATI TEAS test.
- TEAS testing must be completed prior to the application deadline date.
- Testing will included areas of Reading, English, Mathematics and Science.
- Applicants may not test any more than once a semester. Retesting allowed in subsequent semesters. Test may be repeated three times.
- TEAS testing applicable for admission **MUST** be completed at SVCC or additional charges for official ATI transcripts are incurred.
- **You must set up an ATI account with a user name and password.**
 - Go to www.atitesting.com
- Contact the SVCC Testing Center 815-835-6350 to schedule a time.
 - **Fee will be paid to ATI per credit card at the time of testing.**
- **BRING THE FOLLOWING TO THE TESTING SESSION:**
 - **ATI user name, password and ID number**
 - **Photo ID**
 - **Credit card for payment to ATI**
 - **YOU MUST BE ON TIME FOR THE SESSION. LATE ARRIVALS WILL BE ALLOWED TO TEST, but your time allowance will be affected.**
- Study guides are available in the SVCC Library or may be purchased online at www.atitesting.com. For free practice tests, please visit www.testprepreview.com/teas_practice.html.
- TEAS score valid for 3 years.
- NIOIN applicants must score 65% or higher to be considered for the NIOIN program.

Special Considerations

In order to become licensed as a registered nurse, one must complete a state approved program like Sauk Valley's and pass the National Council Licensure Examination (NCLEX) for Registered Nurses (RN).

Admission Requirements:

Minimum requirements for entry

1. High school graduate or GED.
2. Active CNA certificate on file with IDPH with verification of work history (starting with 2013 application cycle) or documentation of successful completion of a state approved CNA program within the last 2 years. CNA work history verification can be documented via: tax records, payment stub, IDPH registry (if clinical updates are present) or a letter from the employer. (Advanced Placement students - LPN license is applicable for this requirement.)
3. Reading/vocabulary at 13th grade level and accepted passing score on ATI standardized nursing entry exam.
4. Minimum of three semester credits of online general education course/s which meet nursing program requirements with grade of "B" or better. Additional online courses which apply to the BSN may meet this requirement if required courses are already completed or not available online. Those courses will be evaluated individually.
5. Elementary algebra with a grade of "B" or better at the college level or the equivalent on a college math placement test.
6. High school chemistry with lab with grade of "B" or better or college chemistry with grade of "C" or better.
7. Five - eight semester credits of college level Anatomy and Physiology and four credits of Microbiology with a grade of "C" or better.
8. Minimum over-all college GPA of 3.0.

Admission Procedure for Hybrid Online Program Only

1. Complete the college's general admission procedure.
2. Attend a nursing information meeting.
3. Meet with the Health Career Education Advisor and develop an academic progression plan.
4. File a current nursing program application form with the Dean of Health Professions.
5. Submit three letters of recommendation from employers and/or supervisors using the form distributed at the information meeting.

Application Deadlines

Application deadlines will be posted on the hybrid online nursing program's website: www.NIOIN.org.

Out-of-District Application

Out-of-district applications to the hybrid online nursing program will be considered only if space is available and there are no qualified in-district applicants.

Program Requirements

1. Criminal background checks will be required before enrollment in clinical courses. See handbook for further information.
2. All hybrid online nursing courses, both theory and clinical, require a "B" to pass. Students who do not earn a "B" or better will be contacted in writing and a plan for re-entry, if appropriate, will be developed. No more than one NUR course may be repeated.
3. General education courses may be taken for a "C", as long as the overall GPA is a 3.0.

Program Contacts at Sauk Valley Community College

SVCC Health Career Education Advisor at 815/835-6354

Janet Lynch, Dean of Health Professions at 815/835-6374

[Follow this link for career information.](#)

Total Hours Required - 81 Hours**Major Field Requirements - 47 Hours**

- NUR 178
- NUR 179
- NUR 181
- NUR 182
- NUR 183
- NUR 280
- NUR 281
- NUR 282
- NUR 283
- NUR 284
- NUR 285
- NUR 286
- NUR 287
- NUR 288

General Education Requirements - 30 Hours

- Communications (ENG 101, SPE 131 required) 6 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)
- Mathematics (MAT 106 or higher) 3 Semester hour(s)
- Physical/Life Sciences (BIO 109, 110 and BIO 111 required) 12 Semester hour(s)
- Social/Behavioral Science (PSY 103, 200 required) 6 Semester hour(s)

SVCC Requirement - 1 Hours

- FYE 101

Related Requirements

- PED 115

Suggested Program The nursing courses are organized to be completed in a two-year sequence. It is recommended that as many general education credits as possible are completed before beginning the nursing curriculum. It is often beneficial to minimize additional classes in the same semester as nursing courses. NRS 132-Nutrition and Diet Therapy may be completed before all other nursing courses.

Summer Semester - 6 Hours

- MAT 106
- PSY 103

First Semester - 15.5 Hours

- FYE 101
- NUR 178
- NUR 179
- NUR 181
- PED 115

Second Semester - 15.5 Hours

- NUR 182
- NUR 183
- PSY 200
- ENG 101

Summer Semester - 4 Hours

- Humanities/Fine Arts 3 Semester hour(s)

Third Semester - 14 Hours

- NUR 280
- NUR 281
- NUR 282
- NUR 283

Fourth Semester - 12 Hours

- NUR 284
- NUR 285
- NUR 286
- NUR 287
- NUR 288

Paraprofessional Educator - Associate in Applied Science (041)

(041) Associate in Applied Science

The Illinois State Board of Education <http://www.isbe.net/licensure/html/paraprofessional.htm> awards a paraprofessional educator endorsement on an educator license with stipulations to individuals who: 1) are at least 19 years old; 2) Hold a high school diploma or its recognized equivalent (GED) **and** has met one of the following criteria:

- Holds an associate degree (or higher) from a regionally accredited institution of higher education; (evidence is an official transcript); **or**
- Has completed at least 60 semester hours of credit from a regionally accredited institution of higher education (excluding remedial coursework); **or**
- Presents an official score report from Educational Testing Service (ETS) showing a score of 460 or higher on the ParaPro test; **or**
- Presents evidence of earning the following scores on the Work Keys test (offered by ACT): Reading for Information/Workplace Documents (4), and Applied Mathematics (4).

Work and Employment

The Paraprofessional Educator degree will assist individuals in securing the education and credentials needed to obtain employment as a paraprofessional. The program incorporates general education and professional requirements, as well as related electives, and prepares individuals to obtain employment as an instructional assistant in pre-K-12th grade. The employment of elementary and secondary paraprofessionals is dependent upon publicly-funded resources. Most employment opportunities in this occupation will result from fairly high attrition or turnover. Many employment opportunities include part-time positions but full-time employment is available on a limited basis. These positions usually merit entry-level pay.

Advancement to other occupations related to child and adolescent care is possible with further education, training and experience. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/041.html>

Special Considerations

Entry level child care position salaries may begin at minimum wage. This program is not designed, nor intended, to transfer as a package; however the curriculum includes many transferable courses for the student who decides to pursue a baccalaureate degree.

To be a Title I Paraprofessional, students must hold state approval as a Teacher Aide. Title I paraprofessionals seeking employment should be prepared to provide the employer with a current academic transcript or demonstrate successful completion of a State Paraprofessional Certification Examination

For more information, refer to the Illinois State Board of Education (ISBE) website at <http://www.isbe.net/nclb/htmls/paraprof.htm>>.

Criminal History Check Policy

Illinois law requires Illinois school boards to conduct a criminal background investigation on applicants for employment. This law also prohibits the employment of a person who has been convicted of committing or attempting to commit any one or more of a number of offenses. At present, offenses include first degree murder; any Class X felony; juvenile pimping; soliciting for a juvenile prostitute; exploitation of a child; obscenity; child pornography; harmful material; criminal sexual assault; aggravated criminal sexual assault; offenses set forth in the Cannabis Control Act; and crimes defined in the Illinois Controlled Substance Act. Employment must be denied whether the offenses and/or conviction occurred inside or outside the state of Illinois.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

[Follow this link for career information.](#)

Major Field Requirements - 22 Hours

- ECE 114 **OR** PSY 214
- ECE 240
- EDU 102
- EDU 210
- EDU 220
- EDU 221
- EDU 276 **OR** EDU 277 **OR** EDU 278
- MAT 111

Related Requirements - 13-14 Hours

To be selected from the following list or others as approved by the department. When making choices, students should consult with their advisor to be sure that vocational training needs and state licensing requirements for teacher's aides are being met.

- Additional Physical/Life Science 3-4 Semester hour(s)
- ECE 115
- ECE 118
- ECE 202
- ECE 207
- ECE 228
- EDU 224
- LAN 161
- PED 213
- PED 220
- PSY 217

General Education Requirements - 24-25 Hours

- Communications (ENG 101, 103 and COM 131 required) 9 Semester hour(s)
- Social/Behavioral Science (PSY 103 required, PSY 215 recommended) 6 Semester hour(s)
- Science (Physical/Life Science) 3-4 Semester hour(s)
- Humanities/Fine Arts 3 Semester hour(s)

- Mathematics (MAT 110 required) 3 Semester hour(s)

SVCC Requirement - 1 Hours

- FYE 101

Total Hours Required for A.A.S. Degree: - 60-62 Hours

Suggested Program

First Semester - 16 Hours

- Related Requirements 3 Semester hour(s)
- EDU 102
- ENG 101
- FYE 101
- MAT 110
- PSY 103

Second Semester - 15 Hours

- Related Requirements 3 Semester hour(s)
- ECE 114

OR

- PSY 214
- ECE 240
- ENG 103
- MAT 111

Third Semester - 14-15 Hours

- Related Requirements 5-6 Semester hour(s)
- EDU 210
- EDU 220
- EDU 221

Fourth Semester - 15-16 Hours

- Humanities/Fine Arts 3 Semester hour(s)
- Physical/Life Science 3-4 Semester hour(s)
- Related Requirements 2 Semester hour(s)
- COM 131
- EDU 276

OR

EDU 277

OR

- EDU 278
- PSY 215

Footnotes

- Due to State guidelines, students enrolled in this degree may earn no more than 20 credits through prior experience as listed in the Policies section of this catalog

Radiologic Technology - Associate in Applied Science (051)

(051) Associate in Applied Science

(Diagnostic X-ray Technology)

Radiographers perform diagnostic imaging exams, administer contrast media, and operate radiographic equipment to perform a variety of imaging procedures including diagnostic x-rays, CT scans, magnetic resonance imaging (MRI) exams, bone densitometry, mammography, cardiovascular interventional studies, and additional specialties in nuclear medicine, ultrasound, and radiation therapy.

Work and Employment

Radiographers work in hospitals, clinics, doctors' offices, government health agencies and research hospitals. According to the U.S. Department of Labor, the demand for radiologic technologists is expected to grow as x-ray and other radiologic specialties are increasingly used to diagnose and treat diseases. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/051.html>

Special Considerations

Graduates must pass a national registry exam to be certified and registered. With additional on-the-job training or formal schooling radiographers may become certified and registered in ultrasound, nuclear medicine, radiation therapy, CT, MRI, mammography, bone densitometry, cardiovascular and quality assurance. With advanced degrees, they may become managers, instructors and administrative technologists.

Admission Requirements:

- 1. Biology - Anatomy and Physiology** (One of these following criteria must be met. Any valid standard of proficiency listed below can be utilized to apply. Multiple attempts at anatomy and physiology may be a factor in the admission process.)
 - *BIO 108 or BIO 109 or BIO 110* with a grade "C" or better
 - Two semesters (One year) of high school *Anatomy and Physiology* with a "C" or better within the last five years.
 - Equivalent Anatomy and Physiology course at another college or university with a grade "C" or better.
- 2. Mathematics** (One of these following criteria must be met. Any valid standard of proficiency listed below can be utilized to apply.)
 - Placed into MAT 081 (Intermediate-Algebra) or MAT 106 (Applied Math) or higher or its equivalent.
 - Completed MAT 075 (Elementary-Algebra), MAT 081 (Intermediate Algebra formerly MAT 105), MAT 076 (Geometry) OR **initial** approved Rad Tech general education math course with a grade of "C" or better.
 - Equivalent math course at another college or university with a grade "C" or better.
 - Two semesters of high school algebra with a "C" or better within the last five years.
- 3. English Language Arts** (One of these following criteria must be met. Any valid standard of proficiency listed below can be utilized to apply.)
 - Placed into ENG 101 using SVCC Placement or ACT writing score.
 - Completed ELA 099 (formerly ENG 99/100) or ENG 101 with a grade of "C" or higher.
 - Completed an equivalent English course at another college or university with a grade "C" or higher.
- 4. Other**

A minimum of SIX hours of earned college credit from the required General Education Courses with at least an overall GPA of 2.5 or higher OR, for students without any earned college credit (exception high school dual credit program), application within two years of high school with an ACT score in the 45th percentile, overall high school GPA of 2.5 or higher, grades of "C" or better in four semesters (two years) of high school laboratory sciences, and grades of "C" or better for two semesters (one year) of high school algebra.

Admission Procedures

1. Complete the College general admission procedure.
2. Attend an information meeting.

3. Complete an academic plan with the Health Advisor.
4. Two letters of recommendation on file in the Office of Health Professions.
5. Complete TEAS V test through SVCC testing center or other approved ATI testing center.
6. File an application form with the Office of Health Professions by the application deadline.
7. A "point system" will be utilized to evaluate all qualified applicants. Applicants will be awarded points for completion of specific general education and program admission requirements. These are explained in the Radiologic Technology Admission Handbook given out at the informational meeting.

Program Requirements

NRS 116, Medical Technology for Health Careers and RAD 100 Radiologic Technology Introduction, must be completed with a grade of "C" or above prior to starting the first semester RAD courses. A course accepted as equivalent in transfer from another institution may require a "B" or better due to differences in course grading scales. See the health counselor for more information. A grade of "C" is the minimum passing grade for all major field requirements, communications, life science, and mathematics courses. A "C" average must be maintained in all other general education requirements. Successful completion of a radiologic technology course requires a "C" in the classroom and a "C" in the clinical experience. A student who is unsatisfactory in any one of these areas will receive a failing grade for the course. If a RAD course is failed, it may be repeated once by going through a readmission to the program. No more than one RAD course may be repeated.

Application Deadlines

The SVCC admission policy requirements and minimum Radiologic Technology Academic Admission Requirements must be completed by the priority screening deadline of March 1 of the year the applicant wishes to be admitted. A second evaluation will be implemented for qualified students after the additional screening deadline of June 1. Students who apply after the application deadlines will be evaluated as spaces are available.

Out-of-District Application

Sauk Valley Community College is required by the Illinois Community College Act (110 ILCS 805/3-17) to give preference to in-district resident candidates. Out-of-district applicants will be considered if space is available after June 1 of the year of application to enter the program. Out-of-district applicants to the program coming from colleges with cooperative agreements will be given the same consideration (March 1 deadline) as in-district applicants.

Accreditation

The Radiologic Technology program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT).

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dianna Brevitt, Coordinator Radiologic Technology, 815/835-6362

[Follow this link for career information.](#)

Total Hours Required - 69.5 Hours

Major Field Requirements - 52.5 Hours

- NRS 116
- RAD 100
- RAD 101
- RAD 102
- RAD 103
- RAD 110
- RAD 111
- RAD 120
- RAD 121
- RAD 122
- RAD 200

- RAD 201
- RAD 202
- RAD 220
- RAD 221
- RAD 222
- RAD 223
- RAD 224

General Education Requirements - 16 Hours

- Communications (ENG 101, ENG 103, or COM 131) 6 Semester hour(s) (ENG 101 is required)
- *Mathematics (MAT 106 or MAT 121 or higher required) 3 Semester hour(s)
- *Life Science **(BIO 108 required) 4 Semester hour(s)
- Social/Behavioral Science (PSY 103 recommended) 3 Semester hour(s)

SVCC Requirement - 1 Hours

- FYE 101

Suggested Program OPTION I

First Semester - 14 Hours

- Natural Science (BIO 108 or BIO 109) 4 Semester hour(s)
- FYE 101
- RAD 101
- RAD 110
- RAD 120

Second Semester - 15-19 Hours

- *** Natural Science (BIO 110) 0-4 Semester hour(s)
- Mathematics (MAT 106 or MAT 121 or higher) 3 Semester hour(s)
- Communications 3 Semester hour(s)
- RAD 102
- RAD 111
- RAD 121

Summer Session - 8 Hours

- Social/Behavioral Science 3 Semester hour(s)
- RAD 103
- RAD 122

Third Semester - 16 Hours

- Communications 3 Semester hour(s)
- RAD 200
- RAD 201
- RAD 220
- RAD 221

Fourth Semester - 13 Hours

- RAD 202
- RAD 222
- RAD 223
- RAD 224

Optional Session - 2 Hours

- RAD 250

Suggested Program OPTION II

Students complete the general education requirements prior to admission. These requirements include:

- Communications 6 Semester hour(s)
- BIO 108

OR

BIO 109

OR

AND BIO 110

- MAT 106

OR

MAT 121

- FYE 101
- PSY 103

- The sequence of the RAD classes would then be the same as in Option I. Students considering going into advanced imaging areas should consider the following electives: MAT 121, CHE 103, PHY 175.

Footnotes

- *MAT 121 or higher, BIO 109, 110, CHE 103, PHY 175 are recommended for those intending to continue their education.
- **BIO 109 and BIO 110 can be used in lieu of BIO 108.
- *** For students taking BIO 109 and 110 sequence.

Career Certificate Programs

» Certificate

Accounting - Certificate (B90)

(B90) Certificate

The Certificate program prepares students for entry-level positions in private business and industry.

Work and Employment

Job positions that are available include: accounting clerk, bookkeeper, accounting assistant, trainee or technician. Continued economic growth in the region, resulting in increased business activity, should allow this field of employment to continue to grow. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b90.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 28 Hours

Major Field Requirements

- ACC 101
- ACC 102
- ACC 201
- ACC 202

- ACC 203
- ACC 204
- ACC 205
- ACC 207

Suggested Course

- BUS 106 is suggested as a skill-building course for this certificate.

Suggested Program

First Semester - 4 Hours

- ACC 101

Second Semester - 7 Hours

- ACC 102
- ACC 204

Third Semester - 10 Hours

- ACC 201
- ACC 203
- ACC 205

Fourth Semester

- ACC 202
- ACC 207

Agriculture Production Technology - Certificate (A14)

(A14) Certificate

Students interested in production agriculture with an emphasis on agricultural technology should consider the Agricultural Production Technology certificate. Graduates of this program may become employed as farm operators, herdsman, equipment operators, or general farmhands.

Work and Employment

This program prepares students for positions as assistant managers, farm operators, equipment operators, or general farmhands. Practical, hands-on experience will be emphasized. Click here for further career information: www.svcc.edu/academics/programs/individual/a14

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Dr. Ryan G. Anderson, Professor of Agriculture, 815/835-6279

Jeff Johnson, Multicraft Instructor, 815/835-6279

[Follow this link for career information.](#)

Total Hours Required - 29 Hours

Major Field Requirements

- AGR 109
- AGR 116
- AGR 130
- AGR 150
- AGR 199
- AGR 201
- CIS 109

- UAS 101

Suggested Program

First Semester - 15 Hours

- AGR 109
- AGR 130
- AGR 150
- UAS 101

Second Semester - 14 Hours

- AGR 116
- AGR 199
- AGR 201
- CIS 109

Art: Digital Media Arts - Certificate (B24)

(B24) Certificate

The purpose of the Digital Media Arts curriculum is two-fold. First, those who earn the certificate have the minimum requirements needed to secure employment as graphic designers in firms that engage in specialized design services, advertising services, printing services, and publishing. Second, those who earn the certificate may also pursue further education in a number of fields and apply those skills and expertise to in-house advertising and graphic design needs for their employers, particularly those who operate as small businesses. The Digital Media Arts certificate expands upon the Graphic Design Certificate Specialists skill set into film, video and interactive media.

Work and Employment

The SVCC Digital Media Arts program is designed to prepare individuals to assume employment in the fields of graphic design and desktop publishing; it will also strengthen the marketability of students who complete other fields of study because it will enhance visual communication skills for use in advertising and marketing functions. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b24.html>

Special Considerations

To obtain employment in this area, most individuals will be required to possess good computer skills, which include typing skills.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354
Office of Recruitment, 815/835-6266

[Follow this link for career information.](#)

Total Hours Required - 24 Hours

Major Field Requirements - 15 Hours

- ART 103
- ART 107 **OR** ART 113
- ART 100 **OR** ART 230
- ART 231
- ART 237

Electives - 9 Hours

Students must complete 3 courses from the following list of courses for 9 credits:

- ART 105

- ART 236
- ART 238
- ART 299

Footnote

*Although students may take up to 9 hours of ART 299, only 3 hours can be counted toward certificate.

Suggested Program

Commercial Drivers License - Certificate (T10)

(T10) Certificate (Truck Driving)

This program is designed to prepare individuals to obtain employment as commercial drivers. The classroom portion of the program emphasizes information required to pass the written driving exam, such as the rules of the road, log book requirements, and load regulations. Upon successful completion of the classroom portion, students will prepare for the driving test as they gain driving experience, learn how to hitch trailers to tractors, and safety techniques and practices. Students will be accompanied by an instructor and will use one of the trucks in which they learned to drive when they take the CDL exam.

Work and Employment

Every community in North America is served by the trucking industry. As a result, employment opportunities abound for local and over the road drivers. Men and women can earn above average incomes within a year or two of successfully completing the program and earning their CDL. Click here for further information: www.svcc.edu/academics/programs/individual/t10

Special Considerations

To obtain employment as a commercial driver, individuals must be at least 18 years of age (there is no top age restriction), possess a safe driving record, be able to pass regular drug screenings and a Department of Transportation physical exam, and not have been convicted of any felonies.

Program Contacts at Sauk Valley Community College

Community Education, 815/835-6212

[Follow this link for career information.](#)

Total Hours Required - 10 Hours

Major Field Requirements - 10 Hours

- GSV 100
- GSV 102

Suggested Program

Commercial Drivers License-Truck Driving Entrepreneurship - Certificate (T20)

(T20) Truck Driving Entrepreneurship

This certificate has been designed to expand the traditional truck driving training to include learning principles of business, marketing, personal selling, advertising, and entrepreneurship. Students completing the certificate will have the basic skills required to open, manage, and grow their own truck driving business.

Work and Employment

According to the Owner-Operator Independent Driver Association (OOIDA), there are approximately 350,000 owner-operators making this one of the largest groups of business owners in the United States. Nearly 45% of these owner-operators have received some sort of college education. Tractor-trailer truck drivers are expected to grow five percent from 2014-2024 according to the Bureau of Labor Statistics. The Sauk Valley region, with

numerous industries and distribution centers, along with its position on the I-88 corridor, offers many truck driving opportunities for owner-operators.

Special Considerations

To obtain employment as a commercial driver, individuals must be at least 18 years of age (there is no top age restriction), possess a safe driving record, be able to pass regular drug screenings and a Department of Transportation physical exam, and not have been convicted of any felonies.

Program Contacts at Sauk Valley Community College:

Josh West 815/835-6334

[Follow this link for career information.](#)

Total Hours Required - 18 Hours

Major Field Requirements - 15 Hours

- BUS 260
- CIS 220
- GSV 100
- GSV 102

Electives - 3 Hours

Choose one of the following:

- BUS 105
- BUS 105
- BUS 210
- BUS 216

Suggested Program

First Semester - 12 Hours

- CIS 220
- GSV 100
- GSV 102

Second Semester - 6 Hours

- BUS 260 Entrepreneurship Principles 3 Semester hour(s) AND ONE OF THE FOLLOWING:
- BUS 103
- BUS 105
- BUS 210
- BUS 216

Computed Tomography - Certificate (E90)

(E90) Certificate

The Computed Tomography (CT) certificate program is a full time one-semester program designed for the post-graduate radiologic technologist. Upon completion, the graduate will have the knowledge and skill to use computed tomography technology to produce cross sectional anatomic images of the human body for diagnostic testing, radiation treatment planning, and nuclear medicine PET scanning.

Work and Employment

CT certification will provide an increased chance of employment by increasing technologists' knowledge and skills to better meet the needs of employers and the public. Employment may be gained in hospitals, outpatient imaging centers, radiation therapy centers, mobile imaging, sales, and applications. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/e90.html>

Special Considerations

Students with proof of ARRT radiography certification, radiation therapist (ARRT) certification, or nuclear medicine technologist (ARRT or NMTCB) certification will be eligible to enroll in the CT program. A current license in medical radiation technology from the Illinois Emergency Management Agency (IEMA), Department of Nuclear Safety is required.

Admission Requirements

- Documentation of graduation from an ARRT approved radiography program.
- Evidence of active registration with the ARRT or registry eligible status.
- Documentation of completion of RAD 200-Phlebotomy, or equivalent course.
- Completion of RAD 223-Cross Sectional Anatomy, or equivalent course.

Admission Procedures

1. Complete the College general admission procedure.
2. File an application form with the Office of Dean of Health Professions.
3. Two letters of recommendation on file in the Office of Dean of Health Professions.
4. Appointment with Coordinator of Radiologic Technology.
5. A "point system" will be utilized to evaluate all qualified applicants. Applicants will be awarded points for completion of specific general education and program admission requirements. These are explained in the Computed Tomography Admission Handbook.

Application Deadlines

The SVCC admission policy requirements and minimum Computed Tomography Academic Admission Requirements must be completed by the deadline of **August 1st** of the year the applicant wishes to be admitted.

Program Contacts at Sauk Valley Community College

Health Careers Education Counselor, 815/835-6354

Dianna Brevitt, Coordinator Radiologic Technology, 815/835-6362

[Follow this link for career information.](#)

Total Hours Required - 16 Hours

Major Field Requirements

- RAD 223
- RCT 101
- RCT 102
- RCT 103

Suggested Program

Computer Information Systems: Business Software Specialist I - Certificate (B32)

(B32) Certificate

The Business Software Specialist I certificate consists of a core of courses which provide job entry skills in the operation of computers. This certificate can also be the means for advancement to higher level positions in an expanding field. Instruction includes hands-on experience with computers and business software packages.

Work and Employment

The rapid spread of computers and computer-based technologies in recent years has generated a need for skilled, highly trained workers. Computers have become essential to the operation of stores, banks, colleges and universities, government agencies, hospitals, factories, and many other profit and non-profit entities in our society. Employment is expected to grow as organizations seek new applications for computers and improvements to the software already in use. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b32.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

Greg Noack, Assistant Professor of Computer Information Systems, 815/835-6434

[Follow this link for career information.](#)

Total Hours Required - 16 Hours

Major Field Requirements

- CIS 104
- CIS 106
- CIS 108
- CIS 109
- CIS 132
- CIS 148
- OAS 103

Suggested Program

First Semester - 7 Hours

- CIS 109
- CIS 132
- OAS 103

Second Semester - 9 Hours

- CIS 104
- CIS 106
- CIS 108
- CIS 148

Computer Information Systems: Business Software Specialist II - Certificate (B36)

(B36) Certificate

The Business Software Specialist II consists of advanced courses which expand on skills in the programming and the operation of computers. This certificate can also be the means for advancement to higher level positions in an expanding field. Instruction includes hands-on experience with computers and business software applications. Completion of the Business Software Specialist I Certificate is a prerequisite to completing the Business Software Specialist II certificate.

Work and Employment

The rapid spread of computers and computer-based technologies in recent years has generated a need for skilled, highly trained workers. Computers have become essential to the operation of stores, banks, colleges and universities, government agencies, hospitals, factories, and many other profit and non-profit entities in our society. Employment is expected to grow as organizations seek new applications for computers and improvements to the software already in use. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b36.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

Greg Noack, Assistant Professor of Computer Information Systems, 815/835-6434

[Follow this link for career information.](#)

Total Hours Required - 22 Hours

Major Field Requirements

- CIS 104
- CIS 106
- CIS 108
- CIS 109
- CIS 143
- CIS 132
- CIS 148
- CIS 229
- OAS 103

Suggested Program 1 year accelerated

First Semester - 10 Hours

- CIS 109
- CIS 132
- CIS 143
- OAS 103

Second Semester - 12 Hours

- CIS 104
- CIS 106
- CIS 108
- CIS 148
- CIS 229

Suggested Program 2 years

First Semester - 5 Hours

- CIS 109
- OAS 103

Second Semester - 6 Hours

- CIS 104
- CIS 106
- CIS 148

Third Semester - 5 Hours

- CIS 132
- CIS 143

Fourth Semester - 6 Hours

- CIS 229
- CIS 108

Computer Information Systems: Management Information Systems (MIS) - Certificate (B40)

(B40) Certificate

The management information systems (MIS) certificate consists of a core of courses which systematically edifies the students who are interested in professional careers relating to the analysis, design, implementation, and management of information systems in businesses. The courses integrate theory and case studies of the

implementation of the various components of information systems. This certificate may also be the means for advancement to higher levels in employment and education.

Work and Employment

Employees who are involved in the management information systems area may have various backgrounds including general business, management, marketing, and computer science. This certificate will give those employees the additional knowledge to make effective decisions involving their company's information systems. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b40.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

Greg Noack, Assistant Professor of Computer Information Systems, 815/835-6434

[Follow this link for career information.](#)

Total Hours Required - 16 Hours

Major Field Requirements

- CIS 101
- CIS 130
- CIS 210
- CIS 214
- CIS 229

Elective - 1 Hours

- CIS Elective

Suggested Program

First Semester - 4 Hours

- CIS Elective - 1 Semester hour(s)
- CIS 101

Second Semester - 6 Hours

- CIS 214
- CIS 229

Third Semester - 6 Hours

- CIS 130
- CIS 210

Computer Information Systems: Networking - Certificate (B31)

(B31) Certificate

The networking associate certificate consists of a core of courses which provide job entry skills in the area of computer networks. This certificate can also be the foundation for advancement to higher level positions in an expanding field. Instruction includes hands-on system experience. This certificate is an expansion of the Networking certificate that adds training in network operating systems and general information systems theory.

Work and Employment

Networking associates are involved in the installation, use and maintenance of computer networks. They may set up the physical infrastructure for a network, use network operating systems to administrate and maintain network services, ranging from LANs to Internet services. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b31.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

Greg Noack, Assistant Professor of Computer Information Systems, 815/835-6434

[Follow this link for career information.](#)

Total Hours Required - 24 Hours

Major Field Requirements

- CIS 101
- CIS 151
- CIS 152
- CIS 154
- CIS 156
- CIS 158
- CIS 167
- CIS 250

Suggested Program

First Semester - 12 Hours

- CIS 101
- CIS 151
- CIS 152
- CIS 154

Second Semester - 12 Hours

- CIS 156
- CIS 158
- CIS 167
- CIS 250

Computer Information Systems: PC Technician - Certificate (B29)

(B29) Certificate

This PC Technician certificate is available for students who are interested in entry level employment in the computer field with a specialization as a personal computer technician.

Work and Employment

PC Technicians are involved in the installation, use and maintenance of computers. They may set up the physical computer and peripherals for end users. They are proficient in operating systems and are often the first responder to end users. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b29.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

Greg Noack, Assistant Professor of Computer Information Systems, 815/835-6434

[Follow this link for career information.](#)

Total Hours Required - 21 Hours

Major Field Requirements

- CIS 101 **OR** CIS 109

- CIS 151
- CIS 167
- CIS 194
- CIS 197
- CIS 250
- CIS 290

Suggested Program

First Semester - 12 Hours

- CIS 101
- OR**
- CIS 109
 - CIS 151
 - CIS 167
 - CIS 194

Second Semester - 9 Hours

- CIS 197
- CIS 250
- CIS 290

Computer Information Systems: Server Support Specialist - Certificate (B28)

(B28) Certificate

This Server Support Specialist certificate is available for students who are interested in entry level employment in Windows Server administration or support. It is also for those already working as a systems administrator who want to validate their work experience with a certificate. Completing this sequence will also prepare students to sit for industry certifications sponsored through Microsoft Corporation and CompTIA.

Work and Employment

Server Support Specialists are involved in the maintenance and management of their organization's servers, often acting as a junior systems administrator. They may set up the physical computer and peripherals for end users as well as maintain the organization's network. They may also assist with Active Directory management, installation and troubleshooting servers, and related issues. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b28.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

Greg Noack, Assistant Professor of Computer Information Systems, 815/835-6434

[Follow this link for career information.](#)

Total Hours Required - 30 Hours

Major Field Requirements

- CIS 101 **OR** CIS 109
- CIS 151
- CIS 167
- CIS 194
- CIS 197
- CIS 250
- CIS 290
- CIS 291

- CIS 292
- CIS 293

Suggested Program

First Semester - 12 Hours

- CIS 101

OR

- CIS 109
- CIS 151
- CIS 167
- CIS 194

Second Semester - 9 Hours

- CIS 197
- CIS 290
- CIS 291

Third Semester - 9 Hours

- CIS 250
- CIS 292
- CIS 293

Computer Information Systems: Web Design - Certificate (B37)**

INACTIVE PROGRAM

****This certificate is not currently offered.**

(B37) Certificate

The Web Design certificate consists of a core of courses designed to prepare the student for entry-level positions in web site design and support. Instruction includes hands-on experience with Web browsers, search engines, web-authoring and multimedia authoring software, and introductory-level web programming.

Work and Employment

Increasingly, companies both large and small desire a Web presence, and workers are needed to design, develop and support these Web sites. Employers are increasingly interested in employees who can combine areas of technical expertise or who are adaptable and able to learn and incorporate new skills and keep pace with rapidly emerging and changing technologies. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b37.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Kevin Megill, Associate Professor of Computer Information Systems, 815/835-6251

Greg Noack, Assistant Professor of Computer Information Systems, 815/835-6434

[Follow this link for career information.](#)

Total Hours Required - 16 Hours

Major Field Requirements

- CIS 109
- CIS 120
- CIS 123
- CIS 136
- OAS 103

Suggested Program

First Semester - 8 Hours

- CIS 109
- CIS 120
- OAS 103

Second Semester - 8 Hours

- CIS 123
- CIS 136

Criminal Justice: Corrections - Certificate (C50)

(C50) Certificate

The Corrections certificate program is designed to prepare future correctional officers for the duties and tasks related to the field of corrections. Students completing the certificate will gain knowledge and competencies to enter the field of corrections at the state or federal level.

Work and Employment

The type of jobs for which it would train graduates would be both federal and state correctional officers, who occupy the prisons of our district. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/c50.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815-835-6354

Daniel McCollum, Assistant Professor of Criminal Justice, 815/835-6256

[Follow this link for career information.](#)

Total Hours Required - 24 Hours

Major Field Requirements

- CJS 101
- CJS 120
- CJS 214
- CJS 227
- CJS 200
- PSY 103
- PSY 217
- PSY 270

Suggested Program

First Semester - 12 Hours

- CJS 101
- CJS 200
- CJS 214
- PSY 103

Second Semester - 12 Hours

- CJS 120
- CJS 227
- PSY 217
- PSY 270

Early Childhood Education: Educator - Certificate (F16)

(F16) Certificate

This program aligns to the Gateways ECE Level 3 requirements which include completion of a high school diploma or GED to be credentialed.

The Early Childhood Education certificate program will assist individuals in securing the education and credentials needed to obtain employment in child care facilities and/or schools. This certificate allows individuals to obtain greater proficiency in the areas of study required in the field of Early Childhood Education.

Credential Program Description

Students enrolled in Early Childhood programs at Sauk Valley Community College will be eligible to complete credentials through Gateways to Opportunities state professional development system for ECE levels 2, 3 and 4. Benefits of this credentialing process increase a student's employability through ExceleRate Illinois and makes students eligible for scholarship opportunities and wage differentials.

Work and Employment

The early childhood education program is designed to educate professionals for a diverse and challenging field. Employment opportunities for graduates of the early childhood education program are very positive, whether pursuing a career in a group day care, preschool settings, or in family care. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/f16.html>

Criminal History Check Policy

Illinois law requires licensed early childhood programs to conduct a criminal background investigation on applicants for employment. Employment of individuals who have been convicted of committing or attempting to commit offenses that may put children in harm's way is prohibited. Laws vary according to the agency and their licensing body.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

[Follow this link for career information.](#)

Total Hours Required - 29 Hours

Major Field Requirements - 24 Hours

- ECE 114
- ECE 115
- ECE 118
- ECE 207 **OR** MAT 106 **OR** HIGHER
- ECE 228
- ECE 240
- ECE 275
- PED 220

General Education Requirements - 6 Hours

- ENG 101

- PSY 103

Suggested Program

First Semester - 14 Hours

- ECE 114
-
- ECE 115
- ECE 118
- ECE 228
- PED 220

Second Semester - 15 Hours

- MAT 106 OR HIGHER

OR

- ECE 207
- ECE 240
- ECE 275
- ENG 101
- PSY 103

Early Childhood Education: Educator Assistant - Certificate (F15)

(F15) Certificate

This program aligns to the Gateways ECE Level 2 credential which includes completion of a high school diploma or GED.

The Early Childhood Education certificate program will assist individuals in securing the education and credentials needed to obtain employment in child care facilities. This certificate has been developed to assist persons to meet the minimal requirements for approval as an early childhood assistant.

Credential Program Description

Students enrolled in Early Childhood programs at Sauk Valley Community College will be eligible to complete credentials through Gateways to Opportunities state professional development system for ECE levels 2, 3 and 4. Benefits of this credentialing process increase a student's employability through ExceleRate Illinois and makes students eligible for scholarship opportunities and wage differentials.

Work and Employment

The early childhood education program is designed to educate professionals for a diverse and challenging field. Employment opportunities for graduates of the early childhood education program are very positive, whether pursuing a career in group day care or preschool settings, or in family care. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/f15.html>

Criminal History Check Policy

Illinois law requires licensed early childhood programs to conduct a criminal background investigation on applicants for employment. Employment of individuals who have been convicted of committing or attempting to commit offenses that may put children in harm's way is prohibited. Laws vary according to the agency and their licensing body.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Janis Jones, Assistant Professor of Education, 815/835-6410

[Follow this link for career information.](#)

Total Hours Required - 17 Hours

Major Field Requirements

- ECE 114
- ECE 115
- ECE 118
- ECE 228
- PED 220
- PSY 103

Suggested Program

Early Childhood Education: Foundations of Infant Toddler Care - Certificate (F14)

(F14) Certificate

This one-course program provides students with an overview of the development of children birth through age three. Students will explore physical, social, emotional, cognitive and linguistic growth, as well as factors that affect learning and development. Emphasis will be placed on the role of family and community partnership in effective care-giving programs. Students will also design developmentally-appropriate curriculum, including observation and formal and informal assessment techniques. Students will demonstrate understanding of the Infant/Toddler Environment Rating Scale (ITERS) by performing an evaluation in an infant/toddler classroom setting. Students will participate in a minimum of 50 hours of required field experience.

This program aligns to the Gateways ITC Level 4 requirements that include completion of a high school diploma or GED and an ECE Level 4 credential.

The Infant and Toddler Care certificate program will assist individuals in securing the education and credentials needed to obtain employment working with infants and toddlers in childcare facilities. This certificate allows individuals to obtain greater proficiency in the areas of study required in the care of infants and toddlers.

Credential Program Description

Students enrolled in the Early Childhood programs at Sauk Valley Community College will be eligible to complete credentials through Gateways to Opportunities State Professional Development System for ECE levels 2, 3, and 4 and Infant Toddler Care level 4. Benefits of this credentialing process increase a student's employability through ExceleRate Illinois and makes students eligible for scholarship opportunities and wage differentials.

Work and Employment

The Infant Toddler Care program is designed to educate professionals for a diverse and challenging field. Employment opportunities for graduates of the Infant Toddler Care program are very positive, whether pursuing a career in a group day care or in family care. Click here for further career information: www.svcc.edu/academics/programs/individual/f14

Criminal History Check Policy

Illinois law requires licensed early childhood programs to conduct a criminal background investigation on applicants for employment. Employment of individuals who have been convicted of committing or attempting to commit offenses that may put children in harm's way is prohibited. Laws vary according to the agency and their licensing body.

Students who perform classroom observations through coursework at Sauk Valley Community College may be required by the selected school/site to undergo a criminal background check prior to placement. Students may be denied at any observation site based on the results of that check.

Students who feel their criminal background may exclude them from observation or employment should seek counseling with SVCC faculty or advising staff early in their program to determine how it may affect their participation and eligibility.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354;
Janis Jones, Assistant Professor of Education, 815/835-6410.

[Follow this link for career information.](#)

Total Hours Required - 4 Hours

Major Field Requirements

- ECE 109

Suggested Program

Electronics: Industrial - Certificate (H65)

(H65) Certificate

Graduates of this program will be able to utilize and maintain various types of solid state sensors and controls in industrial applications.

Work and Employment

This program is designed to prepare a student for employment in industrial controls. This will include solid state and digital circuitry for the control of industrial equipment and the operation of programmable controls. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/h65.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354
Steven McPherson, Assistant Professor of Electronics/Technology, 815/835-6347

[Follow this link for career information.](#)

Total Hours Required - 23 Hours

Major Field Requirements - 23 Hours

- MAT 106 **OR** HIGHER MAT COURSE
- EET 107
- EET 110
- EET 207
- EET 245
- EET 252
- EET 261

Suggested Program

First Semester - 11 Hours

- EET 107
- EET 110

Second Semester - 6 Hours

- EET 207
- EET 245

Third Semester - 6 Hours

- EET 252
- EET 261

Electronics: Microprocessor Maintenance - Certificate (H64)

(H64) Certificate

This program is designed to prepare a student for employment in the field of microprocessors. The students will be working with robots and the microprocessor controllers and sensors used in industry.

Work and Employment

Computer technicians must be familiar with technical manuals and diagnostic programs for various pieces of computer equipment or systems. Some technicians may specialize in maintaining a particular brand or type of equipment or system, or in performing a certain type of repair. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/h64.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Steven McPherson, Assistant Professor of Electronics/Technology, 815/835-6347

[Follow this link for career information.](#)

Total Hours Required - 21 Hours

Major Field Requirements - 21 Hours

- EET 107
- EET 110
- EET 218
- EET 245
- EET 252
- EET 261

Suggested Program

First Semester - 8 Hours

- EET 107
- EET 110

Second Semester - 3 Hours

- EET 245

Third Semester - 10 Hours

- EET 218
- EET 252
- EET 261

Emergency Medical Technician - Basic** - Certificate (E95)

INACTIVE PROGRAM

****This certificate is not currently offered.**

Emergency Medical Training for both Basic and Paramedic levels is available through Mercy Medical Center or OSF St. Anthony's accredited programs. Contact the Emergency Departments of CGH Medical Center in Sterling or KSB Hospital in Dixon to register and coordinate the necessary clinical and field experience. Your local fire department also may have accredited training available. Students who successfully complete the course are eligible to take the Illinois or national licensure exams.

Basic (E95) - Paramedic (E97) Certificate

The Emergency Medical Services (EMS) courses provide the opportunity to earn up to two certificates and the eligibility to become a licensed EMT in Illinois.

Individuals in Emergency Medical Services provide immediate care to critically ill or injured persons and may transport them to the hospital. They determine the nature and extent of the patient's condition. Following strict procedures, they give appropriate critical intervention and transport the patient. They administer drugs, lift and carry the patient on a stretcher to the ambulance and radio the patient's condition to medical personnel at the hospital. Other duties may include replacing supplies and inspecting and maintaining the ambulance and medical equipment.

Beyond these general duties, the specific responsibilities of EMTs and paramedics depend on their level of qualification and training. To determine this, the national Registry of Emergency Medical Technicians (NREMT) registers emergency medical service (EMS) providers at two levels: First Responder, EMT-Basic, and EMT - Paramedic. The EMT - Basic represents the first component of the emergency medical technician system. An EMT-B is trained to care for patients on accident scenes and on transport by ambulance to the hospital under medical direction. The EMT-B has the emergency skills to assess a patient's condition and manage respiratory, cardiac, and trauma emergencies. EMT-Paramedics provide care already described, in addition they may administer drugs orally and intravenously, interpret electrocardiograms (EKGs), and use monitors and other complex equipment.

Work and Employment

Emergency Medical Personnel work for private ambulance services, hospitals, and municipal fire, police or rescue squad departments. Click here for further career information:

Special Considerations

Formal training and certification is needed to become an EMT or paramedic. All 50 states possess a certification/licensure procedure. The National Highway Traffic Safety Administration, US Department of Transportation and Illinois Department of Public Health approves Sauk's program. To maintain certification/licensure, EMTs and Paramedics must renew their license every 4 years. In order to maintain certification/licensure an individual must be working and meet a continuing education requirement. Desirable personal qualities include responsibility, dependability, enjoyment in working with people and ability to work as a team member. It is essential to be able to make quick and levelheaded reactions to life-or-death situations. Emergency medical personnel are required to do considerable kneeling, bending and heavy lifting. The work is not only physically strenuous, but also stressful involving life-or-death situations and suffering patients. The work is challenging, but offers an opportunity to help others.

Admission Requirements

EMT-B/EMS 101

1. Complete the College general admission procedure
2. Provide prior to or on the first day of class:
 - a. High School diploma or GED.
 - b. Proof of age 18
 - c. Copy of current Health Care Provider CPR card/CPR for Professional Rescuer card.

EMT-P/EMS 106

1. Complete the College general admission procedure.
2. Contact EMS office at 285-5560 or 285-5561
3. Provide the following:
 - a. Copy of current EMT-B or EMT-I license.
 - b. Documented permission from a paramedic level ambulance service to provide precepted field experience.
 - c. Health and immunization requirements will be detailed at the first class session.

Failure to meet admission requirements may result in dismissal.

Application Deadline

Before the first day of class.

Out-of-District Application

Sauk Valley Community College is required by law to give preference to in-district resident candidates. Out-of-district applicants will be considered if space is available.

Program Contacts

Doug Sears, EMS Instructor, 815/285-5561, dsears@ksbhospital.com

[Follow this link for career information.](#)

Total Hours Required - 7 Hours

Major Field Requirements

- EMS 101

Program Recommendation

BIO 108 should be completed with a grade of "C" or better prior to certification. "C" grade is required in major field requirements.

Suggested Program

Emergency Medical Technician - Paramedic - Certificate (E95)**

INACTIVE PROGRAM

****This certificate is not currently offered.**

Emergency Medical Training for both Basic and Paramedic levels is available through Mercy Medical Center or OSF St. Anthony's accredited programs. Contact the Emergency Departments of CGH Medical Center in Sterling or KSB Hospital in Dixon to register and coordinate the necessary clinical and field experience. Your local fire department also may have accredited training available. Students who successfully complete the course are eligible to take the Illinois or national licensure exams.

Basic (E95) - Paramedic (E97) Certificate

The Emergency Medical Services (EMS) courses provide the opportunity to earn up to two certificates and the eligibility to become a licensed EMT in Illinois.

Individuals in Emergency Medical Services provide immediate care to critically ill or injured persons and may transport them to the hospital. They determine the nature and extent of the patient's condition. Following strict procedures, they give appropriate critical intervention and transport the patient. They administer drugs, lift and carry the patient on a stretcher to the ambulance and radio the patient's condition to medical personnel at the hospital. Other duties may include replacing supplies and inspecting and maintaining the ambulance and medical equipment.

Beyond these general duties, the specific responsibilities of EMTs and paramedics depend on their level of qualification and training. To determine this, the national Registry of Emergency Medical Technicians (NREMT) registers emergency medical service (EMS) providers at two levels: First Responder, EMT-Basic, and EMT - Paramedic. The EMT - Basic represents the first component of the emergency medical technician system. An EMT-B is trained to care for patients on accident scenes and on transport by ambulance to the hospital under medical direction. The EMT-B has the emergency skills to assess a patient's condition and manage respiratory, cardiac, and trauma emergencies. EMT-Paramedics provide care already described, in addition they may administer drugs orally and intravenously, interpret electrocardiograms (EKGs), and use monitors and other complex equipment.

Work and Employment

Emergency Medical Personnel work for private ambulance services, hospitals, and municipal fire, police or rescue squad departments.

Special Considerations

Formal training and certification is needed to become an EMT or paramedic. All 50 states possess a certification/ licensure procedure. The National Highway Traffic Safety Administration, US Department of Transportation and Illinois Department of Public Health approves Sauk's program. To maintain certification/ licensure, EMTs and Paramedics must renew their license every 4 years. In order to maintain certification/ licensure an individual must be working and meet a continuing education requirement. Desirable personal qualities include responsibility, dependability, enjoyment in working with people and ability to work as a team member. It is essential to be able to make quick and levelheaded reactions to life-or-death situations. Emergency medical personnel are required to do considerable kneeling, bending and heavy lifting. The work is not only physically strenuous, but also stressful involving life-or-death situations and suffering patients. The work is challenging, but offers an opportunity to help others.

Admission Requirements

EMT-B/EMS 101

1. Complete the College general admission procedure
2. Provide prior to or on the first day of class:
 - a. High School diploma or GED.
 - b. Proof of age 18
 - c. Copy of current Health Care Provider CPR card/CPR for Professional Rescuer card.

EMT-P/EMS 106

1. Complete the College general admission procedure.
2. Contact EMS office at 285-5560 or 285-5561
3. Provide the following:
 - a. Copy of current EMT-B or EMT-I license.
 - b. Documented permission from a paramedic level ambulance service to provide precepted field experience.
 - c. Health and immunization requirements will be detailed at the first class session.

Failure to meet admission requirements may result in dismissal.

Application Deadline

Before the first day of class.

Out-of-District Application

Sauk Valley Community College is required by law to give preference to in-district resident candidates. Out-of-district applicants will be considered if space is available.

Program Contacts

Doug Sears, EMS Instructor, 815/285-5561, dsears@ksbhospital.com

[Follow this link for career information.](#)

Total Hours Required - 45 Hours

Major Field Requirements

- EMS 101
- EMS 106
- EMS 111
- EMS 116
- EMS 121

Program Recommendation

BIO 108 should be completed with a grade of "C" or better prior to certification. "C" grade is required in major field requirements.

Suggested Program

Entrepreneurship & Small Business Management - Certificate (B89)

(B89) Certificate

This certificate has been designed for current and prospective business professionals seeking opportunities in creating and managing their own business and entrepreneurship ventures. Students will be introduced to the planning, managing, and goal-setting functions required within small business ownership and entrepreneurship.

Work and Employment

This certificate would enable students to gain skills and competencies to become an entrepreneur or enhance the skills of current entrepreneurs. This certificate would also enhance students' education if they continue towards a four-year degree in business. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b89.html>

Program Contacts at Sauk Valley Community College

Academic Advising 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 25-26 Hours

Major Field Requirements - 13 Hours

- ACC 101
- BUS 103
- BUS 260
- ECO 211

Electives - 12-13 Hours

Choose from the list of ACC, BUS, CIS, and ECO courses below:

- ACC 102
- BUS 112
- BUS 205
- BUS 210
- BUS 222
- BUS 237
- CIS 109
- CIS 220
- ECO 212

Suggested Program

First Semester - 13 Hours

- ACC 101
- BUS 103
- BUS 260
- ECO 211

Second Semester - 12-13 Hours

- Choose four electives listed above.

Heating, Refrigeration, & Air Conditioning: Entry Level Technician - Certificate (H84)

(H84) Certificate

This program is designed to prepare students for employment in heating and air conditioning service work.

Work and Employment

The technician is an entry-level position. The program graduate will troubleshoot and repair heating and air conditioning systems. The technician will be required to use and have knowledge of special testing equipment. Work conducted as an entry-level technician is usually supervised by a seasoned professional. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/h84.html>

Special Considerations

The technician must be able to work in wide range of environments including a construction type environment and finished residential and light commercial buildings. The technician must be able to lift 50 pounds frequently and 80 pounds occasionally.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Jeff Johnson, Multicraft Instructor, 815/835-6572

[Follow this link for career information.](#)

Total Hours Required - 16.5 Hours

Major Field Requirements - 16.5 Hours

- ELT 120
- HRS 100
- HRS 114
- HRS 120
- HRS 130
- IND 118
- IND 131

Suggested Program

First Semester - 9 Hours

- ELT 120
- HRS 114
- IND 118

Second Semester - 7.5 Hours

- HRS 100
- HRS 120
- HRS 130
- IND 131

Industrial Maintenance Electrician - Certificate (H94)

(H94) Certificate

This program is designed to prepare individuals for work with maintenance staffs of local industries, specifically in the area of electrical control mechanisms.

Work and Employment

In our society, industries of one type or another produce almost all of our nation's goods. These industries rely on the machines, including robots that industrial mechanics maintain and repair. Maintenance workers in this field also care for buildings and work on plumbing, electrical, and air conditioning and heating systems. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/h94.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354.

Jeff Johnson, Multicraft Instructor, 815/835-6572

[Follow this link for career information.](#)

Total Hours Required - 21 Hours

Major Field Requirements - 21 Hours

- ELT 101
- ELT 120
- ELT 259
- ELT 261
- ELT 262
- IND 108
- IND 118
- IND 131

Suggested Program

First Semester - 11 Hours

- ELT 101
- ELT 120
- IND 108
- IND 118

Second Semester - 10 Hours

- ELT 259
- ELT 261
- ELT 262
- IND 131

Machining & CNC - Certificate (H73)

(H73) Certificate

The Certificate program is intended to provide knowledge and additional training to a student already in the field of manufacturing, as well as a new student to the field who would like to increase his/her knowledge on topics such as machining, tool & die, and CNC operations.

Work and Employment

The program will allow a student to either gain entry level employment into manufacturing fields or have a student already involved in manufacturing increase his/her skill set for greater employment flexibility. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/h73.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 24 Hours

Major Field Requirements - 24 Hours

- ELT 120 **OR** MAT 106
- IND 108
- IND 118
- IND 125
- IND 131
- IND 203
- IND 207
- IND 208

- IND 250
- WLD 106

Suggested Program

First Semester - 13 Hours

- IND 108
- IND 118
- IND 125
- IND 203
- WLD 106

Second Semester - 11 Hours

- MAT 106

OR

- ELT 120
- IND 131
- IND 207
- IND 208
- IND 250

Management - Certificate (B93)

(B93) Certificate

The management certificate program is designed with a core of specialized business courses that allow a student to become familiar with the various aspects of business and industrial management. After becoming familiar with business, accounting, and human relations, a student may desire to move on toward the completion of an associate degree in management. The certificate is well designed for those individuals wanting to enter management or for those in management with a need to upgrade their skills.

Work and Employment

Supervisors direct the activities of their employees and make sure the work is done correctly. They teach employees safe work practices, train new workers to learn different aspects of the job, and ensure that equipment and materials are used properly and efficiently. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b93.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 19 Hours

Major Field Requirements

- ACC 101
- BUS 103
- BUS 112
- BUS 205
- COM 131
- ECO 211

Suggested Program

First Semester - 10 Hours

- ACC 101

- BUS 103
- BUS 112

Second Semester - 9 Hours

- BUS 205
- COM 131
- ECO 211

Management, Supervisory - Certificate (B97)

(B97) Certificate

The Supervisory Management certificate program is designed with a core of specialized business courses that allow a student to become a front-line supervisor. After becoming familiar with business, human relations, supervision, management, and basic computers a student may desire to move on toward the completion of a certificate in management. The certificate is well designed for those individuals who are first-line supervisors with a need to upgrade their skills.

Work and Employment

Front-line supervisors are employed by all sectors of the economy including manufacturing and service industries. Supervisors are employed in large and small organizations with diverse responsibilities depending on the structure of the organization. Click here for further career information: www.svcc.edu/academics/programs/individual/b97

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 15 Hours

Major Field Requirements

- BUS 103
- BUS 112
- BUS 205
- BUS 218
- CIS 109

Suggested Program

First Semester - 9 Hours

- BUS 103
- BUS 112
- CIS 109

Second Semester - 6 Hours

- BUS 205
- BUS 218

Marketing - Certificate (B92)

(B92) Certificate

This certificate is designed specifically for individuals who are already employed in the marketing field or are seeking employment in the industry. The emphasis of this program is on sales and retailing for a sales-related position in the marketing industry.

Work and Employment

Marketing is a broad field of business activity which involves planning, promoting, and distributing high demand products and services to the market place. A marketing manager makes decisions on purchasing, production, packaging, warehousing, advertising, market research and more. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/b92.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

[Follow this link for career information.](#)

Total Hours Required - 18 Hours

Major Field Requirements

- BUS 103
- BUS 105
- BUS 222
- BUS 210
- BUS 213
- BUS 216

Suggested Program

First Semester - 9 Hours

- BUS 103
- BUS 210
- BUS 222

Second Semester - 9 Hours

- BUS 105
- BUS 213
- BUS 216

Nurse Assistant - Certificate (E93)

(E93) Certificate

This curriculum meets the mandates of the Illinois Department of Public Health to be eligible to take the competency exam for nurse aide and home health aide. The curriculum is conducted over an eight or sixteen week period and consists of classroom and clinical learning activities. The program prepares a student to assist with the care of the sick and the infirm under the supervision of registered nurses or other licensed professionals.

Work and Employment

Nursing assistants work directly with the patient giving physical care and emotional support. The nursing assistant helps patients with personal hygiene, nutrition, elimination and mobility. Nursing assistants work for nursing homes, hospitals, temporary help agencies and home care agencies. Advancement in the health care field for nursing assistants is possible with further education. Click here for further career information: www.svcc.edu/academics/programs/individual/e93

Special Considerations

In order to become a certified nursing assistant, one must complete a state-approved program like the one at SVCC and pass the Nurse Assistant Competency Evaluation.

Admission Requirements

1. Candidate must be at least 15 years of age.

2. Candidates who do not have a high school diploma or GED must be able to read at grade level 8 or have permission of instructor.
3. On admission to the program, the student will need to meet health and immunization requirements. These requirements are detailed at the first class session.

Program Contacts at Sauk Valley Community College

Health Career Education Advisor, 815/835-6354

Dr. Mary M. Evans, Dean of Health Professions 815/835-6376

[Follow this link for career information.](#)

Total Hours Required - 8 Hours

Major Field Requirements

- NRS 101
- NRS 103

Program Requirements

- Criminal background checks are required before enrollment in clinical courses. "C" grade is required in major field requirements.
- CNA certification is a requirement for admission to the ADN and LPN programs.

Suggested Program

Nursing: Practical - Certificate (E91)

(E91) Certificate

This program is designed to prepare the graduate to function with the knowledge, skills and attitudes needed for the role of the beginning practical nurse to provide care in a variety of health care settings. The program is approved by the Illinois Department of Financial and Professional Regulation.

Work and Employment

Licensed practical nurses assist in patient care with other interprofessional members under the direction of registered nurses, physicians, dentists or podiatrists. They perform procedures and treatments such as measuring vital signs, applying dressings and administering medications. LPNs work for nursing homes, clinics and other health care facilities where patients with chronic conditions receive care. Advancement in health care education is generally required for acute care and the specialized areas of nursing practice. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/e91.html>

Special Considerations

In order to become licensed as a practical nurse, a person must complete a state-approved program like SVCC's and pass the National Council Licensure Examination (NCLEX) for practical nurses (PN).

Admission Requirements

Satisfy all of the following academic criteria:

1. Active CNA certificate on file with IDPH with verification of work history or documentation of successful completion of a state approved CNA program or VOC 121 within the last 2 years. CNA work history verification can be documented via: tax records, payment stub, IDPH registry (if clinical updates are present) or a letter from the employer. (Advanced Placement students - LPN license is applicable for this requirement.)
2. Cumulative Grade Point Average of 2.5 or above.
3. **ENGLISH LANGUAGE ARTS** (Note: only one of the following must be met. The most recent score or grade will be utilized.)
 - SVCC placement test OR ACT standard writing score of 22 or above.
 - Completed ELA 099 with a grade of "C" or better.

4. **MATH** (Note: only one of the following must be met. Applicants are encouraged to complete higher level math courses without risk to points earned. The highest level points achieved within the passing standard of a "C" or better will be used)

- Placed into intermediate algebra (MAT 080, 081) or higher using SVCC placement or ACT score
- Completed beginning algebra (MAT 074 or 075) or higher level with grade "C" or better
- Completed an equivalent course at another college or university with a grade of "C" or higher
- Two semesters of high school algebra or Math1 **within the last five (5) years of when the math was taken**
- Completed two semesters of high school algebra or MATH 1 with a "C" or better (**within last 5 years of when the course was taken**)

Admission Procedure

Further admission information is available in the Nursing Admission Handbook

- Complete the College's general admission procedure.
- Attend a nursing information meeting.
- Meet with the health career education advisor and develop an academic progression plan.
- File a current nursing application form with the Dean of Health Professions.
- Submit two letters of recommendation to the Dean of Health Professions.

TEAS Testing-Requirement for All Nursing Applicants

- All new applicants and re-applicants to the nursing program must take the ATI TEAS test.
- TEAS testing must be completed prior to the application deadline date.
- Testing will include areas of Reading, English, Mathematics and Science.
- Applicants may not test any more than once a semester. Retesting allowed in subsequent semesters. Test may be repeated three times.
- TEAS testing applicable for admission **MUST** be completed at SVCC or additional charges for official ATI transcripts are incurred.
- **You must set up an ATI account with a user name and password.**
 - Go to www.atitesting.com
- Contact the SVCC Testing Center 815-835-6530 to schedule a time.
 - **Fee will be paid to ATI per credit card at the time of testing.**
- **BRING THE FOLLOWING TO THE TESTING SESSION:**
 - **ATI user name, password and ID number**
 - **Photo ID**
 - **Credit card for payment to ATI**
- Study guides are available in the SVCC Library or may be purchased online at www.atitesting.com. For free practice tests, please visit www.testprepreview.com/teas_practice.html.
- TEAS score valid for 3 years.

Points will be awarded according to your score as detailed in the Nursing Admission Handbook.

Application Deadlines

The admission requirements and the admission procedure must be completed by March 1 of the year the applicant wishes to be admitted. If the class is not filled, candidates must meet the second candidate evaluation deadline of June 1.

Out-of-District Application

Sauk Valley Community College is required by the Illinois Community College Act (110 ILCS 805/3-17) to give preference to in-district resident candidates. Out-of-district applicants will be considered if space is available after June 1 of the year of application to enter the program. Out-of-district applicants to the program coming from colleges with cooperative agreements will be given the same consideration (March 1 deadline) as in-district applicants.

Program Requirements

A grade of "C" is the minimum passing grade for all major field requirements, social science, and natural science. Successful completion of a nursing course requires a "C" in the classroom, satisfactory clinical performance and on skills testing. A student who is unsatisfactory in any one of those areas will receive a failing grade for the course. If an NRS course is failed, it may be repeated once. No more than one NRS course may be repeated.

PROGRAM CONTACTS at Sauk Valley Community College

Health Career Education Advisor, 815/835-6354

Dr. Mary M. Evans, Dean of Health Professions, 815/835-6376

[Follow this link for career information.](#)

Total Hours Required - 43 Hours

Major Field Requirements - 36 Hours

- NRS 108
- NRS 109
- NRS 110
- NRS 111
- NRS 113
- NRS 115

General Education Requirements - 7 Hours

- PSY 103
- BIO 108

Suggested Support Course

BIO 109 and 110 will meet the science requirements for the LPN program for students interested in advanced placement into the ADN program. The NRS courses are organized to be completed in a one-year sequence. However, provisions are made for those students who need to distribute the general education courses over a longer period of time. See suggested programs.

- BIO 109
- BIO 110

Suggested Program Option I - For students entering the Program in the fall semester:

First Semester - 21 Hours

- BIO 108
- NRS 108
- NRS 113
- PSY 103

Second Semester - 16 Hours

- NRS 109
- NRS 110
- NRS 115

Third Semester - 6 Hours

- NRS 111

Suggested Program Option II

Begin NRS course sequence upon acceptance into the LPN program. The sequence of the NRS courses would then be same as Option I. Successfully complete the following courses:

- PSY 103
- BIO 108

Solar Energy - Certificate (H80)**

INACTIVE PROGRAM

****This certificate is not currently offered.**

(H80) Certificate

This program prepares students to enter the work force as solar energy installers and technicians. They will have knowledge in electrical, electronics, and fluid power components and acquire troubleshooting skills on those components. Students completing this program may pursue certification in their field.

Work and Employment

Students completing this program are prepared to work as field service technicians, installers, or manufacturing technicians.

Special Considerations

Workers usually have the following skills and aptitudes; the ability to do precise and detailed work, use good eye-hand coordination, notice and compare differences in objects, have mathematical and mechanical aptitudes, are analytic, curious and creative.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354;

Christopher Carlson, Professor of HVAC, 815/835-6221;

Steven McPherson, Associate Professor of Electronics/Technology, 815/835-6347.

[Follow this link for career information.](#)

Total Hours Required - 27 Hours

Major Field Requirements

- EET 110
- EET 245
- ELT 120
- ELT 261
- ENE 130
- ENE 135
- ENE 140
- IND 108
- IND 118

Suggested Program

First Semester - 13 Hours

- EET 110
- ELT 120
- ENE 135
- IND 118

Second Semester - 14 Hours

- EET 245
- ELT 261
- ENE 130
- ENE 140
- IND 108

UAS/Drone Pilot - Certificate (H30)

(H30) Certificate

This program is intended to introduce the growing field of small unmanned aircraft systems (UAS), namely drones, including technical skills and regulatory laws necessary to safely and legally fly drones. Targeted individuals will include those looking to enter into one of the variety of employment opportunities related to UAS's, as well as those individuals who already have experience flying UAS's, but are looking to improve their skill set for applicability in a current job. The target audience will also include entrepreneurs looking to create business uses for UAS's as regulations continue to ease and drones become more prevalent.

Work and Employment

This program will train students within the CTE areas of Agricultural Education, Business, Marketing, Computer Education, Technology and Engineering Education, and Family and Consumer Science. Students who work within Agriculture, and Food & Natural Resources Career Cluster, could find jobs within the field of precision agriculture. Students will also be prepared for entry-level employment with the Business, Marketing, and Computer Education CTE area for positions in national security and planning, marketing, digital communications, and insurance. Students in the Technology and Engineering area would qualify for positions in transportation, distribution, logistics, law enforcement services, architecture and surveying, and video technology & film. In the Family & Consumer Science area, employment possibilities would include promoting tourism through aerial photography. Click here for further career information: www.svcc.edu/academics/programs/individual/h30

Program Contacts at Sauk Valley Community College

Academic Advising 815/835-6354

Josh West, Director of Business, Career & Technical Programs 815/835-6334

[Follow this link for career information.](#)

Total Hours Required - 21 Hours

Major Field Requirements - 18 Hours

- ART 103
- CIS 109
- UAS 101
- UAS 110
- UAS 120
- UAS 130

Electives - 3 Hours

- Electives: (BUS 260 recommended)

Suggested Program

First Semester - 12 Hours

- ART 103
- CIS 109
- UAS 101
- UAS 110

Second Semester - 9 Hours

- Elective (BUS 260 recommended) 3 Semester hour(s)
- UAS 120
- UAS 130

Welder: Advanced - Certificate (H49)

(H49) Certificate

The SVCC welding program has been specifically designed to meet the needs of the local employers, specifically the manufacturers, which make up 30% of the employment in the SVCC college district.

Work and Employment

The advanced welder certificate is an extension of the entry level welding certificate. Individuals in this certificate can also be employed with several different manufacturing companies, including, but not limited to, heavy machine manufacturing, garage door makers, steel mill, radiator manufacturing, agricultural manufacturing, and other local companies. Advanced welders normally demand a higher salary to start than entry level welders due to the more advanced skills they possess. Click here for further career information: <https://www.svcc.edu/academics/programs/individual/h49.html>

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354

Scott Gillihan, Instructor of Welding, 815/835-6278

[Follow this link for career information.](#)

Total Hours Required - 16 Hours

Major Field Requirements - 16 Hours

- WLD 101
- WLD 102
- WLD 103
- WLD 104
- WLD 106
- WLD 140

Suggested Program

First Semester - 7 Hours

- WLD 101
- WLD 102
- WLD 106

Second Semester - 9 Hours

- WLD 103
- WLD 104
- WLD 140

Welder: Entry Level - Certificate (H48)

(H48) Certificate

The SVCC welding program has been specifically designed to meet the needs of the local employers, specifically the manufacturers which make up 30% of the employment in the SVCC college district.

Work and Employment

The entry-level welder can be employed with several different manufacturing companies including, but not limited to, heavy machine manufacturing, garage door makers, steel mill, radiator manufacturing, agricultural manufacturing, and other local companies. Click here for further career information: www.svcc.edu/academics/programs/individual/h48

Special Consideration

To obtain employment as an entry level welder, most individuals will be required to possess a high school diploma or GED. A drug test has become customary in most warehousing and distribution companies before hiring.

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354;
Scott Gillihan, Instructor of Welding, 815/835-6278.

[Follow this link for career information.](#)

Total Hours Required - 2 Hours

Major Field Requirements - 2 Hours

- WLD 101

Suggested Program

Welding: Robotic Welding - Certificate (H46)

(H46) Certificate

The SVCC welding program has been specifically designed to meet the needs of the local employers, specifically the manufacturers, which make up 30% of the employment in the SVCC college district. The robotic welding certificate has been designed for welding students to build a hands-on understanding of robotic arc welding. Students will cover safety jogging the robot, setting up welding equipment, robotic welding teach pendent, robotic welding parameters, motion types, programming examples, and saving and backing up robot programs and controller files.

Work and Employment

This program will prepare students to work at industries which are beginning to convert from human welders to robots. A certificate in robotic welding would make advanced welders who graduate from Sauk Valley Community College more flexible when finding work upon entering the work force. They will be able to not only demonstrate proficiency in MIG, TIG, and Shielded Metal Arc Welding, but also a strong understanding of the use of robotic welding. Click here for further career information: www.svcc.edu/academics/programs/individual/h46

Program Contacts at Sauk Valley Community College

Academic Advising, 815/835-6354
Scott Gillihan, Instructor of Welding, 815/835-6278

[Follow this link for career information.](#)

Total Hours Required - 5-6 Hours

Major Field Requirements

- WLD 103 **OR** WLD 106
- WLD 140

Suggested Program

Updates and Clarifications to 2019-20 Catalog

The following updates/clarifications have been made to the 2019/2020 catalog:

COURSES:

PHY 221 Mechanics I (Statics)

Illinois Articulation Initiative (IAI): EGR 943 SHOULD READ:

Illinois Articulation Initiative (IAI): EGR 942

RAD 120 Rad Tech Anatomy/Positioning I

Pre-requisite: Admission to the Radiologic Technology Program SHOULD READ:

Pre-requisite: RAD 100 with a grade of "C" or higher

Agriculture-Crop and Soil Science, Mechanization

Associate in Science (110) Program code should be (116)

AAS degree - CJS 081 Criminal Justice-Law Enforcement

General Education Requirements-Sem/Hrs: 18 (should read as follows):

- Communications - ENG 101 (required) and one of the following: COM 131, ENG 103, or 111 6 Semester hour(s)
 - Humanities/Fine Arts 3 Semester hour(s)
 - Social/Behavioral Science (SOC 111 required) 3 Semester hour(s)
 - Physical/Life Science 3 Semester hour(s)
 - Mathematics (MAT 106 or higher required) 3 Semester hour(s)
-

AAS degree - ECE 042 Early Childhood Education

Suggested Program (should read as follows):

First Semester - Sem/Hrs: 15

BIO 120 Environmental Health 3 Semester hour(s) (Recommended)

ECE 114 Child Care and Development 3 Semester hour(s)

ECE 115 Principles of Early Childhood Education 3 Semester hour(s)

FYE 101 First Year Experience 1 Semester hour

PED 220 Rhythms and Games for Children 2 Semester hour(s)

PSY 103 Introduction to Psychology 3 Semester hour(s)

Second Semester - Sem/Hrs: 15

COM 131 Introduction to Oral Communication 3 Semester hour(s) (remove)

ECE 202 Language Development in Young Children 3 Semester hour(s)

ECE 275 Curriculum Development for the Early Childhood classroom 3 Semester hour(s)

ENG 101 Composition I 3 Semester hour(s)
SOC 251 Human Sexuality and Marriage 3 Semester hour(s)
EDU 210 Diversity in Education 3 Semester hour(s)

Third Semester - Sem/Hrs: 15-16

COM 131 Introduction to Oral Communication 3 Semester hour(s)
ECE 118 Parent-Teacher-Child-Community Relations 3 Semester hour(s)
ECE 228 Child Health, Nutrition and Safety 3 Semester hour(s)
EDU 210 Diversity in Education 3 Semester hour(s) (remove)
EDU 220 Students with Disabilities in School 3 Semester hour(s)
EDU 221 Children's Literature 3 Semester hour(s)

or

LAN 161 Beginning Spanish 4 Semester hour(s) OR higher

Fourth Semester - Sem/Hrs: 16

ECE 109 Foundations of Infant and Toddler Care 4 Semester hour(s)
ECE 207 Mathematics for the Young Child 3 Semester hour(s)

or

MAT 106 Applied Mathematics 3 Semester hour(s) OR HIGHER
ECE 240 Observation and Assessment of Young Children 3 Semester hour(s)
ECE 250 Early Childhood Education Practicum I 3 Semester hour(s)
EDU 102 Computer Education for Teachers 3 Semester hour(s)

or

CIS 109 Introduction to Computers 3 Semester hour(s)

CERTIFICATE: 0F16 Early Childhood Education: Educator

Major field requirements should read: 23 Hours (rather than 24 Hours)

CERTIFICATE: 0T20 Truck Driving Entrepreneurship

Electives - 3 Hours SHOULD READ:

Choose one of the following:

BUS 103 Introduction to Business (3 Semester Hours)
BUS 105 Fundamentals Personal Selling (3 Semester Hours)
BUS 210 Marketing (3 Semester hours)
BUS 216 Advertising (3 Semester Hours)

PROGRAMS OF STUDY:

Associate in Fine Arts Degree - Art

The associate in fine arts (A.F.A.) degree is designed to complete the lower-division (freshman and sophomore) portion of a bachelor of fine arts degree in art. Baccalaureate degree programs in the fine arts are highly structured and require many sequential courses in the major field at the lower-division level. As a result, the A.F.A. degree does not include the entire General Education Core Curriculum. **Therefore, students will need to complete MORE general education courses after transfer by completing the GECC curriculum while enrolled at the participating Illinois transfer institution OR fulfilling the general education requirements of their selected non-participating transfer institution.**

- **General Education (28-33 Semester Hours)**

- **Communications (9 semester hours)**

- A grade of "C" or better is required in Communication writing courses.

- · ENG 101

- ENG 103

- COM 131

- **Mathematics (3-4 semester hours)**

- · MAT 111

- · MAT 115

- · MAT 203

- · MAT 204

- · MAT 205

- · MAT 220

- · MAT 221

- MAT 230

- MAT 240

- **Humanities (6 semester hours)**

- Only one course noted with identical subscript letters can be utilized toward general education credit

- **Foreign Language**

- LAN 262

- **Literature**

- · ENG 160

- · ENG 201

- · ENG 203

- · ENG 212*

- · ENG 225

- · ENG 226

- · ENG 227

- ENG 228

- ENG 230*

- **Philosophy**

- · PHL 101

- PHL 102

- PHL 103

- **Religious Studies**

- PHL 104*

- **Interdisciplinary Humanities**

- HUM 150*

- HUM 210
- **Physical and Life Sciences (7-8 semester hours)**
One course must be selected from Life Science and one course from Physical Science. At least one course must be a laboratory course (LAB).
 - **Life Sciences**
 - · BIO 103 (LAB)
 - · BIO 104
 - · BIO 105 (LAB)
 - · BIO 123 (LAB)
 - BIO 131 (LAB)
 - BIO 140
 - **Physical Sciences**
 - · CHE 102
 - · CHE 103 (LAB)
 - · CHE 105 (LAB)
 - · GSC 105 (LAB)
 - · GSC 106
 - · GSC 115
 - · PHY 175 (LAB)
 - PHY 201 (LAB)
 - PHY 211 (LAB)
- **Social and Behavioral Sciences SHOULD READ AS FOLLOWS: (3- 6 semester hours)**
Music requires 3 hours of Social and Behavioral Science and Art requires 6 hours of Social and Behavioral Science. Only one course noted with identical subscript letters can be utilized towards general education credit.
 - **Anthropology**
 - SOC 115*
 - SOC 116*
 - **Economics**
 - ECO 211
 - ECO 212
 - **History**
 - · HIS 131
 - · HIS 132
 - · HIS 155*
 - HIS 221
 - HIS 222
 - **Human Geography**
 - GEO 122*
 - **Political Science**

- · PSC 163
- · PSC 164
- · PSC 232
- · PSC 233*_B
- PSC 251*_B
- PSC 261
- **Psychology**
 - · PSY 103
 - · PSY 200
 - PSY 214
 - PSY 215
- **Sociology**
 - · SOC 111
 - SOC 112
 - SOC 251

• » **SVCC Degree Requirements (4 Semester Hours)**

◦ **First Year Experience (1 semester hour)**

(SVCC Requirement-This is not a General Education Core Curriculum IAI course and is not required by the State for degree completion.)

- FYE 101

◦ **Personal Health and Development (3 semester hours)**

(SVCC Requirement-These are not General Education Core Curriculum IAI courses and are not required by the State for degree completion.)

Art students should choose courses from their prospective majors which will be applied to this requirement.

- · ART 101
- · ART 113
- · BIO 120
- · BUS 237
- · CIS 109
- · EDU 105
- · MUS 106
- · MUS 155
- · THE 145
- COM 161
- THE 232

- Any 100 level physical education course
- Art Core Requirements SHOULD READ AS FOLLOWS: (18- 21 Semester Hours)
 - **Art History I and II (6 semester hours)**
 - ART 120
 - ART 121
 - **Drawing I and II (6 semester hours)**
 - ART 113
 - ART 114
 - **Two-Dimensional Design (3 semester hours)**
 - ART 101
 - **Three-Dimensional Design (3 semester hours)**
 - ART 102
 - **Additional Requirement (3 semester hours)**
 - ART 122
- ◦ **Elective Studio Art Courses (12 Semester Hours)**
 - · ART 203
 - · ART 204
 - · ART 213
 - · ART 214
 - · ART 225
 - · ART 230
 - ART 250
 - ART 251
- » **Total Credit Hours for A.F.A. - Art Degree (65 Semester Hours)**

***Human Diversity**

While General Education Core Curriculum courses incorporate as much as possible throughout all of its courses, authors, sources, and topics that expose students to the realities of a culturally diverse world, several courses (marked with an asterisk) are designed specifically to recognize and engender respect and value for human diversity. Therefore, as a state mandate, one or more courses incorporating human diversity for the purpose of improving human relations throughout an educated citizenry should be completed as part of graduation from SVCC.

All students must satisfy graduation requirements. See [Policies](#).