



**Join our team in Urgent Care in Sycamore, IL and experience the opportunity to work with a diverse range of patients and unique medical needs. Our dynamic and fast-paced environment ensures that each day brings new and exciting challenges, keeping your work engaging and fulfilling**

**Enjoy the benefits of 12-hour shifts, providing you with greater downtime and flexible scheduling to balance your professional and personal life. If you're looking for a rewarding career that combines variety, excitement, and flexibility, we would love to have you on board.**

**\*\*Eligible for a \$2,000 sign on bonus for external applicants\*\***

Pay range for this position is \$20.88 - \$30.01/hour. Actual pay is based on years of licensure.

**POSITION SUMMARY:**

The Licensed Practical Nurse Care Guide is responsible for registering, collecting payments, rooming, assisting the provider with care and treatment, discharging, and following-up with patients. It is the role of the Care Guide to companion patients and their "secondary guests" through the entire experience to maximize clinical excellence, reduce treatment times, and maximize the patient experience; before, during, and after the patient visit.

The Care Guide is responsible for assisting the provider with front office and back office duties in the outpatient management of patients on a rotating basis. This role is responsible for a variety of clinical functions within a clinic setting requiring knowledge and integration of available standards, resources, and data; discretion; good judgment; diplomacy; decision making; and a customer service attitude. Acting as the patient advocate, the Care Guide has continuous contact with providers, patients, patient families/significant others, community agencies, and patient care staff and management. This position requires floating to various facilities.

**LOCATION:**

661 S Peace Rd  
Sycamore, Illinois 60178  
United States

**REQUIRED QUALIFICATIONS:**

Education: High School/ GED

Licenses/Certifications: LPN; American Heart Association (BLS for Health Care Providers) to be completed within 2 weeks of hire date

Other skills/knowledge: Excellent interpersonal and communication skills. Solid computer skills, including proficiency with Microsoft software.

**PREFERRED QUALIFICATIONS:**

Experience: 1 year experience in an Urgent care or related clinical service Previous experience with an electronic health record Experience with injections, minor procedure assistance

Licenses/Certifications: American Heart Association (BLS for Health Care Providers) Other requirements/information: May be required to float between clinics as needed.

Other skills or knowledge: Knowledge of urgent care medical specialty Knowledge of Epic Ability to maintain effective and organized systems to ensure timely patient flow

OSF HealthCare is an Equal Opportunity Employer.