Checklist for a New Canvas Semester

Select the links to view tutorials explaining how to complete each task

[Import or create course content](#)

[Post updated course syllabus in each course](#)

[Remove old assignments from Canvas Calendar](#)

[Adjust due dates for all assignments](#)

Course Settings Tasks:

[Customize Course Navigation](#)

[Customize Course Start and End Dates](#) (optional: default term dates are 8-19-2019 to 12-14-2019; students have view only access from 12 -15 to 12-20 at 12 am)

[Select the number of Announcements to show on the course home page](#)

[Validate links in the course](#)

[Publish course (please publish course by 8:00 a.m. August 19th)](#)

[Edit Roll Call Attendance **(IMPORTANT)**](#)