

Sauk Valley Community College Annual Security Report And Fire Safety Report October 1, 2016

In compliance with the Campus Security Act of 1990, and the Higher Education Act of 2010 as amended, Sauk Valley Community College presents the following reports:

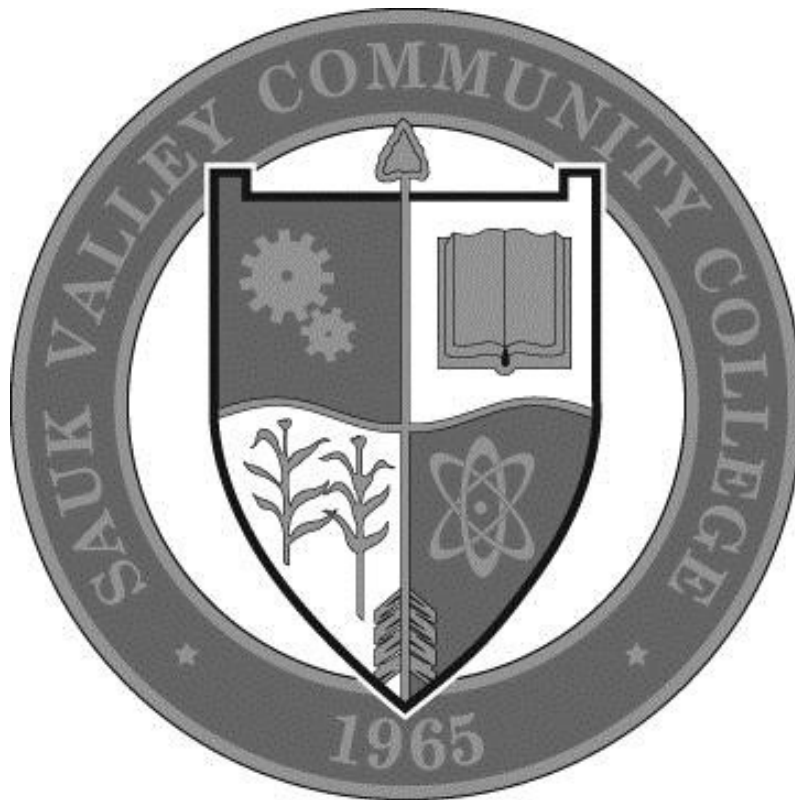


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Letter from Dr. Dave Hellmich, SVCC President



Greetings from Sauk Valley Community College!

Whether you are a student, employee or visitor, Sauk Valley Community College takes your security and safety seriously. SVCC has trained security staff on-campus 24 hours a day, seven days a week. Additionally, SVCC security works closely with Lee County Sheriff's Department and the Illinois State Police to ensure the safest campus environment possible. An Emergency Preparedness Committee regularly meets to discuss and improve Sauk's emergency procedures, and all of Sauk's employees are trained to initiate those procedures. While being trained for every emergency situation is not possible, Sauk will always do its best to respond quickly and professionally to any emergency situation.

In the following pages, you will read about Sauk's security and safety procedures and crime statistics. As you will see from these statistics, SVCC is a very safe place. Certainly, if you ever feel unsafe, threatened in any way or observe suspicious behavior, please contact immediately Sauk's security personnel or any other college employee identified by a Sauk ID badge.

President of Sauk Valley Community College

Dave Hellmich

Introduction to the Security and Safety Report

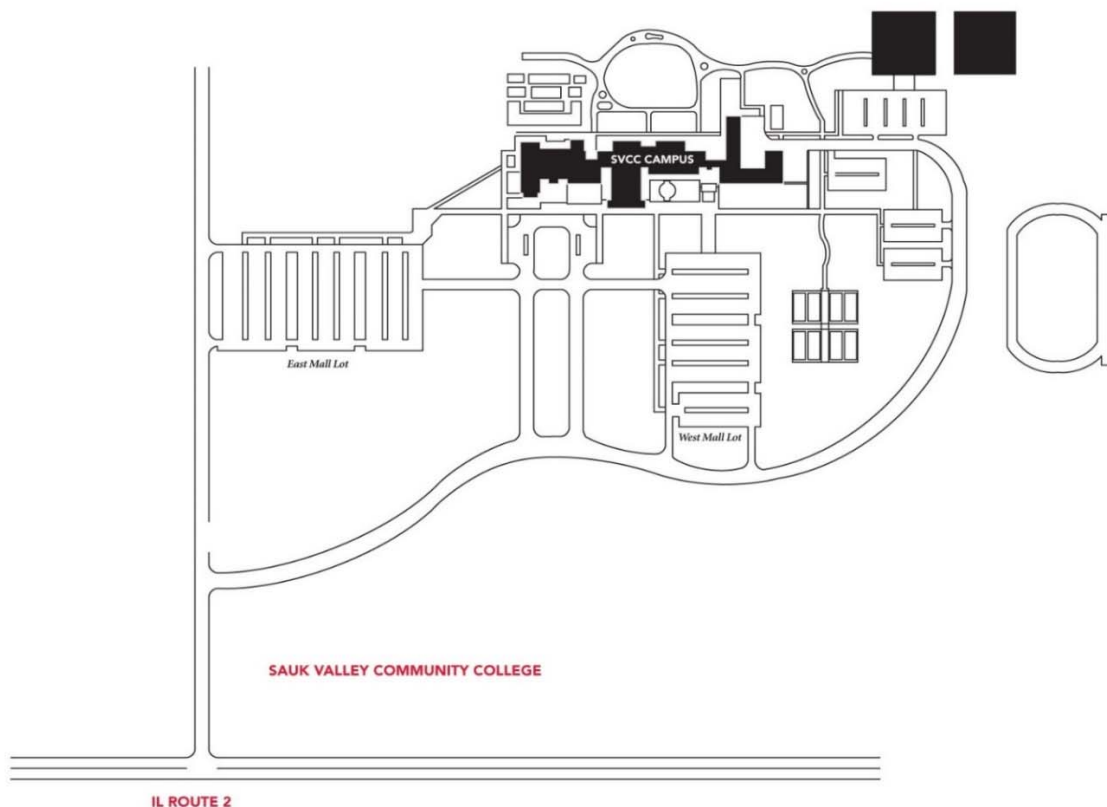
The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law which requires colleges and universities to publish an annual security report containing campus security policies and procedures as well as crime statistics. In addition, the 2008 Higher Education Opportunity Act (HEOA) requires colleges and universities to publish an annual fire safety report containing information with respect to the campus fire safety practices and standards if the institution has student housing. Both reports are enclosed in this document.

The Clery Act was enacted in 1990 and amended in 1992, 1998, 2000, 2008, 2013, and 2015. All statistics in this Annual Security Report are presented and updated in compliance with all amendments to the act.

Safety on the SVCC Campus

Sauk Valley Community College at 173 IL Rt. 2, Dixon, IL operates in an open environment and provides security and safety for guests and staff at all times. Uniformed security personnel are on campus 24 hours a day, seven days a week. Access to College buildings is controlled after normal hours. The campus is continuously monitored by security personnel and by video surveillance. The map below represents a graphical depiction of the SVCC campus boundaries. Generally speaking, SVCC's campus is bordered by Route 2, Sauk Road and the Rock River.

SVCC Campus at 173 IL Rt. 2, Dixon, IL 61021



Policy Statement Addressing Security and Access

During normal business hours, the College will be open to students, parents, employees, contractors, guests, and invitees. During nonbusiness hours, access to the building is restricted; contact security in order to enter the building. Security can be reached after hours at 815.835.6389.

Policy Statement on the Relationship between SVCC and Lee County SD

The College recognizes that laws and rules are necessary for society to function and supports the enforcement of law by governmental agencies and rules by officials of the College. All persons on the campus are subject to these laws and rules at all times. The College is an open campus and law enforcement officers may enter the campus to conduct business as needed. All law enforcement agencies are expected to check in with campus security when on campus.

SVCC campus security enjoys an especially good relationship with the Lee County Sheriff's Department. The response time of the sheriff's department is less than ten minutes for emergency calls. Campus safety officers have no arrest authority beyond that of an ordinary citizen. SVCC security may detain an individual that has committed a felony in the presence of security personnel. However, as a matter of course, serious crimes are the responsibility of other law enforcement agencies.

As noted in the introduction and the emergency policies, SVCC security is notified of all serious crime on campus, and is immediately notified of major crimes via the telephone or two-way radio. The College relies on the telephone or two-way radio to contact the Lee County emergency dispatch center for law enforcement emergencies or emergency medical needs. The College relies upon telephone and an automated alert system through Simplex for all fire emergencies. All victims are offered an opportunity to report crimes to SVCC security under the MOU.

Lee County Sheriff and SVCC Security share crime data with each other on a regular basis. Frequent meetings or telephone conversations between the Lee County Sheriff (or his designee) and the Sauk Security Supervisor allow for exchanges of routine information on a timely basis. Additionally, special needs are communicated between agencies as they occur. Instances where state police resources are needed are determined jointly between the Lee County Sheriff and the SVCC Security Supervisor. Crimes committed at off campus facilities under the control of Sauk Valley Community College will be disclosed in these statistics if they come to the attention of SVCC.

Policy Statement Addressing Issuing Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Security Supervisor, constitutes an ongoing or continuing threat, a campus wide warning will be issued. The warning will be issued to students, faculty, and staff through the college PA, e-mail and text messaging systems, the SVCC website, campus electronic signs and local TV or radio (if necessary).

Anyone with information warranting a timely warning should report the circumstances to Campus Security by phone (815-835-6389), by using an emergency callbox, or in person at the Information Center located in the west side of the main building.

Policy Statement Addressing How to Report Criminal Offenses

To report a crime:

Contact SVCC Security at 815.835-6389 or at security@svcc.edu (non-emergencies), dial 9-1-1 (emergencies only), or by using the Campus Security Call boxes located in the East and West mall areas and parking lots. Any suspicious activity or person seen in the parking lots or loitering around vehicles, or inside building should be reported to the campus security. In addition you may report a crime to the following areas:

- | | | |
|---|--------------|-------------------------|
| 1. Vice President of Academics and Student Services | 815-835-6344 | Room 3L8 |
| 2. Dean of Student Services | 815-835-6305 | Student Services Center |
| 3. Director of Facilities | 815-835-6299 | Room 1C02 |

SVCC security and the Lee County Sherriff have a working agreement. Each department augments the other during mutual investigations, arrests, and prosecutions. SVCC security personnel regularly communicate with local law enforcement agencies to exchange ideas and problems which may be of concern for SVCC.

Policy Statement Addressing Voluntary Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the college system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Security Supervisor can file a report on the details of the incident (unless it is a Title IX violation, in which case it is referred to the Title IX Coordinators—see below) without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the college can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Policy Statement Addressing Campus Law Enforcement Authority

SVCC Security have the authority to ask persons for identification and to determine whether individuals have lawful business at SVCC. SVCC security officers have the authority to issue parking tickets, which are billed to financial accounts of students, faculty, and staff. SVCC security officers do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus. The SVCC security officers maintain a highly professional working relationship with the Lee County Sheriff's Department and the Illinois State Police. All crime victims and witnesses are strongly encouraged to immediately report the crime to the Security Office (located in the Information Center on the first floor of the west side of the main building) and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Policy Statement Addressing the Encouragement of Accurate and Prompt Crime Reporting

Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to the SVCC security in a timely manner.

To report a crime in progress or an emergency on the SVCC campus, press the security button on any phone on SVCC campus, call 815-835-6389, call 911, or use the call boxes located around campus. To report a non-emergency security or public safety matter, call campus security at 815-835-6389 or email security at security@svcc.edu.

All SVCC incident reports involving students are forwarded to the Vice President of Academics and Student Services for review and potential action by the Vice President of Academics and Student Services. College investigators will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Student Services Office and the Dean of Student Services.

If assistance is required from the local police departments or fire departments, SVCC will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene will offer the victim a wide variety of services and agencies to contact.

Crimes should be reported to the SVCC Campus Security to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

Policy Statement Addressing Counselors and Confidential Crime Reporting

Campus professional counselors are not considered to be a campus security authority and are not required to report for inclusion into the annual disclosure of crime statistics except for when they believe the person is a potential harm to themselves or others. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

Professional Counselor

A professional counselor is an employee of an institution whose official responsibilities include providing psychological counseling to members of the College and who is functioning within the scope of his or her license or certification. While SVCC does not have staff with professional titles of “counselor” or “professional counselor”, the Dean of Student Services, the Disability Support Coordinator, and advisors who are certified professional counselors can serve in this counseling role when necessary.

Policy Statement Addressing Security Awareness Programs for Students and Employees

During student orientation sessions, students are informed of services offered by SVCC Security. Students are told about crime on-campus and in surrounding neighborhoods. Similar information is presented to new employees. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis.

Periodically, college organizations present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), Rohypnol abuse, theft, and vandalism. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

When time is of the essence, information is released to the college community through security alerts posted prominently throughout campus, through computer memos sent over the college's email and voice mail system.

Policy Statement Addressing Alcoholic Beverages, Tobacco and Illegal Drugs

Board policies are posted on the Sauk website and are available from the President's Office (Room 3K24, ext. 303) or they can be found on Sauk's website (<https://www.svcc.edu/about/policies/boardpolicy.html>). The following two Board Policies reference the College's drug and alcohol policies.

514.01 on Alcoholic Beverages states:

No alcoholic beverages shall be sold or served on the premises of Sauk Valley Community College, unless there is specific permission by the Board of Trustees for the specific event or occasion.

514.02 Smoking/Tobacco Policy states:

In accordance with the Illinois Smoke-Free Campus Act, effective July 1, 2015, smoking is prohibited everywhere on campus, including both outdoors and indoors. "Smoking" is defined as (1) lighting or burning any type of matter or substance that contains tobacco, including but not limited to cigarettes, cigars, cigarillos, pipes, water pipes, or other smoking devices (2) lighting or burning of non-tobacco plants or marijuana; and (3) using electronic cigarettes. Also includes smokeless tobacco. This policy applies to any individual on campus property, including but not limited to students, faculty, staff, other employees, contractors, subcontractors, volunteers, visitors and members of the public. The smoking prohibition also applies to all college owned vehicles at all times.

516.01 Drug-Free Workplace Policy

In accordance with P.L. 100-690, the Drug-Free Workplace Act of 1988, it is the policy of Sauk Valley Community College that its workplace be drug-free. This policy shall be a condition of employment.

1. The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in campus buildings, on campus grounds, or in any other workplace designated for College employees.
2. Within thirty (30) days of receiving notice of a violation of paragraph 1 (above) the College shall institute appropriate disciplinary action. This action could include, but is not limited to, dismissal. The College may also require an employee who violated this policy to participate satisfactorily in an employee assistance program or a substance abuse assistance or rehabilitation program.
3. Employees, as a condition of employment, are required to notify the College of any criminal drug conviction resulting from a violation occurring at the workplace no later than five (5) days after conviction.
4. The College shall notify the appropriate federal agency from which it received grant monies of an employee conviction within ten (10) days after receiving notice of such a conviction.
5. For the purpose of this Notice, the following definitions shall apply:
 - A. A “controlled” substance is any one or more of the following: (1) which is not legally obtainable; (2) which is legally obtainable but is being used in a manner different from that prescribed; or (3) which is legally obtainable but has not been legally obtained.
 - B. A “conviction” is defined as a finding of guilt (including plea of no contest) or imposition of a sentence, or both, by any judicial body charged with the responsibility of determining violations of the federal or state criminal drug statutes.
6. The College shall develop a drug-free awareness program which will inform College employees of the following:
 - A. The dangers of drug abuse in the workplace;
 - B. The College's policy of maintaining a drug-free workplace;
 - C. Any health or drug abuse agency which provides drug counseling, rehabilitation, and assistance programs; and
 - D. The penalties that may be imposed for drug abuse violations occurring in the workplace.
7. The College shall continue to maintain a drug-free workplace through the continued implementation of both this policy and the provisions of the Notice to Employees.
8. A Notice to Employees complying with the provisions of the Drug-Free Workplace Act of 1988 shall be distributed to each employee of the College.

Policy Statement Addressing Title IX, Sexual Harassment and Sexual Violence Awareness and Prevention on SVCC’s Campus

SVCC takes sexual harassment and sexual violence very seriously. In 2015 the Board adopted Policy 518.01 on Sex Discrimination and Sexual Misconduct Policy/Title IX. The policy is as stated.

A. General Policy

Sauk Valley Community College has adopted Title IX policy, in accordance with federal guidelines. Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex or gender in the College's programs and activities. The College will respond to complaints or reports about prohibited conduct with measures designed to stop the behavior, eliminate any such gender discrimination, prevent the recurrence of the prohibited conduct, and remediate any adverse effects of such conduct on campus or in College-related programs or activities.

The College does not tolerate sex or gender discrimination, including sexual misconduct such as sexual harassment and sexual assault, stalking, and intimate partner violence. These behaviors are harmful to the well-being of our community members, the learning/working environment, and collegial relationships among our students, faculty, and staff. All forms of prohibited conduct under this policy are regarded as serious College offenses, and violations will result in discipline, including the possibility of separation from the College. State and federal laws also address conduct that may meet the College's definitions of prohibited conduct, and criminal prosecution may take place independently of any disciplinary action instituted by the College.

The College has an obligation to make reasonable efforts to investigate and address complaints or reports of sex or gender discrimination, including sexual misconduct, whenever it becomes aware of such a complaint or report. Once made aware, the College must conduct an investigation regardless of how the information was brought to the College's attention or the extent to which the complainant (i.e., an individual who has been subjected to prohibited conduct, according to the complaint or report) wishes to participate or be involved. Once an employee has learned that such an offense has occurred, he or she shall report it, via the responsible reporter form, which is then routed to the designated Title IX coordinator. All individuals and victims have access to Confidential Resources that they may use for support and guidance without initiating College action.

The College will provide training for all employees to help ensure that they understand what types of conduct constitute sexual harassment or violence, can identify warning signals that may need attention, and know how to properly respond.

B. The Role of the Title IX Coordinator

The Title IX Coordinator will be informed of all complaints or reports of violations of this policy and oversees the College's centralized response to ensure compliance with Title IX and the 2013 Amendments to the Violence Against Women Act (VAWA). The Title IX Coordinator's activities include (but are not limited to):

- Communicating with all members of the College community regarding Title IX and VAWA, and providing information about how individuals may access their rights;
- Reviewing applicable College policies to ensure institutional compliance with Title IX and VAWA;
- Monitoring the College's administration of its own applicable policies, including record keeping, timeframes, and other procedural requirements;

- Conducting training regarding Title IX, VAWA, and prohibited conduct defined in this policy; and
- Responding to any complaint or report regarding conduct that violates this policy. In this capacity, the Title IX Coordinator oversees the investigation and resolution of such alleged misconduct, directs the provision of any remedial measures, and monitors the administration of any related appeal.

C. Education and Awareness for Students on the prevention of Sexual Crimes

The administration shall, from time to time, but at least annually, obtain information from appropriate law enforcement and social service agencies regarding effective methods for the prevention of sexual offenses and shall plan and implement such methods as may be reasonably accomplished by the College. Such activities will be directed and intended to reach all of the student population.

D. Counseling for Victims of Sexual Assault

The administration, pursuant to Title IX, shall provide information and identified confidential resource personnel. Counseling, mental health, or student services are available for victims of sexual assault, both on campus and in the Sauk Valley Community College area.

E. Disciplinary Action

In the event of College disciplinary action for alleged sexual assault, a student alleged to be involved in a sexual assault shall be subject to campus discipline under and in accordance with student disciplinary policies. At any student disciplinary proceeding involving sexual assault,

1. The accuser and the accused are entitled to the same opportunities to have others present;
2. Both the accuser and the accused shall be informed of the outcome of any proceeding brought involving sexual assault; and
3. Per the student code of conduct, student discipline may include immediate expulsion from school, suspension, or reprimand, depending upon the conduct involved.

Policy Statement Addressing Disclosures to Alleged Victims of Crimes of Violence or Non-forcible Sex Offenses

SVCC will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, SVCC will provide the results of the disciplinary hearing to the victim's next of kin, if so requested. Sanctions may include any of those listed in Policy 616.01.

Policy Statement Addressing Sex Offender Registration

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed at, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act. The federal law requires state law enforcement agencies to provide SVCC with a list of registered sex offenders who have indicated that they are either enrolled, employed or carrying on a vocation at SVCC.

SVCC Security maintains a list of registered sex offenders who are enrolled, employed or carrying on a vocation at SVCC; this list can be requested from SVCC Security located at the Information Center.

In addition, a list of all registered sex offenders in Illinois is available at <http://www.isp.state.il.us/sor>

The CSCPA further amends the family Education Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

Policy on Fire Evacuation and Sheltering Due to Inclement Weather

The College has established procedures to notify persons of emergencies using a variety of methods, depending on the emergency. If an emergency occurs requiring a building evacuation, such as a fire, either the fire alarm will be activated or voice announcements will be made through the fire system. If an emergency occurs which requires sheltering in the basement, voice announcements will be made via the fire system, wall mounted P.A., and bullhorns (if necessary). Staff with two way radios are also assigned to and dispatched to specific areas of the campus to assure that the warning notification has been received and everyone is taking appropriate actions. A text messaging system is also used for some emergency situations. Emergencies not requiring public notification are communicated through two way radio and the campus telephone system.

All College employees are authorized and trained to initiate emergency procedures. Staff have been assigned and trained to handle specific responsibilities in emergencies including confirming the emergency, making verbal announcements, and assisting individuals with disabilities descend from upper floors. College-wide drills and training exercises are conducted biannually.

Any questions or suggestions regarding response and evacuation or sheltering procedures should be addressed to the Director of Facilities (Room 1C16, 815.835.6299). Input from all campus constituencies is welcome and encouraged.

Posters with specific emergency procedure information are posted in all public restrooms and changed monthly. Staff receives periodic updates at in-service sessions.

Policy Statement Addressing Preparation of Disclosure of Crime Statistics

The security supervisor and the Vice President of Research, Planning, and Information Affairs prepares this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act.

Campus crime, arrest and referral statistics include those reported to SVCC Security designated campus officials (including but not limited to directors, deans, faculty, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. Illinois law requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners when they provide medical services to a person they know or reasonably suspects is suffering from wounds inflicted by a firearm or is a result of assaultive or abusive conduct. Counseling services staff inform their clients of the procedures to report crime to the campus security on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification is made to all enrolled students that provides the website to access this report. Faculty and staff receive similar notification. Copies of the report may also be obtained at the office of the Vice President of Research, Planning, and Information Affairs in room 3L12 or by calling (815)835-6263. A hard copy of this report can be obtained from the Vice President of Research, Planning, and Information Affairs.

Crime Statistics

Any questions or suggestions regarding campus security should be addressed to any of the following:

- Security Supervisor (Room 1C14 or 815.835.6385)
- Director of Facilities (Room 1C16, 815.835.6299)

Input from all campus constituencies is welcome and encouraged.

Student housing, the *Sauk Commons* at 1608 Sauk Road, Dixon, Illinois is located adjacent to the Sauk Valley Community College campus, but is not owned or operated by the College. Security information pertaining to the Commons is included in this report in the public property sections. As of March 27, 2013 Sauk Valley Community College is no longer affiliated with Sauk Commons.

The following crimes or offenses have been reported to the College or to local police agencies.

For each of the following criminal offenses, enter the number reported to have occurred <u>On Campus</u> .			
Criminal offense	Total occurrences On campus		
	2013	2014	2015
a. <u>Murder/Non-negligent manslaughter</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Negligent manslaughter</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Sex offenses - Forcible</u>	0		
d. <u>Rape</u>		<input type="text" value="0"/>	<input type="text" value="0"/>
e. <u>Fondling</u>		<input type="text" value="0"/>	<input type="text" value="0"/>
f. <u>Sex offenses - Non-forcible</u>	0		
g. <u>Incest</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Statutory rape</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
i. <u>Robbery</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
j. <u>Aggravated assault</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
k. <u>Burglary</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
l. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	<input type="text" value="0"/>	<input type="text" value="0"/>
m. <u>Arson</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:
If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2013	2014	2015
a. <u>Murder/Non-negligent manslaughter</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Negligent manslaughter</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Sex offenses - Forcible</u>	0		
d. <u>Rape</u>		<input type="text" value="0"/>	<input type="text" value="0"/>
e. <u>Fondling</u>		<input type="text" value="0"/>	<input type="text" value="0"/>
f. <u>Sex offenses - Non-forcible</u>	0		
g. <u>Incest</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Statutory rape</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
i. <u>Robbery</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
j. <u>Aggravated assault</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
k. <u>Burglary</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
l. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	<input type="text" value="0"/>	<input type="text" value="0"/>
m. <u>Arson</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

For the criminal offenses listed below, first enter the total number of **Hate Crimes** that were reported to have occurred on **Public Property**. Then break down each total by category of bias (e.g., race, religion).

Occurrences of Hate crimes									
Criminal offense	2015 Total	Category of Bias for crimes reported in 2015							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
d. <u>Rape</u>	0	0	0	0	0	0	0	0	0
e. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
g. <u>Incest</u>	0	0	0	0	0	0	0	0	0
h. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u> <i>(Do not include theft from a motor vehicle)</i>	0	0	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Occurrences of Hate crimes									
Criminal offense	2014 Total	Category of Bias for crimes reported in 2014							
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
d. <u>Rape</u>	0	0	0	0	0	0	0	0	0
e. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
g. <u>Incest</u>	0	0	0	0	0	0	0	0	0
h. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u> <i>(Do not include theft from a motor vehicle)</i>	0	0	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Occurrences of Hate crimes							
Criminal offense	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
f. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
g. Incest	0	0	0	0	0	0	0
h. Statutory rape	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

For the criminal offenses listed below, first enter the total number of **Hate Crimes** that were reported to have occurred **On campus**. Then break down each total by category of bias (e.g., race, religion).

Occurrences of Hate crimes									
Criminal offense	Category of Bias for crimes reported in 2015								
	2015 Total	Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
d. <u>Rape</u>	0	0	0	0	0	0	0	0	0
e. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
g. <u>Incest</u>	0	0	0	0	0	0	0	0	0
h. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u> <i>(Do not include theft from a motor vehicle)</i>	0	0	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Occurrences of Hate crimes									
Criminal offense	Category of Bias for crimes reported in 2014								
	2014 Total	Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
d. <u>Rape</u>	0	0	0	0	0	0	0	0	0
e. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
g. <u>Incest</u>	0	0	0	0	0	0	0	0	0
h. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u> <i>(Do not include theft from a motor vehicle)</i>	0	0	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes						
	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
f. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
g. Incest	0	0	0	0	0	0	0
h. Statutory rape	0	0	0	0	0	0	0
i. <u>Robbery</u>	0	0	0	0	0	0	0
j. <u>Aggravated assault</u>	0	0	0	0	0	0	0
k. <u>Burglary</u>	0	0	0	0	0	0	0
l. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
m. <u>Arson</u>	0	0	0	0	0	0	0
n. <u>Simple assault</u>	0	0	0	0	0	0	0
o. <u>Larceny-theft</u>	0	0	0	0	0	0	0
p. <u>Intimidation</u>	0	0	0	0	0	0	0
q. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2013	2014	2015
a. <u>Weapons: carrying, possessing, etc.</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Drug abuse violations</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Liquor law violations</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2013	2014	2015
a. <u>Weapons: carrying, possessing, etc.</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Drug abuse violations</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Liquor law violations</u>	0	<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2013	2014	2015
a. <u>Domestic violence</u>		<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Dating violence</u>		<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Stalking</u>		<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2013	2014	2015
a. <u>Domestic violence</u>		<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Dating violence</u>		<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Stalking</u>		<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2013	2014	2015
a. <u>Domestic violence</u>		<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Dating violence</u>		<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Stalking</u>		<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded. **The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.**

If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

	Number		
	2013	2014	2015
a. <u>Total unfounded crimes</u>		<input type="text" value="0"/>	<input type="text" value="0"/>

Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

Annual Fire Safety Report

The College maintains evacuation procedures which are practiced in two annual fire drills each fall. Whenever the fire alarm is activated (unless it is a drill), evacuation procedures are implemented and everyone is kept outside of the building until the fire department issues an all clear to return.

Posters with detailed fire evacuation procedures are posted in all public restrooms several times a year and rotated with other emergency procedure topics. Staff receives periodic updates at in-service sessions.

As part of Sauk Valley Community Colleges efforts to ensure student and staff safety, fire extinguishers are inspected on a monthly basis and replaced when needed. Also when new areas are remodeled, fire suppression systems are installed in order to prevent any major fires.

Anyone discovering a fire may activate any of the manual fire alarms located throughout the building, call “911,” or the College switchboard at “0.” The Dixon Rural Fire Department responds to all fire emergencies.

Any questions or suggestions regarding fire safety and evacuation procedures should be addressed to the Director of Facilities (Room 1C16, 815.835.6299). Input from all campus constituencies is welcomed and encouraged.

Student housing, the *Sauk Commons* at 1608 Sauk Road, Dixon, Illinois is located adjacent to the Sauk Valley Community College campus, but is not owned or operated by the College.