Classroom Tech Guide

Turn on the projector with the remote:
1. Press <u>My Button 1</u> on the remote for the desktop.
2. Set to <u>My Button 2</u> on the remote for the laptop. Use the HDMI cable on the desk to display your laptop.

Document Camera Instructions:
1. Make sure the Desktop PC is being displayed on the projector.
2. Open the Visualizer icon on the desktop.

Using Document Camera as a Web Camera:

1. Close Visualizer if it is open.
2. Have IPEVO set as your camera and microphone in the meeting room settings.
3. Press the Rotate button on the document camera if the camera is upside down.